

**OKALOOSA COUNTY SCHOOL BOARD
187 DAY LUNCHROOM PERSONNEL
PAYROLL CALENDAR
FISCAL YEAR 2023-2024**

DATES	TOTAL DAYS	PAYROLL DUE DATE
August 8 - August 15	6	August 16
August 16 - September 7	17	September 11
September 8 - October 3	18	October 11
October 4 - October 30	18	November 2
October 31 - November 28	18	December 1
November 29 - December 25	18	January 9
January 8 - February 1	19	February 9
February 2 - February 28	18	March 5
February 29 - April 4	19	April 10
April 5 - May 1	19	May 13
May 2 - May 24	<u>17</u> 187	June 7

PAID HOLIDAYS

September 4.....	Labor Day.....	1 Day
November 10.....	Veteran's Day.....	1 Day
November 23 & 24.....	Thanksgiving.....	2 Days
December 25.....	Christmas.....	1 Day
January 15.....	M.L. King, Jr. Birthday.....	1 Day

NON-DUTY DAYS - DO NOT REPORT

October 9	Teacher Work Day.....	1 Day
November 20-22.....	Thanksgiving.....	3 Days
December 22, 26-Jan 3.....	Winter Break.....	8 Days
January 4-5.....	Teacher Work Day.....	2 Days
February 19.....	Presidents' Day.....	1 Day
March 15-22.....	Spring Break	6 Days
March 25.....	Teacher Work Day.....	1 Day

The following personnel will be reported in accordance with this payroll calendar:

Pay Types: 011, 012

1. 187 Day Lunchroom Managers
2. 187 Day Lunchroom Workers

Checks will be issued on the last working day of each month.

NOTE: November checks issued on November 17
 December checks issued on December 20
 January checks issued on January 26
 June checks issued on June 26