

**OKALOOSA COUNTY SCHOOL BOARD  
206 DAY CUSTODIAL CLEANER PERSONNEL  
PAYROLL CALENDAR  
FISCAL YEAR 2023-2024**

DATES	TOTAL DAYS	PAYROLL DUE DATE
July 21 - August 9	14	August 16
August 10 - September 6	20	September 11
September 7 - October 3	19	October 11
October 4 - October 27	18	November 2
October 30 - November 28	19	December 1
November 29 - January 5	20	January 9
January 8 - February 1	19	February 9
February 2 - March 1	20	March 5
March 4 - April 5	19	April 10
April 8 - May 3	20	May 13
May 6 - May 30	<u>18</u> 206	June 7

**PAID HOLIDAYS**

September 4.....	Labor Day.....	1 Day
November 10.....	Veteran's Day.....	1 Day
November 23 & 24.....	Thanksgiving.....	2 Days
December 25 .....	Christmas.....	1 Day
January 15.....	M.L. King, Jr. Birthday.....	1 Day

**NON-DUTY DAYS - DO NOT REPORT**

November 20-22.....	Thanksgiving.....	3 Days
December 22, 26-Jan 3.....	Winter Break.....	8 Days
February 19.....	Presidents' Day.....	1 Day
March 15-22.....	Spring Break.....	6 Days
May 27.....	Memorial Day.....	1 Day

The following personnel will be reported in accordance with this payroll calendar:

**Pay Types: 063**

- 206 Day Cleaners PT 063

Checks will be issued on the last working day of each month.

**NOTE:** November checks issued on November 17  
 December checks issued on December 20  
 January checks issued on January 26  
 June checks issued on June 26