

Okaloosa County School District
FUNDRAISING ACTIVITY REQUEST

COMPLETED FORMS SHOULD BE SUBMITTED BY EMAIL TO: FORAKERC@okaloosaschools.com
 ATTN: Steve Horton, Deputy Superintendent

This form is an official request from the Okaloosa County School District by the group named to conduct the fundraising activity as described below:

SCHOOL NAME:	SY – REQ#
GROUP NAME & PERSON REQUESTING:	
TYPE & DESCRIPTION OF ACTIVITY:	
DATE(S), TIME(S) & LOCATION OF ACTIVITY:	
SUPERVISORS & WORKERS FOR ACTIVITY:	
COST TO PATRONS & USE OF PROCEEDS:	

FOOD SALES

NOTE: If this Fundraising Request involves the sale of "Food Items", completion of the following section is ***required***.

1) Will food be sold to students for consumption during school hours? Yes No	2) Does the food being sold meet the "Healthy Snack Nutritional Standards"? Yes No	The Healthy School Team has approved this sale as one of the schools allotted exemptions. Guidelines for Approval are listed on Page 2 of this form. Documentation of approved exemptions will be kept by the school principal. <i>(Signature Below)</i> <div style="text-align: right; margin-top: 20px;"> _____ <i>Signature</i> HEALTHY SCHOOL TEAM LEADER </div>
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The principal's signature below verifies that District policies and procedures have been reviewed and compliance has been established prior to submitting this request for approval to the Superintendent's designee. This activity has been approved by the principal and meets the guidelines outlined in School Board Policy 2-13: Fund-Raising for School Projects and Activities.

 PRINCIPAL SIGNATURE

 DATE

DISTRICT USE ONLY

Condition:

This request is approved on the condition that your Healthy School team has voted to approve it as an exempted fundraiser.

____ Approved

____ NOT Approved

 SUPERINTENDENT'S DESIGNEE

 DATE

Processing Notes: _____

FUNDRAISING ACTIVITY REQUEST

School Board approved organizations may sell food and drink beginning 30 minutes after the close of the last lunch period if they are in compliance with Healthy Snack Nutritional Standards. It is against Federal Regulations to provide or sell food in competition with the National School Lunch Program. The Healthy Hunger Free Kids Act of 2010 and USDA Smart Snacks provide the following guidelines:

1. Fundraising activities that occur during non-school hours, on weekends, or at off campus events are not limited under the Federal policy.
2. Fundraisers selling foods that are intended to be consumed outside the school day are not limited under the Federal policy. Examples are frozen cookie dough, home bake pizza kits, etc.
3. Consumable foods that meet the Healthy Snack Nutritional Standards may be sold on any school day provided that it is 30 minutes after the last lunch is over. These foods have limits on the amount of calories, sodium, fat and sugar that vary by school type i.e. Elementary, Middle or High. If you have questions as to which foods meet these guidelines please refer the Okaloosa County School Food Service Web Site or contact Steve Anderson. Okaloosa County School District Wellness Policy 1- 21 may also provide guidance.
<https://www.boarddocs.com/fl/okaloosa/Board.nsf/public?open&id=policies#>
4. Foods like doughnuts, candy bars, pizza and other foods that do not meet the Healthy Snack Nutritional Standards may only be sold with an approved exemption from your Healthy School Team.
5. The Florida Department of Agriculture allows a maximum number of school days to conduct exempted fundraisers. Principals are responsible for keeping documentation of exempted fundraiser approval by their schools Healthy School Team. Below are the guidelines by school type.
 - I. Elementary Schools have a maximum of 5 days that may be exempted with approval of their healthy School Team.
 - II. Middle Schools have a maximum of 10 days that may be exempted with the approval of their Healthy School Team.
 - III. High Schools have a maximum of 15 days that may be exempted with the approval of their Healthy School Team.
 - IV. Schools have a maximum of 10 days that may be exempted with the approval of their Healthy School Team.