



Agenda Item Details

Meeting	Aug 13, 2018 - Regular Meeting
Category	8. Consent Agenda
Subject	8.10 ITB 18-22 Services to Inventory Capitalized Property, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	General Funds, Project 9015 Fixed Charges

Recommended Action Motion to approve the committee's recommendation to award ITB 18-22 Services to Inventory Capitalized Property to OHC Advisors, Inc. in the amount of \$18,000.00 annually and \$30.00 per hour for Change of Custodian.

Public Content

Request approval of the committee's recommendation to award ITB 18-22 Services to Inventory Capitalized Property to OHC Advisors, Inc. in the amount of \$18,000.00 annually and \$30.00 per hour for Change of Custodian. Funding will be paid from General Funds, Project 9015 Fixed Charges. The contract is effective August 14, 2018 through June 30, 2023. Copies of the award tabulation and bid documents are attached.

For additional information, please contact Rita Scallan, Chief Financial Officer, Finance at (850) 833-5840.

[ITB 18-22_TAB.PDF \(16 KB\)](#)

[ITB 18-22 Services to Inventory Capitalized Property.pdf \(1,118 KB\)](#)

[ITB 18-22 Addendum 1.pdf \(98 KB\)](#)

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

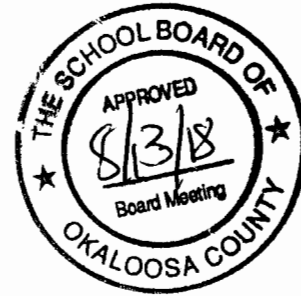
Motion & Voting

Motion to approve the Consent Agenda as amended and all of the Consent Agenda items as recommended by the Superintendent.

Motion by Rodney Walker, second by Tim Bryant.

Final Resolution: Motion Carries

Yes: Tim Bryant, Dewey Destin, Melissa Thrush, Rodney Walker, Lamar White



TABULATION AND RECOMMENDATION FOR ITB 18-22 SERVICES TO INVENTORY CAPITALIZED
PROPERTY - ACCOUNTING DEPT.

Item #	Item Description	Accountable Assets, Inc.	CBIZ Valuation Group, LLC	Records Consultants, Inc.	OHC Advisors, Inc.	ProBar
1	Bid Price August 14, 2018 - June 30, 2019	\$ 19,500.00	\$ 69,300.00	\$ 81,000.00	\$ 18,000.00	\$ 46,440.00
1A	Bid Price per Hour for Change of Custodian	\$ 35.00	\$ 165.00	\$ 135.00	\$ 30.00	\$ 45.00
2	Bid Price July 1, 2019 - June 30, 2020	\$ 19,500.00	\$ 69,300.00	\$ 58,000.00	\$ 18,000.00	\$ 41,440.00
2A	Bid Price per Hour for Change of Custodian	\$ 35.00	\$ 165.00	\$ 135.00	\$ 30.00	\$ 44.00
3	Bid Price July 1, 2020 - June 30, 2021	\$ 19,500.00	\$ 73,400.00	\$ 58,000.00	\$ 18,000.00	\$ 41,440.00
3A	Bid Price per Hour for Change of Custodian	\$ 35.00	\$ 170.00	\$ 135.00	\$ 30.00	\$ 44.00
4	Bid Price July 1, 2021 - June 30, 2022	\$ 19,500.00	\$ 73,400.00	\$ 58,000.00	\$ 18,000.00	\$ 41,440.00
4A	Bid Price per Hour for Change of Custodian	\$ 35.00	\$ 170.00	\$ 135.00	\$ 30.00	\$ 44.00
5	Bid Price July 1, 2022 - June 30, 2023	\$ 19,500.00	\$ 75,000.00	\$ 58,000.00	\$ 18,000.00	\$ 41,440.00
5A	Bid Price per Hour for Change of Custodian	\$ 35.00	\$ 170.00	\$ 135.00	\$ 30.00	\$ 44.00
	Included Action Plan ?	Yes	Yes	Yes	Yes	Yes
	Addendum #1 Signed	Yes	Yes	Yes	Yes	Yes

BIDDERS WHO BID "NO BID": None
NON-RESPONSIVE BIDDERS: None

RECOMMENDATION FOR AWARD:

Committee: Melissa O'Malley, Director Acct/FS Rita Scallan, CFO
Kenn MacDonald, AP Specialist

Committee recommends award to the lowest responsible and responsive bidder OHC Advisors, Inc. in the amount of \$18,000 (Annual Cost) and \$30.00 per hour for Change of Custodian.

FUNDING

<u>Fund</u>	<u>Function</u>	<u>Object</u>	<u>Center</u>	<u>Project</u>
1010	7500	0310	9015	9015

"Failure to file a protest within the time prescribed in Florida Statutes 120.57, Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

POSTED: 8/2/18 8:00 AM