

**Okaloosa County School District
Accounting and Financial Reporting
120 Lowery Place SE
Fort Walton Beach, Florida 32548-5595**

MIS 2008
REV 10/2020

PARTIAL RECEIVING REPORT

- PARTIAL
 COMPLETE

VENDOR: _____

PURCHASE ORDER NO: _____

DATE REQUESTED		SCHOOL/DEPT NAME		SCHOOL/DEPT NUMBER	REQUISITION NUMBER
ITEM NO	QUANTITY ORDERED	QUANTITY RECEIVED THIS REPORT	QUANTITY PREVIOUSLY RECEIVED	QUANTITY OUTSTANDING	AMOUNT TO BE PAID
COMMENTS TO ACCOUNTS PAYABLE REGARDING THIS PAYMENT _____ _____					COLUMN TOTAL

TOTAL PAYMENT: _____

DATE RECEIVED: _____

RECEIVED BY: _____