



Agenda Item Details

Meeting	May 11, 2015 - Regular Meeting
Category	7. Consent Agenda
Subject	7.14 Renewal of RFP 14-02 Cued Speech Transliterating Services, presented by Vince Windham, Program Director, and recommended by the Superintendent for approval.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	71,250.00
Budgeted	Yes
Budget Source	Federal Funds, Projects 5475 & 6475, IDEA Part B
Recommended Action	Motion to approve the renewal of the award of RFP 14-02 Cued Speech Transliterating Services. Sharon Romero will be paid an estimated 1,425 hours, for a total estimated contract amount of \$71,250.00. The contract is effective June 10, 2015 through June 9, 2016.

Public Content

Request approval of the renewal of the award of RFP 14-02 Cued Speech Transliterating Services. Sharon Romero will be paid an estimated 1,425 hours, for a total estimated contract amount of \$71,250.00. The contract is effective June 10, 2015 through June 9, 2016. Funds will be paid from Federal, project 5475 IDEA Part B for the period of June 10, 2015 through June 30, 2015, and project 6475 IDEA Part B for the period of July 1, 2015 through June 9, 2016. Copies of the vendor's renewal confirmation and Award Recommendation are attached.

For additional information, please contact Melody Sommers, Program Director, ESE at (850) 833-5899.

[RENEWAL OF RFP 14-02.pdf \(41 KB\)](#)

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Motion to approve the Consent Agenda as amended and all of the Consent Agenda items as recommended by the Superintendent.

Motion by Rodney Walker, second by Lamar White.

Final Resolution: Motion Carries

Yes: Dewey Destin, Cathy Thigpen, Melissa Thrush, Rodney Walker, Lamar White



SCHOOL DISTRICT OF OKALOOSA COUNTY
Purchasing Department

SUPERINTENDENT OF SCHOOLS
MARY BETH JACKSON

ATTORNEY TO THE BOARD
C. JEFFREY McINNIS, ESQ.

PGM. DIRECTOR - PURCHASING
VINCE WINDHAM, CPPB



BOARD MEMBERS
DEWEY DESTIN
CATHY THIGPEN
MELISSA THRUSH
RODNEY L. WALKER
LAMAR WHITE

April 24, 2015

Sharon Romero
PO Box 1391
Niceville, FL 32588

Ms. Romero:

On August 12, 2013 the School Board of Okaloosa County, Florida approved RFP 14-02 Cued Speech Transliterating Services. The original award was for the period of August 13, 2013 through June 9, 2014.

Bid terms stated that the School Board has the option, with the consent of the successful vendor, to renew the bid for two (2) additional one-year periods. The award was renewed for an additional one (1) year period, June 10, 2014 through June 9, 2015. We would like to again request that this bid be renewed for an additional one (1) year period, June 10, 2015 through June 9, 2016.

Please check one of the responses below indicating your decision regarding this request. Sign and return this letter, along with a completed copy of the enclosed Federal Debarment Certification to my attention, no later than Monday, May 4, 2015. To expedite, feel free to email your response to Becky Perrin at perrinb@mail.okaloosa.k12.fl.us, or faxing to 850-833-6327.

Please fax a current Certificate of Insurance form for your business to the Risk Management Department at 850-833-3195. All contractors must continue to comply with the insurance requirements as provided in the original bid documents. If your Certificate of Insurance is current, or was not a requirement in the original bid documents, please disregard.

Thank you for your consideration. We look forward to doing business with you for another year.

Sincerely,

Vince Windham,
Program Director of Purchasing

I agree to renew the bid adhering to original terms and conditions, including pricing for an additional one-year period through June 9, 2016.

I decline to renew the bid for an additional one-year period.

Signature* Sharon Romero Title Cued Speech Transliterator

Sharon Romero

Date April 28, 2015

Please print name

**Note: Must be signed by an officer or employee having the authority to bind the company or firm.*

Okaloosa County School District

Bid #: RFP 14-02

RFP Title: Cued Speech Transliterators - ESE Dept.

Opening Date: July 23, 2013, 2PM CT

Evaluation / Award Recommendation

Respondent: Sharon Romero

Evaluation Criteria

Experience, Qualifications, & References (0-30 Pts)

Scope of Services (0-20 Pts)

Cost Proposal (0-50 Pts)

Total Points by Committee Member (100 Pts Possible) :

Total Points for Sharon Romero (300 Pts Possible) :

Committee Members

<i>Melody Sommers</i>	<i>Penny McLean</i>	<i>Melissa Harrelson</i>
20	25	25
20	20	20
40	40	40
80	85	85
250		

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any are hereby rejected as late.

Vendors which responded "No Bid": None

Vendors which were Non-Responsive: None

Recommendation of Award for RFP14-02:

The Cued Speech RFP Selection Committee met on July 30, 2013 to evaluate the one proposal received for this RFP. The committee reviewed the proposal received from Sharon Romero and it is the consensus of the committee to recommend that this proposal be accepted for award for Cued Speech Transliterators services at an hourly rate of \$50.00 per hour. The estimated hours for the contract period is 1,425 hours for a total estimated contract total of \$71,250.00. The contract term is from August 13, 2013 through June 9, 2014.

Committee Members:

Melody Sommers, Committee Chair

Penny McLean

Melissa Harrelson

"Failure to file a protest within the time prescribed in Florida Statutes 120.57, Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

POSTED: 11:50 AM CT