

**OKALOOSA COUNTY SCHOOL BOARD
206 DAY PERSONNEL
PAYROLL CALENDAR
FISCAL YEAR 2018-2019**

DATES	TOTAL DAYS	PAYROLL DUE DATE
August 1 - August 10	8	August 17
August 13 - September 7	20	September 13
September 10 - October 5	20	October 16
October 8 - November 2	20	November 8
November 5 - December 3	18	December 5
December 4 - January 11	19	January 15
January 14 - February 8	20	February 12
February 11 - March 7	18	March 8
March 8 - April 12	20	April 15
April 15 - May 13	21	May 15
May 14 - June 13	<u>22</u>	June 12
	206	

PAID HOLIDAYS

September 3.....	Labor Day.....	1 Day
November 12.....	Veteran's Day.....	1 Day
November 22 & 23.....	Thanksgiving.....	2 Days
December 25	Christmas.....	1 Day
January 21.....	M.L. King, Jr. Birthday.....	1 Day

NON-DUTY DAYS - DO NOT REPORT

November 19-21.....	Thanksgiving.....	3 Days
December 21-24,26-Jan 4.....	Winter Break.....	10 Days
February 18.....	Presidents' Day.....	1 Day
March 15-22.....	Spring Break.....	6 Days
May 27.....	Memorial Day.....	1 Day

The following personnel will be reported in accordance with this payroll calendar:

Pay Types: 031,052,054,062,064

1. 206 Day Secretaries & Clerks PT 052
2. 206 Day Hourly Custodians PT 062
3. 206 Day Salaried Administrative PT 031
4. Para Professionals PT 052
5. 196 Day ESL Interpreters (1st Day Aug 8 - Last Day June 6)PT 064
6. 196 Day Vo-Tech Asst. (1st Day Aug 8 - Last Day June 6)PT 064
7. Substitutes for personnel reported on this calendar
8. 196 Day Child Dev. Assoc (1st Day Aug 8 - Last Day June 6)PT 054

Checks will be issued on the last working day of each month.

NOTE: December checks issued on December 19
June checks issued on June 26