



Agenda Item Details

Meeting	Oct 14, 2024 - Regular Meeting
Category	7. Consent Agenda
Subject	7.14 Renewal of ITB 20-02 Site Improvements-Time & Materials, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	General Fund
Recommended Action	Motion to approve the renewal of ITB 20-02 Site Improvements-Time & Materials, effective October 29, 2024, through October 28, 2029.

Public Content

Request approval to renew ITB 20-02 Site Improvements-Time & Materials with Cole Services, Inc., and Insite Contractors, Inc., based on same pricing, terms and conditions. Funds will be paid from General Fund, and the contract is effective October 29, 2024, through October 28, 2029. Copies of the renewal documents are attached.

For additional information, please contact Steve Bolton, Program Director, Maintenance Support Services, at (850) 689-7159.

RENEWAL DOCUMENTS.pdf (186 KB)

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Motion to approve the Consent Agenda and all of the Consent Agenda items as recommended by the Superintendent.

Motion by Tim Bryant, second by Brett Hinely.

Final Resolution: Motion Carries

Yes: Tim Bryant, Linda Evanchyk, Brett Hinely, Lamar White

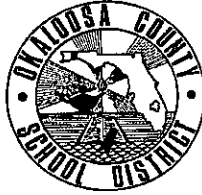


SCHOOL DISTRICT OF OKALOOSA COUNTY
Purchasing Department

SUPERINTENDENT OF SCHOOLS
MARCUS D. CHAMBERS

ATTORNEY TO THE BOARD
C. JEFFREY McINNIS, ESQ.

PGM. DIRECTOR - PURCHASING
VINCE WINDHAM, CPPB



BOARD MEMBERS
TIM BRYANT
MARTI GARDNER
LINDA EVANCHYK
BRETT HINELY
LAMAR WHITE

September 5, 2024

Insite Contractors, Inc.
Attn: Mike Williams (jmwinstate@gmail.com)
PO Box 358
Crestview, FL 32536

Mr. Williams,

On October 28, 2019, the School Board of Okaloosa County, Florida approved the **ITB 20-02 Site Improvements- Time & Materials District Wide** with your organization. The original award is effective through October 28, 2024.

Bid terms stated that the School Board has the option, with the consent of the successful vendor(s), to renew the bid for another five (5) year period. We request that this bid be renewed for another five (5) year period from October 29, 2024 through October 28, 2029.

Please check one of the responses below indicating your decision regarding this request. Sign and return this letter, along with a completed copy of the enclosed 1)*Federal Debarment Certification*, 2)*Scrutinized Company Certification*, and 3)*Affidavit of Compliance with Anti-Human Trafficking Laws* to chandlerj@okaloosaschools.com **no later than Thursday, September 19, 2024.**

Please send a current Certificate of Insurance (COI) for your business to the Risk Management Department via email to Christa.Shea@okaloosaschools.com. All contractors must continue to comply with the insurance requirements as provided in the original bid documents.

Thank you for your consideration.

Vince Windham
Program Director of Purchasing

☒ I agree to renew the bid adhering to the original terms and conditions, including pricing for an additional five-year period of October 29, 2024 through October 28, 2029.

☐ I decline to renew the contract for an additional five-year period.

Signature*:

Print Name:

J. Michael Williams, President

Title:

J. Michael Williams, President

Date:

9/8/2024

**Note: Must be signed by an officer or employee having the authority to bind the company or firm.*

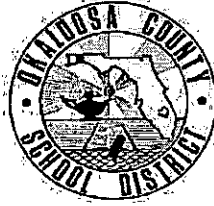
PURCHASING DEPARTMENT - CENTRAL COMPLEX
202A HIGHWAY 85 NORTH, NICEVILLE, FLORIDA 32578
TELEPHONE (850) 833-7668

SCHOOL DISTRICT OF OKALOOSA COUNTY
Purchasing Department

SUPERINTENDENT OF SCHOOLS
MARCUS D. CHAMBERS

ATTORNEY TO THE BOARD
C. JEFFREY McINNIS, ESQ.

PGM. DIRECTOR - PURCHASING
VINCE WINDHAM, CPPB



BOARD MEMBERS
TIM BRYANT
MARTI GARDNER
LINDA EVANCHYK
BRETT HINELY
LAMAR WHITE

September 5, 2024

Cole Services, Inc.
Attn: Kimberly Cole (COLESERVICES3472@YAHOO.COM)
326 Smith Road.
Freeport, FL 32539

Mrs. Cole:

On October 28, 2019, the School Board of Okaloosa County, Florida approved the **ITB 20-02 Site Improvements- Time & Materials District Wide** with your organization. The original award is effective through October 28, 2024.

Bid terms stated that the School Board has the option, with the consent of the successful vendor(s), to renew the bid for another five (5) year period. We request that this bid be renewed for another five (5) year period from October 29, 2024 through October 28, 2029.

Please check one of the responses below indicating your decision regarding this request. Sign and return this letter, along with a completed copy of the enclosed 1) *Federal Debarment Certification*, 2) *Scrutinized Company Certification*, and 3) *Affidavit of Compliance with Anti-Human Trafficking Laws* to chandlerj@okaloosaschools.com **no later than Thursday, September 19, 2024.**

All contractors must continue to comply with the Insurance requirements as provided in the original bid documents. The current Certificate of Insurance on file expires in March 2025.

Thank you for your consideration.

Vince Windham
Program Director of Purchasing

☒ I agree to renew the bid adhering to the original terms and conditions, including pricing for an additional five-year period of October 29, 2024 through October 28, 2029.

☐ I decline to renew the contract for an additional five-year period.

Signature*: Kimberly C. Cole

Title: President

Print Name: Kimberly C. Cole

Date: 9/11/24

**Note: Must be signed by an officer or employee having the authority to bind the company or firm.*

Item No	Description		Cole Services, Inc.	Insite Contractors, Inc.
	Signed Bid?		Yes	Yes
	Copy of License?		Yes	Yes
	Returned Questionnaire?		Yes	Yes
Form A	CU/RU Utility/Site Contractors Only			
1	Hourly Rate - Foreman		\$50.00	\$54.45
2	Hourly Rate - Operator		\$55.00	\$31.94
3	Hourly Rate - Dump Truck Driver		\$55.00	\$31.94
4	Hourly Rate - Laborer		\$20.00	\$25.55
	Material Cost - Cost Plus %		2%	15%
Form B	CF/RF Plumbing/Irrigation Contractors Only			
1	Hourly Rate - Foreman		No Response	No Bid
2	Hourly Rate - Laborer		No Response	No Bid
	Material Cost - Cost Plus %		No Response	15%

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any are hereby rejected as late.

BIDDERS WHO BID "NO BID": NONE
NON-RESPONSIVE BIDDERS: NONE

RECOMMENDATION FOR AWARD:

Committee:

Steve Bolton, Program Director-Maintenance

Bill Smith, Program Director-Facilities Planning

Tom Cox, Building Official-Facilities Planning

In the best interest of the Okaloosa County School District the Committee recommends award to the lowest responsible and responsive bidder(s) **Cole Services, Inc. and Insite Contractors, Inc.**, based on their hourly pricing plus materials for Form A. Note: Irrigation is mainly for repairs and we do not anticipate any new systems. Any large plumbing projects will be quoted out separately. Contract period is for a five (5) year period. It is anticipated that this contract will commence on or about October 29, 2019. The normal ending date for this contract shall be October 28, 2024.

FUNDING

Fund	Function	Object	Center	Project	Amount
Using District Wide funds as available					

"Failure to file a protest within the time prescribed in Florida Statutes 120.57, Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

POSTED: 10/4/19 11:33AM CT