



Agenda Item Details

Meeting	Oct 14, 2024 - Regular Meeting
Category	7. Consent Agenda
Subject	7.13 Renewal of ITB 22-02 Wastewater Treatment Plant Operator Services, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.
Access	Public
Type	Action (Consent)
Preferred Date	Oct 14, 2024
Absolute Date	Oct 14, 2024
Fiscal Impact	Yes
Dollar Amount	31,750.44
Budgeted	Yes
Budget Source	General Fund, Project 2916 Baker-Sewer Plant
Recommended Action	Motion to approve the renewal of ITB 22-02 Wastewater Treatment Plant Operator Services with U.S. Water Services Corporation in the amount of \$31,750.44, effective November 1, 2024, through October 31, 2025.

Public Content

Request approval to renew ITB 22-02 Wastewater Treatment Plant Operator Services with U.S. Water Services Corporation in the amount of \$31,750.44, based on year three (3) pricing, and the same terms and conditions of the bid. Funds will be paid from General Fund, Project 2916 Baker-Sewer Plant, the contract is effective November 1, 2024, through October 31, 2025. Copies of the renew documents are attached.

For additional information, please contact Steve Bolton, Program Director, Maintenance Support Services, at (850) 689-7159.

RENEWAL DOCUMENTS.pdf (145 KB)

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Motion to approve the Consent Agenda and all of the Consent Agenda items as recommended by the Superintendent.

Motion by Tim Bryant, second by Brett Hinely.

Final Resolution: Motion Carries

Yes: Tim Bryant, Linda Evanchyk, Brett Hinely, Lamar White



SCHOOL DISTRICT OF OKALOOSA COUNTY
Purchasing Department

SUPERINTENDENT OF SCHOOLS
MARCUS D. CHAMBERS

ATTORNEY TO THE BOARD
C. JEFFREY McINNIS, ESQ.

PGM. DIRECTOR - PURCHASING
VINCE WINDHAM, CPPB



BOARD MEMBERS
TIM BRYANT
MARTI GARDNER
LINDA EVANCHYK
BRETT HINELY
LAMAR WHITE

September 9, 2024

U.S. Water Services Corporation (USWSC)
Attn: Ed Mitchell (emitchell@uswatercorp.net)
4939 Cross Bayou Blvd.
New Port Richey, FL 34652

Mr. Mitchell:

On October 25, 2021, the School Board of Okaloosa County, Florida approved the **ITB 22-02 Wastewater Treatment Plant Operator Services** with your organization. The original award is effective through October 31, 2024.

Bid terms stated that the School Board has the option, with the consent of the successful vendor(s), to renew the bid for three (3) additional one (1) year periods. We request that this bid be renewed for the first time for the period of November 1, 2024 through October 31, 2025.

Please check one of the responses below indicating your decision regarding this request. Sign and return this letter, along with a completed copy of the enclosed 1) *Federal Debarment Certification*, 2) *Scrutinized Company Certification*, and 3) *Affidavit of Compliance with Anti-Human Trafficking Laws* to chandlerj@okaloosaschools.com **no later than Monday, September 23, 2024.**

Please send a current Certificate of Insurance (COI) for your business to the Risk Management Department via email to Christa.Shea@okaloosaschools.com. All contractors must continue to comply with the insurance requirements as provided in the original bid documents.

Thank you for your consideration.

Vince Windham
Program Director of Purchasing

☒ I agree to renew the bid adhering to the original terms and conditions, including Year Three pricing for an additional one-year period of November 1, 2024 through October 31, 2025.

☐ I decline to renew the contract for an additional one-year period at year three pricing.

Signature*:

Title:

G4/SRVP

Print Name:

Edward Mitchell

Date:

9/12/24

*Note: Must be signed by an officer or employee having the authority to bind the company or firm.

TABULATION AND RECOMMENDATION FOR ITB 22-02 WASTEWATER TREATMENT PLANT OPERATOR SERVICES AT BAKER SCHOOL

ITEM #	ITEM DESCRIPTION	U.S. Water Services Corporation	
	SIGNED BID	Yes	
1	TOTAL COST FOR YEAR ONE NOVEMBER 1, 2021 THRU OCTOBER 31, 2022	$\$2,493.98 \times 12 =$ $\$29,927.76$	
2	HOURLY RATE FOR ADDITIONAL HOURS BEYOND DESIGNATED NORMAL WORKING HOURS	\$75.00	
3	TOTAL COST FOR YEAR TWO NOVEMBER 1, 2022 THRU OCTOBER 31, 2023	$2,568.80 \times 12 =$ $\$30,825.60$	
4	HOURLY RATE FOR ADDITIONAL HOURS BEYOND DESIGNATED NORMAL WORKING HOURS	\$75.00	
5	TOTAL COST FOR YEAR THREE NOVEMBER 1, 2023 THRU OCTOBER 31, 2024	$\$2,645.87 \times 12 =$ $\$31,750.44$	
6	HOURLY RATE FOR ADDITIONAL HOURS BEYOND DESIGNATED NORMAL WORKING HOURS	\$75.00	
7	YEARS IN BUSINESS	18 Years, 6 Months	
8	REFERENCES	Marion County School Board, University of Florida, Florida Governmental Utility Association - FGUA	
	TOTAL COST FOR A THREE YEAR CONTRACT PERIOD	$\$92,503.80$	

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any are hereby rejected as late.

BIDDERS WHO BID "NO BID": NONE
NON-RESPONSIVE BIDDERS: NONE

RECOMMENDATION FOR AWARD

Committee: Steve Bolton, Program Director-Maintenance

Bill Smith, Program Director-Facilities Planning

Jon Myers, Foreman-Maintenance

Recommendation for Award: Committee recommends award to the lowest responsive and responsible bidder U.S. Water Services Corporation in the amount of \$92,503.80. This contract is for a three (3) year period beginning on November 1, 2021 and ending on October 31, 2024.

FUNDING

Fund	Function	Object	Center	Amount	Project
1010	8120	0393	9409	\$92,503.80	2916

"Failure to file a protest within the time prescribed in Florida Statutes 120.57, Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

POSTED: 10/11/2021 1:41PM CT