

**OKALOOSA COUNTY SCHOOL BOARD
12 MONTH PERSONNEL (252 DAYS)
PAYROLL CALENDAR
FISCAL YEAR 2018-2019**

DATES	TOTAL DAYS	PAYROLL DUE DATE
July 2 - July 31	22	July 16
August 1 - August 31	23	August 17
September 3 - September 28	20	September 13
October 1 - October 31	23	October 16
November 1 - November 30	19	November 8
December 3 - December 31	18	December 5
January 1 - January 31	21	January 15
February 1 - February 28	20	February 12
March 1 - March 29	21	March 8
April 1 - April 30	22	April 15
May 1 - May 31	23	May 15
June 3 - June 28	20	June 12
	252	

PAID HOLIDAYS

July 4.....	Independence Day.....	1 Day
September 3.....	Labor Day.....	1 Day
November 12.....	Veteran's Day.....	1 Day
November 22.....	Thanksgiving.....	1 Day
December 25, Jan 1.....	Christmas	2 Days

PAID NON-DUTY DAYS

November 23.....	Thanksgiving.....	1 Day
December 24,31.....	Christmas	2 Days
January 21.....	M.L. King, Jr. Birthday.....	1 Day
February 18.....	Presidents' Day	1 Day
May 27.....	Memorial Day.....	1 Day

NON-DUTY DAYS - DO NOT REPORT

November 19-21.....	Thanksgiving.....	3 Days
December 26-28, Jan 2-3	Winter Break.....	5 Days

The following personnel will be reported in accordance with this payroll calendar:

Pay Types: 002,020,030,041,042,051,061

1. 252 Day Salaried Personnel
2. 252 Day Hourly Personnel

Checks will be issued on the last working day of each month.

NOTE: December checks issued on December 19

June checks issued on June 26