

**OKALOOSA COUNTY SCHOOL BOARD
12 MONTH PERSONNEL (252 DAYS)
PAYROLL CALENDAR
FISCAL YEAR 2022-2023**

DATES	TOTAL DAYS	PAYROLL DUE DATE
July 1 - July 29	21	July 14
August 1 - August 31	23	August 17
September 1 - September 30	22	September 15
October 3 - October 31	21	October 14
November 1 - November 30	19	November 3
December 1 - December 30	18	December 6
January 2 - January 31	20	January 9
February 1 - February 28	20	February 10
March 1 - March 31	23	March 10
April 3 - April 28	20	April 13
May 1 - May 31	23	May 15
June 1 - June 30	<u>22</u> 252	June 14

PAID HOLIDAYS

July 4.....	Independence Day.....	1 Day
September 5.....	Labor Day.....	1 Day
November 11.....	Veteran's Day.....	1 Day
November 24.....	Thanksgiving.....	1 Day
December 26, Jan 2.....	Christmas	2 Days

PAID NON-DUTY DAYS

November 25.....	Thanksgiving.....	1 Day
December 23,30.....	Christmas.....	2 Days
January 16.....	M.L. King, Jr. Birthday.....	1 Day
February 20.....	Presidents' Day	1 Day
May 29.....	Memorial Day.....	1 Day

NON-DUTY DAYS - DO NOT REPORT

November 21-23.....	Thanksgiving.....	3 Days
December 22, 27-29, Jan 3-4...	Winter Break.....	6 Days

The following personnel will be reported in accordance with this payroll calendar:

Pay Types: 002,020,030,041,042,051,061

1. 252 Day Salaried Personnel
2. 252 Day Hourly Personnel

Checks will be issued on the last working day of each month.

NOTE: November checks issued on November 18
 December checks issued on December 20
 January checks issued on January 24
 June checks issued on June 28