

**OKALOOSA COUNTY SCHOOL BOARD
187 DAY LUNCHROOM PERSONNEL
PAYROLL CALENDAR
FISCAL YEAR 2024-2025**

DATES	TOTAL DAYS	PAYROLL DUE DATE
August 8 - August 15	6	August 16
August 16 - September 9	17	September 11
September 10 - October 3	18	October 11
October 4 - October 30	18	November 4
October 31 - November 28	18	December 3
November 29 - January 8	18	January 9
January 9 - February 4	19	February 7
February 5 - March 3	18	March 5
March 4 - April 8	19	April 10
April 9 - May 5	19	May 9
May 6 - May 29	<u>17</u> 187	June 11

PAID HOLIDAYS

September 2.....	Labor Day.....	1 Day
November 11.....	Veteran's Day.....	1 Day
November 28 & 29.....	Thanksgiving.....	2 Days
December 25.....	Christmas.....	1 Day
January 20.....	M.L. King, Jr. Birthday.....	1 Day

NON-DUTY DAYS - DO NOT REPORT

October 14.....	Teacher Work Day.....	1 Day
November 25-27.....	Thanksgiving.....	3 Days
December 23-24, 26-Jan 3.....	Winter Break.....	9 Days
January 6-7.....	Teacher Work Day.....	2 Days
February 17.....	Presidents' Day.....	1 Day
March 14-21.....	Spring Break	6 Days
March 24.....	Teacher Work Day.....	1 Day
May 26.....	Memorial Day.....	1 Day

The following personnel will be reported in accordance with this payroll calendar:

Pay Types: 011, 012

1. 187 Day Lunchroom Managers
2. 187 Day Lunchroom Workers

Checks will be issued on the last working day of each month.

NOTE: November checks issued on November 22
 December checks issued on December 19
 January checks issued on January 27
 June checks issued on June 26