



### Agenda Item Details

Meeting	Sep 25, 2017 - Regular Meeting
Category	7. Consent Agenda
Subject	7.7 ITB 18-01 Paper for Offices and Classrooms, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Funding varies per school/department
Recommended Action	Motion to approve the Evaluation Committee's award for ITB 18-01 Paper for Offices and Classrooms to Staples Business Advantage, base on fixed pricing.

### Public Content

Request approval of the Evaluation Committee's award for ITB 18-01 Paper for Offices and Classrooms to Staples Business Advantage. All items will be purchased at fixed pricing, on an as needed basis. Funds will be paid from individual schools/departments. The three (3) year contract is effective October 14, 2017 through October 13, 2020 and a copy of the award tabulation is attached.

For additional information, please contact Vince Windham, Program Director, Purchasing at (850) 833-7668.

[ITB-18-01.pdf \(18 KB\) \(/fl/okaloosa/Board.nsf/files/AR5JCA4AA19B/\\$file/ITB-18-01.pdf\)](/fl/okaloosa/Board.nsf/files/AR5JCA4AA19B/$file/ITB-18-01.pdf)

### Administrative Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

### Motion & Voting

Motion to approve the Consent Agenda as amended and all of the Consent Agenda items as recommended by the Superintendent.

Motion by Rodney Walker, second by Melissa Thrush.

Final Resolution: Motion Carries

Yes: Tim Bryant, Dewey Destin, Melissa Thrush, Rodney Walker, Lamar White



TABULATION AND RECOMMENDATION FOR ITB 18-01 PAPER FOR OFFICES CLASSROOM

Item #	Item Description	Qty (Cartons)	Staples Business Advantage	School Specialty
	Brand Name/Item #:		Int'l Paper (324791)	Domtar (851192)
			Cost/cs	Cost/cs
1	8 1/2" x 11" 500 sheets/ream, 10 reams/carton: White, Premium #4, xerographic dual purpose, cut-size, virgin bond, un-watermarked, minimum 92 brightness.	1-9 cartons	\$24.25	\$29.14
2		10 - 49 Cartons	\$24.25	\$29.14
3		50 - 99 Cartons	\$24.25	\$29.14
4		100 - 199 Cartons	\$24.25	\$29.14
5		200 - 839 Cartons	\$24.25	\$29.14
6		Truckload (840 cs)	\$23.00	\$29.14

Item #	Item Description	Qty (Cartons)	Staples Business Advantage	School Specialty
	Brand Name/Item #:		Int'l Paper (126987)	Domtar (854001)
			Cost/cs	Cost/cs
1	8 1/2" x 14", 500 sheets/ream, 10 reams/carton: White, Premium #4, xerographic dual purpose, cut-size, virgin bond, un-watermarked, minimum 92 brightness.	1-9 cartons	\$31.00	\$43.64
2		10 - 49 Cartons	\$31.00	\$43.64
3		50 - 99 Cartons	\$31.00	\$43.64
4		100 - 199 Cartons	\$31.00	\$43.64
5		200 - 839 Cartons	\$31.00	\$43.64

Item #	Item Description	Qty (Cartons)	Staples Business Advantage	School Specialty
	Brand Name/Item #:		Int'l Paper (512215)	Domtar (117001)
			Cost/cs	Cost/cs
1	11" x 17", 500 sheets/ream, 10 reams/carton: White, Premium #4, xerographic dual purpose, cut-size, virgin bond, un-watermarked, minimum 92 brightness.	1-9 cartons	\$26.00	\$43.92
2		10 - 49 Cartons	\$26.00	\$43.92
3		50 - 99 Cartons	\$26.00	\$43.92
4		100 - 199 Cartons	\$26.00	\$43.92
5		200 - 839 Cartons	\$26.00	\$43.92
Bidder Preference:			MA	WI

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any are hereby rejected as late.

**BIDDERS WHO BID "NO BID":** Office Depot

**NON-RESPONSIVE BIDDERS:** None

**RECOMMENDATION FOR AWARD:**

**Committee:** Shanna Duncan, Buyer Irene Dahnke, Buyer  
 Vince Windham, Program Director Becky Perrin, Buyer

Committee recommends award to the lowest responsible and responsive bidder, **Staples Business Advantage**. All items will be purchased at a fixed price, as needed, throughout the contract term. The term of the contract will be three (3) years, October 14, 2017 through October 13, 2020.

**FUNDING:**

Fund	Function	Object	Center	Project
Varies per School/Department				

Failure to file a protest within the time prescribed in Florida Statutes 120.57, Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

**POSTED: 9/6/17 3:00 PM**