



### Agenda Item Details

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Meeting Jan 17, 2017 - Regular Meeting

Category 7. Consent Agenda

Subject 7.18 Renewal of ITB 14-07 Remanufactured Bus Parts, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.

Access Public

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Budget Source General Funds

Recommended Action Motion to approve the renewal of award for ITB 14-07 Remanufactured Bus Parts based on fixed pricing.

### Public Content

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Request approval to renew the award for ITB 14-07 Remanufactured Bus Parts, based on fixed pricing, to purchase remanufactured bus parts on an as needed basis. The vendor is Test Calibration Company and the contract is effective February 10, 2017 through February 9, 2018. Funds will be paid from General Funds and copies of the renewal confirmation and original award tabulation are attached.

For additional information, please contact Jay McInnis, Program Director, Transportation at (850) 833-7609.

[RENEWAL DOCS-TEST CALIBRATION.pdf \(133 KB\)](#)

### Administrative Content

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*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

### Motion & Voting

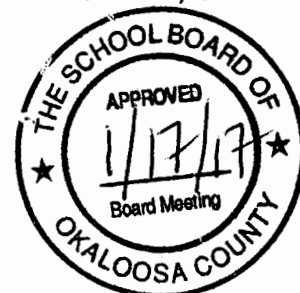
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Motion to approve the Consent Agenda and all of the Consent Agenda items as recommended by the Superintendent

Motion by Rodney Walker, second by Dewey Destin.

Final Resolution: Motion Carries

Yes: Tim Bryant, Dewey Destin, Melissa Thrush, Rodney Walker, Lamar White



SCHOOL DISTRICT OF OKALOOSA COUNTY  
Purchasing Department

SUPERINTENDENT OF SCHOOLS  
MARY BETH JACKSON

ATTORNEY TO THE BOARD  
C. JEFFREY McINNIS, ESO.

PGM. DIRECTOR - PURCHASING  
VINCE WINDHAM, CPPB



BOARD MEMBERS  
DEWEY DESTIN  
TIM BRYANT  
MELISSA THIRUSH  
RODNEY L. WALKER  
LAMAR WHITE

November 30, 2016

Test Calibration Company, Inc.  
Attn: Mr. Ted Raby  
3569 Desirrah Dr.  
Mobile, AL 36618

Mr. Raby:

On February 10, 2014 The School Board of Okaloosa County, Florida approved the award of ITB 14-07 Remanufactured Bus Parts to Test Calibration Company, Inc. The original award was for the period of February 11, 2014 through February 10, 2015.

Bid terms stated that the School Board has the option, with the consent of the successful vendor, to renew the bid for additional one-year periods. A 1-year renewal of the bid was School Board approved on January 26, 2015, effective February 10, 2015 through February 9, 2016. A second 1-year renewal was approved January 11, 2016, effective February 10, 2016 through February 9, 2017. We would like to request that this bid be renewed again for the period of February 10, 2017 through February 9, 2018.

Please check one of the responses below indicating your decision regarding this request. Sign and return this letter, along with a completed copy of the enclosed Federal Debarment Certification to my attention, no later than Wednesday, November 14, 2016. To expedite, feel free to email your response to Becky Perrin at [perrinb@mail.okaloosa.k12.fl.us](mailto:perrinb@mail.okaloosa.k12.fl.us), or faxing to 850-833-6327.

Please fax a current Certificate of Insurance form for your business to the Risk Management Department at 850-833-3195. All contractors must continue to comply with the insurance requirements as provided in the original bid documents. If your Certificate of Insurance is current, or was not a requirement in the original bid documents, please disregard.

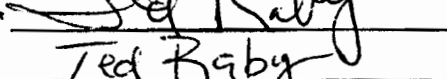
Thank you for your consideration. We look forward to doing business with you for another year.

Sincerely,

  
Vince Windham,  
Program Director of Purchasing

I agree to renew the bid adhering to original terms and conditions, including pricing for an additional one-year period through February 9, 2018.

I decline to renew the bid for an additional one-year period.

Signature\*   
Ted Raby  
Please print name

Title President  
Date Dec. 2, 2016

\*Note: Must be signed by an officer or employee having the authority to bind the company or firm.

PURCHASING DEPARTMENT - ADMINISTRATIVE COMPLEX - 120 LOWERY PLACE S.E.  
FORT WALTON BEACH, FLORIDA 32548  
TELEPHONE (850) 833-7668 FAX (850) 833-6327