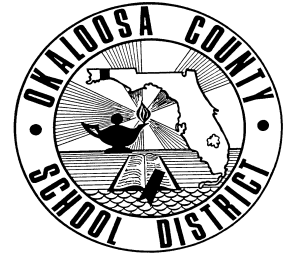


**OKALOOSA COUNTY SCHOOL DISTRICT**  
**Department Staffing Chart**  
*Operational Services*  
**Cost Center: 9140**  
**Fiscal Year 2021-2022**

---



## Staffing Chart

<b>Director I</b>
<hr/>
<b>1.00 Unit</b> <i>Discretionary</i>

**OKALOOSA COUNTY SCHOOL DISTRICT  
DISTRICT LEVEL - COST CENTER BUDGETS  
FISCAL YEAR 2021-2022**

**DEPARTMENT:** Operational Services

**COST CENTER:** 9140

**COST CENTER DESCRIPTION:**

The Operational Services Department is responsible for the overall direction of real property, educational specifications, facilities design and construction, maintenance, food service, and transportation programs to insure operating excellence of all facilities for full educational use. Guarantees compliance with all state and federal requirements with food service and transportation. Assures all construction and maintenance projects are developed in accordance with Department of Education regulation and Florida statutes, and that all projects are appropriately budgeted and scheduled. Oversees the delivery of services that will ensure a safe, clean, attractive, and pleasant school atmosphere and serves as advisor to school principals.

**FUND SOURCE:** Unrestricted - General Operating Fund

**APPROPRIATIONS AND STAFFING:**

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2020-2021 Appropriation	2021-2022 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ -	\$ 130,698	\$ 130,698
	Educational Support	-	-	-
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	-	130,698	130,698
300	Purchased Service	-	2,900	2,900
400	Energy Services	-	-	-
500	Materials & Supplies	-	800	800
600	Capital Outlay	-	1,800	1,800
700	Other Expenses	-	-	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ -	\$ 136,198	\$ 136,198

STAFFING			
	2020-2021 Recommendation	2021-2022 Recommendation	# Increase (Decrease)
Administrative/Managerial	-	1.00	1.00
Educational Support	-	-	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	-	1.00	1.00

**OTHER INFORMATION:**

The Director I - Operational Services is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY  
BUDGET ADJUSTMENT SHEET  
FISCAL YEAR 2021-2022

MIS 3176

COST CENTER NAME: Operational Services  
PROJECT NAME: DISCRETIONARY

CENTER NUMBER: 9140  
PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) Cellular telephone stipend	6300	INSTR & CURR DEVEL SVC(SUPER)	\$ 69		\$ 69
0330	IN-COUNTY TRAVEL Travel to school sites	6300	INSTR & CURR DEVEL SVC(SUPER)	1,000		1,000
0365	SOFTWARE SUBSCRIPTIONS Miscellaneous software subscriptions	6300	INSTR & CURR DEVEL SVC(SUPER)	900		900
0370	POSTAGE/SHIPPING/TELEGRAM Postage and shipping	6300	INSTR & CURR DEVEL SVC(SUPER)	100		100
0375	CELLULAR TELEPHONE Cellular telephone stipend	6300	INSTR & CURR DEVEL SVC(SUPER)	900		900
0510	SUPPLIES Miscellaneous office supplies	6300	INSTR & CURR DEVEL SVC(SUPER)	500		500
0519	TECHNOLOGY SUPPLIES Ink/toner	6300	INSTR & CURR DEVEL SVC(SUPER)	300		300
0641	EQUIP/FIXED ASSET (OVER \$1000) Office furniture	6300	INSTR & CURR DEVEL SVC(SUPER)	1,200		1,200
Sub-Total (Page 1 Only)				\$ 4,969	\$ -	\$ 4,969
GRAND TOTAL				\$ 5,569	\$ -	\$ 5,569

SCHOOL DISTRICT OF OKALOOSA COUNTY  
BUDGET ADJUSTMENT SHEET  
FISCAL YEAR 2021-2022

MIS 3176

COST CENTER NAME: Operational Services  
PROJECT NAME: DISCRETIONARY

CENTER NUMBER: 9140  
PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0644	COMPUTER HARDWARE(UNDER \$1000) Monitors and printer for office location	6300	INSTR & CURR DEVEL SVC(SUPER)	\$ 600		\$ 600
Sub-Total (Page 2 Only)				\$ 600	\$ -	\$ 600
GRAND TOTAL				\$ 5,569	\$ -	\$ 5,569

**SCHOOL DISTRICT OF OKALOOSA COUNTY**  
**Department Staffing Summary**  
**Fiscal Year 2021-2022**

MIS 3390

Department Name:	Operational Services
Cost Center No.:	9140
Project Name:	Regular Operations - Departments
Fund Number :	1010
Project Number:	N/A
Type Funding:	Non-Restricted/Non-Categorical

**Section A**

Positions Approved for Fiscal Year 2020-2021			
Job Title	# of Positions	Average Cost	Total Cost
(A) Total Positions Approved For FY 2020-2021	-		\$ -

**Section B-1**

Approved Additions, Deletions and/or Changes - Fiscal Year 2020-2021					
Job Title	Type*	# of Positions		Average Cost	Total Cost
Director I - 12 Month	A	1.00	a		\$ 130,629
(B-1) Total Approved Additions, Deletions, Changes		1.00			\$ 130,629

**Section B-2**

Requested Additions, Deletions and/or Changes - Fiscal Year 2021-2022					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-			\$ -

**Section C**

Positions Submitted for Approval for Fiscal Year 2021-2022			
Job Title	# of Positions	Average Cost	Total Cost
Director I - 12 Month *	1.00		\$ 130,629
(C) Total Positions Submitted for Approval FY 2021-2022	1.00		\$ 130,629

**\*Note:**

A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

(a) Added 1.00 Director I - 12 Month effective July 1, 2021. \*

\* District Department Reorganization was Board approved on May 10, 2021 with an effective date of July 1, 2021.