

**OKALOOSA COUNTY SCHOOL BOARD
206 DAY PERSONNEL
PAYROLL CALENDAR
FISCAL YEAR 2023-2024**

DATES	TOTAL DAYS	PAYROLL DUE DATE
July 28 - August 8	8	August 16
August 9 - September 5	20	September 11
September 6 - October 2	19	October 11
October 3 - October 27	19	November 2
October 30 - November 28	19	December 1
November 29 - January 5	20	January 9
January 8 - February 2	20	February 9
February 5 - March 4	20	March 5
March 5 - April 8	19	April 10
April 9 - May 6	20	May 13
May 7 - June 6	<u>22</u> 206	June 7

PAID HOLIDAYS

September 4.....	Labor Day.....	1 Day
November 10.....	Veteran's Day.....	1 Day
November 23 & 24.....	Thanksgiving.....	2 Days
December 25	Christmas.....	1 Day
January 15.....	M.L. King, Jr. Birthday.....	1 Day

NON-DUTY DAYS - DO NOT REPORT

November 20-22.....	Thanksgiving.....	3 Days
December 22, 26-Jan 3.....	Winter Break.....	8 Days
February 19.....	Presidents' Day.....	1 Day
March 15-22.....	Spring Break.....	6 Days
May 27.....	Memorial Day.....	1 Day

The following personnel will be reported in accordance with this payroll calendar:

Pay Types: 031,052,054,062,064

1. 206 Day Secretaries, Clerks & Custodian PT 052
2. 206 Day Hourly Custodians PT 062
3. 206 Day Salaried Administrative PT 031
4. 196 Day ESL Interpreters (1st Day Aug 4 - Last Day May 30)PT 054
5. 196 Day Vo-Tech Asst. (1st Day Aug 4 - Last Day May 30)PT 064
6. Substitutes for personnel reported on this calendar
7. 196 Day Child Dev. Assoc (1st Day Aug 4 - Last Day May 30)PT 054

Checks will be issued on the last working day of each month.

NOTE: November checks issued on November 17
 December checks issued on December 20
 January checks issued on January 26
 June checks issued on June 26