



### Agenda Item Details

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Meeting	Aug 12, 2013 - Regular Meeting
Category	7. Consent Agenda
Subject	7.15 RFP 14-02 Cued Speech Transliterating Services, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$ 71,250.00
Budgeted	Yes
Recommended Action	Motion to approve the award of RFP 14-02 Cued Speech Transliterating Services. The recommended award is to Sharon Romero at an hourly rate of \$50.00 for an estimated 1,425 hours, for a total estimated contract amount of \$71,250.00. All funds will be paid from Federal Funds, Project 4475, IDEA Part B. The contract term is August 13, 2013 through June 9, 2014.

### Public Content

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The committee recommends the award of RFP 14-02 to Sharon Romero, who will provide cued speech transliterating services based on the student's Individual Education Plan (IEP). Services include the following:

- 1) monitoring the student in the classroom to assist student with accessing education;
- 2) consulting with teachers and other District staff;
- 3) maintaining any necessary documentation relevant to student progress;
- 4) serving as a member of the IEP team

The contractor will be paid an hourly rate of \$50.00 for an estimated 1,425 hours, for a total estimated contract amount of \$71,250.00. All funds will be paid from Federal Funds, Project 4475, IDEA Part B. The contract term is August 13, 2013 through June 9, 2014. A copy of the tabulation and recommendation is attached.

For additional information, please contact Melody Sommers, Program Director, ESE at (850) 833-3164.

[RFP 14-02\\_AWARD.pdf \(11 KB\)](#)

### Administrative Content

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*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have*

*gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**Motion & Voting**

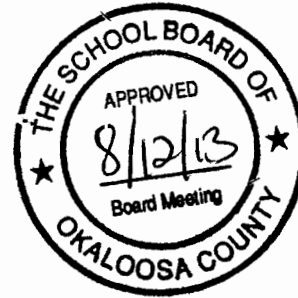
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Motion to approve the Consent Agenda as amended and all of the Consent Agenda items as recommended by the Superintendent.

Motion by Cathy Thigpen, second by Cindy Frakes.

Final Resolution: Motion Carries

Yes: Dewey Destin, Cindy Frakes, Cathy Thigpen, Rodney Walker



Okaloosa County School District  
 Bid #: RFP 14-02  
 RFP Title: Cued Speech Transliterator - ESE Dept.  
 Opening Date: July 23, 2013, 2PM CT  
 Evaluation / Award Recommendation

Respondent: Sharon Romero

**Committee Members**

**Evaluation Criteria**

Experience, Qualifications, & References (0-30 Pts)

Scope of Services (0-20 Pts)

Cost Proposal (0-50 Pts)

Total Points by Committee Member (100 Pts Possible) :

**Total Points for Sharon Romero (300 Pts Possible) :**

<i>Melody Sommers</i>	<i>Penny McLean</i>	<i>Melissa Harrelson</i>
20	25	25
20	20	20
40	40	40
80	85	85
<b>250</b>		

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any are hereby rejected as late.

Vendors which responded "No Bid": None

Vendors which were Non-Responsive: None

**Recommendation of Award for RFP14-02:**

The Cued Speech RFP Selection Committee met on July 30, 2013 to evaluate the one proposal received for this RFP. The committee reviewed the proposal received from Sharon Romero and it is the consensus of the committee to recommend that this proposal be accepted for award for Cued Speech Transliterator services at an hourly rate of \$50.00 per hour. The estimated hours for the contract period is 1,425 hours for a total estimated contract total of \$71,250.00. The contract term is from August 13, 2013 through June 9, 2014.

**Committee Members:**

Melody Sommers, Committee Chair

Penny McLean

Melissa Harrelson

"Failure to file a protest within the time prescribed in Florida Statutes 120.57, Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

POSTED: 11:50 AM CT