

**OKALOOSA COUNTY SCHOOL BOARD
186 DAY EDUCATIONAL SUPPORT PERSONNEL
PAYROLL CALENDAR
FISCAL YEAR 2018-2019**

| DATES | TOTAL DAYS | PAYROLL DUE DATE |
|--------------------------|------------|------------------|
| August 13 - August 17 | 5 | August 22 |
| August 20 - September 11 | 17 | September 13 |
| September 12 - October 5 | 18 | October 16 |
| October 8 - November 1 | 18 | November 8 |
| November 2 - November 30 | 18 | December 5 |
| December 3 - January 10 | 18 | January 15 |
| January 11 - February 5 | 18 | February 12 |
| February 6 - March 5 | 19 | March 8 |
| March 6 - April 10 | 19 | April 15 |
| April 11 - May 7 | 19 | May 15 |
| May 8 - May 31 | <u>17</u> | June 12 |
| | 186 | |

PAID HOLIDAYS

| | | |
|-----------------------|------------------------------|--------|
| September 3..... | Labor Day..... | 1 Day |
| November 12..... | Veteran's Day..... | 1 Day |
| November 22 & 23..... | Thanksgiving..... | 2 Days |
| December 25..... | Christmas..... | 1 Day |
| January 21..... | M.L. King, Jr. Birthday..... | 1 Day |

NON-DUTY DAYS - DO NOT REPORT

| | | |
|------------------------------|-----------------------|---------|
| October 15..... | Teacher Work Day..... | 1 Day |
| November 19-21..... | Thanksgiving..... | 3 Days |
| December 21-24,26-Jan 4..... | Winter Break..... | 10 Days |
| January 7..... | Teacher Work Day..... | 1 Day |
| February 18..... | Presidents' Day..... | 1 Day |
| March 15-22..... | Spring Break | 6 Days |
| March 25..... | Teacher Work Day..... | 1 Day |
| May 27..... | Memorial Day | 1 Day |

The following personnel will be reported in accordance with this payroll calendar:

Pay Types: 053,055,065,066

1. 186 Day Lunchroom Monitors, Transportation Asst. PT 065
2. 186 Day Custodians-Hourly PT 065
3. 186 Day Salaried Clerk, Delivery Personnel, Custodian PT 055
4. 187 Day Media Asst (Begin Aug.10) PT 066
5. 187 Day Interpreter Hearing Impairing Impaired (Begin Aug.10) PT 053
6. 187 Day Bus Drivers and Classroom Asst. (Begin Aug.10) PT 066
7. Substitutes for personnel reported on this calendar.

Checks will be issued on the last working day of each month.

NOTE: December checks issued on December 19

June checks issued on June 26