

**OKALOOSA COUNTY SCHOOL BOARD  
186 DAY EDUCATIONAL SUPPORT PERSONNEL  
PAYROLL CALENDAR  
FISCAL YEAR 2024-2025**

<b>DATES</b>	<b>TOTAL DAYS</b>	<b>PAYROLL DUE DATE</b>
August 9 - August 15	5	August 16
August 16 - September 9	17	September 11
September 10 - October 3	18	October 11
October 4 - October 30	18	November 4
October 31 - November 28	18	December 3
November 29 - January 8	18	January 9
January 9 - February 4	19	February 7
February 5 - March 3	18	March 5
March 4 - April 7	18	April 10
April 8 - May 1	18	May 9
May 2 - May 29	<u>19</u>	June 11
	<u>186</u>	

**PAID HOLIDAYS**

September 2.....	Labor Day.....	1 Day
November 11.....	Veteran's Day.....	1 Day
November 28 & 29.....	Thanksgiving.....	2 Days
December 25.....	Christmas.....	1 Day
January 20.....	M.L. King, Jr. Birthday.....	1 Day

**NON-DUTY DAYS - DO NOT REPORT**

October 14.....	Teacher Work Day.....	1 Day
November 25-27.....	Thanksgiving.....	3 Days
December 23-24, 26-Jan 3.....	Winter Break.....	9 Days
January 6-7.....	Teacher Work Day.....	2 Days
February 17.....	Presidents' Day.....	1 Day
March 14-21.....	Spring Break.....	5 Days
March 24.....	Teacher Work Day.....	1 Day
May 26.....	Memorial Day.....	1 Day

The following personnel will be reported in accordance with this payroll calendar:

**Pay Types: 053,055,065,066**

1. 186 Day Lunchroom Monitors, Transportation Asst. PT 065
2. 186 Day Custodians-Hourly PT 065
3. 186 Day Salaried Clerk, Delivery Personnel, Custodian PT 055
4. 187 Day Library Asst (Begin Aug.8) PT 066
5. 187 Day Interpreter - ESE (Begin Aug.8) PT 053
6. 187 Day Bus Drivers and Para Professionals (Begin Aug.8) PT 066
7. Substitutes for personnel reported on this calendar.

Checks will be issued on the last working day of each month.

- NOTE:** November checks issued on November 22  
 December checks issued on December 19  
 January checks issued on January 27  
 June checks issued on June 26