

**OKALOOSA COUNTY SCHOOL BOARD
187 DAY LUNCHROOM PERSONNEL
PAYROLL CALENDAR
FISCAL YEAR 2025-2026**

DATES	TOTAL DAYS	PAYROLL DUE DATE
August 7 - August 14	6	August 15
August 15 - September 9	18	September 10
September 10 - October 3	18	October 13
October 6 - October 30	18	November 5
October 31 - November 28	18	December 4
December 1 - January 8	18	January 8
January 9 - February 3	18	February 6
February 4 - March 2	18	March 4
March 3 - April 6	18	April 10
April 7 - April 30	18	May 8
May 1 - May 28	<u>19</u>	June 11
	187	

PAID HOLIDAYS

September 1.....	Labor Day.....	1 Day
November 11.....	Veteran's Day.....	1 Day
November 27 & 28.....	Thanksgiving.....	2 Days
December 25.....	Christmas.....	1 Day
January 19.....	M.L. King, Jr. Birthday.....	1 Day

NON-DUTY DAYS - DO NOT REPORT

October 13.....	Teacher Work Day.....	1 Day
November 24-26.....	Thanksgiving.....	3 Days
December 22-24, 26-Jan 2.....	Winter Break.....	9 Days
January 5-6.....	Teacher Work Day.....	2 Days
February 16.....	Presidents' Day.....	1 Day
March 13-20.....	Spring Break	6 Days
March 23.....	Teacher Work Day.....	1 Day
May 25.....	Memorial Day.....	1 Day

The following personnel will be reported in accordance with this payroll calendar:

Pay Types: 011, 012

1. 187 Day Lunchroom Managers
2. 187 Day Lunchroom Workers

Checks will be issued on the last working day of each month.

NOTE: November checks issued on November 21
December checks issued on December 18
January checks issued on January 26
June checks issued on June 26