



Agenda Item Details

Meeting	Jul 24, 2023 - Regular Meeting
Category	7. Consent Agenda
Subject	7.28 Renewal of ITB 18-14 Physical and Occupational Therapy, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	General Funds, Project 2019 Itinerant TCHS OCC/PHYS Therapy
Recommended Action	Motion to approve the renewal of ITB 18-14 Physical and Occupational Therapy, effective August 1, 2023, through July 31, 2024.

Public Content

Request approval to renew ITB 18-14 Physical and Occupational Therapy. The contract was awarded to multiple vendors and will be used as needed, based on same pricing, terms and conditions. Funds will be paid from General Funds, Project 2019 Itinerant TCHS OCC/PHYS Therapy. The contract is effective August 1, 2023, through July 31, 2024 and copies of the renewal documents are attached.

For additional information, please contact Judy Peacock, Specialist, ESE, at (850) 833-3164.

RENEWAL DOCUMENTS.pdf (759 KB)

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

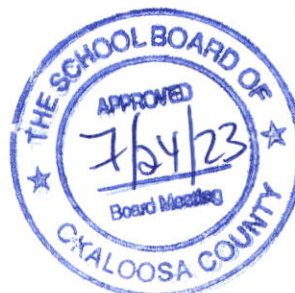
Motion & Voting

Motion to approve the Consent Agenda as amended and all of the Consent Agenda items as recommended by the Superintendent.

Motion by Linda Evanchyk, second by Marti Gardner.

Final Resolution: Motion Carries

Yes: Tim Bryant, Linda Evanchyk, Marti Gardner, Diane Kelley, Lamar White

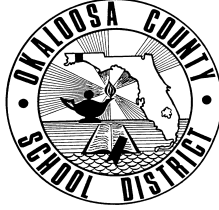


SCHOOL DISTRICT OF OKALOOSA COUNTY
Purchasing Department

SUPERINTENDENT OF SCHOOLS
MARCUS D. CHAMBERS

ATTORNEY TO THE BOARD
C. JEFFREY McINNIS, ESQ.

PGM. DIRECTOR - PURCHASING
VINCE WINDHAM, CPPB



BOARD MEMBERS
TIM BRYANT
LINDA EVANCHYK
MARTI GARDNER
DIANE KELLEY
LAMAR WHITE

June 30, 2023

Comprehensive Therapy Consultants
Attn: Neshanta Wilburn
PO Box 310686
Atlanta, GA 31131

Ms. Wilburn,

On January 11, 2018, the School Board of Okaloosa County, Florida approved the award of ITB 18-14 Physical and Occupational Therapy with your organization. The original contract term was for the period of August 1, 2018 through July 31, 2021.

Bid terms state that the contract term of this bid, upon mutual agreement of the parties, may be extended for an additional term. The contract was previously renewed for the period of August 1, 2021 through July 31, 2022, and August 1, 2022, through July 31, 2023. We are requesting renewal for the period effective August 1, 2023, through July 31, 2024.

Please check one of the responses below indicating your decision regarding this request. **Please sign and return this letter, along with a completed copy of the enclosed Federal Debarment Certification and Scrutinized Company Certification to my attention no later than Friday, July 7, 2023.** Feel free to email your response to Becky Perrin at perrinb@okaloosaschools.com or fax to (850) 833-6327.

Please fax a current Certificate of Insurance form for your business to the Risk Management Department at (850) 833-3195. All contractors must continue to comply with the insurance requirements as provided in the original bid documents. If your Certificate of Insurance is current, or was not a requirement in the original bid documents, please disregard.

Thank you for your consideration. We look forward to doing business with you for another year.

A handwritten signature in black ink, appearing to read "Vince Windham".

Vince Windham
Program Director of Purchasing

I agree to renew the contract for an additional period of August 1, 2023 through July 31, 2024 adhering to the original terms and conditions, including pricing.

I decline to renew the contract for an additional 1-year period.

Signature*: Neshanta Wilburn Title: CEO

Print Name: NeShanta Wilburn Date: 7/5/23

*Note: Must be signed by an officer or employee having the authority to bind the company or firm.

PURCHASING DEPARTMENT - ADMINISTRATIVE COMPLEX – 120 LOWERY PLACE S.E.
FORT WALTON BEACH, FLORIDA 32548
TELEPHONE (850) 833-7668 FAX (850) 833-6327

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LINDA EVANCHYK
DIANE KELLEY
LAMAR WHITE

June 30, 2023

EBS
Attn: John Anderson
200 Skiles Blvd.
West Chester, PA 19382

Mr. Anderson,

On January 11, 2018, the School Board of Okaloosa County, Florida approved the award of ITB 18-14 Physical and Occupational Therapy with your organization. The original contract term was for the period of August 1, 2018 through July 31, 2021.

Bid terms state that the contract term of this bid, upon mutual agreement of the parties, may be extended for an additional term. The contract was previously renewed for the period of August 1, 2021 through July 31, 2022, and August 1, 2022, through July 31, 2023. We are again requesting to renew the contract for another 1-year term, effective August 1, 2023, through July 31, 2024.

Please check one of the responses below indicating your decision regarding this request. Please sign and return this letter, along with a completed copy of the enclosed Federal Debarment Certification and Scrutinized Company Certification to my attention no later than Friday, July 7, 2023. A. Feel free to email your response to Becky Perrin at perrinb@okaloosaschools.com or fax to (850) 833-6327.

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Thank you for your consideration. We look forward to doing business with you for another year.

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Vince Windham
Program Director of Purchasing

I agree to renew the contract for an additional period of August 1, 2023 through July 31, 2024 adhering to the original terms and conditions, including pricing.

I decline to renew the contract for an additional 1-year period.

Signature*:

A handwritten signature in blue ink, appearing to read "John Anderson".

Title: RFP Manager

Print Name:

John Anderson

Date: 7/7/23

*Note: Must be signed by an officer or employee having the authority to bind the company or firm.

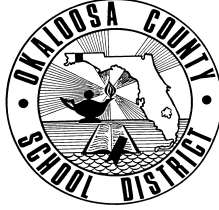
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LINDA EVANCHYK
DIANE KELLEY
LAMAR WHITE

June 30, 2023

HealthPro Pediatrics
Attn: Amber Rice
307 International Circle
Hunt Valley, MD 21030

Ms. Rice,

On January 11, 2018, the School Board of Okaloosa County, Florida approved the award of ITB 18-14 Physical and Occupational Therapy with your organization. The original contract term was for the period of August 1, 2018 through July 31, 2021.

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Please check one of the responses below indicating your decision regarding this request. **Please sign and return this letter, along with a completed copy of the enclosed Federal Debarment Certification and Scrutinized Company Certification to my attention no later than Friday, July 7, 2023.** Feel free to email your response to Becky Perrin at perrinb@okaloosaschools.com or fax to (850) 833-6327.

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Vince Windham
Program Director of Purchasing



I agree to renew the contract for an additional period of August 1, 2022 through July 31, 2023 adhering to the original terms and conditions, including pricing.

I decline to renew the contract for an additional 1-year period.

Signature*:

Terra Scott

Title President-Pediatrics Division

Print Name:

Terra Scott

Date: Jul 3, 2023

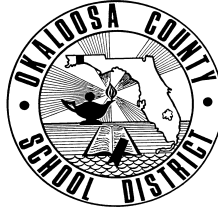
*Note: Must be signed by an officer or employee having the authority to bind the company or firm.

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MARTI GARDNER
LINDA EVANCHYK
DIANE KELLEY
LAMAR WHITE

June 30, 2023

Orange Tree Staffing
Attn: Mardly Perez-Smith
~~111 E. Fairbanks Avenue~~ 2300 Maitland Center Parkway, Suite 200
~~Winter Park, FL 32789~~ Maitland, FL 32751

Ms. Perez-Smith,

On January 11, 2018, the School Board of Okaloosa County, Florida approved the award of ITB 18-14 Physical and Occupational Therapy with your organization. The original contract term was for the period of August 1, 2018 through July 31, 2021.

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Thank you for your consideration. We look forward to doing business with you for another year.

A handwritten signature in black ink, appearing to read "Vince Windham".

Vince Windham
Program Director of Purchasing

I agree to renew the contract adhering to the original terms and conditions, including pricing for an additional period of August 1, 2023 through July 31, 2024.

I decline to renew the contract for an additional 1-year period.

Signature*: Title: Owner
Print Name: Mardly R. Smith Date: 07/05/2023

*Note: Must be signed by an officer or employee having the authority to bind the company or firm.

PURCHASING DEPARTMENT - ADMINISTRATIVE COMPLEX - 120 LOWERY PLACE S.E.
FORT WALTON BEACH, FLORIDA 32548
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ITB 18-14 PHYSICAL AND OCCUPATIONAL THERAPY

Item Description	Qty	EBS-Educational Based Services	Invo HealthCare Associates	C. Rena Kersey Pediatric Occupational Therapist, PA	Kids Talk Place, LLC	Therapia Staffing, LLC	HealthPRO Heritage, LLC	JayKay, Inc. d/b/a JayKay Medical Staffing	All Source Recruiting Group d/b/a Ardor Health Solutions
Estimated annual cost for Physical Therapist based on 1,395 hours *	1ea	\$54.85/Hr \$76,515.75	\$57.50/Hr \$80,212.50	\$58.00/Hr \$80,910.00	\$56.95/Hr \$79,445.25	\$55.00/Hr \$76,725.00	\$55.00/Hr \$76,725.00	\$54.49/Hr \$76,013.55	\$55.00/Hr \$76,725.00
Estimated annual cost for Occupational Therapists based on 6,975 hours *	5ea	\$54.85/Hr \$382,578.75	\$57.50/Hr \$401,062.50	\$58.00/Hr \$404,550.00	\$56.95/Hr \$397,226.25	\$55.00/Hr \$383,625.00	\$55.00/Hr \$383,625.00	\$54.49/Hr \$380,067.75	\$55.00/Hr \$383,625.00
Estimated annual cost for Physical Therapist Asst. based on 2,790 hours *	2ea	\$39.85/Hr \$111,181.50	\$45.50/Hr \$126,945.00	\$46.00/Hr \$128,340.00	\$43.25/Hr \$120,667.50	\$45.00/Hr \$125,550.00	\$40.00/Hr \$111,600.00	\$42.00/Hr \$117,180.00	\$40.00/Hr \$111,600.00
Estimated annual cost for Certified Occupational Therapist Asst. based on 1,395 hours *	1ea	\$39.85/Hr \$55,590.75	\$45.50/Hr \$63,472.50	\$46.00/Hr \$64,170.00	\$43.25/Hr \$60,333.75	\$45/Hr \$62,775.00	\$40.00/Hr \$55,800.00	\$42.00/Hr \$58,590.00	\$40.00/Hr \$55,800.00
Total Cost:		\$625,866.75	\$671,692.50	\$677,970.00	\$657,672.75	\$648,675.00	\$627,750.00	\$631,851.30	\$627,750.00

Item Description	Qty	Sunbelt Staffing, LLC	Advanced Medical Personnel Service, Inc.	Comprehensive Therapy Consultants	Orange Tree Staffing, LLC	Cumberland Therapy Services			
Estimated annual cost for Physical Therapist based on 1,395 hours *	1ea	\$60.00/Hr \$83,700.00	\$55.00/Hr \$76,725.00	\$55.00/Hr \$76,725.00	\$54.00/Hr \$75,330.00	\$60.00/Hr \$83,700.00			
Estimated annual cost for Occupational Therapists based on 6,975 hours *	5ea	\$60.00/Hr \$418,500.00	\$55.00/Hr \$383,625.00	\$55.00/Hr \$383,625.00	\$54.00/Hr \$376,650.00	\$58.00/Hr \$404,550.00			
Estimated annual cost for Physical Therapist Asst. based on 2,790 hours *	2ea	\$50.00/Hr \$139,500.00	\$40.00/Hr \$111,600.00	\$39.00/Hr \$108,810.00	\$39.00/Hr \$108,810.00	\$48.00/Hr \$133,920.00			
Estimated annual cost for Occupational Therapist Asst. based on 1,395 hours *	1ea	\$50.00/Hr \$69,750.00	\$40.00/Hr \$55,800.00	\$39.00/Hr \$54,405.00	\$39.00/Hr \$54,405.00	\$48.00/Hr \$66,960.00			
Total Cost:		\$711,450.00	\$627,750.00	\$623,565.00	\$615,195.00	\$689,130.00			

Notes:

* The estimated hours used for this bid are based on 36 weeks of service at 37.5 hours per week. Additionally, an estimated 90 hours (45 hrs PT/OT) are allocated for services during Extended School Year. If the number of students requiring services increases or decreases, the number of therapists will increase or decrease as necessary. Additional therapist will be hired using the stated hourly rates in this bid.

ITB 18-14 PHYSICAL AND OCCUPATIONAL THERAPY

BIDDERS WHO BID "NO BID": NONE

NON-RESPONSIVE BIDDERS: Community Rehab Associates, Inc.; CompHealth Medical Staffing; and ReadyNurse Staffing d/b/a CareerStaff Unlimited, LLC did not submit completed revised price sheets or signed Addendums as instructed by Addendum #1.

RECOMMENDATION FOR AWARD:

Committee: _____ Melody Sommer _____ Patricia Dombrowski _____ Penny McLean _____

Committee recommends award to the following contractors ranked in order of the four (4) lowest responsive and responsible bidders. **#1. Orange Tree Staffing, LLC, #2. Comprehensive Therapy Consultants, #3.EBS-Educational Based Services, #4 HealthPRO Heritage, LLC.** Three (3) proposals containing identical pricing were received and tied for fourth lowest responsive and responsible bidder. A casting of lots was held at 10:51 AM CT on 5/16/2018 in the Purchasing office to determine the fourth place vendor. Okaloosa County School District (OCS) will contract with the highest ranked contractor for all service needs as long as the highest ranked contractor can provide the number of therapists or therapist assistants needed. If the highest ranked contractor cannot meet all of the service needs the OCS shall contract with the next highest ranked contractor to meet the needs for the additional therapists or threapist assistants. This award is for a three (3) year period, effective August 1, 2018 through July 31, 2019 per the terms and conditions of the bid.

FUNDING

<u>Fund</u>	<u>Function</u>	<u>Object</u>	<u>Center</u>	<u>Project</u>	
1010	5200	0310	9016	2019	As needed per hourly rates stated above.

Failure to file a protest within the time prescribed in Florida Statutes 120.57, Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.