

**OKALOOSA COUNTY SCHOOL BOARD
206 DAY CUSTODIAL CLEANER PERSONNEL
PAYROLL CALENDAR
FISCAL YEAR 2025-2026**

DATES	TOTAL DAYS	PAYROLL DUE DATE
July 22 - August 7	13	August 15
August 8 - September 3	19	September 10
September 4 - September 30	19	October 13
October 1 - October 27	19	November 5
October 28 - November 21	19	December 4
November 27 - January 5	19	January 8
January 6 - January 30	19	February 6
February 2 - February 27	19	March 4
March 2 - April 3	19	April 10
April 6 - April 30	19	May 8
May 1 - June 2	<u>22</u> 206	June 11

PAID HOLIDAYS

September 1.....	Labor Day.....	1 Day
November 11.....	Veteran's Day.....	1 Day
November 27 & 28.....	Thanksgiving.....	2 Days
December 25	Christmas.....	1 Day
January 19.....	M.L. King, Jr. Birthday.....	1 Day

NON-DUTY DAYS - DO NOT REPORT

November 24-26.....	Thanksgiving.....	3 Days
December 22-24, 26-Jan 2.....	Winter Break.....	9 Days
February 16.....	Presidents' Day.....	1 Day
March 13-20.....	Spring Break.....	6 Days
May 25.....	Memorial Day.....	1 Day

The following personnel will be reported in accordance with this payroll calendar:

Pay Types: 063

1. 206 Day Cleaners PT 063

Checks will be issued on the last working day of each month.

NOTE: November checks issued on November 21
December checks issued on December 18
January checks issued on January 26
June checks issued on June 26