

**OKALOOSA COUNTY SCHOOL BOARD
12 MONTH PERSONNEL (252 DAYS)
PAYROLL CALENDAR
FISCAL YEAR 2021-2022**

DATES	TOTAL DAYS	PAYROLL DUE DATE
July 1 - July 30	22	July 15
August 2 - August 31	22	August 17
September 1 - September 30	22	September 15
October 1 - October 29	21	October 14
November 1 - November 30	19	November 8
December 1 - December 31	17	December 2
January 3 - January 31	21	January 13
February 1 - February 28	20	February 10
March 1 - March 31	23	March 9
April 1 - April 29	21	April 14
May 2 - May 31	22	May 13
June 1 - June 30	<u>22</u>	June 14
	252	

PAID HOLIDAYS

July 5.....	Independence Day.....	1 Day
September 6.....	Labor Day.....	1 Day
November 11.....	Veteran's Day.....	1 Day
November 25.....	Thanksgiving.....	1 Day
December 24, Dec 31.....	Christmas	2 Days

PAID NON-DUTY DAYS

November 26.....	Thanksgiving.....	1 Day
December 23,30.....	Christmas.....	2 Days
January 17.....	M.L. King, Jr. Birthday.....	1 Day
February 21.....	Presidents' Day	1 Day
May 30.....	Memorial Day.....	1 Day

NON-DUTY DAYS - DO NOT REPORT

November 22-24.....	Thanksgiving.....	3 Days
December 20-22,27-29.....	Winter Break.....	6 Days

The following personnel will be reported in accordance with this payroll calendar:

Pay Types: 002,020,030,041,042,051,061

1. 252 Day Salaried Personnel

2. 252 Day Hourly Personnel

Checks will be issued on the last working day of each month.

NOTE: December checks issued on December 16

June checks issued on June 28