



Agenda Item Details

Meeting	Sep 23, 2019 - Regular Meeting
Category	8. Consent Agenda
Subject	8.14 Renewal of ITB 15-04 Catalog Discount Term Contract -School Bus Parts, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	General Funds
Recommended Action	Motion to approve the renewal of ITB 15-04 Catalog Discount Term Contract -School Bus Parts. The five (5) year contract renewal is effective October 14, 2019 through October 13, 2024.

Public Content

Request renewal of ITB 15-04 Catalog Discount Term Contract -School Bus Parts. The vendors who agreed to renew the contract are Matthews Buses Alliance, O-Reilly Auto Parts and Ward International Trucks. The contract is based on catalog discount pricing and will be used on an as needed basis. Funds will be paid from General Funds. The five (5) year contract renewal is effective October 14, 2019 through October 13, 2024. Copies of the vendor renewal letters and original award tabulation are attached.

For additional information, please contact Jay McInnis, Program Director, Transportation at (850)

[ITB 15-04_TAB.pdf \(16 KB\)](#)

[VENDOR RENEWAL LETTERS.pdf \(371 KB\)](#)

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

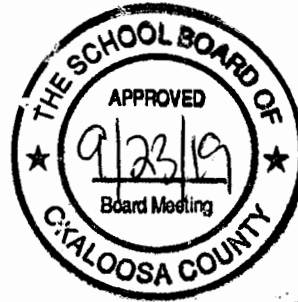
Motion & Voting

Motion to approve the Consent Agenda as amended and all of the Consent Agenda items as recommended by the Superintendent

Motion by Dewey Destin, second by Diane Kelley.

Final Resolution: Motion Carries

Yes: Tim Bryant, Dewey Destin, Linda Evanchyk, Diane Kelley, Lamar White

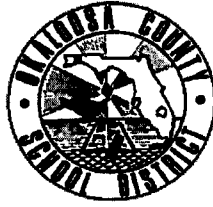


SCHOOL DISTRICT OF OKALOOSA COUNTY
Purchasing Department

SUPERINTENDENT OF SCHOOLS
MARCUS D. CHAMBERS

ATTORNEY TO THE BOARD
C. JEFFREY McINNIS, ESQ.

PGM. DIRECTOR - PURCHASING
VINCE WINDHAM, CPPB



BOARD MEMBERS
TIM BRYANT
DEWEY DESTIN
LINDA EVANCHYK
DIANE KELLEY
LAMAR WHITE

August 28, 2019

Matthews Buses Alliance
Attn: Glen Provenzano
4802 W Colonial Dr.
Orlando, FL 32808

Mr. Provenzano,

On October 13, 2014, the School Board of Okaloosa County, Florida approved the award of ITB 15-04 Catalog Discount Term Contract – School Bus Parts and your organization was one of the awarded vendors. The original five (5) year contract term was October 14, 2014 through October 13, 2019.

Bid terms state that the contract term of this bid, upon mutual agreement of the parties, may be extended for an additional term. We would like to request that this bid be extended for an additional five (5) year term, October 14, 2019 through October 13, 2024.

Please check one of the responses below indicating your decision regarding this request. Please sign and return this letter, along with a completed copy of the enclosed Federal Debarment Certification and Scrutinized Company Certification to my attention no later than Thursday, September 5, 2019. Feel free to email your response to Becky Perrin at perrinb@okaloosaschools.com.

Please fax a current Certificate of Insurance form for your business to the Risk Management Department at (850) 833-3195. All contractors must continue to comply with the insurance requirements as provided in the original bid documents. If your Certificate of Insurance is current, or was not a requirement in the original bid documents, please disregard.

Thank you for your consideration. We look forward to doing business with you for another year.

Handwritten signature of Vince Windham in black ink.

Vince Windham
Program Director of Purchasing

I agree to renew the contract adhering to the original terms and conditions, including pricing for an additional five (5) year period, October 14, 2019 through October 13, 2024.

I decline to renew the contract for an additional one year period.

Signature*: Glen Provenzano

Title: Parts manager

Print Name: Glen Provenzano

Date: 9/19/19

*Note: Must be signed by an officer or employee having the authority to bind the company or firm.

PURCHASING DEPARTMENT - ADMINISTRATIVE COMPLEX - 120 LOWERY PLACE S.E.
FORT WALTON BEACH, FLORIDA 32548
TELEPHONE (850) 833-7668 FAX (850) 833-6327

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BOARD MEMBERS
TIM BRYANT
DEWEY DESTIN
LINDA EVANCHYK
DIANE KELLEY
LAMAR WHITE

August 7, 2019

O'Reilly Auto Parts
Attn: Roanen Barron
PO Box 1156
Springfield, MO 65801-1156

Mr. Barron,

On October 13, 2014, the School Board of Okaloosa County, Florida approved the award of ITB 15-04 Catalog Discount Term Contract – School Bus Parts and your organization was one of the awarded vendors. The original five (5) year contract term was October 14, 2014 through October 13, 2019.

Bid terms state that the contract term of this bid, upon mutual agreement of the parties, may be extended for an additional term. We would like to request that this bid be extended for an additional five (5) year term, October 14, 2019 through October 13, 2024.

Please check one of the responses below indicating your decision regarding this request. Please sign and return this letter, along with a completed copy of the enclosed Federal Debarment Certification and Scrutinized Company Certification to my attention no later than Wednesday, August 21, 2019. Feel free to email your response to Becky Perrin at perrinb@okaloosaschools.com.

Please fax a current Certificate of Insurance form for your business to the Risk Management Department at (850) 833-3195. All contractors must continue to comply with the insurance requirements as provided in the original bid documents. If your Certificate of Insurance is current, or was not a requirement in the original bid documents, please disregard.

Thank you for your consideration. We look forward to doing business with you for another year.

Handwritten signature of Vince Windham in black ink.

Vince Windham
Program Director of Purchasing

I agree to renew the contract adhering to the original terms and conditions, including pricing for an additional five (5) year period, October 14, 2019 through October 13, 2024.

I decline to renew the contract for an additional one year period.

Signature*:

Handwritten signature of Ernie Hamilton in black ink.

Title: Bid Analyst II

Print Name:

Ernie Hamilton

Date: 8/8/2019

*Note: Must be signed by an officer or employee having the authority to bind the company or firm.

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Purchasing Department

SUPERINTENDENT OF SCHOOLS
MARCUS D. CHAMBERS

ATTORNEY TO THE BOARD
C. JEFFREY McINNIS, ESQ.

PGM. DIRECTOR - PURCHASING
VINCE WINDHAM, CPPB



BOARD MEMBERS
TIM BRYANT
DEWEY DESTIN
LINDA EVANCHYK
DIANE KELLEY
LAMAR WHITE

August 7, 2019

Ward International Trucks
Attn: Luke Hassell
5885 North W Street
Pensacola, FL 32505

Mr. Hassell,

On October 13, 2014, the School Board of Okaloosa County, Florida approved the award of ITB 15-04 Catalog Discount Term Contract – School Bus Parts and your organization was one of the awarded vendors. The original five (5) year contract term was October 14, 2014 through October 13, 2019.

Bid terms state that the contract term of this bid, upon mutual agreement of the parties, may be extended for an additional term. We would like to request that this bid be extended for an additional five (5) year term, October 14, 2019 through October 13, 2024.

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Please fax a current Certificate of Insurance form for your business to the Risk Management Department at (850) 833-3195. All contractors must continue to comply with the insurance requirements as provided in the original bid documents. If your Certificate of Insurance is current, or was not a requirement in the original bid documents, please disregard.

Thank you for your consideration. We look forward to doing business with you for another year.

Handwritten signature of Vince Windham.

Vince Windham
Program Director of Purchasing

I agree to renew the contract adhering to the original terms and conditions, including pricing for an additional five (5) year period, October 14, 2019 through October 13, 2024.

I decline to renew the contract for an additional one year period.

Signature*:

Handwritten signature of Ronnie L. Hassell.

Title:

Parts Manager

Print Name:

Ronnie L. Hassell

Date:

8-7-2019

*Note: Must be signed by an officer or employee having the authority to bind the company or firm.

PURCHASING DEPARTMENT - ADMINISTRATIVE COMPLEX - 120 LOWERY PLACE S.E.
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TABULATION AND RECOMMENDATION FOR ITB 15-04 CATALOG DISCOUNT TERM CONTRACT - SCHOOL BUS PARTS

BIDDER	MFG/CATALOG NAME	CATALOG DISCOUNT %	EXCLUSIONS TO DISCOUNT?	EXCEPTIONS TO BID?	CATALOG PRICING FORMAT	BALANCE OF LINE DISCOUNT %	BALANCE OF LINE EXCLUSIONS
O'Reilly Auto Parts	O'Reilly Auto Part First Call Online Catalog	List Less 41%	None	Online Catalog Only	Online Catalog - www.firstcallonline.com	List Less 41%	None
Matthews Buses, Inc.	Bostech Fuel - Bostech Diesel Program (Bostech Jobber Prices)	List Less 10%	None	None	Pricing File Provided Electronically	No Response	No Response
	Reviva Corporation - Medium Duty Diesel Engines - Fleet Installer	0%	None	5-16 Day Delivery ARO	Pricing File Provided Electronically	No Response	No Response
LBS South, LLC.	International - National Fleet Pricing - PL310/PL322	10% Off Natl Fleet Pricing	None	None	Pricing File Provided Electronically	List Less 10% off Natl Fleet	None
Ward International Truck	International - National Fleet Pricing	Natl Fleet Net Pricing	Baldwin Filters - 55% off Major Fleet	1-3 Day Delivery ARO	Pricing File Provided Electronically	Minimum of List Less 25% for following Manufacturers: Allison, Cummins, Caterpillar, ISN, Autocar, Carrier, ECCO, Mulehead	None

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any are hereby rejected as late.

BIDDERS WHO BID "NO BID": None
NON-RESPONSIVE BIDDERS: None

RECOMMENDATION FOR AWARD:

Committee Members:

Kevin Bell - Trans. North

Timothy Roberts - Trans. South

Jay McInnis - Pgm Dir Trans.

Owen Strickland - Trans. Cent

Committee recommends award to lowest responsible and responsive bids of Ward International Truck, LBS South, LLC., Matthew's Buses, Inc. and O'Reilly Auto Parts for the purchase of School Bus Parts. This contract is to be for a five (5) year period. It is anticipated that the contract will be effective October 14, 2014 through October 13, 2019.

FUNDING

Fund	Function	Object	Center	Project	Amount
1010	7801/7802/7803	0550	9113/9213/9313		Order As Needed

"Failure to file a protest within the time prescribed in Florida Statutes 120.57, Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

Posted: 9/24/14 11:00 AM CT