

**OKALOOSA COUNTY SCHOOL BOARD
206 DAY PERSONNEL
PAYROLL CALENDAR
FISCAL YEAR 2025-2026**

DATES	TOTAL DAYS	PAYROLL DUE DATE
July 29 - August 11	10	August 15
August 12 - September 5	19	September 10
September 8 - October 2	19	October 13
October 3 - October 29	19	November 5
October 30 - November 28	19	December 4
December 1 - January 7	19	January 8
January 8 - February 3	19	February 6
February 4 - March 3	19	March 4
March 4 - April 8	20	April 10
April 9 - May 7	21	May 8
May 8 - June 9	<u>22</u>	June 11
	206	

PAID HOLIDAYS

September 1.....	Labor Day.....	1 Day
November 11.....	Veteran's Day.....	1 Day
November 27 & 28.....	Thanksgiving.....	2 Days
December 25	Christmas.....	1 Day
January 19.....	M.L. King, Jr. Birthday.....	1 Day

NON-DUTY DAYS - DO NOT REPORT

November 24-26.....	Thanksgiving.....	3 Days
December 22-24, 26-Jan 2.....	Winter Break.....	9 Days
February 16.....	Presidents' Day.....	1 Day
March 13-20.....	Spring Break.....	6 Days
May 25.....	Memorial Day.....	1 Day

The following personnel will be reported in accordance with this payroll calendar:

Pay Types: 031,052,054,062,064

1. 206 Day Secretaries, Clerks & Custodian PT 052
2. 206 Day Hourly Custodians PT 062
3. 206 Day Salaried Administrative PT 031
4. 196 Day ESL Interpreters (1st Day Aug 5 - Last Day June 2)PT 054
5. 196 Day Vo-Tech Asst. (1st Day Aug 5 - Last Day June 2)PT 064
6. Substitutes for personnel reported on this calendar
7. 196 Day Child Dev. Assoc (1st Day Aug 5 - Last Day June 2)PT 054

Checks will be issued on the last working day of each month.

NOTE: November checks issued on November 21
December checks issued on December 18
January checks issued on January 26
June checks issued on June 26