

**OKALOOSA COUNTY SCHOOL BOARD
196 DAY PERSONNEL
PAYROLL CALENDAR
FISCAL YEAR 2021-2022**

| DATES | TOTAL DAYS | PAYROLL DUE DATE |
|--------------------------|------------------|------------------|
| August 4 - August 11 | 6 | August 17 |
| August 12 - September 7 | 19 | September 15 |
| September 8 - October 4 | 19 | October 14 |
| October 5 - October 29 | 19 | November 8 |
| November 1 - November 30 | 19 | December 2 |
| December 1 - January 7 | 18 | January 13 |
| January 10 - February 3 | 19 | February 10 |
| February 4 - March 3 | 20 | March 9 |
| March 4 - April 7 | 20 | April 14 |
| April 8 - May 5 | 20 | May 13 |
| May 6 - May 31 | <u>17</u> 196 | June 7 |

PAID HOLIDAYS

| | | |
|-----------------------|------------------------------|--------|
| September 6..... | Labor Day..... | 1 Day |
| November 11..... | Veteran's Day..... | 1 Day |
| November 25 & 26..... | Thanksgiving..... | 2 Days |
| January 17..... | M.L. King, Jr. Birthday..... | 1 Day |
| February 21 | Presidents' Day..... | 1 Day |

NON-DUTY DAYS - DO NOT REPORT

| | | |
|-------------------------|-------------------|---------|
| November 22-24..... | Thanksgiving..... | 3 Days |
| December 20-Dec 31..... | Winter Break..... | 10 Days |
| March 21-25..... | Spring Break..... | 5 Days |
| May 30..... | Memorial Day..... | 1 Day |

The following personnel will be reported in accordance with this payroll calendar:

Pay Types: 001,105,106,107

1. 10-Month Teachers
2. Substitute Teachers
3. Temporary Teachers

Checks will be issued on the last working day of each month.

NOTE: December checks issued on December 16

June checks issued on June 28