

School District of Okaloosa County
SUMMARY LEVEL PROJECT BUDGETS
FISCAL YEAR 2018-2019

DEPARTMENT: School Food Service - Departments & All Schools Combined

COST CENTER: Department 9008 & All Schools

COST CENTER DESCRIPTION:

Responsible for all food service operations; responsible for quality, variety and financial performance.

FUND SOURCE: Other Special Revenue Fund - Food Service (Fund 5020)

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
<u>Object Group Number</u>	<u>Object Group Name</u>	<u>Original 2017-2018</u> <u>Appropriation</u>	<u>2018-2019</u> <u>Appropriation</u>	<u>\$ Increase (Decrease)</u>
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 1,008,740	\$ 844,244	\$ (164,496)
	Educational Support	1,630,572	1,561,969	(68,603)
	Instructional	-	-	-
	Professional / Technical	140,640	150,624	9,984
	Subtotal - Salaries & Benefits	<u>2,779,952</u>	<u>2,556,837</u>	<u>(223,115)</u>
300	Purchased Service	6,086,192	6,322,393	236,201
400	Energy Services	84,800	86,300	1,500
500	Materials & Supplies	823,719	845,683	21,964
600	Capital Outlay	-	-	-
700	Other Expenses	316,400	321,400	5,000
900	Transfers/Reserves	723,912	655,393	(68,519)
	Total Combined Appropriation	<u>\$ 10,814,975</u>	<u>\$ 10,788,006</u>	<u>\$ (26,969)</u>

STAFFING			
	<u>2017-2018</u> <u>Recommendation</u>	<u>2018-2019</u> <u>Recommendation</u>	<u># Increase (Decrease)</u>
Administrative/Managerial	20.00	16.00	(4.00)
Educational Support	41.00	38.07	(2.93)
Instructional	-	-	-
Professional / Technical	2.00	2.00	-
Total Staff	<u>63.00</u>	<u>56.07</u>	<u>(6.93)</u>

OTHER INFORMATION:

The approving authority is the Program Director - School Food Service.

School District of Okaloosa County
SUMMARY LEVEL PROJECT BUDGETS
FISCAL YEAR 2018-2019

DEPARTMENT: School Food Service

COST CENTER: All Schools

COST CENTER DESCRIPTION:

Responsible for all food service operations; responsible for quality, variety and financial performance.

FUND SOURCE: Other Special Revenue Fund - Food Service (Fund 5020)

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
<u>Object Group Number</u>	<u>Object Group Name</u>	<u>Original 2017-2018 Appropriation</u>	<u>2018-2019 Appropriation</u>	<u>\$ Increase (Decrease)</u>
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 955,433	\$ 787,161	\$ (168,272)
	Educational Support	1,419,736	1,352,010	(67,726)
	Instructional	-	-	-
	Professional / Technical	-	-	-
	Subtotal - Salaries & Benefits	<u>2,375,169</u>	<u>2,139,171</u>	<u>(235,998)</u>
300	Purchased Service	-	-	-
400	Energy Services	-	-	-
500	Materials & Supplies	-	-	-
600	Capital Outlay	-	-	-
700	Other Expenses	-	-	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	<u>\$ 2,375,169</u>	<u>\$ 2,139,171</u>	<u>\$ (235,998)</u>

STAFFING			
	<u>2017-2018 Recommendation</u>	<u>2018-2019 Recommendation</u>	<u># Increase (Decrease)</u>
Administrative/Managerial	19.00	15.00	(4.00)
Educational Support	36.47	33.54	(2.93)
Instructional	-	-	-
Professional / Technical	-	-	-
Total Staff	<u>55.47</u>	<u>48.54</u>	<u>(6.93)</u>

OTHER INFORMATION:

The approving authority is the Program Director - School Food Service.

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2018-2019

MIS 3390

Department Name: School Food Service - All Schools
 Cost Center No.: Various
 Project Name: Regular Operations - Departments
 Fund Number : 5020
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Lunchroom Worker - 9 Month	36.20		\$ 1,423,832
Lunchroom Worker - 9 Month - Less than 4 hours	0.27		8,853
Manager, School Food Service - 9 Month	19.00		968,581
(A) Total Positions Approved For FY 2017-2018	55.47		\$ 2,401,266

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions		Average Cost	Total Cost
Manager, School Food Service - 9 Month	D	(4.00)	a		\$ (181,420)
Lunchroom Worker - 9 Month	D	(2.93)	b		(80,675)
(B-1) Total Approved Additions, Deletions, Changes		(6.93)			\$ (262,095)

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2018-2019					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-			\$ -

Section C

Positions Submitted for Approval for Fiscal Year 2018-2019			
Job Title	# of Positions	Average Cost	Total Cost
Lunchroom Worker - 9 Month	33.27		\$ 1,343,157
Lunchroom Worker - 9 Month - Less than 4 hours	0.27		8,853
Manager, School Food Service - 9 Month	15.00		787,161
(C) Total Positions Submitted for Approval FY 2018-2019	48.54		\$ 2,139,171

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

(a) Deleted 4.00 Manager, School Food Service - 9 Month effective September 19, 2017.
 (b) Effective changes per department requests for fiscal year 2017-2018.

School District of Okaloosa County
SUMMARY LEVEL PROJECT BUDGETS
FISCAL YEAR 2018-2019

DEPARTMENT: School Food Service

COST CENTER: 9008

COST CENTER DESCRIPTION:

Responsible for all food service operations; responsible for quality, variety and financial performance.

FUND SOURCE: Other Special Revenue Fund - Food Service (Fund 5020)

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
<u>Object Group Number</u>	<u>Object Group Name</u>	<u>Original 2017-2018</u> <u>Appropriation</u>	<u>2018-2019</u> <u>Appropriation</u>	<u>\$ Increase (Decrease)</u>
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 53,307	\$ 57,083	\$ 3,776
	Educational Support	210,836	209,959	(877)
	Instructional	-	-	-
	Professional / Technical	140,640	150,624	9,984
	Subtotal - Salaries & Benefits	<u>404,783</u>	<u>417,666</u>	<u>12,883</u>
300	Purchased Service	6,086,192	6,322,393	236,201
400	Energy Services	84,800	86,300	1,500
500	Materials & Supplies	823,719	845,683	21,964
600	Capital Outlay	-	-	-
700	Other Expenses	316,400	321,400	5,000
900	Transfers/Reserves	723,912	655,393	(68,519)
	Total Combined Appropriation	<u>\$ 8,439,806</u>	<u>\$ 8,648,835</u>	<u>\$ 209,029</u>

STAFFING			
	<u>2017-2018</u> <u>Recommendation</u>	<u>2018-2019</u> <u>Recommendation</u>	<u># Increase (Decrease)</u>
Administrative/Managerial	1.00	1.00	-
Educational Support	4.53	4.53	-
Instructional	-	-	-
Professional / Technical	2.00	2.00	-
Total Staff	<u>7.53</u>	<u>7.53</u>	<u>-</u>

OTHER INFORMATION:

The approving authority is the Program Director - School Food Service.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2018-2019

MIS 3176

COST CENTER NAME: School Food Service

CENTER NUMBER: 9008

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for temporary personnel	7610	FOOD SERVICES - DEPARTMENT	\$ -	\$ 601	\$ 601
0310	PROFESSIONAL & TECHNICAL SERVICE Payment to FSMC and other	7610	FOOD SERVICES - DEPARTMENT	6,192,103		6,192,103
0330	IN COUNTY TRAVEL Travel for cafeteria managers to bank for daily deposits	7610	FOOD SERVICES - DEPARTMENT	3,500		3,500
0331	OUT OF COUNTY TRAVEL Travel to training and Food Service conferences	7610	FOOD SERVICES - DEPARTMENT	4,050		4,050
0350	REPAIR AND MAINTENANCE Food Service Equipment Repair (all schools) (Moved to Project 3510 - SFS Contract Exclusions)	7610	FOOD SERVICES - DEPARTMENT	157,000	(157,000)	-
0354	VEHICLE REPAIR/MAINTENANCE Vehicle repair for Food Service refrigerated trucks (Moved to Project 3510 - SFS Contract Exclusions)	7610	FOOD SERVICES - DEPARTMENT	5,300	(5,300)	-
0360	LEASE AND RENTAL AGREEMENTS Lease agreement for copy machine	7610	FOOD SERVICES - DEPARTMENT	4,000		4,000
0363	SEAT MANAGED - COMPUTERS Lease agreement for Food Service POs and computers	7610	FOOD SERVICES - DEPARTMENT	80,000		80,000
Sub-Total (Page 1 Only)				\$ 6,445,953	\$ (161,699)	\$ 6,284,254
GRAND TOTAL				\$ 11,668,319	\$ (3,436,549)	\$ 8,231,770

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2018-2019

MIS 3176

COST CENTER NAME: School Food Service

CENTER NUMBER: 9008

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0370	POSTAGE/SHIPPING/TELEGRAM Postage mailing for free and reduced, collection, and other mailings	7610	FOOD SERVICES - DEPARTMENT	\$ 4,000		\$ 4,000
0371	TELEPHONE Service in cafeterias and central kitchen	7610	FOOD SERVICES - DEPARTMENT	13,500		13,500
0373	TELEPHONE LONG DISTANCE Long distance service at the central nutrition center	7610	FOOD SERVICES - DEPARTMENT	250		250
0375	CELLULAR TELEPHONE Department head and supervisors cellular telephone stipends (Moved portion of stipends to Project 3510 - SFS Contract Exclusions)	7610	FOOD SERVICES - DEPARTMENT	3,050	(1,260)	1,790
0381	WATER AND SEWAGE Water and sewage at the nutrition center	7610	FOOD SERVICES - DEPARTMENT	1,500		1,500
0382	GARBAGE Garbage for nutrition center	7610	FOOD SERVICES - DEPARTMENT	10,700		10,700
0390	OTHER PURCHASED SVC-PRINT/COPY Menus, parent letters, flyers and other information	7610	FOOD SERVICES - DEPARTMENT	7,000		7,000
0410	NATURAL GAS Natural gas for the nutrition center	7610	FOOD SERVICES - DEPARTMENT	2,300		2,300
Sub-Total (Page 2 Only)				\$ 42,300	\$ (1,260)	\$ 41,040
GRAND TOTAL				\$ 11,668,319	\$ (3,436,549)	\$ 8,231,770

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2018-2019

MIS 3176

COST CENTER NAME: School Food Service

CENTER NUMBER: 9008

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0430	ELECTRICITY Electric service for the nutrition center	7610	FOOD SERVICES - DEPARTMENT	\$ 72,000		\$ 72,000
0450	GASOLINE Food delivery and transportation for supervisors	7610	FOOD SERVICES - DEPARTMENT	6,000		6,000
0460	DIESEL FUEL Fuel for Food Service delivery trucks	7610	FOOD SERVICES - DEPARTMENT	6,000		6,000
0510	SUPPLIES Consumable supplies for cafeterias and central kitchen	7610	FOOD SERVICES - DEPARTMENT	28,000		28,000
0580	COMMODITIES	7610	FOOD SERVICES - DEPARTMENT	817,683		817,683
0641	EQUIPMENT/FIXED ASSETS (OVER \$1,000) New kitchen equipment (Moved to Project 3510 - SFS Contract Exclusions)	7610	FOOD SERVICES - DEPARTMENT	500,000	(500,000)	-
0730	DUES AND FEES Bank analysis fees and Health Department fees and tolls	7610	FOOD SERVICES - DEPARTMENT	18,000		18,000
0731	ONLINE CREDIT CARD FEES Online credit card fees (Appropriations will be budgeted as revenue is received.)	7610	FOOD SERVICES - DEPARTMENT	-		-
Sub-Total (Page 3 Only)				\$ 1,447,683	\$ (500,000)	\$ 947,683
GRAND TOTAL				\$ 11,668,319	\$ (3,436,549)	\$ 8,231,770

