

### Agenda Item Details

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Meeting Jul 11, 2016 - Regular Meeting

Category 7. Consent Agenda

Subject 7.6 Renewal of RFP 15-03 C-Print Captioning Services, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.

Access Public

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Budget Source Federal Funds, Project 7475 IDEA - Part B

Recommended Motion to approve the renewal of RFP 15-03 C-Print Captioning Services.  
Action

### Public Content

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Request approval to renew RFP 15-03 C-Print Captioning Services, based on original pricing, terms and conditions for an estimated 1,425 hours. Services will accommodate one (1) student in the Niceville, FL area. Funds will be paid from Federal Funds, Project 7475 IDEA - Part B. The contract renewal term is effective August 10, 2016 through August 9, 2017. Copies of the original award tabulation and renewal confirmation are attached.

For additional information, please contact Melody Sommer, Program Director, ESE at (850) 833-3164.

[RENEWAL FOR RFP 15-03.pdf \(174 KB\)](#)

### Administrative Content

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*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

### Motion & Voting

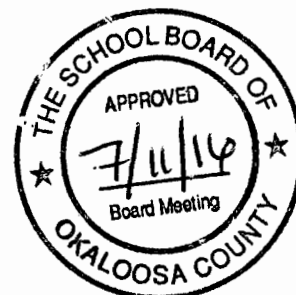
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Motion to approve the Consent Agenda and all of the Consent Agenda items as recommended by the Superintendent

Motion by Rodney Walker, second by Dewey Destin.

Final Resolution: Motion Carries

Yes: Dewey Destin, Cathy Thigpen, Melissa Thrush, Rodney Walker, Lamar White



**SCHOOL DISTRICT OF OKALOOSA COUNTY**  
**Purchasing Department**

**SUPERINTENDENT OF SCHOOLS**  
**MARY BETH JACKSON**

**ATTORNEY TO THE BOARD**  
**C. JEFFREY McINNIS, ESQ.**

**PGM. DIRECTOR - PURCHASING**  
**VINCE WINDHAM, CPPB**



**BOARD MEMBERS**  
**DEWEY DESTIN**  
**CATHY THIGPEN**  
**MELISSA THRUSH**  
**RODNEY L. WALKER**  
**LAMAR WHITE**

May 5, 2016

Gary Romero  
73 Shirah Street  
Destin, FL 32541

Mr. Romero:

On May 26, 2015 the School Board of Okaloosa County, Florida approved the award of RFP 15-03 C-Print Captioning Services. The original award was for the period of August 10, 2015 through August 9, 2016.

Bid terms allow the School Board the option to renew, with the consent of the successful vendor. We are requesting renewal for an additional one (1) year period, August 10, 2016 through August 9, 2017.

Please check one of the responses below indicating your decision regarding this request. Sign and return the letter, along with a completed copy of the enclosed Federal Debarment Certification to my attention, no later than Monday, May 16, 2016. To expedite, feel free to email your response to Becky Perrin at [perrinb@mail.okaloosa.k12.fl.us](mailto:perrinb@mail.okaloosa.k12.fl.us), or faxing to 850-833-6327.

Please fax a current Certificate of Insurance form for your business to the Risk Management Department at 850-833-3195. All contractors must continue to comply with the insurance requirements as provided in the original bid documents. If your Certificate of Insurance is current, or was not a requirement in the original bid documents, please disregard.

Thank you for your consideration. We look forward to doing business with you for another year.

Sincerely,

Vince Windham,  
Program Director of Purchasing



I agree to renew the bid adhering to original terms and conditions, including pricing for an additional one-year period through August 9, 2017.

I decline to renew the bid for an additional one-year period.

Signature\*

Gary Romero

Gary Romero

*Please print name*

Title C-Print Captioning Services

Date May 13, 2016

*\*Note: Must be signed by an officer or employee having the authority to bind the company or firm.*