



**SCHOOL DISTRICT OF OKALOOSA COUNTY
DISTRICT DEPARTMENTS
DRAFT BUDGET
FISCAL YEAR 2017-2018**

Table of Contents

SUMMARY

District Organizational Chart	1
Index of Department Discretionary & Project Budgets	2
List of Projects Which Will Be Included in Project Budget Book	6
List of Projects Which Will Be Budgeted When Grant/Contract/\$'s Received..	8

GENERAL FUND

Revenue Summary	9
Department Budgets Summary	13
Department Budgets Comparison	14
Department Positions Comparison.....	16
DEPARTMENTS	17

DEBT SERVICE

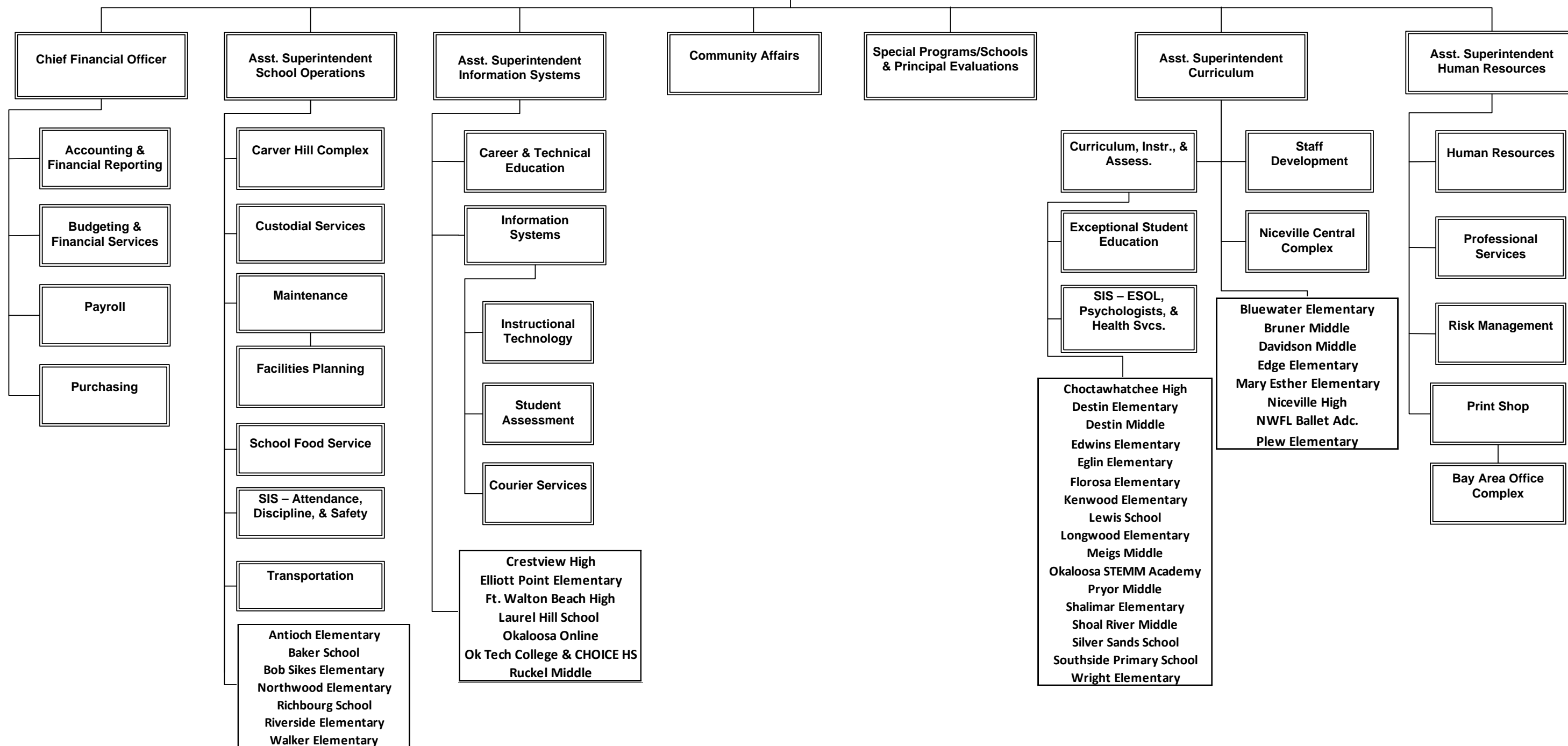
Estimated Revenue & Appropriations with Comparative Revenue Data.....	198
Estimated Revenue & Appropriations by Fund	199
Amortization Schedules by Fund	200

School District of Okaloosa County

ORGANIZATIONAL CHART
Fiscal Year 2017-2018



Superintendent



School District of Okaloosa County
Index of Department Discretionary & Project Budgets
Fiscal Year 2017-2018
July 11, 2017

Cost Center	Cost Center Name	Project Number	Project Name	Fund Source	Dept. Book	Project Book
9205	Accounting & Financial Reporting	Discretionary	General	17	
		1084	Medicaid Reimbursement	Medicaid		241
9010	Assistant Superintendent - Curriculum	Discretionary	General	23	
		3057	Innovative Programs - Academic Team	General		146
		7006	Innovative Programs - All County Band	General		148
		4057	Innovative Programs - All County Choir	General		150
		3058	Innovative Programs - Science Fair	General		158
9713	Assistant Superintendent - School Operations	Discretionary	General	29	
9055	Bay Area Office	Discretionary	General	35	
9105	Budgeting & Financial Services	Discretionary	General	41	
9830	Career & Technical Education	Discretionary	General	46	
		3008	School Instructional Contracts - District Funded	General		375
9050	Carver Hill Administrative Complex	Discretionary	General	51	
9005	Chief Financial Officer	Discretionary	General	57	
9103	Community Affairs	Discretionary	General	64	
		7020	Purchased Positions - External	Reimbursed		264
9070	Courier Services	Discretionary	General	69	
9017	Curriculum, Instruction & Assessment	Discretionary	General	72A	
		8109	CSR - AP Initiatives & Vertical Alignment	Class Size		77
		4104	CSR - Instructional Coaches	Class Size		79
		8107	CSR - Math Initiatives	Class Size		81
		8105	CSR - Science Initiatives	Class Size		84
		7008	Curriculum Development	General		88
		6014	Innovative Programs - District Art Show	General		154
		4056	Innovative Programs - Spelling Bee	General		161
		2090	Kindergarten Programs	General		224
		7016	Professional Development - General Fund	General		258
		7119	SAI - Closing the Gap	SAI		322

School District of Okaloosa County
Index of Department Discretionary & Project Budgets
Fiscal Year 2017-2018
July 11, 2017

Cost Center	Cost Center Name	Project Number	Project Name	Fund Source	Dept. Book	Project Book
9017	Curriculum, Instruction & Assessment (Cont.)	3161	SAI - Supplemental Academic Instruction	SAI		297
		8401	Title I	Federal		453
		8408	Title I Part A - Homeless Set-Aside	Federal		467
9006	Custodial Services	Discretionary	General	78	
		2011	Custodial Services	General		91
9016	Exceptional Student Education	Discretionary	General	84	
		6075	EBD Initiative	General		122
		3110	Instructional Materials - ESE Digital Apps	Inst. Mat.		165
		2017	Itinerant Teachers - Adaptive P.E.	ESE Guar.		197
		2018	Itinerant Teachers - Autistic Program	ESE Guar.		200
		2008	Itinerant Teachers - Hearing Impaired	ESE Guar.		203
		2023	Itinerant Teachers - Hospital/Homebound	ESE Guar.		206
		2019	Itinerant Teachers - Occupational & Physical Therapists	ESE Guar.		209
		4021	Itinerant Teachers - Social Workers	ESE Guar.		216
		5012	Itinerant Teachers - Staffing Specialists	ESE Guar.		219
		2004	Itinerant Teachers - Visually Impaired	ESE Guar.		221
		3151	SAI - ESE Extended School Year - Summer 2018	SAI		330
		8475	IDEA Part B	Federal		435
8476	IDEA Part B - Pre-School	Federal		447		
9007	Facilities Planning	Discretionary	General	90	
9004	Human Resources	Discretionary	General	95	
		2025	Drug Testing	General		118
9022	Information Systems	Discretionary	General	102	
		6010	Educational Broadband Lease	Lease		126
		7110	SAI - Education Options	SAI		326
		3007	School Communications	General		373
		4016	Seat Management - Administrative	General		393

School District of Okaloosa County
Index of Department Discretionary & Project Budgets
Fiscal Year 2017-2018
July 11, 2017

Cost Center	Cost Center Name	Project Number	Project Name	Fund Source	Dept. Book	Project Book
9012	Instructional Technology Services	Discretionary	General	108	
		7008	Curriculum Development	General		88
		7059	Innovative Programs - Odyssey of the Mind	General		156
		3009	Instructional Technology Software	General		195
		7016	Professional Development - General Fund	General		258
9409	Maintenance	Discretionary	Capital/Gen.	113	
		2012	A/C Filters & Light Bulbs	General		1
		2916	Baker Sewer Plant	General		37
		0010	Grounds/Beautification	General		129
		2909	School Maintenance	Capital		378
		5909	School Maintenance - School Control	Capital		389
		2099	Stadium & Athletic Field Maintenance	General		399
9060	Niceville Central Complex	Discretionary	General	121	
9121	Print Shop	9121	Print Shop	Reimbursed		254
9018	Professional Services	Discretionary	General	126	
		2088	Certification	Fees		47
		7014	New Teacher Induction Program	General		246
		2013	Peer Evaluation & Assessment	General		251
		7016	Professional Development - General Fund	General		258
		8405	Title II Part A - Teacher & Principal	Federal		469
9014	Purchasing	Discretionary	General	131	
9027	Risk Management	Discretionary	General	136	
9001	School Board of Okaloosa County	Discretionary	General	141	
		6013	Innovative Programs - County Honors Banquet	General		152
9008	School Food Services	Discretionary	Federal		481
		3510	SFS Contract Exclusions	Federal		490
		5044	Vending Commissions	Commission		493

School District of Okaloosa County
Index of Department Discretionary & Project Budgets
Fiscal Year 2017-2018
July 11, 2017

Cost Center	Cost Center Name	Project Number	Project Name	Fund Source	Dept. Book	Project Book
9028	Special Programs/Schools & Principal Evaluations	Discretionary	General	146	
		7016	Professional Development - General Fund	General		258
9020	Staff Development	Discretionary	General	151	
		7016	Professional Development - General Fund	General		258
		6123	Reading Instruction	Reading		269
		8405	Title II Part A - Teacher & Principal	Federal		469
9013	Student Assessment	Discretionary	General	156	
		3102	SAI - Student Assessment	SAI		356
9023	Student Intervention Services - Attendance, Discipline, & Safety	Discretionary	General	159	
		3162	SAI - Attendance Officers	SAI		311
		3007	School Communications	General		373
9021	Student Intervention Services - ESOL, Psychologists, & Health	Discretionary	General	164	
		2027	Itinerant Teachers - School Psychologists	ESE Guar.		212
		4110	SAI - ESOL	SAI		334
		2086	SAI - Teenage Parent Program	SAI		364
		8418	Title III - English Language Learners	Federal		476
9002	Superintendent	Discretionary	General	169	
9213	Transportation - Central Zone	Discretionary	General	175	
9113	Transportation - North Zone	Discretionary	General	182	
9313	Transportation - South Zone	Discretionary	General	190	

School District of Okaloosa County
List of Project Budgets Which Will Be Included in the Project Book - Alpha Order
Fiscal Year 2017-2018
June 7, 2017

Project Number	Project Name	Fund Source	Primary Cost Centers
GENERAL FUND			
2012	A/C Filters and Light Bulbs	FEFP, Including Required Local Effort	Maintenance
5027	Administrative & Guidance Summer Hours	FEFP, Including Required Local Effort	Schools
6110	Adult Education Tuition	Adult Education Fees	Okaloosa Technical College & CHOICE High
9004	AICE - Advanced International Certificate of Education	FEFP, Including Required Local Effort	High Schools
5053	AICE - Bonuses & Exams	FEFP, Including Required Local Effort	High Schools
1004	AICE - Set-Aside	FEFP, Including Required Local Effort	High Schools
2154	AP - Advanced Placement	FEFP, Including Required Local Effort	High Schools
5054	AP - Bonuses & Exams	FEFP, Including Required Local Effort	High Schools
7054	AP - Initiative	FEFP, Including Required Local Effort	High Schools
2916	Baker Sewer Plant	FEFP, Including Required Local Effort	Baker School
4005	Band Instrument Repairs/Music	FEFP, Including Required Local Effort	Schools
5060	Best Chance - General Fund	FEFP, Including Required Local Effort	Schools
9004	CAPE	FEFP, Including Required Local Effort	Reserves for High Schools
2088	Certification	Fee Collection	Professional Services
2179	Child Care - Antioch Elementary	Child Care Fees	Antioch Elementary
2175	Child Care - Bluewater Elementary	Child Care Fees	Bluewater Elementary
2181	Child Care - Bob Sikes Elementary	Child Care Fees	Bob Sikes Elementary
2176	Child Care - Edge Elementary	Child Care Fees	Edge Elementary
2170	Child Care - Northwood Elementary	Child Care Fees	Northwood Elementary
2174	Child Care - Plew Elementary	Child Care Fees	Plew Elementary
2168	Child Care - Riverside Elementary	Child Care Fees	Riverside Elementary
2171	Child Care - Walker Elementary	Child Care Fees	Walker Elementary
2178	Child Care - Wright Elementary	Child Care Fees	Wright Elementary
4004	Chorus Equipment/Repairs/Music	FEFP, Including Required Local Effort	Schools
8109	CSR - AP Initiatives & Vertical Alignment	Class Size Reduction	Curriculum
4125	CSR - Class Size Reduction	Class Size Reduction	Schools, Charters and 9026 Reserves
4104	CSR - Instructional Coaches	Class Size Reduction	Schools & Curriculum
8107	CSR - Math Initiatives	Class Size Reduction	Curriculum
8105	CSR - Science Initiatives	Class Size Reduction	Curriculum
5120	CSR - Secondary Intensive Math	Class Size Reduction	Middle Schools
7008	Curriculum Development	FEFP, Including Required Local Effort	Curriculum & Instructional Technology
2011	Custodial Services	FEFP, Including Required Local Effort	Schools
5150	Digital Classrooms	Digital Classrooms	9026 Reserves
2031	District Transfers	FEFP, Including Required Local Effort	NWFL Ballet & Centers As Needed
8110	DJJ Supplemental Allocation	DJJ Supplemental	DJJ Centers
2025	Drug Testing	FEFP, Including Required Local Effort	Human Resources
5095	Dual Enrollment Courses	FEFP, Including Required Local Effort	Reserves for High Schools
6010	Educational Broadband Lease	Lease Revenue	Information Systems
9015	Fixed Charges	FEFP, Including Required Local Effort & ESE Guarantee	Fixed Charges
0010	Grounds/Beautification	FEFP, Including Required Local Effort	Maintenance
5056	IB - Academically Disadvantaged	FEFP, Including Required Local Effort	Choctawhatchee High School
5055	IB - Bonuses & Exams	FEFP, Including Required Local Effort	Choctawhatchee High School
7055	IB - International Baccalaureate	FEFP, Including Required Local Effort	Choctawhatchee High School
3057	Innovative Programs - Academic Team	FEFP, Including Required Local Effort	Schools
7006	Innovative Programs - All County Band	FEFP, Including Required Local Effort	Schools
4057	Innovative Programs - All County Choir	FEFP, Including Required Local Effort	Schools
6013	Innovative Programs - County Honors Banquet	FEFP, Including Required Local Effort	Schools
6014	Innovative Programs - District Art Show	FEFP, Including Required Local Effort	Schools
7059	Innovative Programs - Odyssey of the Mind	FEFP, Including Required Local Effort	Schools
3058	Innovative Programs - Science Fair	FEFP, Including Required Local Effort	Schools
4056	Innovative Programs - Spelling Bee	FEFP, Including Required Local Effort	Schools
3110	Instructional Materials - ESE Digital Applications	Instructional Materials	ESE & Schools
3106	Instructional Materials - Media	Instructional Materials	Schools, Charters and 9026 Reserves
3109	Instructional Materials - Science Labs	Instructional Materials	Schools, Charters and 9026 Reserves
3105	Instructional Materials - Textbooks	Instructional Materials	Schools, Charters and 9026 Reserves
3009	Instructional Technology Software	FEFP, Including Required Local Effort	Instructional Technology
2017	Itinerant - Adaptive PE	ESE Guarantee	ESE & Schools
2018	Itinerant - Autistic	ESE Guarantee	ESE & Schools
2008	Itinerant - Hearing Impaired	ESE Guarantee	ESE & Schools
2023	Itinerant - Hospital/Homebound	ESE Guarantee	ESE & Schools
2019	Itinerant - Occupational/Physical Therapy	ESE Guarantee	ESE & Schools
2027	Itinerant - School Psychologists	ESE Guarantee	SIS - ESOL, Psych., & Health & Schools

School District of Okaloosa County
List of Project Budgets Which Will Be Included in the Project Book - Alpha Order
Fiscal Year 2017-2018
June 7, 2017

Project Number	Project Name	Fund Source	Primary Cost Centers
GENERAL FUND			
4021	Itinerant - Social Workers	ESE Guarantee	ESE & Schools
5012	Itinerant - Staffing Specialists	ESE Guarantee	ESE & Schools
2004	Itinerant - Visually Impaired	ESE Guarantee	ESE & Schools
2090	Kindergarten Programs	FEFP, Including Required Local Effort	Curriculum
3101	Lottery - Discretionary	Lottery - Discretionary	9026 Reserves
8160	Lottery - School Recognition	Lottery - School Recognition Funds	9026 Reserves
1084	Medicaid Reimbursement	Medicaid Reimbursement	Schools & Accounting
7014	New Teacher Induction Program	FEFP, Including Required Local Effort	Professional Services
3004	Offset Decentralized FTE Reserves	FEFP, Including Required Local Effort	NWFL Ballet Only
2013	Peer Evaluation & Assessment	FEFP, Including Required Local Effort	Professional Services
9121	Print Shop	School & Department Reimbursement	Print Shop
7016	Professional Development - General Fund	FEFP, Including Required Local Effort	Curriculum, Instr. Tech., & Spec. P/S & Princ. Eval.
7020	Purchased Positions - External	Reimbursement - Outside Sources	Community Affairs, Ruckel MS, Niceville HS
6123	Reading Instruction	Reading Instruction	Staff Development & Schools
2045	Reserve Officer Training Corp. (ROTC)	Federal Reimbursement	High Schools
3107	Safe Schools	Safe Schools	Charters, Schools, and 9026 Reserves
3162	SAI - Attendance Officers	Supplemental Academic Instruction	SIS - Attendance, Discipline, & Safety
8111	SAI - Best Chance	Supplemental Academic Instruction	Best Chance North
7119	SAI - Closing the Gap	Supplemental Academic Instruction	Curriculum
3151	SAI - ESE Extended School Year June 2017	Supplemental Academic Instruction	ESE & Schools
4110	SAI - ESOL	Supplemental Academic Instruction	SIS - ESOL, Psych., & Health & Schools
4162	SAI - In-School Suspension	Supplemental Academic Instruction	Schools
4109	SAI - Mentoring Services	Supplemental Academic Instruction	Reserves for Select Schools
0120	SAI - Secondary Intensive Reading	Supplemental Academic Instruction	High Schools
3102	SAI - Student Assessment	Supplemental Academic Instruction	Student Assessment
3161	SAI - Supplemental Academic Instruction	Supplemental Academic Instruction	Curriculum, Charters and 9026 Reserves
2086	SAI - Teenage Parenting Program	Supplemental Academic Instruction	SIS - ESOL, Psych., & Health
7162	SAI - Twilight School	Supplemental Academic Instruction	Okaloosa Technical College & CHOICE High
3008	School Instructional Contracts - District Funded	FEFP, Including Required Local Effort	Career & Technical Ed. & Select Schools
2909	School Maintenance	Maintenance Transfer from Capital Outlay	Maintenance
5909	School Maintenance - School Control	Maintenance Transfer from Capital Outlay	Schools
3007	School Communications	FEFP, Including Required Local Effort	Info. Systems & SIS - A, D, S for Schools
4016	Seat Management - Administrative	FEFP, Including Required Local Effort	Fixed Charges; Information Systems
4019	Seat Management - Instructional Computers	FEFP, Including Required Local Effort	Schools
2099	Stadium & Athletic Field Maintenance	FEFP, Including Required Local Effort	Maintenance
3180	Teachers Classroom Supply Assistance Program	Florida Teachers Classroom Supply Assistance	Schools, Charters and 9026 Reserves
0011	Utilities/Custodial - Other Facilities	FEFP, Including Required Local Effort	Best Chance North, Southside, STEM Center
2021	Virtual Education Contribution	Virtual Education Categorical	9026 Reserves
0132	VPK - Year Long	VPK Funds	Participating Pre-K/Elementary Schools
5110	Workforce Development	Workforce Development	Okaloosa Technical College & CHOICE High
SPECIAL REVENUE FUNDS - OTHER SPECIAL REVENUE			
8475	IDEA Part B	Federal	ESE & Schools
8476	IDEA Part B Pre-School	Federal	ESE & Schools
8401	Title I	Federal	Curriculum & Schools
8408	Title I - Homeless Set-Aside	Federal	Curriculum
8405	Title II - Part A - Teacher and Principal	Federal	Staff Develop., Professional Svcs., & Schools
8418	Title III - English Language Acquisition	Federal	SIS - ESOL, Psych., & Health & Schools
SPECIAL REVENUE FUNDS - FOOD SERVICE			
	School Food Service	Federal, State and Local	School Food Service and Schools
5044	Vending Commissions	Federal, State and Local	School Food Service and Schools

School District of Okaloosa County
Projects Which Will Be Budgeted When Grant / Contract / \$'s Received
Fiscal Year 2017-2018
June 7, 2017

Project Number	Project Name	Fund Source	Cost Centers
GENERAL FUND			
6035	Adult Capital Improvement Fees	Fee Collection	Okaloosa Technical College & CHOICE High
2166	Adult Enrichment	Fee Collection	Participating Schools
2016	Adult Technology Fees	Fee Collection	Okaloosa Technical College & CHOICE High
2052	Charter School Capital Outlay	Charter School Capital Outlay	Charter Schools
3005	Financial Aid Trust	Fee Collection	Okaloosa Technical College & CHOICE High
6006	Fingerprinting - Fees	Fee Collection	Human Resources
5006	Health Reimbursement Arrangement	Fee Collection	Fixed Charges
8002	Lottery - SAC	Lottery - Discretionary	Schools
2192	Paving County Wide	State Fuel Tax	Maintenance
8131	Summer VPK	VPK Funds	Participating Pre-K/Elementary Schools
8113	Workforce Education Performance Incentive	Workforce Development	Okaloosa Technical College & CHOICE High

OTHER SPECIAL REVENUE

8422	Carl Perkins - Secondary	Federal	Okaloosa Technical College & CHOICE High
7502	Catering	School Food Service	School Food Service
8410	Title I - Choice/SES	Federal	Curriculum
8409	Title I - N & D	Federal	Curriculum & DJJ Centers
8412	Title X - Homeless Children & Youth	Federal	Curriculum



Okaloosa County School District
General Operating Fund
Revenue Summary
Estimated Revenue As of June 19, 2017 - New Revenue Only
Fiscal Year 2017-2018

Revenue Comparison

Object Group		FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	
Number	Object Group Name	Actual Revenue	Actual Revenue	Estimated Actual	Estimated New Revenue (See Note)	\$ Increase (Decrease)
Federal - Direct Sources						
3121	PL 81-874, Federal Impact, Current Operations	\$ 3,161,873.62	\$ 3,035,189.54	\$ 2,390,924.00	\$ 2,223,477.00	\$ (167,447.00)
3122	PL 81-874 Federal Impact, Handicap	334,640.41	256,487.96	100,000.00	100,000.00	-
3191	ROTC	293,419.41	323,927.48	300,000.00	300,000.00	-
3192	Department of Defense - PL 102-484	523,951.04	667,693.32	675,000.00	650,000.00	(25,000.00)
3193	Department of Defense - PL 106-398	-	62,585.63	-	-	-
3199	Miscellaneous Federal thru Direct	1,065.00	1,165.00	1,355.00	-	(1,355.00)
	Federal - Direct Sources	4,314,949.48	4,347,048.93	3,467,279.00	3,273,477.00	(193,802.00)
Federal Through State Sources						
3203	Medicaid Reimbursement	593,143.00	568,600.35	500,000.00	500,000.00	-
3209	FEMA - Claims	-	75,000.00	-	-	-
3210	FEMA - Administrative	-	-	-	-	-
3299	Miscellaneous Federal through State	7,173.82	124.57	-	-	-
	Federal Through State Sources	600,316.82	643,724.92	500,000.00	500,000.00	-
State						
3301	Class Size Reduction	32,896,706.00	32,783,063.00	33,462,337.00	33,911,002.00	448,665.00
3310	Florida Education Finance Program	51,092,474.00	56,561,219.00	62,061,770.00	67,776,350.00	5,714,580.00
3311	Safe Schools	582,052.00	610,195.00	612,022.00	628,532.00	16,510.00
3312	Supplemental Academic Instruction	8,504,772.00	8,520,327.00	8,639,442.00	8,744,103.00	104,661.00
3313	ESE Guarantee	11,006,758.00	10,942,077.00	12,460,632.00	12,607,330.00	146,698.00
3314	Reading Instruction	1,434,072.00	1,427,919.00	1,437,281.00	1,441,225.00	3,944.00
3315	Workforce Development	2,205,403.00	2,205,403.00	2,194,475.00	2,205,447.00	10,972.00
3317	Workforce Ed. Performance Incentive	-	99,163.00	17,228.00	-	(17,228.00)
3318	DJJ Supplemental	230,846.00	244,423.00	261,053.00	257,027.00	(4,026.00)
3319	Virtual Education Contribution	66,693.00	45,813.00	39,273.00	23,947.00	(15,326.00)
3323	CO & DS Withheld for Adm Exp	16,297.29	16,297.29	17,000.00	17,000.00	-
3334	Digital Classrooms	490,576.00	709,680.00	982,970.00	985,774.00	2,804.00



Okaloosa County School District
General Operating Fund
Revenue Summary
Estimated Revenue As of June 19, 2017 - New Revenue Only
Fiscal Year 2017-2018

Revenue Comparison

Object Group		FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	
Number	Object Group Name	Actual Revenue	Actual Revenue	Estimated Actual	Estimated New Revenue (See Note)	\$ Increase (Decrease)
State Sources- Continued						
3335	Teachers Classroom Supply Assistance Program	509,237.00	496,724.00	498,026.00	505,727.00	7,701.00
3336	Instructional Materials	2,402,724.00	2,465,373.00	2,601,964.00	2,602,961.00	997.00
3343	State License Tax	44,396.09	44,322.18	40,000.00	40,000.00	-
3344	Discretionary Lottery	107,809.00	-	518,793.00	520,341.00	1,548.00
3349	Intangible Property Tax	1,449.37	5,249.23	2,775.43	-	(2,775.43)
3354	Transportation	6,068,485.00	6,214,798.00	6,511,098.00	6,574,232.00	63,134.00
3359	Federally Connected Students Supplement	-	2,405,227.00	2,377,545.00	2,582,708.00	205,163.00
3362	Florida School Recognition Program	2,052,628.00	2,451,567.00	1,520,410.00	1,520,410.00	-
3370	Voluntary Pre-K Program - Summer	21,616.52	25,011.86	38,053.72	-	(38,053.72)
3371	Voluntary Pre-K Program	416,989.00	411,057.05	397,600.00	395,100.00	(2,500.00)
3379	Fuel Tax Refund	73,044.43	72,704.00	40,000.00	-	(40,000.00)
3395	FEMA - State - Claims Match	-	12,500.00	-	-	-
3399	Other Miscellaneous State	342,869.38	986,440.38	1,195,501.30	-	(1,195,501.30)
	State Sources	120,567,897.08	129,756,552.99	137,927,249.45	143,339,216.00	5,411,966.55
Local Sources						
3401	Print Shop Postage	27,326.50	25,771.11	21,193.22	25,000.00	3,806.78
3402	Print Shop Printing	274,899.00	246,404.99	239,915.55	230,000.00	(9,915.55)
3407	Sprint Nextel Spectrum Lease	14,190.00	14,190.00	14,190.00	14,190.00	-
3411	District School Taxes	88,513,389.60	89,928,587.97	87,191,424.00	88,995,355.00	1,803,931.00
3414	Sales Tax Revenue	-	-	-	-	-
3421	Tax Redemptions	767,183.77	144,585.96	150,000.00	150,000.00	-
3425	Rent/Use of Facility	45,776.65	30,736.00	24,316.85	-	(24,316.85)
3426	Course Fees - Adult Education	539,688.70	597,862.06	629,419.60	310,000.00	(319,419.60)
3427	Capital Improvement Fees - Adult Education	-	28,391.92	30,144.41	-	(30,144.41)
3428	Supply Fees - Adult Education	25,478.97	-	-	-	-
3429	Technology Fees - Adult Education	20,082.31	28,391.92	30,144.41	-	(30,144.41)
3431	Interest on Investments	384,155.51	304,368.81	240,000.00	250,000.00	10,000.00
3434	Community Enrichment	24,850.00	23,550.00	11,100.00	-	(11,100.00)
3445	Test & Books - Adult Education	60.00	-	-	-	-
3448	Donations	280,520.56	38,505.65	124,872.80	-	(124,872.80)
3449	Student/Parent iPad/Laptop Insurance	9,200.00	-	-	-	-



Okaloosa County School District
General Operating Fund
Revenue Summary
Estimated Revenue As of June 19, 2017 - New Revenue Only
Fiscal Year 2017-2018

Revenue Comparison

Object Group		FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	
Number	Object Group Name	Actual Revenue	Actual Revenue	Estimated Actual	Estimated New Revenue (See Note)	\$ Increase (Decrease)
Local Sources- Continued						
3462	Purchased Custodial Services	1,710.37	1,113.13	1,357.67	-	(1,357.67)
3463	Bob Sikes Child Care	186,797.90	183,812.00	198,000.00	192,000.00	(6,000.00)
3464	Walker Child Care	-	89,336.45	75,466.00	-	(75,466.00)
3465	Purchased Positions - Other	405,623.97	467,275.76	415,668.05	-	(415,668.05)
3466	Purchased Other Positions - External	215,385.74	204,023.96	139,767.55	169,846.00	30,078.45
3467	Purchased - Schools - Other	26,726.13	74,664.53	48,999.32	-	(48,999.32)
3468	Riverside Child Care	159,214.80	172,185.02	169,500.00	168,000.00	(1,500.00)
3469	Antioch Child Care	198,685.25	195,512.70	196,000.00	199,000.00	3,000.00
3470	Northwood Child Care	134,190.71	135,186.10	119,000.00	119,000.00	-
3471	Vocational Equipment - Adult Education	18,790.84	-	-	-	-
3474	Professional Development Certification Program Fees	-	15,660.00	18,810.00	-	(18,810.00)
3475	Bluewater Child Care	325,421.10	340,408.10	343,000.00	343,000.00	-
3476	Edge Child Care	161,059.85	130,019.85	42.00	-	(42.00)
3477	Plew Child Care	241,964.75	259,280.48	250,000.00	253,000.00	3,000.00
3478	Wright Child Care	102,678.90	99,174.25	104,500.00	106,000.00	1,500.00
3484	Financial Aid Fees	39,306.12	59,365.88	62,934.92	-	(62,934.92)
3485	Restitution Payments - Other	-	431.44	70.56	-	(70.56)
3487	Certification Fees - Substitutes	22,017.00	17,945.00	22,875.00	-	(22,875.00)
3488	Fingerprint Program	73,341.15	65,214.65	72,693.50	-	(72,693.50)
3489	Certificate Fees	17,430.00	34,080.00	30,000.00	30,000.00	-
3490	Miscellaneous Revenue	795,184.90	2,275,336.91	160,721.43	-	(160,721.43)
3491	E-Rate Refunds	194,807.47	99,138.01	56,762.54	-	(56,762.54)
3492	Transportation - School Activities	404,916.76	434,294.40	350,000.00	350,000.00	-
3493	Sale of Junk	49,275.12	33,195.55	28,753.31	-	(28,753.31)
3494	Federal Indirect Cost Reimbursement	549,522.47	565,182.43	300,000.00	300,000.00	-
3495	Transportation Repairs - Department/Other	32,950.62	54,629.43	25,454.94	-	(25,454.94)
3497	Refund - Prior Year Expenditures	384,052.71	2,263,007.23	69,959.80	-	(69,959.80)
3499	School Food Service - Indirect Cost	271,397.90	219,792.76	200,000.00	200,000.00	-
	Local Sources	95,939,254.10	99,900,612.41	92,167,057.43	92,404,391.00	237,333.57



Okaloosa County School District
General Operating Fund
Revenue Summary
Estimated Revenue As of June 19, 2017 - New Revenue Only
Fiscal Year 2017-2018

Revenue Comparison

Object Group	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	\$ Increase
Number Object Group Name	Actual Revenue	Actual Revenue	Estimated Actual	Estimated New Revenue (See Note)	(Decrease)
Other Financing Sources					
3630 Transfer Fr Capital Imp Funds *	11,800,960.15	11,675,039.18	12,478,132.00	12,005,346.00	(472,786.00)
3733 Sale of Equipment	-	-	-	-	-
3734 Sale of Vehicles	-	-	-	-	-
3740 Prior Year Insurance Loss Recovery	612,107.33	1,323,096.63	266,853.79	-	-
3741 Insurance Loss Recovery	1,203.29	-	-	-	-
3746 Health Reimbursement Arrangement	87,935.05	87,794.97	63,440.74	-	(63,440.74)
Other Financing Sources	12,502,205.82	13,085,930.78	12,808,426.53	12,005,346.00	(536,226.74)
	\$ 233,924,623.30	\$ 247,733,870.03	\$ 246,870,012.41	\$ 251,522,430.00	\$ 4,919,271.38

NOTE: Estimated Revenues for fiscal year 2017-2018 may change based on additional information received prior to the final adoption of the budget for fiscal year 2017-2018.

* The Transfer from Capital Improvement Funds (3630) is shown at the original fiscal year 2016-2017 amount. The fiscal year 2017-2018 amount is to be determined.



Okaloosa County School District
Department Discretionary Budgets Summary - General Fund
Personnel and Operations
Fiscal Year 2017-2018
June 13, 2017

Cost Center #	Cost Center Name	Salaries & Benefits	Operational Budgets	Total General Fund Budget
<u>Department Appropriations for Services Primarily to Schools from General Fund</u>				
9409	Maintenance	\$ 3,994,366	\$ 269,950	\$ 4,264,316
9213	Transportation - Central	2,264,446	474,206	2,738,652
9113	Transportation - North	4,130,515	858,200	4,988,715
9313	Transportation - South	3,589,916	678,570	4,268,486
Subtotal - Services Primarily to Schools		13,979,243	2,280,926	16,260,169
<u>Department Appropriations for All Other District Departments Funded From General Fund</u>				
9205	Accounting and Financial Reporting	574,419	22,314	596,733
9010	Assistant Superintendent - Curriculum	223,484	13,785	237,269
9713	Assistant Superintendent - School Operations	212,524	8,550	221,074
9055	Bay Area Office	187,627	114,841	302,468
9105	Budgeting and Financial Services	536,958	17,100	554,058
9830	Career & Technical Education	234,459	8,010	242,469
9050	Carver Hill Administrative Complex	57,799	288,625	346,424
9005	Chief Financial Officer	539,260	35,280	574,540
9103	Community Affairs	171,461	44,887	216,348
9070	Courier Services	85,058	11,880	96,938
9017	Curriculum, Instruction, & Assessment	620,474	14,101	634,575
9006	Custodial Services	142,766	12,150	154,916
9016	Exceptional Student Education	218,509	18,730	237,239
9007	Facilities Planning	265,446	89,900	355,346
9117	Grants	-	-	-
9004	Human Resources	985,972	48,005	1,033,977
9022	Information Systems	2,177,792	139,773	2,317,565
9012	Instructional Technology	217,112	7,300	224,412
9060	Niceville Central Complex	80,833	117,136	197,969
9018	Professional Services	194,700	3,650	198,350
9014	Purchasing	341,753	10,812	352,565
9027	Risk Management	351,161	23,655	374,816
9001	School Board of Okaloosa County	450,724	44,066	494,790
9028	Special Programs/Schools & Principal Evaluations	151,229	17,050	168,279
9020	Staff Development	36,274	5,225	41,499
9013	Student Assessment	95,837	-	95,837
9023	Student Interv. Svcs. - Attendance, Discipline, & Safety	245,231	15,797	261,028
9021	Student Interv. Svcs. - ESOL, Psychologists, & Health Services	191,371	14,483	205,854
9002	Superintendent	288,158	48,560	336,718
Subtotal - Other District Departments		9,878,391	1,195,665	11,074,056
Total - All Departments - General Fund		\$ 23,857,634	\$ 3,476,591	\$ 27,334,225



Okaloosa County School District
Department Discretionary Budgets Comparison - General Fund
Personnel and Operations
Fiscal Year 2016-2017 vs. Fiscal Year 2017-2018
June 13, 2017

Cost Center #	Cost Center Name	General Fund Department Budget FY 2016-2017	General Fund Department Budget FY 2017-2018	Increase/ (Decrease)
<u>Department Appropriations for Services Primarily to Schools from General Fund</u>				
9409	Maintenance	\$ 4,281,173	\$ 4,264,316	\$ (16,857)
9213	Transportation - Central	2,553,514	2,738,652	185,138
9113	Transportation - North	4,908,837	4,988,715	79,878
9313	Transportation - South	4,098,423	4,268,486	170,063
Subtotal - Services Primarily to Schools		15,841,947	16,260,169	418,222
<u>Department Appropriations for All Other District Departments Funded From General Fund</u>				
9205	Accounting and Financial Reporting	595,476	596,733	1,257
9010	Assistant Superintendent - Curriculum	232,283	237,269	4,986
9713	Assistant Superintendent - School Operations	214,325	221,074	6,749
9055	Bay Area Office	309,367	302,468	(6,899)
9105	Budgeting and Financial Services	642,111	554,058	(88,053)
9830	Career & Technical Education	354,282	242,469	(111,813)
9050	Carver Hill Administrative Complex	352,957	346,424	(6,533)
9005	Chief Financial Officer	557,351	574,540	17,189
9103	Community Affairs	201,862	216,348	14,486
9070	Courier Services	99,490	96,938	(2,552)
9017	Curriculum, Instruction, & Assessment	620,590	634,575	13,985
9006	Custodial Services	147,804	154,916	7,112
9016	Exceptional Student Education	169,456	237,239	67,783
9007	Facilities Planning	301,726	355,346	53,620
9117	Grants	111,107	-	(111,107)
9004	Human Resources	1,069,486	1,033,977	(35,509)
9022	Information Systems	2,314,153	2,317,565	3,412
9012	Instructional Technology	221,993	224,412	2,419
9060	Niceville Central Complex	205,741	197,969	(7,772)
9018	Professional Services	193,845	198,350	4,505
9014	Purchasing	343,418	352,565	9,147
9027	Risk Management	370,019	374,816	4,797
9001	School Board of Okaloosa County	515,415	494,790	(20,625)
9028	Special Programs/Schools & Principal Evaluations	173,278	168,279	(4,999)
9020	Staff Development	42,643	41,499	(1,144)
9013	Student Assessment	91,790	95,837	4,047
9023	Student Interv. Svcs. - Attendance, Discipline, & Safety	246,698	261,028	14,330
9021	Student Interv. Svcs. - ESOL, Psychologists, & Health Services	198,035	205,854	7,819
9002	Superintendent	338,389	336,718	(1,671)
Subtotal - Other District Departments		11,235,090	11,074,056	(161,034)
Total - All Departments - General Fund		\$ 27,077,037	\$ 27,334,225	\$ 257,188



Okaloosa County School District
Department Discretionary Budgets Comparison - General Fund - Expanded
Personnel and Operations
Fiscal Year 2016-2017 vs. Fiscal Year 2017-2018
June 13, 2017

Cost Center #	Cost Center Name	Salaries & Benefits FY 2016-2017	Salaries & Benefits FY 2017-2018	Increase/ (Decrease)	Operational Budgets FY 2016-2017	Operational Budgets FY 2017-2018	Increase/ (Decrease)
<u>Department Appropriations for Services Primarily to Schools from General Fund</u>							
9409	Maintenance	\$ 4,010,723	\$ 3,994,366	\$ (16,357)	\$ 270,450	\$ 269,950	\$ (500)
9213	Transportation - Central	2,100,058	2,264,446	164,388	453,456	474,206	20,750
9113	Transportation - North	4,050,887	4,130,515	79,628	857,950	858,200	250
9313	Transportation - South	3,418,903	3,589,916	171,013	679,520	678,570	(950)
Subtotal - Services Primarily to Schools		13,580,571	13,979,243	398,672	2,261,376	2,280,926	19,550
<u>Department Appropriations for All Other District Departments Funded From General Fund</u>							
9205	Accounting and Financial Reporting	567,966	574,419	6,453	27,510	22,314	(5,196)
9010	Assistant Superintendent - Curriculum	214,558	223,484	8,926	17,725	13,785	(3,940)
9713	Assistant Superintendent - School Operations	204,425	212,524	8,099	9,900	8,550	(1,350)
9055	Bay Area Office	181,757	187,627	5,870	127,610	114,841	(12,769)
9105	Budgeting and Financial Services	621,211	536,958	(84,253)	20,900	17,100	(3,800)
9830	Career & Technical Education	343,882	234,459	(109,423)	10,400	8,010	(2,390)
9050	Carver Hill Administrative Complex	56,472	57,799	1,327	296,485	288,625	(7,860)
9005	Chief Financial Officer	515,901	539,260	23,359	41,450	35,280	(6,170)
9103	Community Affairs	165,837	171,461	5,624	36,025	44,887	8,862
9070	Courier Services	86,270	85,058	(1,212)	13,220	11,880	(1,340)
9017	Curriculum, Instruction, & Assessment	602,845	620,474	17,629	17,745	14,101	(3,644)
9006	Custodial Services	134,304	142,766	8,462	13,500	12,150	(1,350)
9016	Exceptional Student Education	143,596	218,509	74,913	25,860	18,730	(7,130)
9007	Facilities Planning	224,741	265,446	40,705	76,985	89,900	12,915
9117	Grants	108,147	-	(108,147)	2,960	-	(2,960)
9004	Human Resources	1,005,681	985,972	(19,709)	63,805	48,005	(15,800)
9022	Information Systems	2,156,505	2,177,792	21,287	157,648	139,773	(17,875)
9012	Instructional Technology	210,993	217,112	6,119	11,000	7,300	(3,700)
9060	Niceville Central Complex	78,141	80,833	2,692	127,600	117,136	(10,464)
9018	Professional Services	187,245	194,700	7,455	6,600	3,650	(2,950)
9014	Purchasing	329,396	341,753	12,357	14,022	10,812	(3,210)
9027	Risk Management	340,829	351,161	10,332	29,190	23,655	(5,535)
9001	School Board of Okaloosa County	468,859	450,724	(18,135)	46,556	44,066	(2,490)
9023	SIS - Attendance, Discipline, & Safety	148,628	245,231	96,603	24,650	15,797	(8,853)
9021	SIS - ESOL, Psychologists, & Health Services	36,758	191,371	154,613	5,885	14,483	8,598
9028	Special Programs/Schools & Principal Evaluations	91,790	151,229	59,439	-	17,050	17,050
9020	Staff Development	230,958	36,274	(194,684)	15,740	5,225	(10,515)
9013	Student Assessment	182,505	95,837	(86,668)	15,530	-	(15,530)
9002	Superintendent	279,429	288,158	8,729	58,960	48,560	(10,400)
Subtotal - Other District Departments		9,919,629	9,878,391	(41,238)	1,315,461	1,195,665	(119,796)
Total - All Departments - General Fund		\$ 23,500,200	\$ 23,857,634	\$ 357,434	\$ 3,576,837	\$ 3,476,591	\$ (100,246)



Okaloosa County School District
Department Discretionary Position Comparison - General Fund
Proposed Department Positions - Full-Time Equivalent
Fiscal Year 2016-2017 vs. Fiscal Year 2017-2018
June 13, 2017

Cost Center #	Cost Center Name	Fiscal Year 2016-2017					Fiscal Year 2017-2018					Increase/ (Decrease)
		Admin/ Managerial	Educational Support	Instructional	Professional/ Technical	Total Positions	Admin/ Managerial	Educational Support	Instructional	Professional/ Technical	Total Positions	
<u>Department Positions for Services Primarily to Schools</u>												
9409	Maintenance	6.50	66.00	-	-	72.50	5.50	65.50	-	-	71.00	(1.50)
9213	Transportation - Central	2.33	51.60	-	-	53.93	2.33	53.28	-	-	55.61	1.68
9113	Transportation - North	2.34	105.44	-	-	107.78	2.34	107.94	-	-	110.28	2.50
9313	Transportation - South	2.33	88.63	-	-	90.96	2.33	88.63	-	-	90.96	-
Subtotal - Services Primarily to Schools		13.50	311.67	-	-	325.17	12.50	315.35	-	-	327.85	2.68
<u>Department Positions for All Other District Departments</u>												
9205	Accounting and Financial Reporting	2.00	5.00	-	1.00	8.00	2.00	5.00	-	1.00	8.00	-
9010	Assistant Superintendent - Curriculum	1.00	-	-	1.00	2.00	1.00	-	-	1.00	2.00	-
9713	Assistant Superintendent - School Operations	1.00	-	-	1.00	2.00	1.00	-	-	1.00	2.00	-
9055	Bay Area Office	0.50	2.53	-	-	3.03	0.50	2.53	-	-	3.03	-
9105	Budgeting and Financial Services	2.00	4.00	-	2.00	8.00	1.00	4.00	-	2.00	7.00	(1.00)
9830	Career & Technical Education	3.00	-	0.60	-	3.60	2.00	-	0.60	-	2.60	(1.00)
9050	Carver Hill Administrative Complex	-	1.00	-	-	1.00	-	1.00	-	-	1.00	-
9005	Chief Financial Officer	2.00	2.00	-	2.00	6.00	2.00	2.00	-	2.00	6.00	-
9103	Community Affairs	1.00	1.00	1.00	-	2.00	1.00	1.00	1.00	-	2.00	-
9070	Courier Services	-	2.00	-	-	2.00	-	2.00	-	-	2.00	-
9017	Curriculum, Instructional & Assess.	5.00	1.00	-	-	6.00	5.00	1.00	-	-	6.00	-
9006	Custodial Services	1.00	1.00	-	-	2.00	1.00	1.00	-	-	2.00	-
9016	Exceptional Student Education	1.00	0.50	-	-	1.50	1.00	0.50	1.00	-	2.50	1.00
9007	Facilities Planning	0.50	1.00	-	1.00	2.50	0.50	1.50	-	1.00	3.00	0.50
9117	Grants	1.00	-	-	-	1.00	-	-	-	-	-	(1.00)
9004	Human Resources	4.00	11.50	-	1.00	16.50	3.60	10.50	-	1.00	15.10	(1.40)
9022	Information Systems	5.00	3.00	-	15.00	23.00	5.00	3.00	-	15.00	23.00	-
9012	Instructional Technology	1.00	-	1.00	-	2.00	1.00	-	1.00	-	2.00	-
9060	Niceville Central Complex	-	1.47	-	-	1.47	-	1.47	-	-	1.47	-
9018	Professional Services	1.00	1.00	-	-	2.00	1.00	1.00	-	-	2.00	-
9014	Purchasing	1.00	3.00	-	-	4.00	1.00	3.00	-	-	4.00	-
9027	Risk Management	1.00	4.00	-	-	5.00	1.00	4.00	-	-	5.00	-
9001	School Board of Okaloosa County	6.00	-	-	1.00	7.00	6.00	-	-	1.00	7.00	-
9023	SIS - Attendance, Discipline, & Safety	1.00	1.00	1.00	-	3.00	1.00	1.00	1.00	-	3.00	-
9021	SIS - ESOL, Psychologists, & Health Services	1.00	1.60	-	-	2.60	1.00	1.60	-	-	2.60	-
9028	Special Prog./Schools & Principal Evaluations	1.00	-	-	-	1.00	1.00	-	-	-	1.00	-
9020	Staff Development	0.30	-	-	-	0.30	0.30	-	-	-	0.30	-
9013	Student Assessment	-	-	-	1.00	1.00	-	-	-	1.00	1.00	-
9002	Superintendent	2.00	-	-	-	2.00	2.00	-	-	-	2.00	-
Subtotal - Other District Departments		45.30	47.60	3.60	26.00	121.50	41.90	47.10	4.60	26.00	118.60	(2.90)
Total - All Departments - General Fund		58.80	359.27	3.60	26.00	446.67	54.40	362.45	4.60	26.00	446.45	(0.22)

Note:
This spreadsheet compares fiscal year 2016-2017 proposed to fiscal year 2017-2018 proposed.



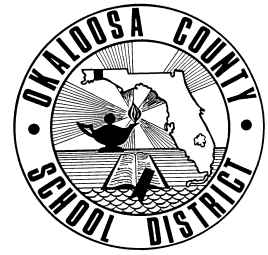
SCHOOL DISTRICT OF OKALOOSA COUNTY
District Department List
FISCAL YEAR 2017-2018

DEPARTMENTS

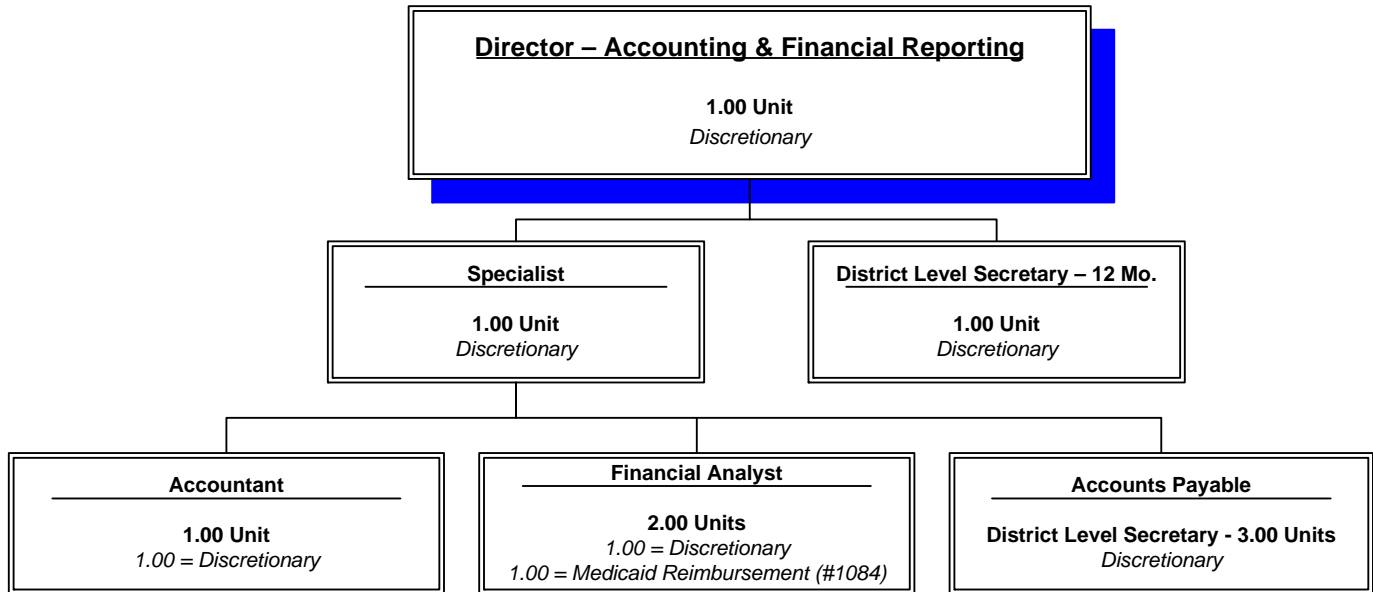
PAGE

Accounting & Financial Reporting – Cost Center 9205	17
Assistant Superintendent – Curriculum – Cost Center 9010	23
Assistant Superintendent – School Operations – Cost Center 9713	29
Bay Area Office – Cost Center 9055	35
Budgeting & Financial Services – Cost Center 9105	41
Career & Technical Education – Cost Center 9830.....	46
Carver Hill Administrative Complex – Cost Center 9050.....	51
Chief Financial Officer – Cost Center 9005	57
Community Affairs – Cost Center 9103	64
Courier Services – Cost Center 9070.....	69
Curriculum, Instruction & Assessment – Cost Center 9017.....	72A
Custodial Services – Cost Center 9006.....	78
Exceptional Student Education – Cost Center 9016.....	84
Facilities Planning – Cost Center 9007.....	90
Human Resources – Cost Center 9004	95
Information Systems – Cost Center 9022	102
Instructional Technology Services – Cost Center 9012.....	108
Maintenance – Cost Center 9409	113
Niceville Central Complex – Cost Center 9060	121
Professional Services – Cost Center 9018	126
Purchasing – Cost Center 9014.....	131
Risk Management – Cost Center 9027	136
School Board of Okaloosa County – Cost Center 9001	141
Special Programs/Schools & Principal Evaluations – Cost Center 9028	146
Staff Development – Cost Center 9020	151
Student Assessment – Cost Center 9013	156
Student Interv. Svcs. – Attendance, Discipline, & Safety – Cost Center 9023	159
Student Interv. Svcs. – ESOL, Psychologists, & Health Services – Cost Center 9021	164
Superintendent – Cost Center 9002	169
Transportation – Central Zone – Cost Center 9213	175
Transportation – North Zone – Cost Center 9113	182
Transportation – South Zone – Cost Center 9313	190

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Accounting & Financial Reporting
Cost Center Number: 9205
Fiscal Year 2017-2018



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Accounting and Financial Reporting

COST CENTER: 9205

COST CENTER DESCRIPTION:

The Accounting & Financial Reporting Department has oversight of District accounting operations in accounts payable, accounts receivable, property control, cash and asset management accounting, and financial reporting.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 236,940	\$ 243,527	\$ 6,587
	Educational Support	243,295	239,143	(4,152)
	Instructional	-	-	-
	Professional/Technical	87,731	91,749	4,018
	Subtotal - Salaries & Benefits	<u>567,966</u>	<u>574,419</u>	<u>6,453</u>
300	Purchased Service	15,240	11,344	(3,896)
400	Energy Services	-	-	-
500	Materials & Supplies	7,150	7,150	-
600	Capital Outlay	3,400	3,400	-
700	Other Expenses	1,720	420	(1,300)
900	Transfers/Reserves	-	-	-
	Total Combined Appropriator	<u>\$ 595,476</u>	<u>\$ 596,733</u>	<u>\$ 1,257</u>

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	2.00	2.00	-
Educational Support	5.00	5.00	-
Instructional	-	-	-
Professional/Technical	1.00	1.00	-
Total Staff	<u>8.00</u>	<u>8.00</u>	<u>-</u>

OTHER INFORMATION:

The Director - Accounting and Financial Reporting is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Accounting & Financial Reporting

CENTER NUMBER: 9205

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0130	SALARY - OVERTIME Overtime for personnel during seasonal and peak periods	7500	FISCAL SERVICES (FINANCE DEPT)	\$ 4,000	\$ (1,000)	\$ 3,000
0210	FLORIDA RETIREMENT SYSTEM Retirement for overtime	7500	FISCAL SERVICES (FINANCE DEPT)	301	(63)	238
0220	FICA (SOCIAL SECURITY) FICA for overtime and temporary personnel	7500	FISCAL SERVICES (FINANCE DEPT)	306	(76)	230
0330	IN COUNTY TRAVEL Reimbursement for travel to meetings, school daycares, fixed asset tagging, and inventory review	7500	FISCAL SERVICES (FINANCE DEPT)	600		600
0331	OUT OF COUNTY TRAVEL Reimbursement for travel to various DOE meetings and finance related conferences for Director and Specialist to keep abreast of GASB/GAAP requirements as well as Florida school district related issues and investment related training	7500	FISCAL SERVICES (FINANCE DEPT)	3,500	(3,500)	-
0350	REPAIR AND MAINTENANCE Repair and maintenance of equipment	7500	FISCAL SERVICES (FINANCE DEPT)	300	(96)	204
0360	LEASE AND RENTAL AGREEMENTS Lease agreement for copier and maintenance support for the two folding machines	7500	FISCAL SERVICES (FINANCE DEPT)	5,000		5,000
0365	SOFTWARE SUBSCRIPTIONS GARS Online (Governmental Accounting Research System) \$410 and 5 user Datawatch Monarch annual maintenance @ \$207 each	7500	FISCAL SERVICES (FINANCE DEPT)	1,445		1,445
Sub-Total (Page 1 Only)				\$ 15,452	\$ (4,735)	\$ 10,717
GRAND TOTAL				\$ 31,072	\$ (5,290)	\$ 25,782

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Accounting & Financial Reporting

CENTER NUMBER: 9205

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0370	POSTAGE/SHIPPING/TELEGRAM Postage for AP checks, 1098's, 1099's, and various correspondence	7900	OPERATION OF PLANT	\$ 4,000		\$ 4,000
0372	TELEPHONE MAINTENANCE Telephone maintenance/repair	7500	FISCAL SERVICES (FINANCE DEPT)	150	(55)	95
0510	SUPPLIES Supplies for operations	7500	FISCAL SERVICES (FINANCE DEPT)	7,000		7,000
0511	DIGITAL BOOKS - OTHER GAAFR (Governmental Accounting, Auditing, and Financial Reporting) searchable ebook	7500	FISCAL SERVICES (FINANCE DEPT)	150		150
0642	EQUIPMENT (UNDER \$1,000) Replacement calculators and other equipment as needed	7500	FISCAL SERVICES (FINANCE DEPT)	1,200		1,200
0644	COMPUTER HARDWARE (UNDER \$1,000) Replacement printers and related hardware as needed	7500	FISCAL SERVICES (FINANCE DEPT)	1,200		1,200
0692	SOFTWARE - NON CAPITALIZED (UNDER \$1,000) Upgrades and other software as needed	7500	FISCAL SERVICES (FINANCE DEPT)	1,000		1,000
0730	DUES AND FEES GFOA\$383.34 and FSFOA \$35 membership dues for Director and/or Specialist	7500	FISCAL SERVICES (FINANCE DEPT)	420		420
Sub-Total (Page 2 Only)				\$ 15,120	\$ (55)	\$ 15,065
GRAND TOTAL				\$ 31,072	\$ (5,290)	\$ 25,782

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Summary
Fiscal Year 2017-2018

MIS 3390

Department Name: Accounting & Financial Reporting
 Cost Center No.: 9205
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Accountant - 12 Month	1.00		\$ 50,711
Director - Accounting & Financial Reporting - 12 Month	1.00		141,237
District Level Secretary - 12 Month	4.00		184,964
Financial Analyst - 12 Month	1.00		91,749
Specialist - 12 Month	1.00		102,290
(A) Total Positions Approved For FY 2016-2017	8.00		\$ 570,951

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
(B-1) Total Approved Additions, Deletions, Changes		-		\$	-

Section B-2

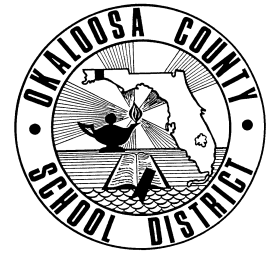
Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
(B) Total Requested Additions, Deletions, Changes		-		\$	-

Section C

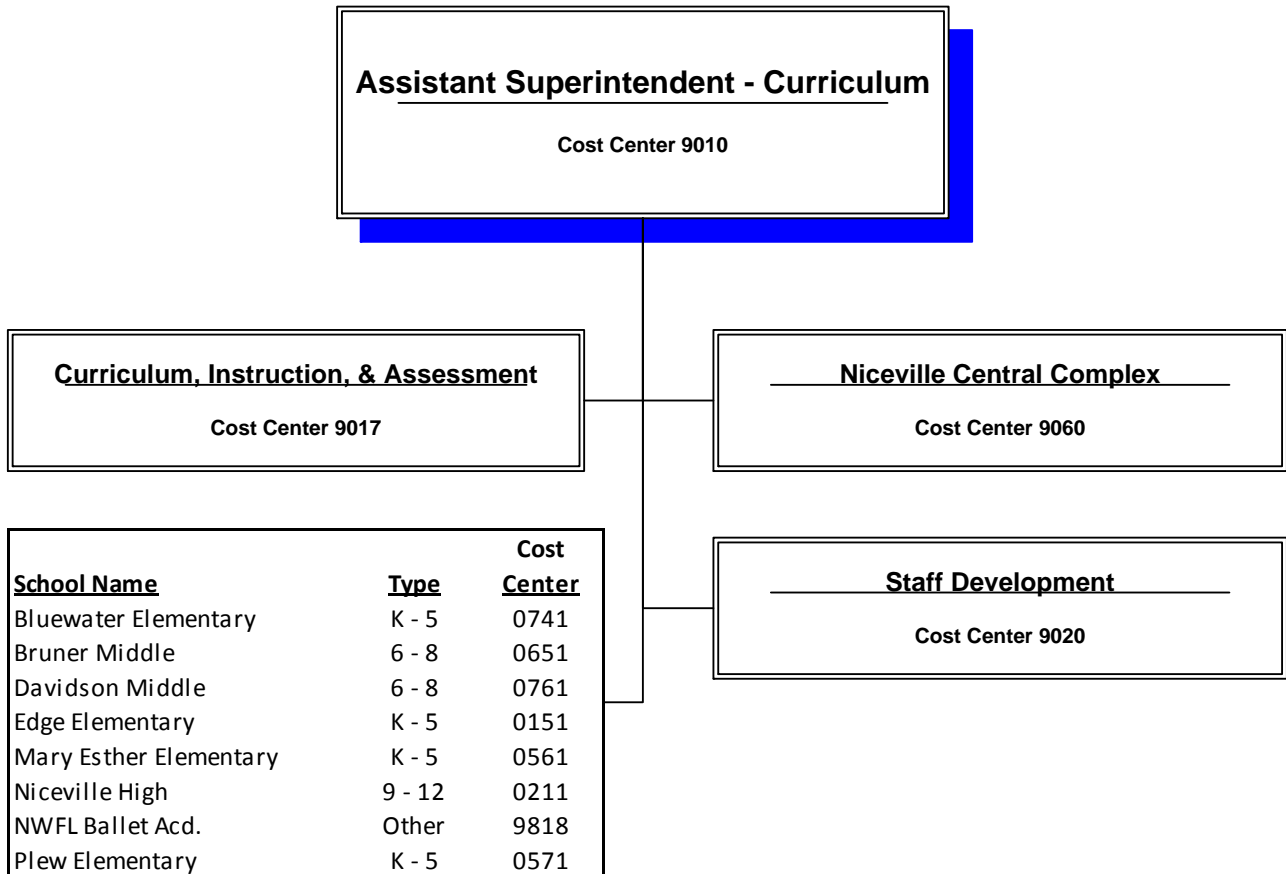
Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Accountant - 12 Month	1.00		\$ 50,711
Director - Accounting & Financial Reporting - 12 Month	1.00		141,237
District Level Secretary - 12 Month	4.00		184,964
Financial Analyst - 12 Month	1.00		91,749
Specialist - 12 Month	1.00		102,290
(C) Total Positions Submitted for Approval FY 2017-2018	8.00		\$ 570,951

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Organizational Chart
Assistant Superintendent – Curriculum
Cost Center: 9010
Fiscal Year 2017-2018



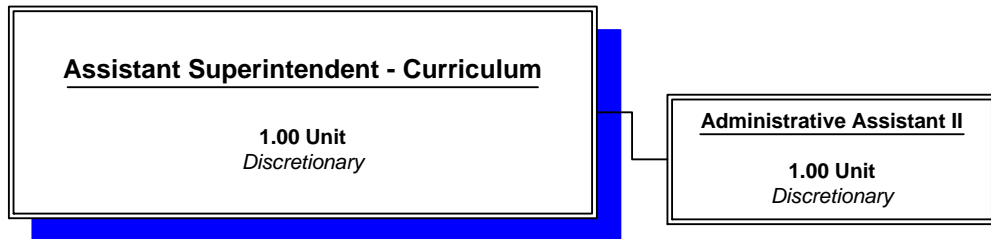
Organizational Chart



SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Assistant Superintendent – Curriculum
Cost Center: 9010
Fiscal Year 2017-2018



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Assistant Superintendent - Curriculum

COST CENTER: 9010

COST CENTER DESCRIPTION:

The Assistant Superintendent – Curriculum assists the Superintendent in the task of providing comprehensive leadership for the tasks of implementation and monitoring of federal, state, and School Board requirements and policies; student testing and data analysis; development of performance baselines for each school; monitoring/evaluating school plans for academic programs that enhance student performance; and developing personnel in leadership and instructional practices which are effective and research-based. The following departments report to the Assistant Superintendent – Curriculum: Curriculum, Instruction, & Assessment, Niceville Central Complex, and Staff Development. The Assistant Superintendent of Curriculum offers support to the following schools: Bluewater Elementary School, Bruner Middle School, Davidson Middle School, Edge Elementary School, Mary Esther Elementary School, Niceville High School, NWFL Ballet Academie, and Plew Elementary School. Support is also provided to all other schools in the district.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 145,246	\$ 151,156	\$ 5,910
	Educational Support	-	-	-
	Instructional	7	-	(7)
	Professional/Technical	69,305	72,328	3,023
	Subtotal - Salaries & Benefits	214,558	223,484	8,926
300	Purchased Service	11,225	7,785	(3,440)
400	Energy Services	-	-	-
500	Materials & Supplies	3,000	3,000	-
600	Capital Outlay	2,000	2,000	-
700	Other Expenses	1,500	1,000	(500)
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 232,283	\$ 237,269	\$ 4,986

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	-	-	-
Instructional	-	-	-
Professional/Technical	1.00	1.00	-
Total Staff	2.00	2.00	-

OTHER INFORMATION:

The Assistant Superintendent - Curriculum is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Asst. Superintendent - Curriculum

CENTER NUMBER: 9010

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for substitutes and cellular telephone stipend	6300	INSTR & CURR DEVEL SVC	\$ 146	\$ (8)	\$ 138
0330	IN COUNTY TRAVEL Travel to schools, board meetings, senior staff meetings, community meetings, school reviews, and other district related functions 1 Assistant Superintendent x \$250/month x 12 months = \$3,000	6300	INSTR & CURR DEVEL SVC	3,000		3,000
0331	OUT OF COUNTY TRAVEL Travel to State and national conferences/forums: 1 Assistant Superintednet = \$2,400	6300	INSTR & CURR DEVEL SVC	2,400	(2,400)	-
0370	POSTAGE/SHIPPING/TELEGRAM Postage to mail DOE documents, parent letters, etc.	6300	INSTR & CURR DEVEL SVC	25		25
0375	CELLULAR TELEPHONE Cellular telephone stipend for Assistant Superintendent - Curriculum and Administrative Assistant or one other person 2 x \$75/month x 12 months = \$1800	6300	INSTR & CURR DEVEL SVC	1,800		1,800
0390	OTHER PURCHASED SVC-PRINT/COPY Print Shop charges for printing of materials for trainings, SPP Trainings for each school, Principals' Meetings, Standards handouts, etc.	6300	INSTR & CURR DEVEL SVC	4,000	(1,040)	2,960
0510	SUPPLIES General supplies for Assistant Superintendent's Office, Principals' Meetings teacher/district trainings, Administrative Assistant, etc.	6300	INSTR & CURR DEVEL SVC	3,000		3,000
0642	EQUIPMENT (UNDER \$1,000) Replacement of tables, bookcases, shelves, filing cabinets, desks, chairs, conference tables, etc.	6300	INSTR & CURR DEVEL SVC	1,000		1,000
Sub-Total (Page 1 Only)				\$ 15,371	\$ (3,448)	\$ 11,923
GRAND TOTAL				\$ 17,871	\$ (3,948)	\$ 13,923

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Assistant Superintendent - Curriculum
 Cost Center No.: 9010
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Administrative Assistant II - 12 Month	1.00		\$ 72,259
Assistant Superintendent - Curriculum - 12 Month	1.00		151,087
(A) Total Positions Approved For FY 2016-2017	2.00		\$ 223,346

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-		\$ -

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-		\$ -

Section C

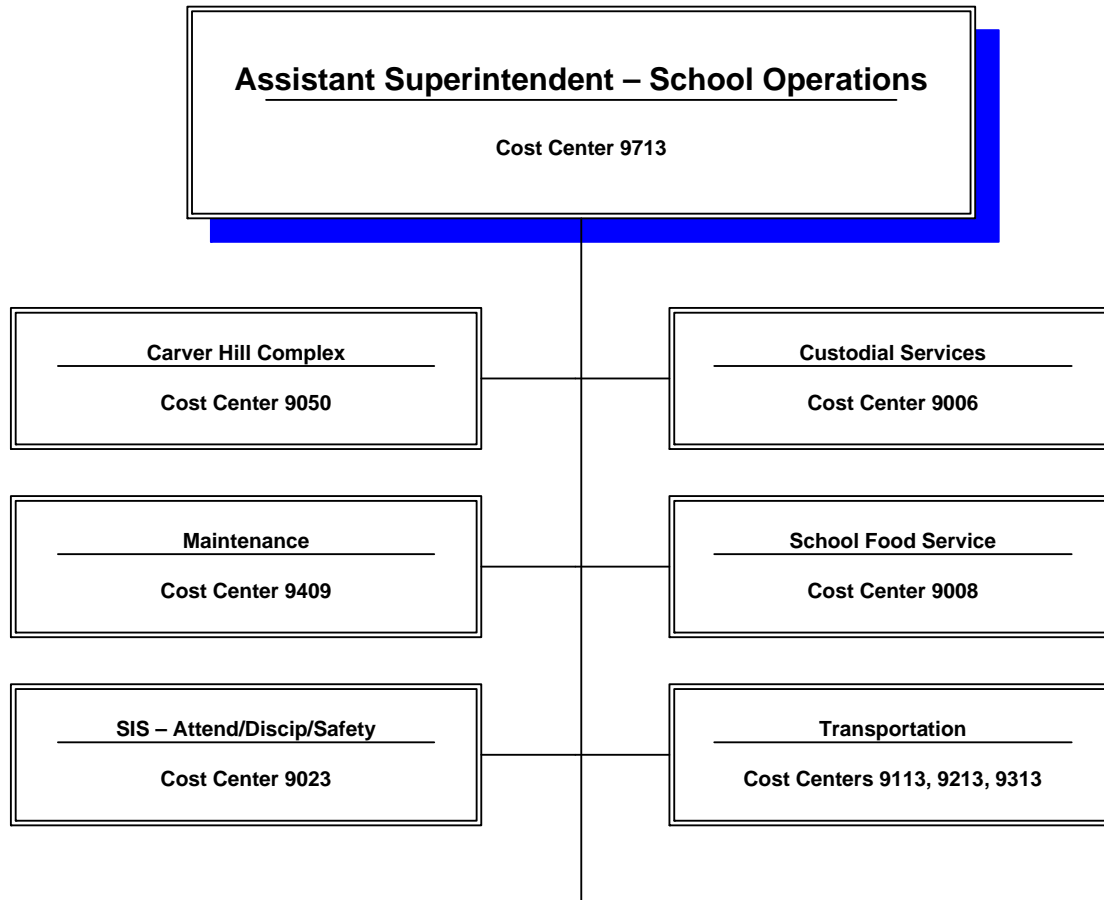
Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Administrative Assistant II - 12 Month	1.00		\$ 72,259
Assistant Superintendent - Curriculum - 12 Month	1.00		151,087
(C) Total Positions Submitted for Approval FY 2017-2018	2.00		\$ 223,346

*Note:
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Organizational Chart
Assistant Superintendent – School Operations
Cost Center: 9713
Fiscal Year 2017-2018



Organizational Chart



<u>School Name</u>	<u>Type</u>	<u>Cost Center</u>
Antioch Elementary	K - 5	0751
Baker School	K - 12	0041
Bob Sikes Elementary	K - 5	0051
Northwood Elementary	K - 5	0222
Richbourg School	Other	0801
Riverside Elementary	K - 5	0251
Walker Elementary	K - 5	0731

SCHOOL DISTRICT OF OKALOOSA COUNTY

Department Staffing Chart

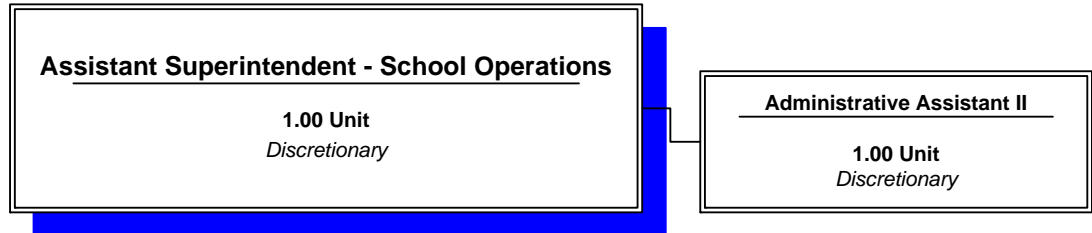
Assistant Superintendent – School Operations

Cost Center: 9713

Fiscal Year 2017-2018



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Assistant Superintendent - School Operations

COST CENTER: 9713

COST CENTER DESCRIPTION:

The Assistant Superintendent – School Operations assists the Superintendent in the task of providing comprehensive leadership for institutional services and schools with emphasis on the efficient, safe, and healthful utilization of facilities, food services, employee services, and transportation. The following departments and schools report to the Assistant Superintendent – School Operations: Carver Hill Administrative Complex, Student Services (Safe Schools, Athletics, & Discipline), Maintenance, School Food Service, Transportation Department, Antioch Elementary School, Baker School, Bob Sikes Elementary School, Northwood Elementary School, Richbourg School, Riverside Elementary School, and Walker Elementary School.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 135,670	\$ 141,211	\$ 5,541
	Educational Support	-	-	-
	Instructional	-	-	-
	Professional/Technical	68,755	71,313	2,558
	Subtotal - Salaries & Benefits	204,425	212,524	8,099
300	Purchased Service	5,400	4,650	(750)
400	Energy Services	1,500	900	(600)
500	Materials & Supplies	2,500	2,500	-
600	Capital Outlay	500	500	-
700	Other Expenses	-	-	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 214,325	\$ 221,074	\$ 6,749

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	-	-	-
Instructional	-	-	-
Professional/Technical	1.00	1.00	-
Total Staff	2.00	2.00	-

OTHER INFORMATION:

The Assistant Superintendent - School Operations is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Asst. Superintendent - School Operations

CENTER NUMBER: 9713

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend	6300	INSTR & CURR DEVEL SVC	\$ -	\$ 69	\$ 69
0330	IN COUNTY TRAVEL Reimbursement of travel to schools/departments/board meetings and other pertinent meetings	6300	INSTR & CURR DEVEL SVC	1,500		1,500
0331	OUT OF COUNTY TRAVEL Reimbursement of travel to Florida DOE conferences/state educational conferences/state award ceremonies and other meetings and conferences pertinent to the OCSD	6300	INSTR & CURR DEVEL SVC	500	(500)	-
0354	VEHICLE REPAIR/MAINTENANCE Minor repairs as needed to county vehicle	6300	INSTR & CURR DEVEL SVC	500		500
0360	LEASE AND RENTAL AGREEMENTS Lease agreement for copier	6300	INSTR & CURR DEVEL SVC	1,500		1,500
0375	CELLULAR TELEPHONE Cellular telephone stipend for Assistant Superintendent - School Operations	6300	INSTR & CURR DEVEL SVC	900		900
0390	OTHER PURCHASED SVC-PRINT/COPY Print services as needed	6300	INSTR & CURR DEVEL SVC	1,000	(750)	250
0450	GASOLINE Fuel for county vehicle use to travel to district facilities, board meetings, etc.	6300	INSTR & CURR DEVEL SVC	1,500	(600)	900
Sub-Total (Page 1 Only)				\$ 7,400	\$ (1,781)	\$ 5,619
GRAND TOTAL				\$ 10,400	\$ (1,781)	\$ 8,619

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Assistant Superintendent - School Operations
 Cost Center No.: 9713
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Administrative Assistant II - 12 Month	1.00		\$ 71,313
Assistant Superintendent - School Operations - 12 Month	1.00		141,142
(A) Total Positions Approved For FY 2016-2017	2.00		\$ 212,455

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-			\$ -

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-			\$ -

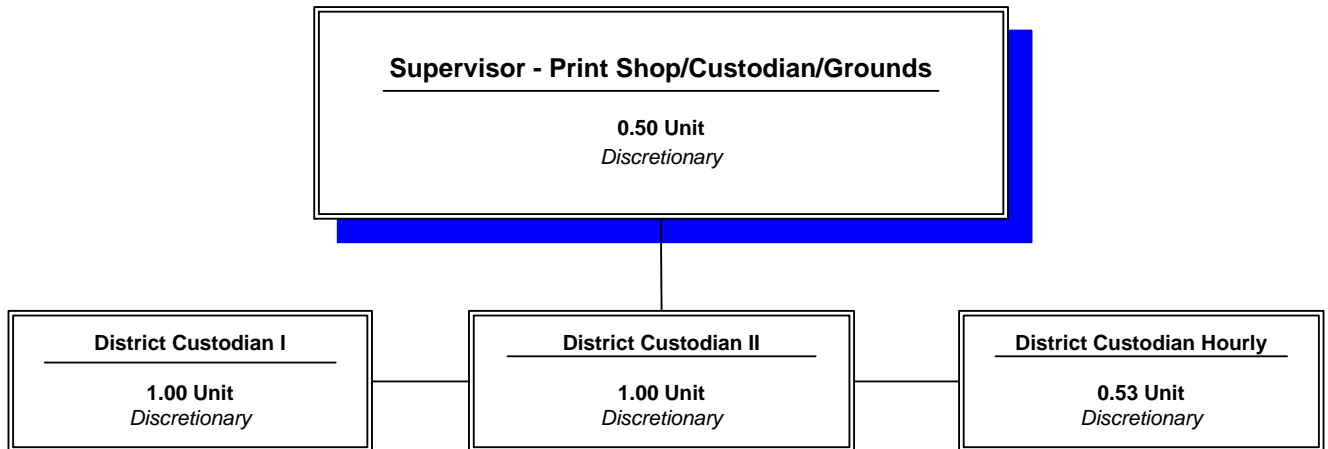
Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Administrative Assistant II - 12 Month	1.00		\$ 71,313
Assistant Superintendent - School Operations - 12 Month	1.00		141,142
(C) Total Positions Submitted for Approval FY 2017-2018	2.00		\$ 212,455

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement



Staffing Chart



Note:
Custodians report to the Supervisor – Print Shop.

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Bay Area Office

COST CENTER: 9055

COST CENTER DESCRIPTION:

Custodial services, telephone, and utilities for Bay Area Office operations are accounted for in this cost center.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 51,714	\$ 53,843	\$ 2,129
	Educational Support	130,043	133,784	3,741
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	181,757	187,627	5,870
300	Purchased Service	36,760	35,400	(1,360)
400	Energy Services	74,250	63,341	(10,909)
500	Materials & Supplies	15,200	14,000	(1,200)
600	Capital Outlay	400	1,100	700
700	Other Expenses	1,000	1,000	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 309,367	\$ 302,468	\$ (6,899)

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	0.50	0.50	-
Educational Support	2.53	2.53	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	3.03	3.03	-

OTHER INFORMATION:

The Supervisor - Print Shop is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Bay Area Office

CENTER NUMBER: 9055

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend and temporary personnel	7900	OPERATION OF PLANT	\$ 145	\$ (62)	\$ 83
0350	REPAIR AND MAINTENANCE Repairs to lawn equipment	7900	OPERATION OF PLANT	\$ 660		660
0354	VEHICLE REPAIR/MAINTENANCE Service and repair of admin van	7900	OPERATION OF PLANT	400		400
0371	TELEPHONE Local telephone service	7900	OPERATION OF PLANT	10,000	5,000	15,000
0372	TELEPHONE MAINTENANCE Repairs to telephone lines	7900	OPERATION OF PLANT	1,250		1,250
0373	TELEPHONE LONG DISTANCE Long distance service	7900	OPERATION OF PLANT	2,000		2,000
0375	CELLULAR TELEPHONE Cellular telephone stipend for Supervisor (900.00) and push to talk handhelds	7900	OPERATION OF PLANT	1,600		1,600
0381	WATER AND SEWAGE Utilities	7900	OPERATION OF PLANT	6,000	(1,000)	5,000
Sub-Total (Page 1 Only)				\$ 22,055	\$ 3,938	\$ 25,993
GRAND TOTAL				\$ 122,395	\$ (7,471)	\$ 114,924

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Bay Area Office

CENTER NUMBER: 9055

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0382	GARBAGE Dumpster service	7900	OPERATION OF PLANT	\$ 5,000	\$ (1,000)	\$ 4,000
0383	RECYCLING Recycling service	7900	OPERATION OF PLANT	\$ 1,500		1,500
0391	LAUNDRY / LINEN - SCH FD SVC Custodial uniforms and safety mats	7900	OPERATION OF PLANT	3,990		3,990
0430	ELECTRICITY Utilities	7900	OPERATION OF PLANT	72,000	(10,409)	61,591
0450	GASOLINE Gas for custodial vehicles and lawn equipment	7900	OPERATION OF PLANT	1,750		1,750
0510	SUPPLIES Supplies, lawn materials, toilet paper, paper towels, etc.	7900	OPERATION OF PLANT	13,800		13,800
0560	TIRES AND TUBES Replacement tires for custodial van	7900	OPERATION OF PLANT	200		200
0642	EQUIPMENT (UNDER \$1,000) Lawn equipment	7900	OPERATION OF PLANT	1,100		1,100
Sub-Total (Page 2 Only)				\$ 99,340	\$ (11,409)	\$ 87,931
GRAND TOTAL				\$ 122,395	\$ (7,471)	\$ 114,924

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Summary
Fiscal Year 2017-2018

MIS 3390

Department Name: Bay Area Office
 Cost Center No.: 9055
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
District Custodian I - 12 Month	1.00		\$ 54,103
District Custodian II - 12 Month	1.00		51,864
District Custodian - Hourly - 12 Month	0.53		27,803
Supervisor, Print Shop/Custodian/Grounds - 12 Month	0.50		53,774
(A) Total Positions Approved For FY 2016-2017	3.03		\$ 187,544

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
(B-1) Total Approved Additions, Deletions, Changes		-		\$	-

Section B-2

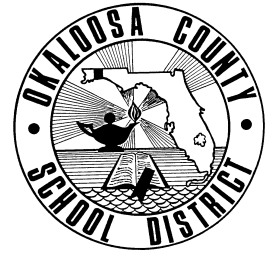
Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
(B) Total Requested Additions, Deletions, Changes		-		\$	-

Section C

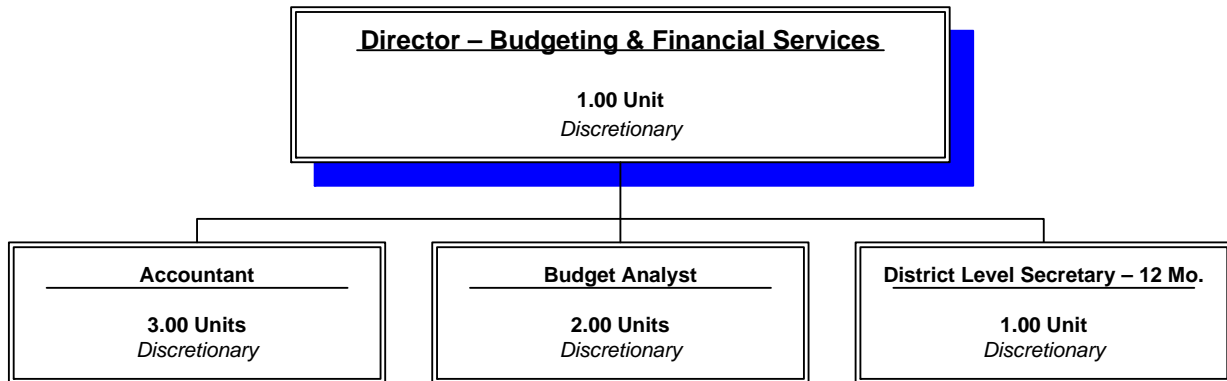
Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
District Custodian I - 12 Month	1.00		\$ 54,103
District Custodian II - 12 Month	1.00		51,864
District Custodian - Hourly - 12 Month	0.53		27,803
Supervisor, Print Shop/Custodian/Grounds - 12 Month	0.50		53,774
(C) Total Positions Submitted for Approval FY 2017-2018	3.03		\$ 187,544

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Budgeting & Financial Services
Cost Center Number: 9105
Fiscal Year 2017-2018



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: **Budgeting and Financial Services**

COST CENTER: **9105**

COST CENTER DESCRIPTION:

The Budgeting & Financial Services Department assists the Chief Financial Officer in the development of a comprehensive District Budget. Throughout the year, the department handles all aspects of budgeting such as assisting schools and departments with their budgets, preparing budget analyses, overseeing federal and state grants and/or entitlements, providing budget training, providing position control, and providing monthly financial statements and budget amendments to the Board. In addition, the department reconciles the District bank statements, maintains the Finance website, and oversees internal funds.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 227,385	\$ 138,697	\$ (88,688)
	Educational Support	229,379	225,853	(3,526)
	Instructional	-	-	-
	Professional/Technical	164,447	172,408	7,961
	Subtotal - Salaries & Benefits	621,211	536,958	(84,253)
300	Purchased Service	11,150	8,350	(2,800)
400	Energy Services	-	-	-
500	Materials & Supplies	6,000	5,000	(1,000)
600	Capital Outlay	2,500	2,500	-
700	Other Expenses	1,250	1,250	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 642,111	\$ 554,058	\$ (88,053)

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	2.00	1.00	(1.00)
Educational Support	4.00	4.00	-
Instructional	-	-	-
Professional/Technical	2.00	2.00	-
Total Staff	8.00	7.00	(1.00)

OTHER INFORMATION:

The Director - Budgeting and Financial Services is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Budgeting & Financial Services

CENTER NUMBER: 9105

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0130	SALARY - OVERTIME Overtime for staff during seasonal and peak periods	7500	FISCAL SERVICES (FINANCE DEPT)	\$ 10,000	\$ (3,000)	\$ 7,000
0210	FLORIDA RETIREMENT SYSTEM Retirement for Overtime	7500	FISCAL SERVICES (FINANCE DEPT)	752	(197)	555
0220	FICA (SOCIAL SECURITY) FICA for overtime and temporary employees	7500	FISCAL SERVICES (FINANCE DEPT)	780	(230)	550
0330	IN COUNTY TRAVEL Reimbursement for travel to meetings and schools	7500	FISCAL SERVICES (FINANCE DEPT)	250		250
0331	OUT OF COUNTY TRAVEL Florida School Finance Officers Association, Inc., Summer Conference	7500	FISCAL SERVICES (FINANCE DEPT)	3,000	(3,000)	-
0350	REPAIR AND MAINTENANCE Repair and maintenance of equipment	7500	FISCAL SERVICES (FINANCE DEPT)	1,000		1,000
0360	LEASE AND RENTAL AGREEMENTS Lease of copier	7500	FISCAL SERVICES (FINANCE DEPT)	2,700		2,700
0365	SOFTWARE SUBSCRIPTIONS Monarch software maintenance	7500	FISCAL SERVICES (FINANCE DEPT)	1,300		1,300
Sub-Total (Page 1 Only)				\$ 19,782	\$ (6,427)	\$ 13,355
GRAND TOTAL				\$ 31,632	\$ (6,427)	\$ 25,205

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Budgeting & Financial Services

CENTER NUMBER: 9105

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0370	POSTAGE/SHIPPING/TELEGRAM Postage for state and federal reports	7500	FISCAL SERVICES (FINANCE DEPT)	\$ 100		\$ 100
0390	OTHER PURCHASED SVC-PRINT/COPY Printing of county, state, and other reports	7500	FISCAL SERVICES (FINANCE DEPT)	3,000		3,000
0510	SUPPLIES Materials and supplies	7500	FISCAL SERVICES (FINANCE DEPT)	5,000		5,000
0642	EQUIPMENT (UNDER \$1,000) Calculators and other miscellaneous items	7500	FISCAL SERVICES (FINANCE DEPT)	500		500
0644	COMPUTER HARDWARE (UNDER \$1,000) Replace printers, backup devices, and other computer hardware as needed	7500	FISCAL SERVICES (FINANCE DEPT)	1,000		1,000
0692	SOFTWARE - NON CAPITALIZED (UNDER \$1,000) Miscellaneous software upgrades as needed	7500	FISCAL SERVICES (FINANCE DEPT)	1,000		1,000
0730	DUES AND FEES GFOA dues	7500	FISCAL SERVICES (FINANCE DEPT)	250		250
0750	OTHER PERSONNEL SERVICES (TEMP) Temporary employees for seasonal and peak periods	7500	FISCAL SERVICES (FINANCE DEPT)	1,000		1,000
Sub-Total (Page 2 Only)				\$ 11,850	\$ -	\$ 11,850
GRAND TOTAL				\$ 31,632	\$ (6,427)	\$ 25,205

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Summary
Fiscal Year 2017-2018

MIS 3390

Department Name: Budgeting & Financial Services
 Cost Center No.: 9105
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Accountant - 12 Month	3.00		\$ 174,559
Budget Analyst - 12 Month	2.00		172,408
Director - Budgeting & Financial Services - 12 Month	1.00		138,697
District Level Secretary - 12 Month	1.00		43,189
Specialist - 12 Month	1.00		92,775
(A) Total Positions Approved For FY 2016-2017	8.00		\$ 621,628

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
(B-1) Total Approved Additions, Deletions, Changes		-		\$	-

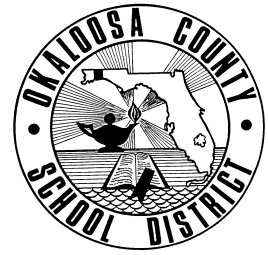
Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
Specialist - 12 Month	D	(1.00)	a	\$	(92,775)
(B) Total Requested Additions, Deletions, Changes		(1.00)		\$	(92,775)

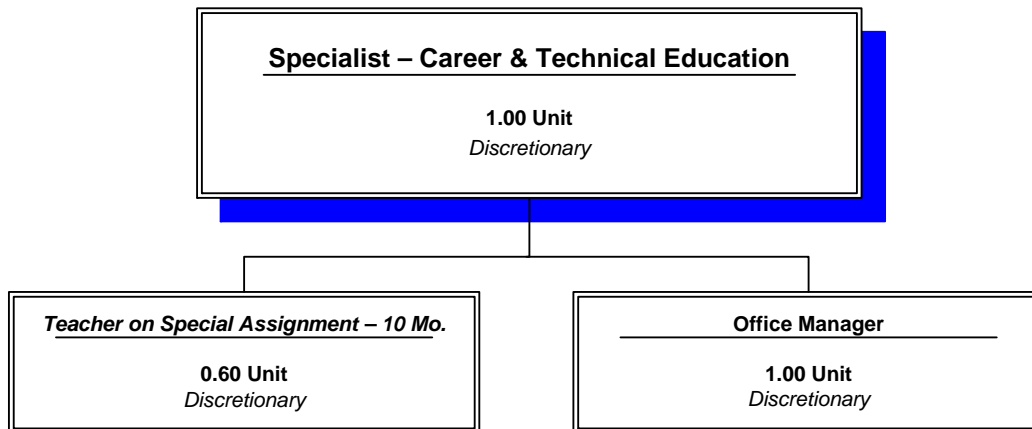
Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Accountant - 12 Month	3.00		\$ 174,559
Budget Analyst - 12 Month	2.00		172,408
Director - Budgeting & Financial Services - 12 Month	1.00		138,697
District Level Secretary - 12 Month	1.00		43,189
(C) Total Positions Submitted for Approval FY 2017-2018	7.00		\$ 528,853

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement
 (a) Delete 1.00 Specialist - 12 Month effective July 1, 2017.



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Career & Technical Education

COST CENTER: 9830

COST CENTER DESCRIPTION:

The Career & Technical Education Department is responsible for ongoing maintenance and monitoring of current CHOICE program curriculum, expansion of existing CHOICE programs, and development of new CHOICE programs. Emphasis is given to engineering, manufacturing, and robotic skills.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 303,562	\$ 179,482	\$ (124,080)
	Educational Support	-	-	-
	Instructional	40,320	54,977	14,657
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	343,882	234,459	(109,423)
300	Purchased Service	5,600	4,100	(1,500)
400	Energy Services	-	-	-
500	Materials & Supplies	2,500	1,735	(765)
600	Capital Outlay	1,800	1,550	(250)
700	Other Expenses	500	625	125
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 354,282	\$ 242,469	\$ (111,813)

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	3.00	2.00	(1.00)
Educational Support	-	-	-
Instructional	0.60	0.60	-
Professional/Technical	-	-	-
Total Staff	3.60	2.60	(1.00)

OTHER INFORMATION:

The Specialist is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Career & Technical Education

CENTER NUMBER: 9830

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0330	IN COUNTY TRAVEL County wide travel to all district schools by Specialist and "Teacher on Assignment"(actually reporting mileage)	6300	INSTR & CURR DEVEL SVC	\$ 1,200		\$ 1,200
0331	OUT OF COUNTY TRAVEL Specialist and Office Mgr to attend FACTE Conference July 17-19 in Orlando FL to develop contacts and obtain information locally, statewide and nationally including CAPE/Perkins-deadline 6/30 [registration (\$550) and membership fees (\$75) in object code 0730]	6300	INSTR & CURR DEVEL SVC	1,500	(1,500)	-
0360	LEASE AND RENTAL AGREEMENTS Annual Toshiba Copier Lease Agreement	6300	INSTR & CURR DEVEL SVC	1,600		1,600
0370	POSTAGE/SHIPPING/TELEGRAM Recruiting materials to middle and high schools	6300	INSTR & CURR DEVEL SVC	100		100
0372	TELEPHONE MAINTENANCE Local telephone line maintenance	7900	OPERATION OF PLANT	200		200
0390	OTHER PURCHASED SVC-PRINT/COPY Career & Technical Education updates/new programs for parents, recruiting tools, and billboards	6300	INSTR & CURR DEVEL SVC	1,000		1,000
0510	SUPPLIES General operational requirements: paper, ink cartridges, and office supplies	6300	INSTR & CURR DEVEL SVC	2,000	(265)	1,735
0642	EQUIPMENT (UNDER \$1,000) Office equipment as needed for replacement/breakage	6300	INSTR & CURR DEVEL SVC	750		750
Sub-Total (Page 1 Only)				\$ 8,350	\$ (1,765)	\$ 6,585
GRAND TOTAL				\$ 9,975	\$ (1,965)	\$ 8,010

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Summary
Fiscal Year 2017-2018

MIS 3390

Department Name: Career & Technical Education
 Cost Center No.: 9830
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Office Manager - 12 Month	1.00		\$ 79,458
Program Director - 12 Month	1.00		131,127
Specialist - 12 Month	1.00		100,024
Teacher on Special Assignment - 10 Month	0.60		54,977
(A) Total Positions Approved For FY 2016-2017	3.60		\$ 365,586

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-			\$ -

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions		Average Cost	Total Cost
Program Director - 12 Month	D	(1.00)	a		\$ (131,127)
(B) Total Requested Additions, Deletions, Changes		(1.00)			\$ (131,127)

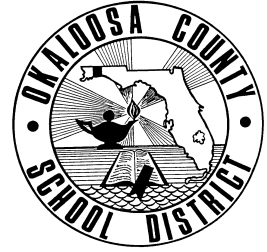
Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Office Manager - 12 Month	1.00		\$ 79,458
Specialist - 12 Month	1.00		100,024
Teacher on Special Assignment - 10 Month	0.60		54,977
(C) Total Positions Submitted for Approval FY 2017-2018	2.60		\$ 234,459

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

(a) Delete 1.00 Program Director - 12 Month effective July 1, 2017.

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Carver Hill Administrative Complex
Cost Center: 9050
Fiscal Year 2017-2018



Staffing Chart

<p>District Custodian I</p> <hr/>
<p>1.00 Unit <i>Discretionary</i></p>

Note:
Custodian reports to Assistant Superintendent – School Operations.

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Carver Hill Administrative Complex

COST CENTER: 9050

COST CENTER DESCRIPTION:

Telecommunication services, custodial services, telephone, and utilities for Carver Hill Complex operations are accounted for in this cost center.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ -	\$ -	\$ -
	Educational Support	56,472	57,799	1,327
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	56,472	57,799	1,327
300	Purchased Service	218,860	216,000	(2,860)
400	Energy Services	69,250	64,250	(5,000)
500	Materials & Supplies	7,500	7,500	-
600	Capital Outlay	875	875	-
700	Other Expenses	-	-	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 352,957	\$ 346,424	\$ (6,533)

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	-	-	-
Educational Support	1.00	1.00	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	1.00	1.00	-

OTHER INFORMATION:

The Assistant Superintendent - School Operations is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Carver Hill Administrative Complex

CENTER NUMBER: 9050

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0130	SALARY - OVERTIME Salary for overtime	7900	OPERATION OF PLANT	\$ 1,000		\$ 1,000
0210	FLORIDA RETIREMENT SYSTEM Retirement for overtime	7900	OPERATION OF PLANT	-	79	79
0220	FICA (SOCIAL SECURITY) FICA for overtime	7900	OPERATION OF PLANT	-	77	77
0350	REPAIR AND MAINTENANCE Repair and maintenance for equipment (lawn mowers, weed eaters, etc.) for complex (incidental/adhoc repairs)	7900	OPERATION OF PLANT	1,000	(500)	500
0350	REPAIR AND MAINTENANCE General repair and maintenance of Carver-Hill Complex	8120	BUILDING AND GROUND MAINTENANCE	500		500
0356	INSPECTION/REPAIR FIRE EXTING. Inspection and repair of fire extinguishers located at Carver-Hill Complex	7900	OPERATION OF PLANT	100		100
0371	TELEPHONE District telephones	7900	OPERATION OF PLANT	32,000	(2,000)	30,000
0372	TELEPHONE MAINTENANCE Repair and maintenance of Carver-Hill telephone lines	7900	OPERATION OF PLANT	2,000		2,000
Sub-Total (Page 1 Only)				\$ 36,600	\$ (2,344)	\$ 34,256
GRAND TOTAL				\$ 302,125	\$ (12,344)	\$ 289,781

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Carver Hill Administrative Complex

CENTER NUMBER: 9050

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0373	TELEPHONE LONG DISTANCE Long distance/Suncom charges	7900	OPERATION OF PLANT	\$ 400		\$ 400
0376	TELECOMMUNICATIONS - INTERNET 100 Mbps fiber synchronous digital transmission circuits to Cox Florida	7900	OPERATION OF PLANT	180,000	(5,000)	175,000
0381	WATER AND SEWAGE Utilities	7900	OPERATION OF PLANT	4,000		4,000
0382	GARBAGE Utilities	7900	OPERATION OF PLANT	2,500		2,500
0383	RECYCLING Recycle Dumpster	7900	OPERATION OF PLANT	1,000		1,000
0410	NATURAL GAS Utilities	7900	OPERATION OF PLANT	9,000		9,000
0430	ELECTRICITY Utilities	7900	OPERATION OF PLANT	60,000	(5,000)	55,000
0450	GASOLINE Gasoline for tractor, trimmer, etc.	7900	OPERATION OF PLANT	250		250
Sub-Total (Page 2 Only)				\$ 257,150	\$ (10,000)	\$ 247,150
GRAND TOTAL				\$ 302,125	\$ (12,344)	\$ 289,781

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Carver Hill Administrative Complex
 Cost Center No.: 9050
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
District Custodian I - 12 Month	1.00		\$ 56,643
(A) Total Positions Approved For FY 2016-2017	1.00		\$ 56,643

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-			\$ -

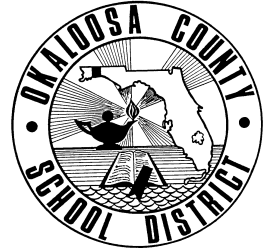
Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-			\$ -

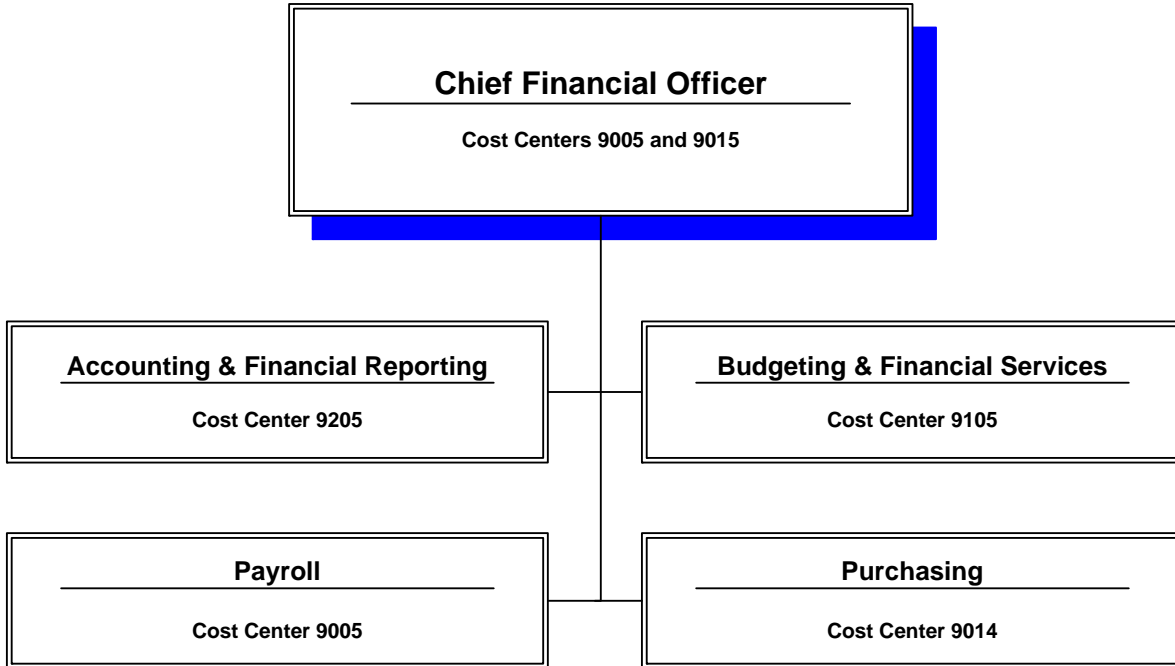
Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
District Custodian I - 12 Month	1.00		\$ 56,643
(C) Total Positions Submitted for Approval FY 2017-2018	1.00		\$ 56,643

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement



Organizational Chart



SCHOOL DISTRICT OF OKALOOSA COUNTY

Department Staffing Chart

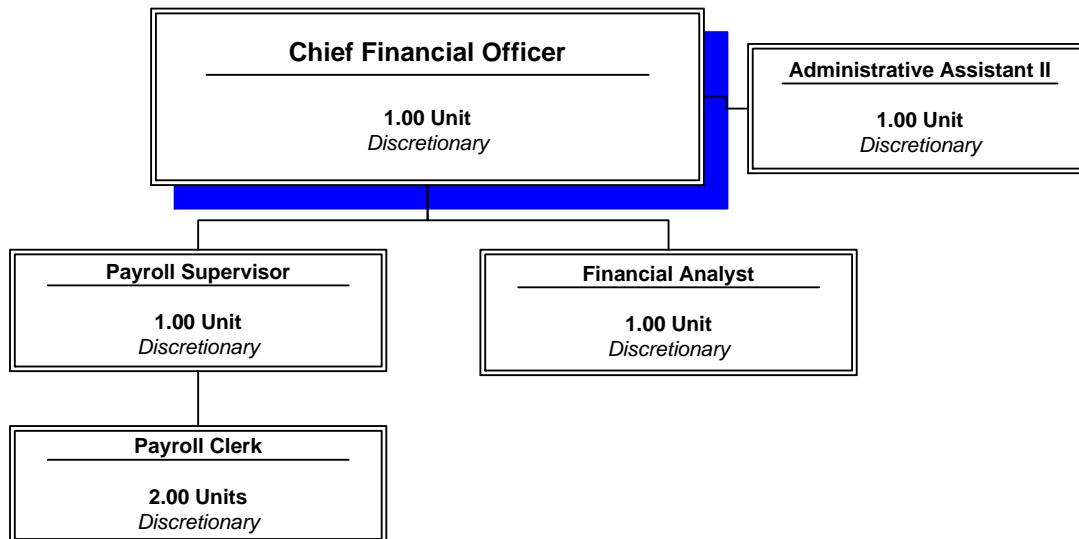
Chief Financial Officer

Cost Center: 9005

Fiscal Year 2017-2018



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Chief Financial Officer

COST CENTER: 9005

COST CENTER DESCRIPTION:

The Chief Financial Officer has direct responsibility for all financial transactions, accounting, budgeting, planning, analysis, payroll, and purchasing. The following departments report to the Chief Financial Officer: Accounting & Financial Reporting, Budgeting & Financial Services, Payroll, and Purchasing.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 252,895	\$ 255,713	\$ 2,818
	Educational Support	118,562	129,160	10,598
	Instructional	-	-	-
	Professional/Technical	144,444	154,387	9,943
	Subtotal - Salaries & Benefits	<u>515,901</u>	<u>539,260</u>	<u>23,359</u>
300	Purchased Service	14,450	10,450	(4,000)
400	Energy Services	-	-	-
500	Materials & Supplies	15,000	15,000	-
600	Capital Outlay	5,500	5,330	(170)
700	Other Expenses	6,500	4,500	(2,000)
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	<u>\$ 557,351</u>	<u>\$ 574,540</u>	<u>\$ 17,189</u>

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	2.00	2.00	-
Educational Support	2.00	2.00	-
Instructional	-	-	-
Professional/Technical	2.00	2.00	-
Total Staff	<u>6.00</u>	<u>6.00</u>	<u>-</u>

OTHER INFORMATION:

The Chief Financial Officer is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Chief Financial Officer

CENTER NUMBER: 9005

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0130	SALARY - OVERTIME Overtime for staff during seasonal and peak periods	7500	FISCAL SERVICES (FINANCE DEPT)	\$ 6,500	\$ (2,000)	\$ 4,500
0210	FLORIDA RETIREMENT SYSTEM Retirement for overtime	7500	FISCAL SERVICES (FINANCE DEPT)	489	(133)	356
0220	FICA (SOCIAL SECURITY) FICA for overtime and temporary personnel	7500	FISCAL SERVICES (FINANCE DEPT)	498	(110)	388
0330	IN COUNTY TRAVEL Reimbursement for in-county travel to meetings	7500	FISCAL SERVICES (FINANCE DEPT)	1,200		1,200
0331	OUT OF COUNTY TRAVEL Reimbursement for out-of-county travel to meetings such as Florida School Finance Officers, Department of Education, and State Legislative meetings	7500	FISCAL SERVICES (FINANCE DEPT)	4,000	(4,000)	-
0350	REPAIR AND MAINTENANCE Repair and maintenance of various machines for CFO Office and Payroll Department	7500	FISCAL SERVICES (FINANCE DEPT)	1,000		1,000
0360	LEASE AND RENTAL AGREEMENTS Lease of Toshiba copier in Finance Office and Payroll Department	7500	FISCAL SERVICES (FINANCE DEPT)	6,000		6,000
0365	SOFTWARE SUBSCRIPTIONS Monarch software maintenance	7500	FISCAL SERVICES (FINANCE DEPT)	1,200		1,200
Sub-Total (Page 1 Only)				\$ 20,887	\$ (6,243)	\$ 14,644
GRAND TOTAL				\$ 48,937	\$ (8,413)	\$ 40,524

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Chief Financial Officer

CENTER NUMBER: 9005

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0370	POSTAGE/SHIPPING/TELEGRAM Postage/FEDEX for various forms of correspondence to DOE, etc., for CFO Office and Payroll Department	7500	FISCAL SERVICES (FINANCE DEPT)	\$ 1,000		\$ 1,000
0390	OTHER PURCHASED SVC-PRINT/COPY Printing for CFO Office and Payroll Department as needed	7500	FISCAL SERVICES (FINANCE DEPT)	50		50
0510	SUPPLIES Supplies for CFO Office and Payroll Department (payroll checks, ink, envelopes, toner, MICR toner, etc.)	7500	FISCAL SERVICES (FINANCE DEPT)	15,000		15,000
0642	EQUIPMENT (UNDER \$1,000) Equipment replacement and purchase as needed	7500	FISCAL SERVICES (FINANCE DEPT)	1,000		1,000
0643	CAPITALIZED COMPUTER HARDWARE (OVER \$1,000) Computer hardware replacement and purchase as needed	7500	FISCAL SERVICES (FINANCE DEPT)	1,000		1,000
0644	COMPUTER HARDWARE (UNDER \$1,000) Monitors, printers, keyboards, etc.	7500	FISCAL SERVICES (FINANCE DEPT)	2,500	(170)	2,330
0692	SOFTWARE - NON CAPITALIZED (UNDER \$1,000) Upgrade of various software for CFO Office and Payroll Department	7500	FISCAL SERVICES (FINANCE DEPT)	1,000		1,000
0730	DUES AND FEES Government Financial Officers Association, Association of School Business Officials, CPA courses, Florida Educational Legislature Liasion, Florida School Finance Officers, and American Payroll Association	7500	FISCAL SERVICES (FINANCE DEPT)	1,500		1,500
Sub-Total (Page 2 Only)				\$ 23,050	\$ (170)	\$ 22,880
GRAND TOTAL				\$ 48,937	\$ (8,413)	\$ 40,524

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Chief Financial Officer
 Cost Center No.: 9005
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Administrative Assistant II - 12 Month	1.00		\$ 54,949
Chief Financial Officer - 12 Month	1.00		157,952
Financial Analyst - 12 Month	1.00		99,438
Payroll Clerk - 12 Month	2.00		123,916
Payroll Supervisor - 12 Month	1.00		97,761
(A) Total Positions Approved For FY 2016-2017	6.00		\$ 534,016

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-		\$ -

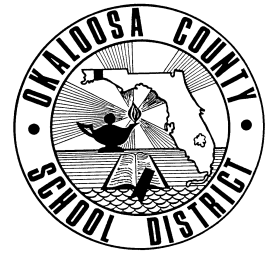
Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-		\$ -

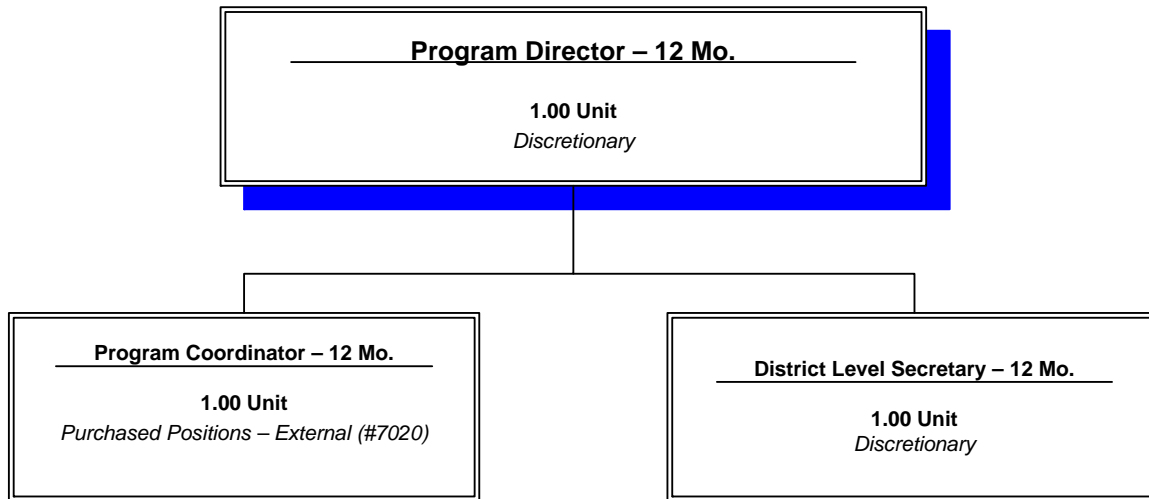
Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Administrative Assistant II - 12 Month	1.00		\$ 54,949
Chief Financial Officer - 12 Month	1.00		157,952
Financial Analyst - 12 Month	1.00		99,438
Payroll Clerk - 12 Month	2.00		123,916
Payroll Supervisor - 12 Month	1.00		97,761
(C) Total Positions Submitted for Approval FY 2017-2018	6.00		\$ 534,016

*Note:
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Community Affairs

COST CENTER: 9103

COST CENTER DESCRIPTION:

Community Affairs responsibilities include intergovernmental relations, oversight of mentoring programs, approval of volunteers, approval of fund-raising and grants, managing Okaloosa Public Schools Foundation and the Take Stock in Children Scholarship Program, media relations coordination, and serving as the military liaison with local military bases.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 103,958	\$ 108,239	\$ 4,281
	Educational Support	61,879	63,222	1,343
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	<u>165,837</u>	<u>171,461</u>	<u>5,624</u>
300	Purchased Service	8,625	4,925	(3,700)
400	Energy Services	-	-	-
500	Materials & Supplies	1,500	2,000	500
600	Capital Outlay	800	562	(238)
700	Other Expenses	25,100	37,400	12,300
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	<u>\$ 201,862</u>	<u>\$ 216,348</u>	<u>\$ 14,486</u>

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	1.00	1.00	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	<u>2.00</u>	<u>2.00</u>	<u>-</u>

OTHER INFORMATION:

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Community Affairs

CENTER NUMBER: 9103

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend	7720	INFORMATION SERVICES	-	\$ 69	\$ 69
0330	IN COUNTY TRAVEL Travel to meet with community members, chamber meetings, Legislative meetings, Institute of Senior Professionals meetings, Restore Act Committee meetings, Tourist Development Council meetings, and military meetings	7720	INFORMATION SERVICES	1,600		1,600
0331	OUT OF COUNTY TRAVEL Travel to conferences, meetings with other Program Directors in other school districts, and Legislative meetings Increase due to Superintendent request for Program Director to increase trips to Tallahassee for Legislative business	7720	INFORMATION SERVICES	6,000	(6,000)	-
0360	LEASE AND RENTAL AGREEMENTS Lease and maintenance agreement for one copy machine	7720	INFORMATION SERVICES	2,747	(747)	2,000
0370	POSTAGE/SHIPPING/TELEGRAM Postage for correspondence	7720	INFORMATION SERVICES	125		125
0375	CELLULAR TELEPHONE Cellular telephone stipend for Program Director	7720	INFORMATION SERVICES	900		900
0390	OTHER PURCHASED SVC-PRINT/COPY Printing of Mentor handbooks, Volunteer handbooks, and OVAL art, etc.	7720	INFORMATION SERVICES	300		300
0510	SUPPLIES Office supplies, OVAL art, printed district support materials, etc.	7720	INFORMATION SERVICES	4,234	(2,234)	2,000
Sub-Total (Page 1 Only)				\$ 15,906	\$ (8,912)	\$ 6,994
GRAND TOTAL				<u>\$ 53,868</u>	<u>\$ (8,912)</u>	<u>\$ 44,956</u>

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Community Affairs
 Cost Center No.: 9103
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
District Level Secretary - 12 Month	1.00		\$ 63,222
Program Director - 12 Month	1.00		108,170
(A) Total Positions Approved For FY 2016-2017	2.00		\$ 171,392

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
(B-1) Total Approved Additions, Deletions, Changes		-			\$ -

Section B-2

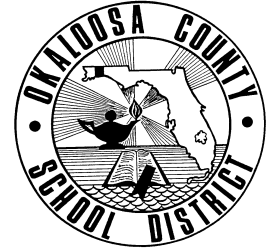
Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
(B) Total Requested Additions, Deletions, Changes		-			\$ -

Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
District Level Secretary - 12 Month	1.00		\$ 63,222
Program Director - 12 Month	1.00		108,170
(C) Total Positions Submitted for Approval FY 2017-2018	2.00		\$ 171,392

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Courier Services
Cost Center: 9070
Fiscal Year 2017-2018



Staffing Chart

Delivery Personnel – Media/Whse
2.00 Units
<i>Discretionary</i>

Note:

Delivery personnel report to Director – MIS & Instructional Technology.

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Courier Services

COST CENTER: 9070

COST CENTER DESCRIPTION:

The Courier Services Department provides courier services for all District departments and schools.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ -	\$ -	\$ -
	Educational Support	86,270	85,058	(1,212)
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	86,270	85,058	(1,212)
300	Purchased Service	1,720	1,520	(200)
400	Energy Services	9,100	8,720	(380)
500	Materials & Supplies	1,800	1,640	(160)
600	Capital Outlay	-	-	-
700	Other Expenses	600	-	(600)
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 99,490	\$ 96,938	\$ (2,552)

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	-	-	-
Educational Support	2.00	2.00	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	2.00	2.00	-

OTHER INFORMATION:

The Director - MIS & Instructional Technology is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Courier Services

CENTER NUMBER: 9070

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend	7760	INTERNAL SVC (PURCH/WAREHOUSE)	\$ 55		\$ 55
0354	VEHICLE REPAIR/MAINTENANCE Repair and maintenance of vehicles in the courier fleet	7760	INTERNAL SVC (PURCH/WAREHOUSE)	1,000	(200)	800
0375	CELLULAR TELEPHONE Cellular telephone stipend (2 phones at \$30.00 X 12)	7760	INTERNAL SVC (PURCH/WAREHOUSE)	720		720
0450	GASOLINE Fuel for courier vans	7760	INTERNAL SVC (PURCH/WAREHOUSE)	9,000	(400)	8,600
0460	DIESEL FUEL Fuel for delivery truck for adhoc delivery needs	7760	INTERNAL SVC (PURCH/WAREHOUSE)	120		120
0510	SUPPLIES Supplies	7760	INTERNAL SVC (PURCH/WAREHOUSE)	100		100
0540	OIL AND GREASE Oil changes for vehicles used in the courier fleet	7760	INTERNAL SVC (PURCH/WAREHOUSE)	240		240
0560	TIRES AND TUBES Tire repair and/or replacement on vehicles used in the courier fleet Incidental repairs and general replacement cycle	7760	INTERNAL SVC (PURCH/WAREHOUSE)	1,400	(100)	1,300
Sub-Total (Page 1 Only)				\$ 12,635	\$ (700)	\$ 11,935
GRAND TOTAL				\$ 12,635	\$ (700)	\$ 11,935

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Courier Services
 Cost Center No.: 9070
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Delivery Personnel - Media/Whse - 12 Month	2.00		\$ 85,003
(A) Total Positions Approved For FY 2016-2017	2.00		\$ 85,003

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-			\$ -

Section B-2

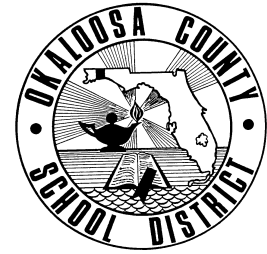
Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-			\$ -

Section C

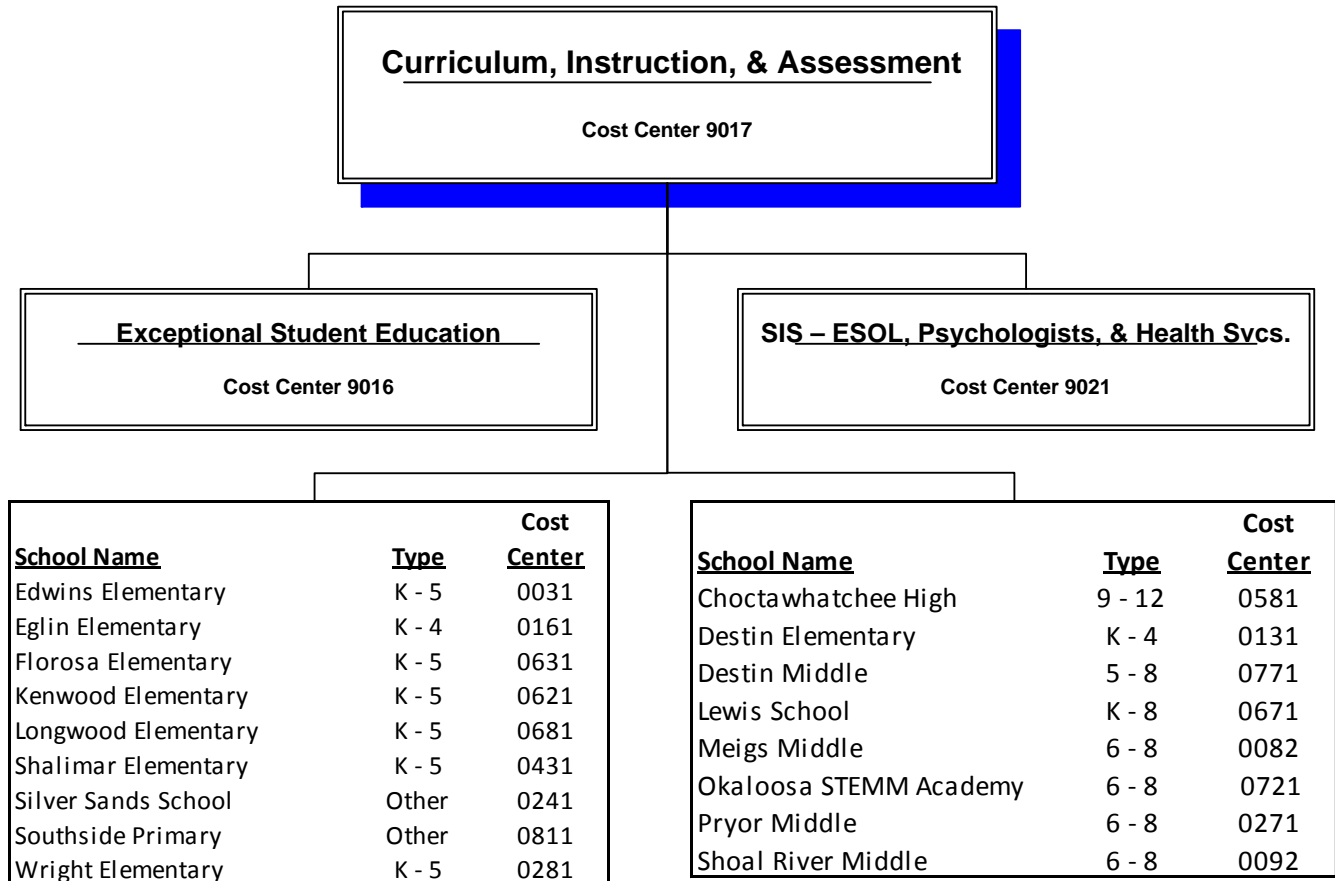
Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Delivery Personnel - Media/Whse - 12 Month	2.00		\$ 85,003
(C) Total Positions Submitted for Approval FY 2017-2018	2.00		\$ 85,003

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Organizational Chart
Curriculum, Instruction & Assessment
Cost Center: 9017
Fiscal Year 2017-2018

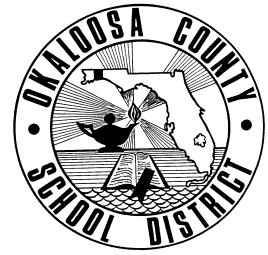


Organizational Chart

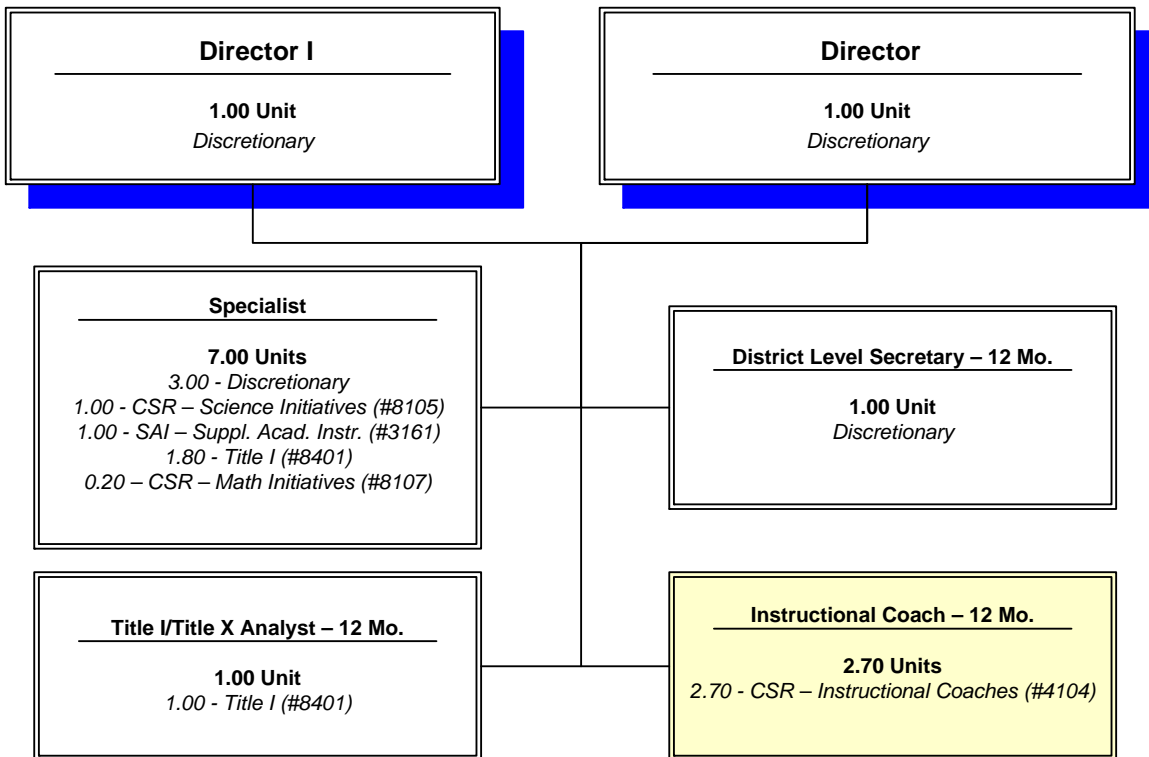


- Notes:**
1. Exceptional Student Education – Center 9016 and schools beginning with Edwins Elementary report to Director – Curriculum, Instruction, & Assessment – Center 9017.
 2. SIS – ESOL, Psychologists, & Health Svcs. – Center 9021 and schools beginning with Choctawhatchee High report to Director I – Curriculum, Instruction, & Assessment – Center 9017.

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Curriculum, Instruction & Assessment
Cost Center: 9017
Fiscal Year 2017-2018



Staffing Chart



Positions Working at School Level

Note:
Title I (#8401) funds the following positions at Center 9017 for schools:
 Child Develop. Assoc. – 10 Mo. – 4.50; School Secretary – 12 Mo. – 0.21
 Classroom Assistant, Title I – 9 Mo. – 0.13; Instructional Coach – 12 Mo. – 0.30;
 Instructional Coach – 10 Mo. – 6.90

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Curriculum, Instruction, & Assessment

COST CENTER: 9017

COST CENTER DESCRIPTION:

The Curriculum, Instruction, & Assessment Department is responsible for implementation of Sunshine State Standards and Common Core Standards and the alignment of those standards to curriculum, instruction and assessment; collaboration with schools to plan, implement and evaluate all components of school improvement process; and guidance and monitoring compliance with federal/state/local policy. The following departments report to the Director I and/or Director: Student Intervention Services – ESOL, Psychologists, & Health Services and Exceptional Student Education (ESE). The following schools are supported by the Director I and/or Director: Edwins Elementary School, Eglin Elementary School, Florosa Elementary School, Kenwood Elementary School, Longwood Elementary School, Shalimar Elementary School, Silver Sands School, Southside Primary School, Wright Elementary School, Choctawhatchee High School, Destin Elementary School, Destin Middle School, Lewis School, Meigs Middle School, Okaloosa STEMM Academy, Pryor Middle School, and Shoal River Middle School. Support is also provided to all other schools in the district.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 555,483	\$ 573,028	\$ 17,545
	Educational Support	45,934	46,570	636
	Instructional	1,428	876	(552)
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	602,845	620,474	17,629
300	Purchased Service	11,745	9,101	(2,644)
400	Energy Services	-	-	-
500	Materials & Supplies	2,000	2,000	-
600	Capital Outlay	1,500	1,500	-
700	Other Expenses	2,500	1,500	(1,000)
900	Transfers/Reserves	-	-	-
	Total Combined Appropriator	\$ 620,590	\$ 634,575	\$ 13,985

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	5.00	5.00	-
Educational Support	1.00	1.00	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	6.00	6.00	-

OTHER INFORMATION:

The Assistant Superintendent - Curriculum is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Curriculum, Instruction & Assessment

CENTER NUMBER: 9017

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0102	SALARY - OTHER COMPENSATION Pay for District Employees to develop training materials, curriculum guides, professional development modules, etc. related to the district curriculum initiatives: Approx. - 40 hours @ 36/hour	6300	INSTR & CURR DEVEL SVC	\$ 1,500	\$ (1,000)	\$ 500
0117	WORKSHOPS Pupil Progression Plan Summer Revision Meetings 15 Teachers x 13/hour for up to 6.5 hours	6300	INSTR & CURR DEVEL SVC	1,300	(500)	800
0210	FLORIDA RETIREMENT SYSTEM Retirement for other comp	6300	INSTR & CURR DEVEL SVC	113	(73)	40
0220	FICA (SOCIAL SECURITY) FICA for other comp, workshops, cellular telephone stipends, and temporary personnel	6300	INSTR & CURR DEVEL SVC	429	(122)	307
0330	IN COUNTY TRAVEL For Directors and Secondary and Elementary Specialist to travel to school board meetings, senior staff meetings, schools, and other related district functions	6300	INSTR & CURR DEVEL SVC	4,000		4,000
0331	OUT OF COUNTY TRAVEL For Directors and Secondary and Elementary Specialist to travel to state and national trainings or conferences	6300	INSTR & CURR DEVEL SVC	3,000	(3,000)	-
0370	POSTAGE/SHIPPING/TELEGRAM Postage to mail DOE documents, parent letters, etc.	6300	INSTR & CURR DEVEL SVC	25		25
0375	CELLULAR TELEPHONE Cellular telephone stipend for Directors and Elementary and Secondary Specialist	6300	INSTR & CURR DEVEL SVC	2,520		2,520
Sub-Total (Page 1 Only)				\$ 12,887	\$ (4,695)	\$ 8,192
GRAND TOTAL				\$ 21,387	\$ (5,639)	\$ 15,748

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Curriculum, Instruction & Assessment

CENTER NUMBER: 9017

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0390	OTHER PURCHASED SVC-PRINT/COPY Print Shop charges for printing of SAC related items, Pupil Progression Plans for all schools and district personnel, School Performance Plans, miscellaneous documents for Principals' Meetings and other district meetings	6300	INSTR & CURR DEVEL SVC	\$ 3,000	\$ (444)	\$ 2,556
0510	SUPPLIES General supplies for Curriculum Directors, Specialists, Secretary, and supplies needed for possible trainings, Steering Committee Meetings	6300	INSTR & CURR DEVEL SVC	2,000		2,000
0642	EQUIPMENT (UNDER \$1,000) Replacement of tables, bookcases, shelves, filing cabinets, desks, chairs, conference tables, etc.	6300	INSTR & CURR DEVEL SVC	1,000		1,000
0644	COMPUTER HARDWARE (UNDER \$1,000) Jump drives, printers, projectors, etc.	6300	INSTR & CURR DEVEL SVC	500		500
0730	DUES AND FEES Membership dues for professional organizations for Directors and Elementary and Secondary Specialist	6300	INSTR & CURR DEVEL SVC	500		500
0750	OTHER PERSONNEL SERVICES (TEMP) Substitutes for SAC Training: 5 teachers x \$100/day = \$500; PPP revision meetings: \$1,000	6300	INSTR & CURR DEVEL SVC	1,500	(500)	1,000
	Sub-Total (Page 2 Only)			\$ 8,500	\$ (944)	\$ 7,556
	GRAND TOTAL			\$ 21,387	\$ (5,639)	\$ 15,748

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Curriculum, Instruction, & Assessment
 Cost Center No.: 9017
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Director - 12 Month	1.00		\$ 139,972
Director I - 12 Month	1.00		148,620
District Level Secretary - 12 Month	1.00		45,992
Specialist - 12 Month	3.00		284,243
(A) Total Positions Approved For FY 2016-2017	6.00		\$ 618,827

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
(B-1) Total Approved Additions, Deletions, Changes		-		\$	-

Section B-2

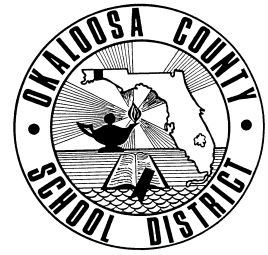
Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
(B) Total Requested Additions, Deletions, Changes		-		\$	-

Section C

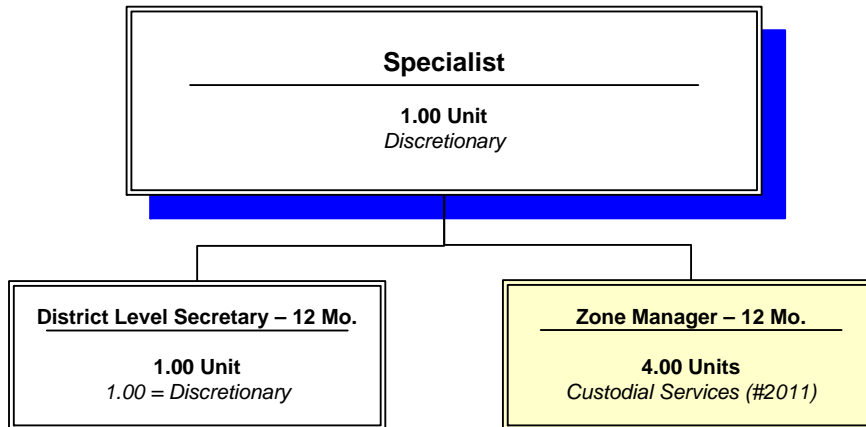
Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Director - 12 Month	1.00		\$ 139,972
Director I - 12 Month	1.00		148,620
District Level Secretary - 12 Month	1.00		45,992
Specialist - 12 Month	3.00		284,243
(C) Total Positions Submitted for Approval FY 2017-2018	6.00		\$ 618,827

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Custodial Services
Cost Center: 9006
Fiscal Year 2017-2018



Staffing Chart



* 1.00 Specialist Position remains vacant because services are being provided by S. S. Solutions, Inc.

Positions Working at School Level

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Custodial Services

COST CENTER: 9006

COST CENTER DESCRIPTION:

The Custodial Services Department has oversight of the school custodial service program.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 91,113	\$ 97,379	\$ 6,266
	Educational Support	43,191	45,387	2,196
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	<u>134,304</u>	<u>142,766</u>	<u>8,462</u>
300	Purchased Service	4,300	2,950	(1,350)
400	Energy Services	2,600	2,600	-
500	Materials & Supplies	2,500	2,500	-
600	Capital Outlay	3,700	3,700	-
700	Other Expenses	400	400	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	<u>\$ 147,804</u>	<u>\$ 154,916</u>	<u>\$ 7,112</u>

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	1.00	1.00	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	<u>2.00</u>	<u>2.00</u>	<u>-</u>

OTHER INFORMATION:

The Assistant Superintendent - School Operations is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Custodial Services

CENTER NUMBER: 9006

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend	7900	OPERATION OF PLANT	\$ 69	\$ (69)	\$ -
0331	OUT OF COUNTY TRAVEL State trainings and/or conferences	7900	OPERATION OF PLANT	1,200	(1,200)	-
0350	REPAIR AND MAINTENANCE Repair of printers, copier, fax machines, scanner, plotter, and typewriter	7900	OPERATION OF PLANT	300		300
0354	VEHICLE REPAIR/MAINTENANCE Maintenance of department vehicle	7900	OPERATION OF PLANT	400		400
0355	COMPUTER REPAIRS Repair of two (2) computers for service not provided under Seat Management	7900	OPERATION OF PLANT	300		300
0360	LEASE AND RENTAL AGREEMENTS Lease agreement for copier/printer/scanner/fax	7900	OPERATION OF PLANT	1,750		1,750
0370	POSTAGE/SHIPPING/TELEGRAM Postage and shipping for various forms of correspondence	7900	OPERATION OF PLANT	200		200
0375	CELLULAR TELEPHONE Cellular telephone stipend for Specialist	7900	OPERATION OF PLANT	900	(900)	-
Sub-Total (Page 1 Only)				\$ 5,119	\$ (2,169)	\$ 2,950
GRAND TOTAL				\$ 14,319	\$ (2,169)	\$ 12,150

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Custodial Services

CENTER NUMBER: 9006

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0450	GASOLINE County wide use of department vehicle for Specialist	7900	OPERATION OF PLANT	\$ 2,600		\$ 2,600
0510	SUPPLIES General office supplies	7900	OPERATION OF PLANT	1,500		1,500
0540	OIL AND GREASE Maintenance of department vehicle	7900	OPERATION OF PLANT	200		200
0560	TIRES AND TUBES Maintenance of department vehicle	7900	OPERATION OF PLANT	800		800
0642	EQUIPMENT (UNDER \$1,000) Various office equipment	7900	OPERATION OF PLANT	1,300		1,300
0643	CAPITALIZED COMPUTER HARDWARE (OVER \$1,000) Computer hardware	7900	OPERATION OF PLANT	1,000		1,000
0644	COMPUTER HARDWARE (UNDER \$1,000) Computer hardware	7900	OPERATION OF PLANT	500		500
0692	SOFTWARE - NON CAPITALIZED (UNDER \$1,000) Up-grades to and purchases of various software	7900	OPERATION OF PLANT	900		900
Sub-Total (Page 2 Only)				\$ 8,800	\$ -	\$ 8,800
GRAND TOTAL				\$ 14,319	\$ (2,169)	\$ 12,150

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Custodial Services
 Cost Center No.: 9006
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
District Level Secretary - 12 Month	1.00		\$ 45,387
Specialist - 12 Month	1.00		97,379
(A) Total Positions Approved For FY 2016-2017	2.00		\$ 142,766

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-		\$ -

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-		\$ -

Section C

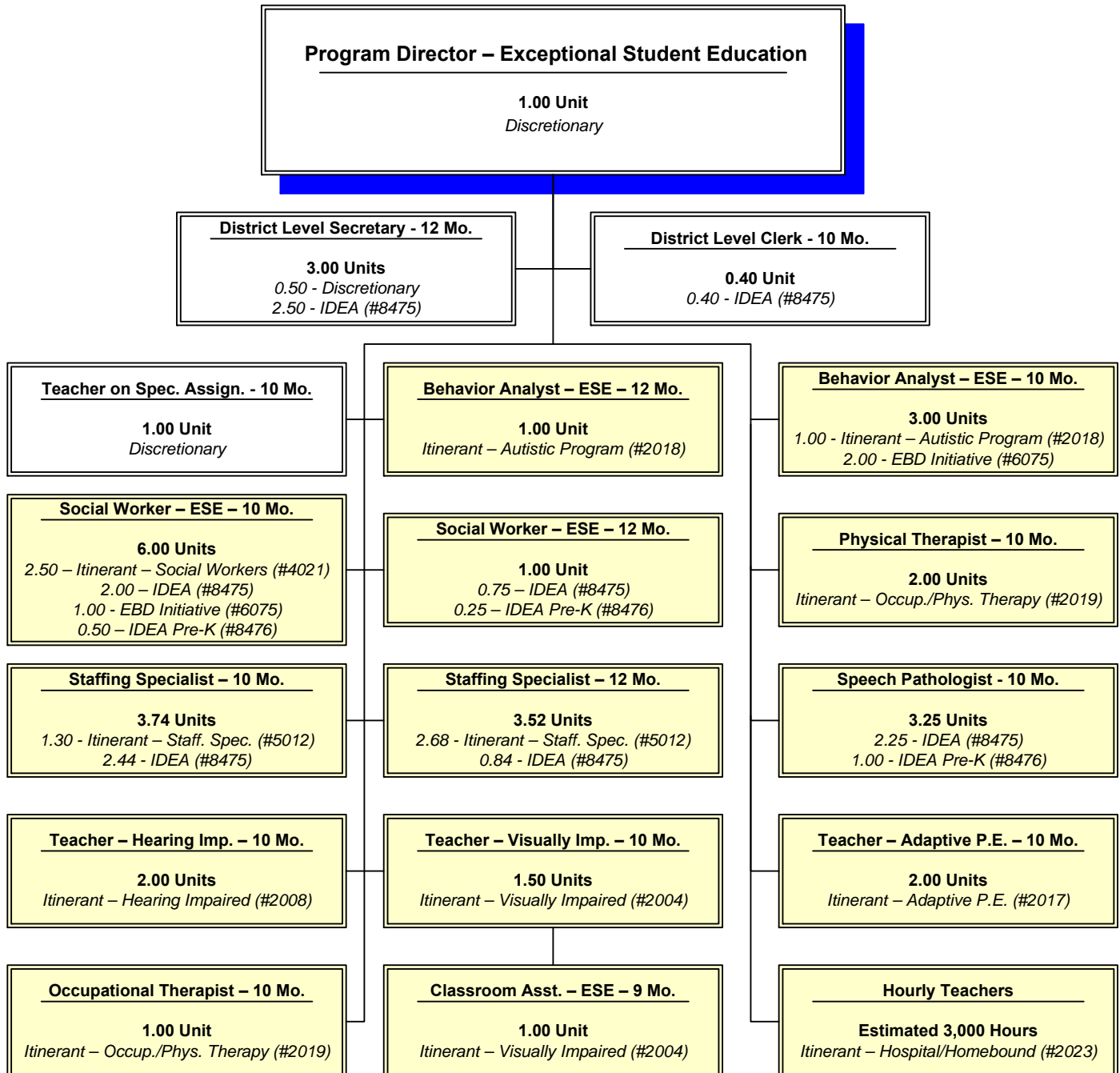
Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
District Level Secretary - 12 Month	1.00		\$ 45,387
Specialist - 12 Month	1.00		97,379
(C) Total Positions Submitted for Approval FY 2017-2018	2.00		\$ 142,766

*Note:
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Exceptional Student Education
Cost Center: 9016
Fiscal Year 2017-2018



Staffing Chart



Positions Working at School Level

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Exceptional Student Education

COST CENTER: 9016

COST CENTER DESCRIPTION:

The Exceptional Student Education (ESE) Department provides development and oversight of educational services to students with exceptionalities as defined by state criteria, including gifted services. The department writes and provides oversight for IDEA Federal Grants.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 120,450	\$ 122,075	\$ 1,625
	Educational Support	20,808	21,630	822
	Instructional	2,338	74,804	72,466
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	143,596	218,509	74,913
300	Purchased Service	18,060	13,060	(5,000)
400	Energy Services	-	-	-
500	Materials & Supplies	4,000	2,270	(1,730)
600	Capital Outlay	1,300	900	(400)
700	Other Expenses	2,500	2,500	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 169,456	\$ 237,239	\$ 67,783

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	0.50	0.50	-
Instructional	-	1.00	1.00
Professional/Technical	-	-	-
Total Staff	1.50	2.50	1.00

OTHER INFORMATION:

The Program Director - Exceptional Student Education is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Exceptional Student Education

CENTER NUMBER: 9016

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0102	SALARY - OTHER COMPENSATION Other compensation for ESE personnel (Staffing Specialists, Behavior Specialists, and Therapists to work in the summer to update ESE manuals, etc.	5200	EXCEPTIONAL CHILD	\$ 2,000		\$ 2,000
0102	SALARY - OTHER COMPENSATION Other compensation for ESE teachers to work outside of their duty day to develop and utilize special curriculum materials	6300	INSTR & CURR DEVEL SVC	1,000		1,000
0210	FLORIDA RETIREMENT SYSTEM Retirement for other compensation	5200	EXCEPTIONAL CHILD	162	(4)	158
0220	FICA (SOCIAL SECURITY) FICA for other compensation	5200	EXCEPTIONAL CHILD	152	1	153
0210	FLORIDA RETIREMENT SYSTEM Retirement for other compensation	6300	INSTR & CURR DEVEL SVC	81	(2)	79
0220	FICA (SOCIAL SECURITY) FICA for other compensation, cellular telephone stipend, and substitutes	6300	INSTR & CURR DEVEL SVC	77	56	133
0310	PROFESSIONAL & TECHNICAL SERVICE Independent evaluations requested by parents of ESE students, interpreter services for ESE meetings or translation of ESE documents for non-English speaking parents/students, and ESE expert consultants. Consultation for legal issues regarding ESE compliance and student issues	6300	INSTR & CURR DEVEL SVC	2,000		2,000
0330	IN COUNTY TRAVEL Travel for parents to transport students for purposes of evaluation or other educational purposes	6150	PARENTAL INVOLVEMENT	200		200
Sub-Total (Page 1 Only)				\$ 5,672	\$ 51	\$ 5,723
GRAND TOTAL				\$ 26,932	\$ (4,679)	\$ 22,253

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Exceptional Student Education

CENTER NUMBER: 9016

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0330	IN COUNTY TRAVEL Travel by ESE staff to IEP meetings, itinerant travel to IEP meetings, and travel by ESE staff to comply with DOE self-monitoring mandates	6300	INSTR & CURR DEVEL SVC	\$ 500		\$ 500
0331	OUT OF COUNTY TRAVEL Travel by ESE staff to FDOE meetings, PAEC trainings in Chipley, FDLRS Coordinating Council meetings, FDOE Administrators' Management Meeting (AMM), Council for Administrators of Special Education (CASE) meetings	6300	INSTR & CURR DEVEL SVC	2,000	(2,000)	-
0350	REPAIR AND MAINTENANCE Repair and maintenance of equipment (Telecoustics, printers, etc.) Maintenance and overage charges for copier which serves the Pre-K D Child Find Office at CHOICE High School and Technical Center	6300	INSTR & CURR DEVEL SVC	5,000	(1,000)	4,000
0360	LEASE AND RENTAL AGREEMENTS Copier Lease (two copiers - one in ESE office and one in ESE Records Room)	6300	INSTR & CURR DEVEL SVC	3,000		3,000
0370	POSTAGE/SHIPPING/TELEGRAM Mail and/or Federal Express of ESE documents to FDOE, OCR in Atlanta, parents of ESE students (McKay letters, ESE Parent Survey, etc), and out-of-county schools/agencies requesting records	6300	INSTR & CURR DEVEL SVC	1,500		1,500
0375	CELLULAR TELEPHONE Cellular telephone stipend for Program Director	6300	INSTR & CURR DEVEL SVC	360		360
0390	OTHER PURCHASED SVC-PRINT/COPY Printing ESE Parent Survey from FDOE, flyers to advertise workshops for parents of ESE students and ESE teachers, printing ESE manuals (IEP, Staffing Specialists, Homebound, Transition). Printing revised Special Programs and Procedures (SP&P) manual	6300	INSTR & CURR DEVEL SVC	1,500		1,500
0510	SUPPLIES General Operating Supplies	6300	INSTR & CURR DEVEL SVC	4,000	(1,730)	2,270
Sub-Total (Page 2 Only)				\$ 17,860	\$ (4,730)	\$ 13,130
GRAND TOTAL				\$ 26,932	\$ (4,679)	\$ 22,253

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Summary
Fiscal Year 2017-2018

MIS 3390

Department Name: Exceptional Student Education
 Cost Center No.: 9016
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
District Level Secretary - 12 Month	0.50		\$ 21,630
Program Director - 12 Month	1.00		122,047
(A) Total Positions Approved For FY 2016-2017	1.50		\$ 143,677

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-		\$ -

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018				
Job Title	Type*	# of Positions	Average Cost	Total Cost
Teacher on Special Assignment - 10 Month	A	1.00	a	\$ 71,309
(B) Total Requested Additions, Deletions, Changes		1.00		\$ 71,309

Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
District Level Secretary - 12 Month	0.50		\$ 21,630
Program Director - 12 Month	1.00		122,047
Teacher on Special Assignment - 10 Month	1.00		71,309
(C) Total Positions Submitted for Approval FY 2017-2018	2.50		\$ 214,986

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

(a) Add 1.00 Teacher on Special Assignment - 10 Month effective August 7, 2017.

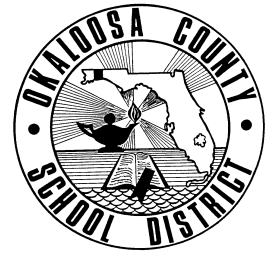
SCHOOL DISTRICT OF OKALOOSA COUNTY

Department Staffing Chart

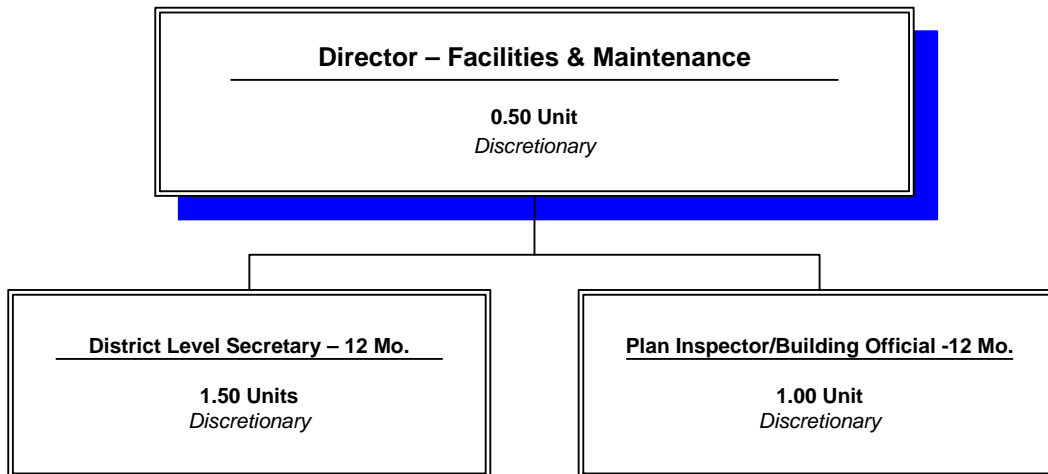
Facilities Planning

Cost Center: 9007

Fiscal Year 2017-2018



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Facilities Planning

COST CENTER: 9007

COST CENTER DESCRIPTION:

The Facilities Planning Department responsibilities include oversight of all District owned properties, IAQ issues, district-wide self-help projects, and the Construction Total Program Management (TPM) contract. In addition, the department compiles reports and recommendations for the School Board, issues building permits, has oversight of the DOE Florida Inventory of School Houses (FISH) database, and maintains records and plans for all District owned properties.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 61,410	\$ 65,188	\$ 3,778
	Educational Support	63,044	96,015	32,971
	Instructional	-	-	-
	Professional/Technical	100,287	104,243	3,956
	Subtotal - Salaries & Benefits	<u>224,741</u>	<u>265,446</u>	<u>40,705</u>
300	Purchased Service	71,200	74,100	2,900
400	Energy Services	2,500	1,500	(1,000)
500	Materials & Supplies	1,800	2,100	300
600	Capital Outlay	985	600	(385)
700	Other Expenses	500	11,600	11,100
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	<u>\$ 301,726</u>	<u>\$ 355,346</u>	<u>\$ 53,620</u>

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	0.50	0.50	-
Educational Support	1.00	1.50	0.50
Instructional	-	-	-
Professional/Technical	1.00	1.00	-
	-	-	-
Total Staff	<u>2.50</u>	<u>3.00</u>	<u>0.50</u>

OTHER INFORMATION:

The Director - Facilities Planning & Maintenance is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Facilities Planning

CENTER NUMBER: 9007

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend	7400	FACILITIES ACQUISITION & CONSTR	\$ 100	\$ (31)	\$ 69
0310	PROFESSIONAL & TECHNICAL SERVICE Plans and specifications for district-wide projects (architect, engineer, design/) drawings Building Official use; and, Future land use/sale: appraisals, surveys, environ studies, etc... \$20,000 School Plant Survey FISH Certification (every 5 years) \$50,000	7400	FACILITIES ACQUISITION & CONSTR	73,000	(3,000)	70,000
0331	OUT OF COUNTY TRAVEL Out of county travel for Plan Inspector/Building Official and Elec Inspector and licensure update: *BOAF Conference (continuing education for 2) \$3,800 *Director to attend FEFPA Conference \$700	7400	FACILITIES ACQUISITION & CONSTR	4,500	(4,500)	-
0350	REPAIR AND MAINTENANCE Repair and maintenance of equipment in inventory (age related repair for blueprint copier)	7400	FACILITIES ACQUISITION & CONSTR	1,200	(500)	700
0354	VEHICLE REPAIR/MAINTENANCE Repair and maintenance of truck	7400	FACILITIES ACQUISITION & CONSTR	500		500
0360	LEASE AND RENTAL AGREEMENTS 1/2 Copier Lease Cost (Shared with Center 9006 - Custodial Services)	7400	FACILITIES ACQUISITION & CONSTR	1,750		1,750
0365	SOFTWARE SUBSCRIPTIONS Online courses for State Testing Electrical Inspector	7400	FACILITIES ACQUISITION & CONSTR	200		200
0370	POSTAGE/SHIPPING/TELEGRAM Postage for shipping for office operation and advertisement for bids and services	7400	FACILITIES ACQUISITION & CONSTR	100	(50)	50
Sub-Total (Page 1 Only)				\$ 81,350	\$ (8,081)	\$ 73,269
GRAND TOTAL				\$ 100,835	\$ (10,866)	\$ 89,969

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Facilities Planning

CENTER NUMBER: 9007

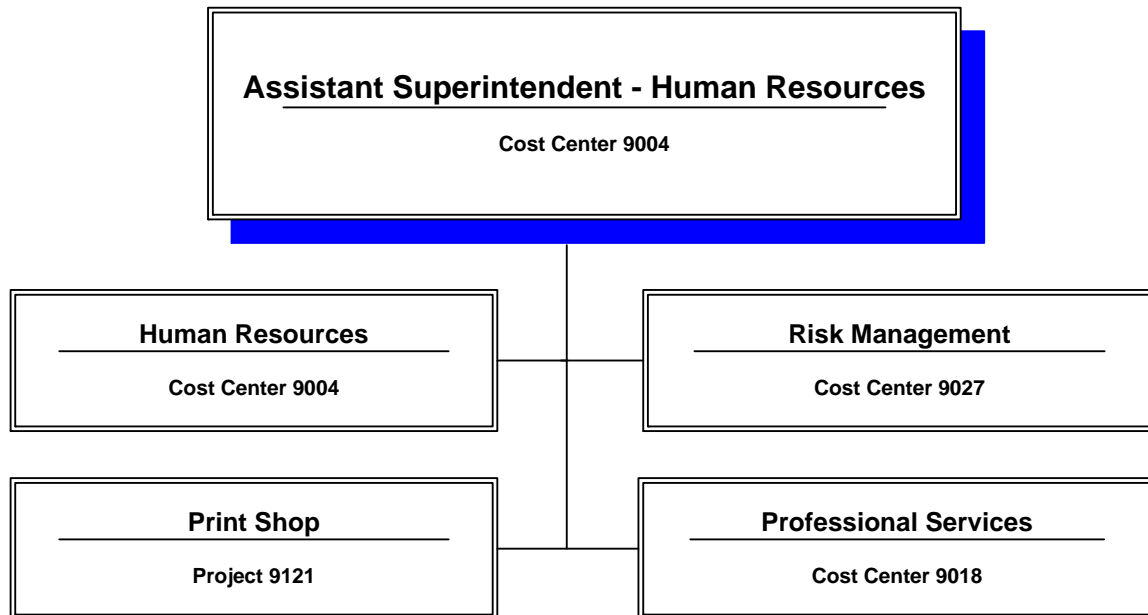
PROJECT NAME: DISCRETIONARY

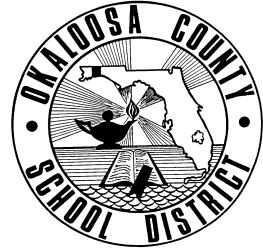
PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0375	CELLULAR TELEPHONE Cellular telephone stipend for Plan Inspector/Building Official	7400	FACILITIES ACQUISITION & CONSTR	\$ 900		\$ 900
0450	GASOLINE Gasoline for county-wide use of truck for planning and inspections	7400	FACILITIES ACQUISITION & CONSTR	3,000	(1,500)	1,500
0510	SUPPLIES Misc. supplies (toner cartridges as needed for plotter and blueprint copier) and other general office supplies and custodial supplies Large format plotter cartridges and printheads (add'l cost of approx \$1,000)	7400	FACILITIES ACQUISITION & CONSTR	2,400	(400)	2,000
0540	OIL AND GREASE Oil changes for truck	7400	FACILITIES ACQUISITION & CONSTR	200	(100)	100
0560	TIRES AND TUBES Tires for truck	7400	FACILITIES ACQUISITION & CONSTR	400	(400)	-
0644	COMPUTER HARDWARE (UNDER \$1,000) Color Printer (Large Format) replacement	7400	FACILITIES ACQUISITION & CONSTR	985	(385)	600
0730	DUES AND FEES Building official license renewal, Sunpass transponder replenishment, BOAF, and International Code Council dues Annual County Health Dept and Florida DEP fees	7400	FACILITIES ACQUISITION & CONSTR	600		600
0730	DUES AND FEES License renewal for one year for Weatherbug System **First occurrence for this license renewal	7400	FACILITIES ACQUISITION & CONSTR	11,000		11,000
Sub-Total (Page 2 Only)				\$ 19,485	\$ (2,785)	\$ 16,700
GRAND TOTAL				\$ 100,835	\$ (10,866)	\$ 89,969

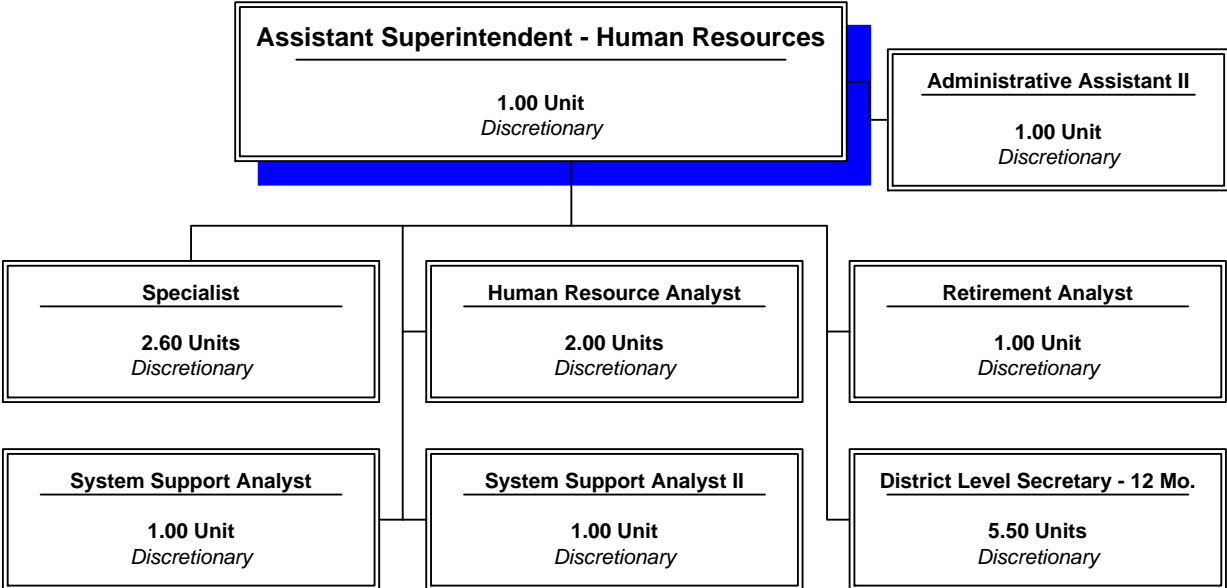


Organizational Chart





Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Human Resources

COST CENTER: 9004

COST CENTER DESCRIPTION:

The Human Resources Department is responsible for the recruitment and screening of job applicants, employee records, retirement, leave, substitute teacher certification, labor relations, personnel contracts, employee assistance program, equity and personnel complaint investigations, and union negotiations.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 376,478	\$ 357,434	\$ (19,044)
	Educational Support	580,604	577,713	(2,891)
	Instructional	-	-	-
	Professional/Technical	48,599	50,825	2,226
	Subtotal - Salaries & Benefits	<u>1,005,681</u>	<u>985,972</u>	<u>(19,709)</u>
300	Purchased Service	42,275	32,075	(10,200)
400	Energy Services	-	-	-
500	Materials & Supplies	12,000	10,000	(2,000)
600	Capital Outlay	3,430	2,230	(1,200)
700	Other Expenses	6,100	3,700	(2,400)
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	<u>\$ 1,069,486</u>	<u>\$ 1,033,977</u>	<u>\$ (35,509)</u>

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	4.00	3.60	(0.40)
Educational Support	11.50	10.50	(1.00)
Instructional	-	-	-
Professional/Technical	<u>1.00</u>	<u>1.00</u>	-
Total Staff	<u>16.50</u>	<u>15.10</u>	<u>(1.40)</u>

OTHER INFORMATION:

The Assistant Superintendent - Human Resources is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Human Resources

CENTER NUMBER: 9004

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0130	SALARY - OVERTIME Signing up/paperwork for new employees; processing paperwork for new applicants; balancing positions/recommendations; preparation of files for lawyers; etc.	7730	STAFF SERVICES	\$ 500	\$ (500)	\$ -
0210	FLORIDA RETIREMENT SYSTEM Retirement for overtime	7730	STAFF SERVICES	38	(38)	-
0220	FICA (SOCIAL SECURITY) FICA for overtime, temporary employees, and cellular telephone stipend	7730	STAFF SERVICES	77	(8)	69
0310	PROFESSIONAL & TECHNICAL SERVICE Employee Assistance Program for all employees	7730	STAFF SERVICES	5,000	(2,000)	3,000
0330	IN COUNTY TRAVEL Assistant Superintendent, Equity Specialist, Retirement Analyst, and others traveling to and from schools throughout the District	7730	STAFF SERVICES	7,000		7,000
0331	OUT OF COUNTY TRAVEL FASPA Conference, FSAA Conference, Certification Training & Conference, FEN Conference, SHRM Conference, Equity and Teacher Recruitment	7730	STAFF SERVICES	10,800	(10,800)	-
0350	REPAIR AND MAINTENANCE Repair and maintenance of badge machine and fingerprinting machine	7730	STAFF SERVICES	75		75
0360	LEASE AND RENTAL AGREEMENTS Annual contracts for Toshiba copier	7730	STAFF SERVICES	5,000	1,500	6,500
Sub-Total (Page 1 Only)				\$ 28,490	\$ (11,846)	\$ 16,644
GRAND TOTAL				\$ 61,570	\$ (13,496)	\$ 48,074

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Human Resources

CENTER NUMBER: 9004

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0365	SOFTWARE SUBSCRIPTIONS Papervision - view scanned personnel files on disks and SFE (automated substitute teacher system)	7730	STAFF SERVICES	\$ 11,000		\$ 11,000
0370	POSTAGE/SHIPPING/TELEGRAM Postage for all outgoing mail to employees, lawyers, applicants, etc.	7730	STAFF SERVICES	1,800	200	2,000
0375	CELLULAR TELEPHONE Cellular telephone stipend for Equity Specialist	7730	STAFF SERVICES	900		900
0390	OTHER PURCHASED SVC-PRINT/COPY Printing of master contracts and addendums for teachers and ed support personnel	7100	SCHOOL BOARD	250	(150)	100
0390	OTHER PURCHASED SVC-PRINT/COPY Printing of evaluation packets, hiring packets, substitute packets, retirement packets, etc.	7730	STAFF SERVICES	1,500		1,500
0510	SUPPLIES Office supplies, badge machine and fingerprinting machine supplies, and paper for copies of personnel files	7730	STAFF SERVICES	10,000		10,000
0641	EQUIPMENT/FIXED ASSETS (OVER \$1,000) Replace shredder and other equipment as needed	7730	STAFF SERVICES	1,000	(400)	600
0642	EQUIPMENT (UNDER \$1,000) Replace printers, monitors, lights for badge machine, and other equipment	7730	STAFF SERVICES	500	(200)	300
Sub-Total (Page 2 Only)				\$ 26,950	\$ (550)	\$ 26,400
GRAND TOTAL				\$ 61,570	\$ (13,496)	\$ 48,074

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Human Resources

CENTER NUMBER: 9004

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0644	COMPUTER HARDWARE (UNDER \$1,000) Computer hardware as needed	7730	STAFF SERVICES	\$ 1,000	\$ (200)	\$ 800
0681	FIRE/SPRINKLER/ELECT/WATER SYST. Repairs and/or inspections as needed	7730	STAFF SERVICES	30		30
0692	SOFTWARE - NON CAPITALIZED (UNDER \$1,000) Adobe PDF license	7730	STAFF SERVICES	500		500
0730	DUES AND FEES Annual dues for FSLRS plus chief negotiator and two team members	7100	SCHOOL BOARD	3,100		3,100
0730	DUES AND FEES FASPA and SHRM dues for Assistant Superintendent, Specialist and Administrative Assistant	7730	STAFF SERVICES	1,000	(400)	600
0750	OTHER PERSONNEL SERVICES (TEMP) Temporary personnel as needed	7730	STAFF SERVICES	500	(500)	-
	Sub-Total (Page 3 Only)			\$ 6,130	\$ (1,100)	\$ 5,030
	GRAND TOTAL			\$ 61,570	\$ (13,496)	\$ 48,074

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Summary
Fiscal Year 2017-2018

MIS 3390

Department Name:	Human Resources
Cost Center No.:	9004
Project Name:	Regular Operations - Departments
Fund Number :	1010
Project Number:	N/A
Type Funding:	Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Administrative Assistant II - 12 Month	1.00		\$ 50,825
Assistant Superintendent - Human Resources - 12 Month	1.00		119,718
District Level Clerk - 12 Month	1.00		28,762
District Level Secretary - 12 Month	5.50		278,338
Human Resource Analyst - 12 Month	2.00		106,343
Retirement Analyst - 12 Month	1.00		40,854
Specialist - 12 Month	3.00		272,268
System Support Analyst - 12 Month	1.00		85,994
System Support Analyst II - 12 Month	1.00		66,184
(A) Total Positions Approved For FY 2016-2017	16.50		\$ 1,049,286

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-		\$ -

Section B-2

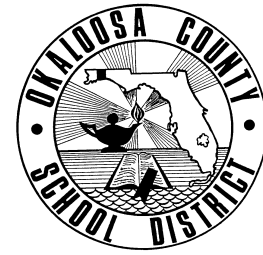
Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018				
Job Title	Type*	# of Positions	Average Cost	Total Cost
District Level Clerk - 12 Month	D	(1.00) a		\$ (28,762)
Specialist - 12 Month	D	(0.40) a		(34,621)
(B) Total Requested Additions, Deletions, Changes		(1.40)		\$ (63,383)

Section C

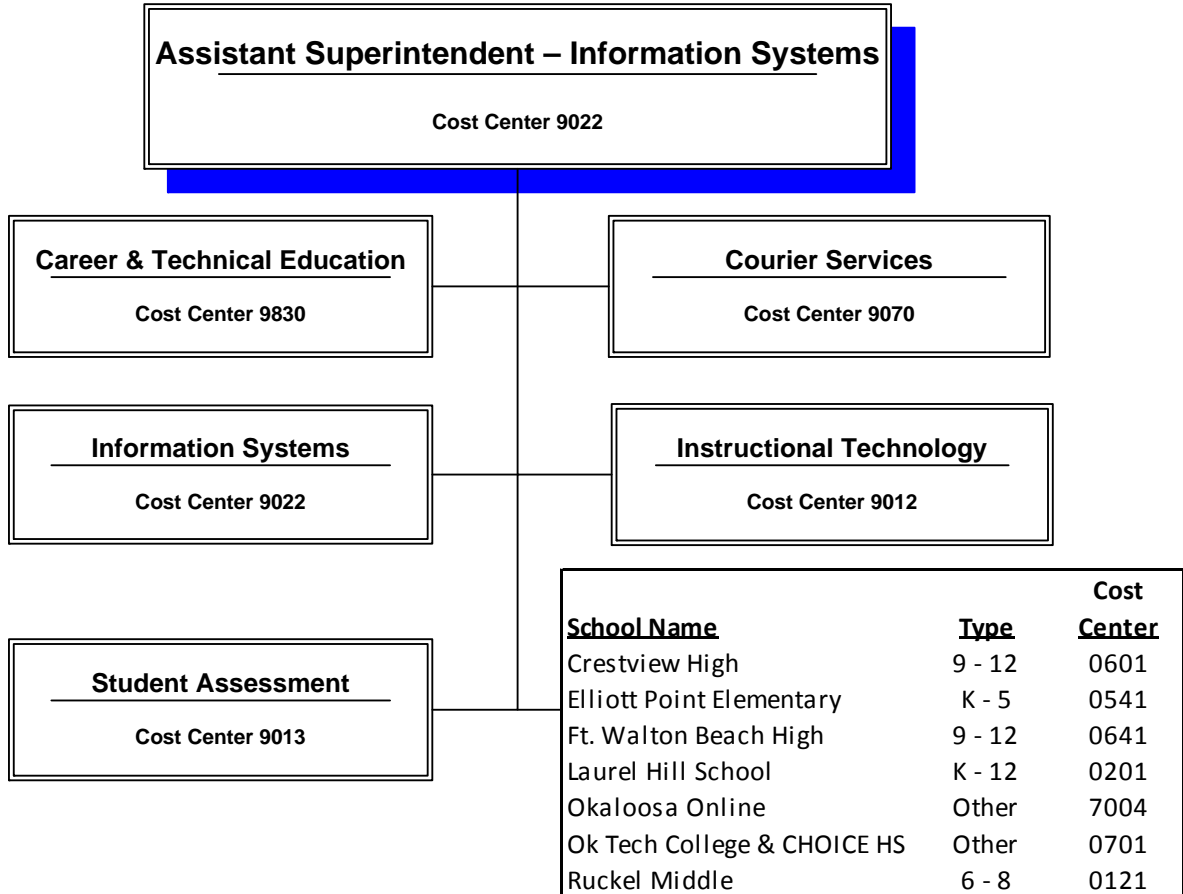
Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Administrative Assistant II - 12 Month	1.00		\$ 50,825
Assistant Superintendent - Human Resources - 12 Month	1.00		119,718
District Level Secretary - 12 Month	5.50		278,338
Human Resource Analyst - 12 Month	2.00		106,343
Retirement Analyst - 12 Month	1.00		40,854
Specialist - 12 Month	2.60		237,647
System Support Analyst - 12 Month	1.00		85,994
System Support Analyst II - 12 Month	1.00		66,184
(C) Total Positions Submitted for Approval FY 2017-2018	15.10		\$ 985,903

***Note:**
A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

(a) Delete 1.00 District Level Clerk - 12 Month and 0.40 Specialist - 12 Month effective July 1, 2017.



Organizational Chart

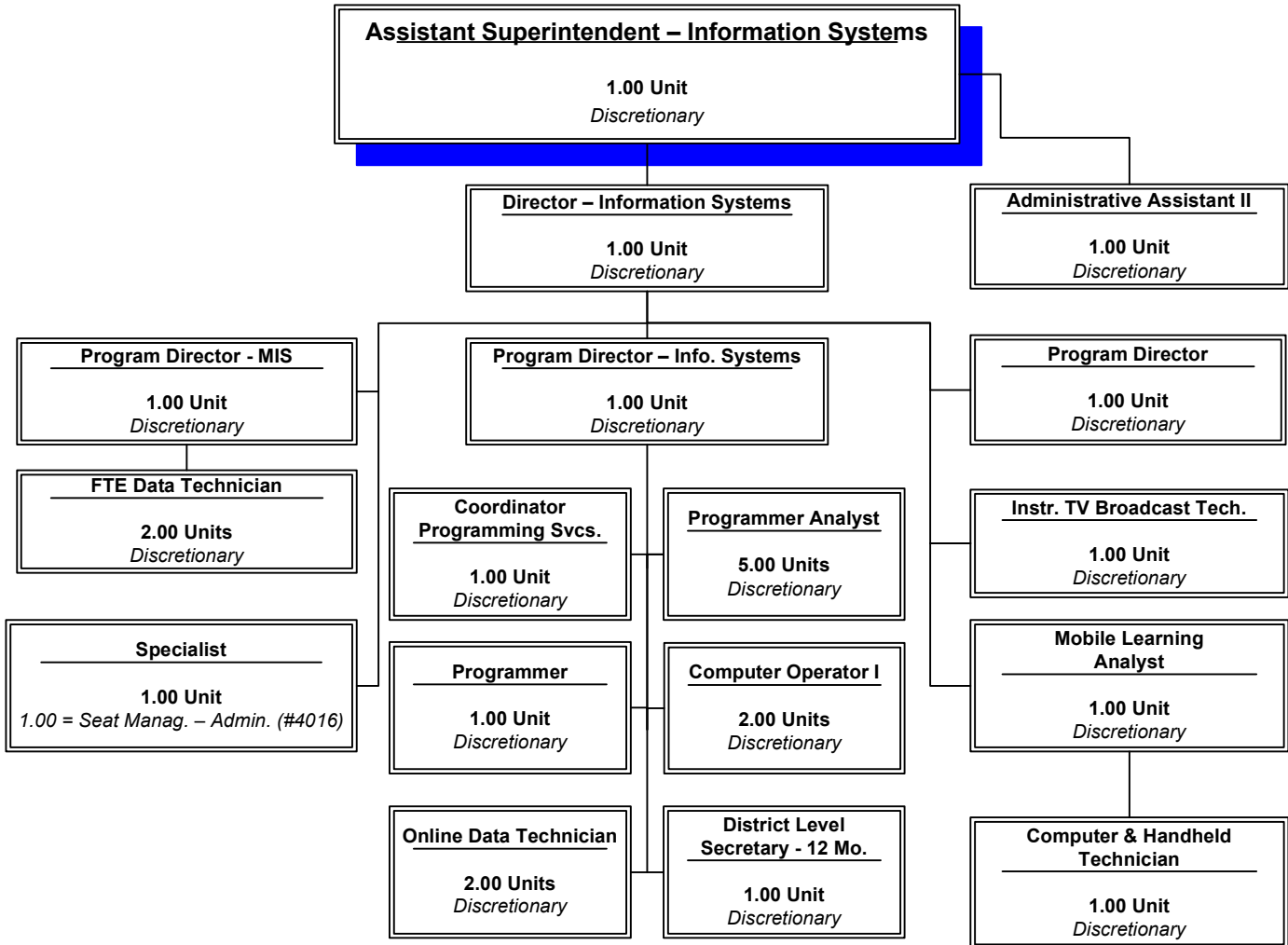


School Name	Type	Cost Center
Crestview High	9 - 12	0601
Elliott Point Elementary	K - 5	0541
Ft. Walton Beach High	9 - 12	0641
Laurel Hill School	K - 12	0201
Okaloosa Online	Other	7004
Ok Tech College & CHOICE HS	Other	0701
Ruckel Middle	6 - 8	0121

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Information Systems
Cost Center: 9022
Fiscal Year 2017-2018



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Information Systems

COST CENTER: 9022

COST CENTER DESCRIPTION:

The Information Systems Department collects, manages, and reports information to regulatory agencies; provides information to district departments and schools to promote fact-based decisions about programs, performance, and resource management; oversees the District's administrative computer system, AS400; maintains existing systems and incorporates changes and enhancements recommended from both the school and district level; provides systems that will minimize duplication of data entry work and maximize management information; provides systems that will comply with the Department of Education Data Base requirement; continues to evaluate new technology and select proven solutions; and selects hardware and software that form the foundation for a robust network with rich connectivity and electronic transfer of information. Seat Management, Instructional Technology, and Mobile Learning are managed by this department.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 605,436	\$ 640,435	\$ 34,999
	Educational Support	176,817	181,886	5,069
	Instructional	-	-	-
	Professional/Technical	1,374,252	1,355,471	(18,781)
	Subtotal - Salaries & Benefits	<u>2,156,505</u>	<u>2,177,792</u>	<u>21,287</u>
300	Purchased Service	116,948	118,573	1,625
400	Energy Services	1,000	1,000	-
500	Materials & Supplies	28,200	15,200	(13,000)
600	Capital Outlay	11,500	5,000	(6,500)
700	Other Expenses	-	-	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	<u>\$ 2,314,153</u>	<u>\$ 2,317,565</u>	<u>\$ 3,412</u>

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	5.00	5.00	-
Educational Support	3.00	3.00	-
Instructional	-	-	-
Professional/Technical	15.00	15.00	-
Total Staff	<u>23.00</u>	<u>23.00</u>	<u>-</u>

OTHER INFORMATION:

The Assistant Superintendent - Information Systems is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Information Systems

CENTER NUMBER: 9022

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend (4)	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	\$ 276	\$ (87)	\$ 189
0310	PROFESSIONAL & TECHNICAL SERVICE Technical Support services for production and disaster recovery AS/400 - July 2017 Onsite Dynamix	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	3,000		3,000
0331	OUT OF COUNTY TRAVEL Travel to DOE database FAMIS, FAEDS MIS Program Director	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	2,500	(2,500)	-
0350	REPAIR AND MAINTENANCE Repair/maintenance for IBM production printers and Xerox copiers in Operations, disaster recovery site (Niceville), Microfiche Scan Pro (MIS) reader, shredder, and Moore Detacher (Carver)	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	4,500	(2,500)	2,000
0355	COMPUTER REPAIRS Hardware repair for AS/400 and ancillary devices not covered by maintenance contracts; covers prod. tape drives and backup AS/400 at the disaster recovery location in Niceville (this line item is for adhoc repairs). iPad repairs	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	2,500	(1,000)	1,500
0360	LEASE AND RENTAL AGREEMENTS Lease on microfilm storage vaults (Student/Finance/HR), lease on two (2) Xerox copiers (MIS and Operations).	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	3,500	(500)	3,000
0365	SOFTWARE SUBSCRIPTIONS Annual software maintenance renewals (ACOM, Dynamix, VSS, ProData, BCD, Monarch Payroll Reader, Winspool-known increases budgeted for 17-18)	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	80,000		80,000
0370	POSTAGE/SHIPPING/TELEGRAM Postage for general office and mailing of transcript and subpoena requests	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	1,000	(250)	750
Sub-Total (Page 1 Only)				\$ 97,276	\$ (6,837)	\$ 90,439
GRAND TOTAL				\$ 168,424	\$ (28,462)	\$ 139,962

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

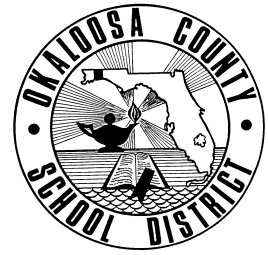
COST CENTER NAME: Information Systems

CENTER NUMBER: 9022

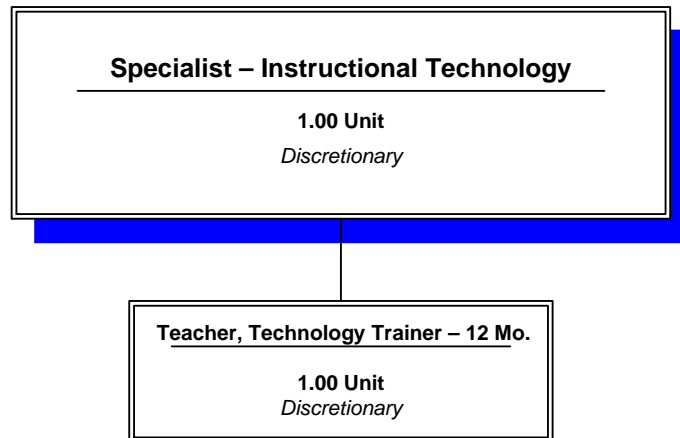
PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0375	CELLULAR TELEPHONE Cellular telephone stipend x 4	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	\$ 3,600	\$ (1,125)	\$ 2,475
0376	TELECOMMUNICATIONS - INTERNET Dedicated mobile learning network link (12 months at \$154/month)	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	1,848		1,848
0390	OTHER PURCHASED SVC-PRINT/COPY Purchase of W-2 forms and other operational forms (annual purchases may vary depending upon the amount of surplus stock available) Includes FERPA notices mailed home annually-\$12,500	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	15,000	(1,000)	14,000
0393	CONTRACTS-NONPROFESSIONAL SVC Westco Security System for Data Processing Professional Records Imaging contract for storage and rotation of AS/400 full system backup tapes, and contracted document shredding	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	11,000	(1,000)	10,000
0450	GASOLINE Fuel for Handheld Technicians	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	1,000		1,000
0510	SUPPLIES Paper, toner, ribbons, envelopes, greenbar paper, and general office supplies Purchase of FIC cards and other operational printing material	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	27,000	(12,000)	15,000
0540	OIL AND GREASE Oil changes for Handheld Technicians	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	200		200
0643	CAPITALIZED COMPUTER HARDWARE (OVER \$1,000) Replacement of hardware in Operations and MIS	8200	ADMINISTRATIVE TECHNOLOGY SERVICES	4,000	(3,000)	1,000
Sub-Total (Page 2 Only)				\$ 63,648	\$ (18,125)	\$ 45,523
GRAND TOTAL				\$ 168,424	\$ (28,462)	\$ 139,962



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Instructional Technology Services

COST CENTER: 9012

COST CENTER DESCRIPTION:

The Instructional Technology Services Department is responsible for coordinating technology training, including district and state provided technology resources; coordinating school media centers; technology integration in schools by providing district technology resources; and supporting the implementation of district technology resources.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 99,454	\$ 103,565	\$ 4,111
	Educational Support	-	-	-
	Instructional	111,539	113,547	2,008
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	210,993	217,112	6,119
300	Purchased Service	8,300	5,000	(3,300)
400	Energy Services	-	-	-
500	Materials & Supplies	750	500	(250)
600	Capital Outlay	1,600	1,500	(100)
700	Other Expenses	350	300	(50)
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 221,993	\$ 224,412	\$ 2,419

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	-	-	-
Instructional	1.00	1.00	-
Professional/Technical	-	-	-
Total Staff	2.00	2.00	-

OTHER INFORMATION:

The Specialist - Instructional Technology is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Instructional Technology Services

CENTER NUMBER: 9012

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0310	PROFESSIONAL & TECHNICAL SERVICE Tech Bowl	6500	INSTRUCTION RELATED TECHNOLOGY	\$ 4,000		\$ 4,000
0330	IN COUNTY TRAVEL Travel to and from schools, deploying a la carte training at school sites.	6500	INSTRUCTION RELATED TECHNOLOGY	100		100
0331	OUT OF COUNTY TRAVEL Travel to conference - FETC (2)	6500	INSTRUCTION RELATED TECHNOLOGY	2,300	(2,300)	-
0350	REPAIR AND MAINTENANCE Copy machine general maintenance TECH LAB COPY MACHINE	6500	INSTRUCTION RELATED TECHNOLOGY	800		800
0390	OTHER PURCHASED SVC-PRINT/COPY Printing for media specialists, digital educators, and trainings	6500	INSTRUCTION RELATED TECHNOLOGY	100		100
0510	SUPPLIES Office supplies, including flash drives	6500	INSTRUCTION RELATED TECHNOLOGY	500		500
0642	EQUIPMENT (UNDER \$1,000) Office equipment	6500	INSTRUCTION RELATED TECHNOLOGY	200		200
0644	COMPUTER HARDWARE (UNDER \$1,000) Equipment such as cameras and printers	6500	INSTRUCTION RELATED TECHNOLOGY	1,100		1,100
Sub-Total (Page 1 Only)				\$ 9,100	\$ (2,300)	\$ 6,800
GRAND TOTAL				\$ 9,600	\$ (2,300)	\$ 7,300

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Instructional Technology Services
 Cost Center No.: 9012
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Specialist - Instructional Technology - 12 Month	1.00		\$ 103,565
Teacher, Technology Trainer - 12 Month	1.00		113,547
(A) Total Positions Approved For FY 2016-2017	2.00		\$ 217,112

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-			\$ -

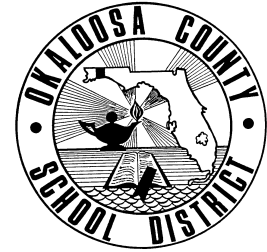
Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-			\$ -

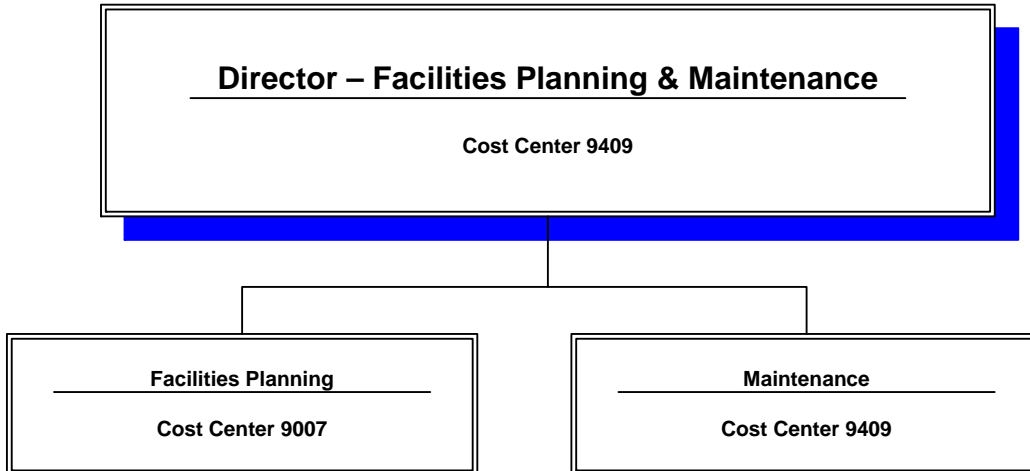
Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Specialist - Instructional Technology - 12 Month	1.00		\$ 103,565
Teacher, Technology Trainer - 12 Month	1.00		113,547
(C) Total Positions Submitted for Approval FY 2017-2018	2.00		\$ 217,112

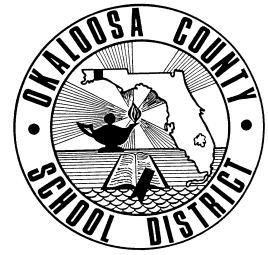
***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement



Organizational Chart



SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart

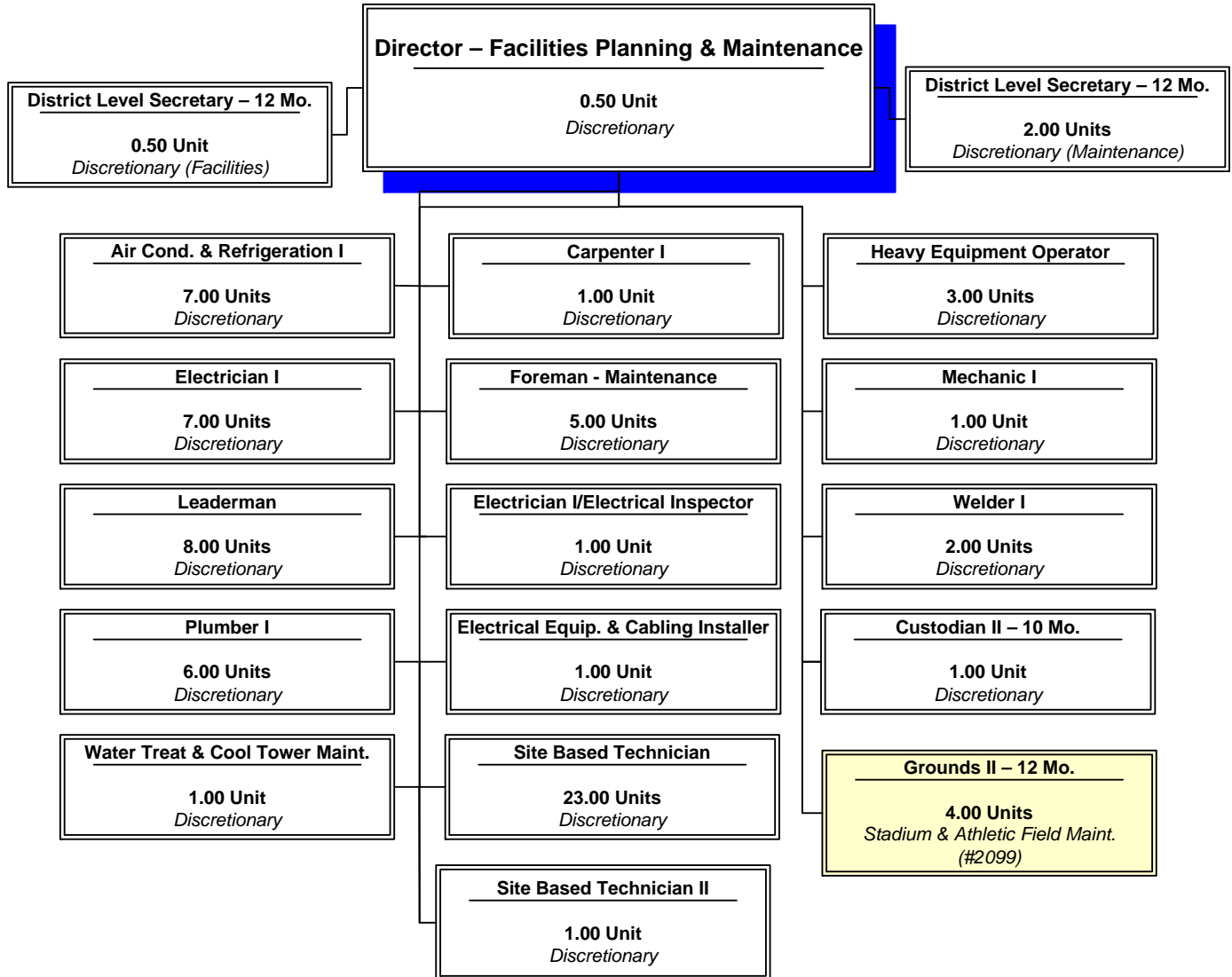


Maintenance

Cost Center: 9409

Fiscal Year 2017-2018

Staffing Chart



Positions Working at School Level

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Maintenance

COST CENTER: 9409

COST CENTER DESCRIPTION:

The Maintenance Department provides maintenance of all school district facilities. Maintenance functions include preventive maintenance, safety inspections, routine repairs, and emergency responses.

FUND SOURCE: Maintenance Transfer from Capital Outlay; and FEFP, Including Required Local Effort

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 487,331	\$ 442,130	\$ (45,201)
	Educational Support	3,523,392	3,552,236	28,844
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	4,010,723	3,994,366	(16,357)
300	Purchased Service	100,600	107,450	6,850
400	Energy Services	107,150	100,300	(6,850)
500	Materials & Supplies	58,100	58,200	100
600	Capital Outlay	-	-	-
700	Other Expenses	4,600	4,000	(600)
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 4,281,173	\$ 4,264,316	\$ (16,857)

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	6.50	5.50	(1.00)
Educational Support	66.00	65.50	(0.50)
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	72.50	71.00	(1.50)

OTHER INFORMATION:

The Director - Facilities Planning & Maintenance is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Maintenance

CENTER NUMBER: 9409

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0130	SALARY - OVERTIME For emergency repairs	8100	MAINTENANCE ADMINISTRATION	\$ 5,000	\$ (1,000)	\$ 4,000
0210	FLORIDA RETIREMENT SYSTEM Retirement for overtime	8100	MAINTENANCE ADMINISTRATION	390	(73)	317
0220	FICA (SOCIAL SECURITY) FICA for overtime and cellular telephone stipend	8100	MAINTENANCE ADMINISTRATION	1,861	182	2,043
0331	OUT OF COUNTY TRAVEL Fire Safety Certification State Conference	8100	MAINTENANCE ADMINISTRATION	2,500	(2,500)	-
0350	REPAIR AND MAINTENANCE Repairs to department equipment	8100	MAINTENANCE ADMINISTRATION	3,000		3,000
0354	VEHICLE REPAIR/MAINTENANCE Repairs to fleet vehicles and equipment	8100	MAINTENANCE ADMINISTRATION	33,000		33,000
0360	LEASE AND RENTAL AGREEMENTS Lease of support equipment (Price of Airgas PO for bottled gas tank rentals keeps going up)	8100	MAINTENANCE ADMINISTRATION	2,500		2,500
0370	POSTAGE/SHIPPING/TELEGRAM Postage for mailing returns for parts, etc.	8100	MAINTENANCE ADMINISTRATION	100		100
Sub-Total (Page 1 Only)				\$ 48,351	\$ (3,391)	\$ 44,960
GRAND TOTAL				\$ 275,051	\$ 1,259	\$ 276,310

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Maintenance

CENTER NUMBER: 9409

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0371	TELEPHONE Local telephone service	7900	OPERATION OF PLANT	\$ 6,000	\$ 6,000	\$ 12,000
0372	TELEPHONE MAINTENANCE Telephone repair	7900	OPERATION OF PLANT	100		100
0373	TELEPHONE LONG DISTANCE Long distance services	7900	OPERATION OF PLANT	200		200
0375	CELLULAR TELEPHONE Push to Talk Radios - \$3,400 Cellular telephone stipends - \$22,700	8100	MAINTENANCE ADMINISTRATION	26,100		26,100
0390	OTHER PURCHASED SVC-PRINT/COPY Miscellaneous printing services	8100	MAINTENANCE ADMINISTRATION	300	(300)	-
0393	CONTRACTS-NONPROFESSIONAL SVC (Both companies, Disposal Services & Mitchem Dumpsters, have had price increases in the middle of the year)	7900	OPERATION OF PLANT	30,000		30,000
0393	CONTRACTS-NONPROFESSIONAL SVC Services	8100	MAINTENANCE ADMINISTRATION	900	(450)	450
0420	BOTTLED GAS Supports welding equipment (Cost of bottled gas has gone up)	8100	MAINTENANCE ADMINISTRATION	300		300
Sub-Total (Page 2 Only)				\$ 63,900	\$ 5,250	\$ 69,150
GRAND TOTAL				\$ 275,051	\$ 1,259	\$ 276,310

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Maintenance

CENTER NUMBER: 9409

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0450	GASOLINE Unleaded fuel for fleet vehicles	8100	MAINTENANCE ADMINISTRATION	\$ 88,000		\$ 88,000
0460	DIESEL FUEL For dump trucks and heavy equipment	8100	MAINTENANCE ADMINISTRATION	12,000		12,000
0510	SUPPLIES Miscellaneous custodial supplies	7900	OPERATION OF PLANT	200		200
0510	SUPPLIES Supplies to support the department	8100	MAINTENANCE ADMINISTRATION	15,000		15,000
0517	TOOLS - MAINTENANCE Replacement tools such as cordless drills, saws, etc.	8100	MAINTENANCE ADMINISTRATION	12,000		12,000
0540	OIL AND GREASE Oil changes for fleet vehicles	8100	MAINTENANCE ADMINISTRATION	3,000		3,000
0550	REPAIR PARTS Repair parts for fleet vehicles	8100	MAINTENANCE ADMINISTRATION	13,000		13,000
0560	TIRES AND TUBES Replacement of tires for fleet vehicles	8100	MAINTENANCE ADMINISTRATION	15,000		15,000
Sub-Total (Page 3 Only)				\$ 158,200	\$ -	\$ 158,200
GRAND TOTAL				\$ 275,051	\$ 1,259	\$ 276,310

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Summary
Fiscal Year 2017-2018

MIS 3390

Department Name: Maintenance
Cost Center No.: 9409
Project Name: Regular Operations - Departments
Fund Number : 1010
Project Number: N/A
Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Air Conditioning & Refrigeration - 12 Month	7.00		\$ 403,072
Carpenter I - 12 Month	1.00		63,206
Custodian II District - 10 Month	1.00		44,951
Director - Facilities Planning & Maintenance - 12 Month	0.50		65,188
District Level Clerk - 12 Month	1.00		38,032
District Level Secretary - 12 Month	3.00		177,090
Electrical Equip. & Cabling Installer - 12 Month	1.00		36,211
Electrician I - 12 Month	8.00		433,370
Electrician I/Electrical Inspector - 12 Month	1.00		63,324
Foreman - Maintenance - 12 Month	6.00		452,168
Heavy Equipment Operator - 12 Month	3.00		166,409
Leaderman - 12 Month	8.00		507,141
Mechanic I - 12 Month	1.00		63,222
Plumber I - 12 Month	6.00		310,596
Site Based Technician - 12 Month	21.00		1,059,406
Site Based Technician II - 12 Month	1.00		34,807
Water Treatment & Cool Tower Maint - 12 Month	1.00		63,222
Welder I - 12 Month	2.00		107,496
(A) Total Positions Approved For FY 2016-2017	72.50		\$ 4,088,911

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions		Average Cost	Total Cost
District Level Secretary - 12 Month	T	(0.50)	a		\$ (31,611)
Electrician I - 12 Month	D	(1.00)	b		(42,105)
Site Based Technician - 12 Month	A	1.00	b		42,105
(B-1) Total Approved Additions, Deletions, Changes		(0.50)			\$ (31,611)

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions		Average Cost	Total Cost
Foreman - Maintenance - 12 Month	D	(1.00)	c		\$ (75,536)
District Level Clerk - 12 Month	D	(1.00)	d		(38,032)
Site Based Technician - 12 Month	A	1.00	d		44,274
(B) Total Requested Additions, Deletions, Changes		(1.00)			\$ (69,294)

Section C

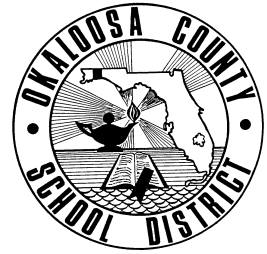
Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Air Conditioning & Refrigeration - 12 Month	7.00		\$ 403,072
Carpenter I - 12 Month	1.00		63,206
Custodian II District - 10 Month	1.00		44,951
Director - Facilities Planning & Maintenance - 12 Month	0.50		65,188
District Level Secretary - 12 Month	2.50		145,479
Electrical Equip. & Cabling Installer - 12 Month	1.00		36,211
Electrician I - 12 Month	7.00		391,265
Electrician I/Electrical Inspector - 12 Month	1.00		63,324
Foreman - Maintenance - 12 Month	5.00		376,632
Heavy Equipment Operator - 12 Month	3.00		166,409
Leaderman - 12 Month	8.00		507,141
Mechanic I - 12 Month	1.00		63,222
Plumber I - 12 Month	6.00		310,596
Site Based Technician - 12 Month	23.00		1,145,785
Site Based Technician II - 12 Month	1.00		34,807
Water Treatment & Cool Tower Maint - 12 Month	1.00		63,222
Welder I - 12 Month	2.00		107,496
(C) Total Positions Submitted for Approval FY 2017-2018	71.00		\$ 3,988,006

***Note:**

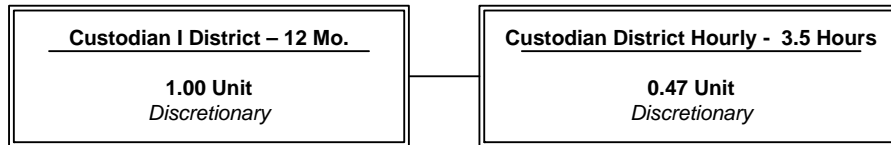
A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

- (a) Transferred 0.50 District Level Secretary - 12 Month to Center 9007 - Facilities Planning effective July 1, 2016.
- (b) Deleted 1.00 Electrician I - 12 Month and added 1.00 Site Based Technician - 12 Month effective February 23, 2017.
- (c) Delete 1.00 Foreman - Maintenance - 12 Month effective July 1, 2017.
- (d) Delete 1.00 District Level Clerk - 12 Month and add 1.00 Site Based Technician - 12 Month effective August 2, 2017.

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Niceville Central Complex
Cost Center: 9060
Fiscal Year 2017-2018



Staffing Chart



Note:
Custodian reports to the Assistant Superintendent – Curriculum.

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Niceville Central Complex

COST CENTER: 9060

COST CENTER DESCRIPTION:

Custodial services, telephone, and utilities for Niceville Central Office operations are recorded at this cost center.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ -	\$ -	\$ -
	Educational Support	78,141	80,833	2,692
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	78,141	80,833	2,692
300	Purchased Service	21,740	20,240	(1,500)
400	Energy Services	100,360	90,396	(9,964)
500	Materials & Supplies	4,500	5,500	1,000
600	Capital Outlay	1,000	1,000	-
700	Other Expenses	-	-	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 205,741	\$ 197,969	\$ (7,772)

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	-	-	-
Educational Support	1.47	1.47	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	1.47	1.47	-

OTHER INFORMATION:

The Assistant Superintendent - Curriculum is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Niceville Central Complex

CENTER NUMBER: 9060

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0102	SALARY - OTHER COMPENSATION Other Comp: Pay for Custodial help if needed in case of absence of current custodian - \$16/hour x 12.5 hours = \$200	7900	OPERATION OF PLANT	\$ 200	\$ (200)	\$ -
0210	FLORIDA RETIREMENT SYSTEM Retirement for other comp	7900	OPERATION OF PLANT	16	(16)	-
0220	FICA (SOCIAL SECURITY) FICA for other comp	7900	OPERATION OF PLANT	16	(16)	-
0371	TELEPHONE Local Telephone Services – Utilities: Approx.: \$475/month x 12 months = \$5,700	7900	OPERATION OF PLANT	5,700	1,500	7,200
0372	TELEPHONE MAINTENANCE Maintenance and Repair Costs for Telephone System: Repair of telephone system, trunk cards, magazines, new telephones, etc. - \$4,000	7900	OPERATION OF PLANT	4,000	(3,000)	1,000
0373	TELEPHONE LONG DISTANCE Long Distance Telephone Services – Utilities: Approx.: \$50/month x 12 months = \$600	7900	OPERATION OF PLANT	600		600
0381	WATER AND SEWAGE Water and Sewage – Utilities: Approx.: \$300/month x 12 months = \$3,600	7900	OPERATION OF PLANT	3,600		3,600
0382	GARBAGE Monthly garbage and dumpster service: Approx.: \$320/month x 12 months = \$3,840	7900	OPERATION OF PLANT	3,840		3,840
Sub-Total (Page 1 Only)				\$ 17,972	\$ (1,732)	\$ 16,240
GRAND TOTAL				\$ 128,868	\$ (11,732)	\$ 117,136

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Niceville Central Complex
 Cost Center No.: 9060
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Custodian I District - 12 Month	1.00		\$ 54,103
District Custodian - Hourly - 12 Month	0.47		26,730
(A) Total Positions Approved For FY 2016-2017	1.47		\$ 80,833

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-			\$ -

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-			\$ -

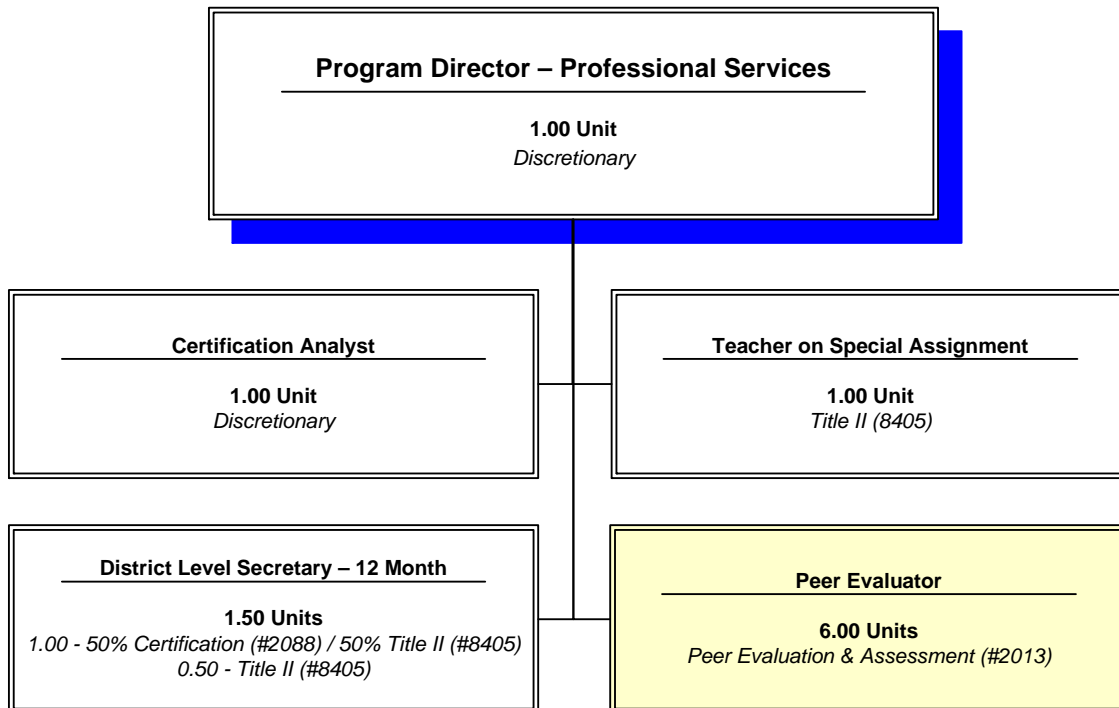
Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Custodian I District - 12 Month	1.00		\$ 54,103
District Custodian - Hourly - 12 Month	0.47		26,730
(C) Total Positions Submitted for Approval FY 2017-2018	1.47		\$ 80,833

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement



Staffing Chart



Positions Working at School Level

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Professional Services

COST CENTER: 9018

COST CENTER DESCRIPTION:

The Professional Services Department is responsible for the operation of the teacher evaluation system, including the procedures and training of all teachers and administrative evaluators; the development and implementation of the peer mentor program; the district orientation for new instructional personnel; the new teacher induction program; the operation and maintenance of the My Learning Plan OASYS (online evaluation system); the coordination of changes to all teacher evaluation procedures and forms; the procurement of teacher evaluation data and reports; the implementation of the state required professional development certification program and submission of the corresponding state reports on the FDOE eIPEP platform; the hiring, training, and evaluation of district peer evaluators; the contact for university and college placement requests; the provider of Clinical Educator Training; and the coordinator for the placement of student teachers, interns, and practicum students.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 121,580	\$ 126,544	\$ 4,964
	Educational Support	65,665	68,156	2,491
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	187,245	194,700	7,455
300	Purchased Service	4,900	2,350	(2,550)
400	Energy Services	-	-	-
500	Materials & Supplies	1,000	800	(200)
600	Capital Outlay	600	400	(200)
700	Other Expenses	100	100	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 193,845	\$ 198,350	\$ 4,505

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	1.00	1.00	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	2.00	2.00	-

OTHER INFORMATION:

The Program Director - Professional Services is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Professional Services

CENTER NUMBER: 9018

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0330	IN COUNTY TRAVEL Travel for Program Director to and from schools	6400	INSTR STAFF TRAINING SERVICES	\$ 1,000		\$ 1,000
0331	OUT OF COUNTY TRAVEL Travel for Program Director to attend state meetings for evaluation and effective teaching	6400	INSTR STAFF TRAINING SERVICES	200	(200)	-
0350	REPAIR AND MAINTENANCE Repair/maintenance of office equipment	6400	INSTR STAFF TRAINING SERVICES	100		100
0360	LEASE AND RENTAL AGREEMENTS Copier for Professional Services Printing	6400	INSTR STAFF TRAINING SERVICES	1,000		1,000
0370	POSTAGE/SHIPPING/TELEGRAM Postage	6400	INSTR STAFF TRAINING SERVICES	50		50
0390	OTHER PURCHASED SVC-PRINT/COPY General printing of materials	6400	INSTR STAFF TRAINING SERVICES	200		200
0510	SUPPLIES General office supplies and materials	6400	INSTR STAFF TRAINING SERVICES	1,000	(200)	800
0644	COMPUTER HARDWARE (UNDER \$1,000) Purchase of scanner/printer for Professional Services documents	6400	INSTR STAFF TRAINING SERVICES	200		200
Sub-Total (Page 1 Only)				\$ 3,750	\$ (400)	\$ 3,350
GRAND TOTAL				\$ 4,050	\$ (400)	\$ 3,650

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Professional Services
 Cost Center No.: 9018
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Certification Analyst - 12 Month	1.00		\$ 68,156
Program Director - 12 Month	1.00		126,544
(A) Total Positions Approved For FY 2016-2017	2.00		\$ 194,700

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-		\$ -

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-		\$ -

Section C

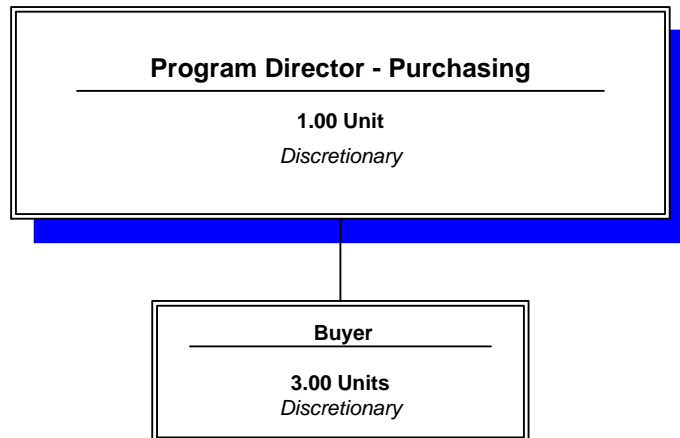
Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Certification Analyst - 12 Month	1.00		\$ 68,156
Program Director - 12 Month	1.00		126,544
(C) Total Positions Submitted for Approval FY 2017-2018	2.00		\$ 194,700

*Note:
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Purchasing
Cost Center: 9014
Fiscal Year 2017-2018



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Purchasing

COST CENTER: 9014

COST CENTER DESCRIPTION:

The Purchasing Department provides assistance to schools and departments with large purchases, operates the buyer system to ascertain best price/best value, administers the purchasing system for district departments, and provides business and information services for responsible decision making and financial accountability.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 113,196	\$ 117,915	\$ 4,719
	Educational Support	216,200	223,838	7,638
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	<u>329,396</u>	<u>341,753</u>	<u>12,357</u>
300	Purchased Service	9,802	6,797	(3,005)
400	Energy Services	-	-	-
500	Materials & Supplies	3,500	3,295	(205)
600	Capital Outlay	-	-	-
700	Other Expenses	720	720	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriator	<u>\$ 343,418</u>	<u>\$ 352,565</u>	<u>9,147</u>

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	3.00	3.00	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	<u>4.00</u>	<u>4.00</u>	<u>-</u>

OTHER INFORMATION:

The Program Director - Purchasing is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Purchasing

CENTER NUMBER: 9014

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend	7760	INTERNAL SVC (PURCH/WAREHOUSE)	\$ 28		\$ 28
0330	IN COUNTY TRAVEL Reimbursement for Purchasing Program Director and Buyers for use of personal vehicles for travel to and from schools for site visits, for bids, and quotes. 1,000 miles @ 0.535 per mile	7760	INTERNAL SVC (PURCH/WAREHOUSE)	535		535
0331	OUT OF COUNTY TRAVEL Reimbursement for out of county travel to Central Gulf Coast NIGP quarterly meetings and Annual Vendor Trade Show; FAPPO Fall State Workshop; NIGP/State Training Classes for buyers	7760	INTERNAL SVC (PURCH/WAREHOUSE)	2,000	(2,000)	-
0350	REPAIR AND MAINTENANCE Repair of office equipment as needed	7760	INTERNAL SVC (PURCH/WAREHOUSE)	350		350
0360	LEASE AND RENTAL AGREEMENTS Lease of Purchasing/Accounts Payable Copier Cost is split 50/50 with Accounts Payable This amount includes allowance of per copy cost of 10,000 copies per month. Maintenance is included in per copy cost	7760	INTERNAL SVC (PURCH/WAREHOUSE)	1,062		1,062
0370	POSTAGE/SHIPPING/TELEGRAM Postage for 6,000 purchase orders @ 0.49ea = \$2,940; postage for miscellaneous mailings such as renewal letters, award letters, vendor correspondence, etc. (\$300)	7760	INTERNAL SVC (PURCH/WAREHOUSE)	3,240		3,240
0375	CELLULAR TELEPHONE Cellular telephone stipend for Program Director - Purchasing	7760	INTERNAL SVC (PURCH/WAREHOUSE)	360		360
0390	OTHER PURCHASED SVC-PRINT/COPY Window envelopes and pre-printed regular envelopes for mailing PO's and miscellaneous mailings such as renewal letters, award letters, vendor correspondence, etc; print pre-printed 6 part manual requisition forms, partial receiving forms, misc forms, and legal ad costs	7760	INTERNAL SVC (PURCH/WAREHOUSE)	2,250	(1,000)	1,250
Sub-Total (Page 1 Only)				\$ 9,825	\$ (3,000)	\$ 6,825
GRAND TOTAL				\$ 14,045	\$ (3,205)	\$ 10,840

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Purchasing
 Cost Center No.: 9014
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Buyer - 12 Month	3.00		\$ 223,838
Program Director - Purchasing - 12 Month	1.00		117,887
(A) Total Positions Approved For FY 2016-2017	4.00		\$ 341,725

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-			\$ -

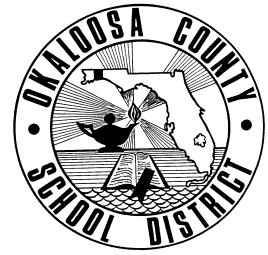
Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-			\$ -

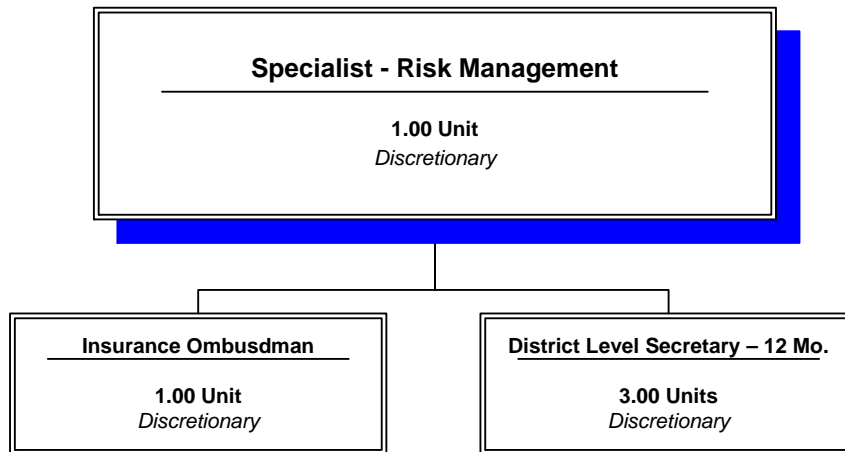
Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Buyer - 12 Month	3.00		\$ 223,838
Program Director - Purchasing - 12 Month	1.00		117,887
(C) Total Positions Submitted for Approval FY 2017-2018	4.00		\$ 341,725

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Risk Management

COST CENTER: 9027

COST CENTER DESCRIPTION:

The Risk Management Department procures and administers all insurance coverage for the district, schools, employees, retirees, and dependents.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 116,332	\$ 118,404	\$ 2,072
	Educational Support	224,497	232,757	8,260
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	340,829	351,161	10,332
300	Purchased Service	24,490	19,360	(5,130)
400	Energy Services	-	-	-
500	Materials & Supplies	4,000	3,695	(305)
600	Capital Outlay	700	600	(100)
700	Other Expenses	-	-	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 370,019	\$ 374,816	\$ 4,797

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	4.00	4.00	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	5.00	5.00	-

OTHER INFORMATION:

The Specialist - Risk Management is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Risk Management

CENTER NUMBER: 9027

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0130	SALARY - OVERTIME Salary for overtime	7730	STAFF SERVICES	\$ 3,100		\$ 3,100
0210	FLORIDA RETIREMENT SYSTEM Retirement for overtime	7730	STAFF SERVICES	233	13	246
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend and overtime	7730	STAFF SERVICES	238	28	266
0310	PROFESSIONAL & TECHNICAL SERVICE Bit-By-Bit Workers' Compensation Web Hosting	7730	STAFF SERVICES	1,100	(500)	600
0330	IN COUNTY TRAVEL Reimbursement for use of personal vehicle	7730	STAFF SERVICES	850	(250)	600
0331	OUT OF COUNTY TRAVEL Conference and workshops to maintain credentials for Workers' Compensation	7730	STAFF SERVICES	2,500	(2,500)	-
0350	REPAIR AND MAINTENANCE Repair copier	7730	STAFF SERVICES	200		200
0355	COMPUTER REPAIRS Repair computers	7730	STAFF SERVICES	200		200
Sub-Total (Page 1 Only)				\$ 8,421	\$ (3,209)	\$ 5,212
GRAND TOTAL				\$ 31,481	\$ (4,214)	\$ 27,267

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Risk Management

CENTER NUMBER: 9027

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0360	LEASE AND RENTAL AGREEMENTS Lease of copier	7730	STAFF SERVICES	\$ 4,000	\$ (200)	\$ 3,800
0370	POSTAGE/SHIPPING/TELEGRAM Mail out for bids, retirees, claims payments and open enrollment/material, and all other office mail	7730	STAFF SERVICES	7,000	(200)	6,800
0375	CELLULAR TELEPHONE Cellular telephone stipend for Specialist	7730	STAFF SERVICES	360		360
0390	OTHER PURCHASED SVC-PRINT/COPY Printing of bids, dental, cafeteria, and health for open enrollment for both active and retirees	7730	STAFF SERVICES	7,000	(200)	6,800
0510	SUPPLIES Copy paper, print cartridges, files, etc.	7730	STAFF SERVICES	4,000	(305)	3,695
0642	EQUIPMENT (UNDER \$1,000) Office chairs	7730	STAFF SERVICES	700	(100)	600
	Sub-Total (Page 2 Only)			\$ 23,060	\$ (1,005)	\$ 22,055
	GRAND TOTAL			\$ 31,481	\$ (4,214)	\$ 27,267

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Summary
Fiscal Year 2017-2018

MIS 3390

Department Name: Risk Management
 Cost Center No.: 9027
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
District Level Secretary - 12 Month	3.00		\$ 141,205
Insurance Ombudsman - 12 Month	1.00		87,968
Specialist - 12 Month	1.00		118,376
(A) Total Positions Approved For FY 2016-2017	5.00		\$ 347,549

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-			\$ -

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-			\$ -

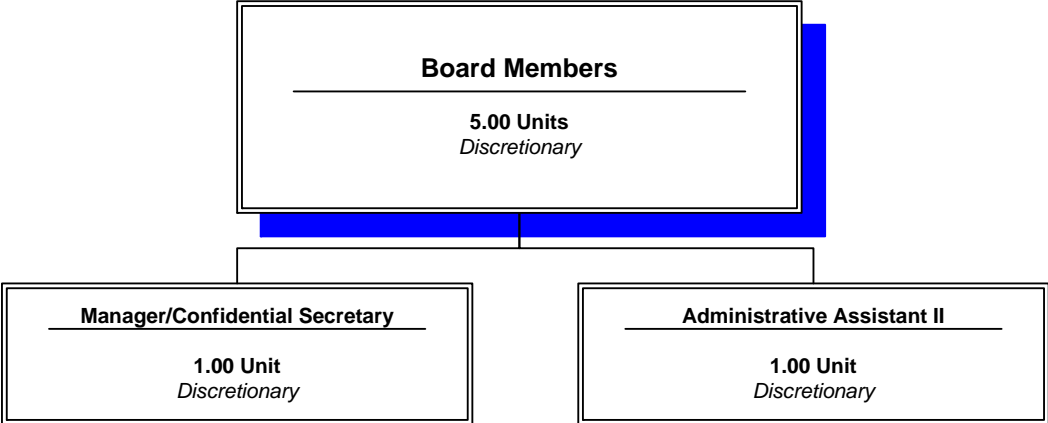
Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
District Level Secretary - 12 Month	3.00		\$ 141,205
Insurance Ombudsman - 12 Month	1.00		87,968
Specialist - 12 Month	1.00		118,376
(C) Total Positions Submitted for Approval FY 2017-2018	5.00		\$ 347,549

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: School Board of Okaloosa County

COST CENTER: 9001

COST CENTER DESCRIPTION:

The School Board of Okaloosa County has direct responsibility for the operation, control, and supervision of District schools. The governing body of the School District is the Okaloosa County District School Board which is composed of five elected members.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 400,576	\$ 395,579	\$ (4,997)
	Educational Support	-	-	-
	Instructional	-	-	-
	Professional/Technical	68,283	55,145	(13,138)
	Subtotal - Salaries & Benefits	<u>468,859</u>	<u>450,724</u>	<u>(18,135)</u>
300	Purchased Service	16,240	15,200	(1,040)
400	Energy Services	-	-	-
500	Materials & Supplies	2,700	2,000	(700)
600	Capital Outlay	750	-	(750)
700	Other Expenses	26,866	26,866	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	<u>\$ 515,415</u>	<u>\$ 494,790</u>	<u>\$ (20,625)</u>

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	6.00	6.00	-
Educational Support	-	-	-
Instructional	-	-	-
Professional/Technical	1.00	1.00	-
Total Staff	<u>7.00</u>	<u>7.00</u>	<u>-</u>

OTHER INFORMATION:

The Chairman of the School Board is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: School Board of Okaloosa County
 PROJECT NAME: DISCRETIONARY

CENTER NUMBER: 9001
 PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend	7100	SCHOOL BOARD	\$ 69		\$ 69
0330	IN COUNTY TRAVEL Travel to board related functions	7100	SCHOOL BOARD	200		200
0331	OUT OF COUNTY TRAVEL Travel to Florida School Board Association Conferences and other professional meetings	7100	SCHOOL BOARD	2,000	(2,000)	-
0350	REPAIR AND MAINTENANCE Repair of printers and audio equipment	7100	SCHOOL BOARD	500	(200)	300
0360	LEASE AND RENTAL AGREEMENTS Lease of Copier/Fax for office	7100	SCHOOL BOARD	1,500	(100)	1,400
0365	SOFTWARE SUBSCRIPTIONS The News Service of Florida - \$800 BoardDocs - \$9,500	7100	SCHOOL BOARD	10,300		10,300
0370	POSTAGE/SHIPPING/TELEGRAM Postage for correspondence and invitations to religious leaders	7100	SCHOOL BOARD	200		200
0375	CELLULAR TELEPHONE Cellular telephone stipend for board member	7100	SCHOOL BOARD	900		900
Sub-Total (Page 1 Only)				\$ 15,669	\$ (2,300)	\$ 13,369
GRAND TOTAL				\$ 48,085	\$ (3,950)	\$ 44,135

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: School Board of Okaloosa County
 PROJECT NAME: DISCRETIONARY

CENTER NUMBER: 9001
 PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0390	OTHER PURCHASED SVC-PRINT/COPY Printing of meeting materials, policy book revisions, invitation to religious leaders, and misc.	7100	SCHOOL BOARD	\$ 600	\$ (200)	\$ 400
0510	SUPPLIES Office supplies and audio recording supplies	7100	SCHOOL BOARD	2,700	(700)	2,000
0642	EQUIPMENT (UNDER \$1,000) Digital recorder and transcriber (estimate)	7100	SCHOOL BOARD	750	(750)	-
0730	DUES AND FEES Florida School Board Association - \$21,766 Economic Development Council - \$3,600 Northwest Florida Manufacturers Council - \$1,500	7100	SCHOOL BOARD	26,866		26,866
0310	PROFESSIONAL & TECHNICAL SERVICE Security services for evening School Board Meetings	7100	SCHOOL BOARD	1,500		1,500
	Sub-Total (Page 2 Only)			\$ 32,416	\$ (1,650)	\$ 30,766
	GRAND TOTAL			\$ 48,085	\$ (3,950)	\$ 44,135

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Summary
Fiscal Year 2017-2018

MIS 3390

Department Name: School Board of Okaloosa County
 Cost Center No.: 9001
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Administrative Assistant II - 12 Month	1.00		\$ 55,145
Manager, Confidential Secretary - School Board - 12 Month	1.00		73,121
School Board Member - 12 Month	5.00		322,389
			-
(A) Total Positions Approved For FY 2016-2017	7.00		\$ 450,655

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
(B-1) Total Approved Additions, Deletions, Changes		-		\$	-

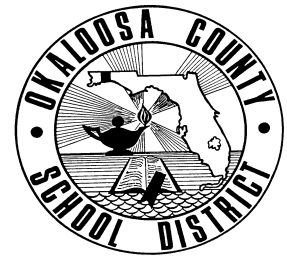
Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
(B) Total Requested Additions, Deletions, Changes		-		\$	-

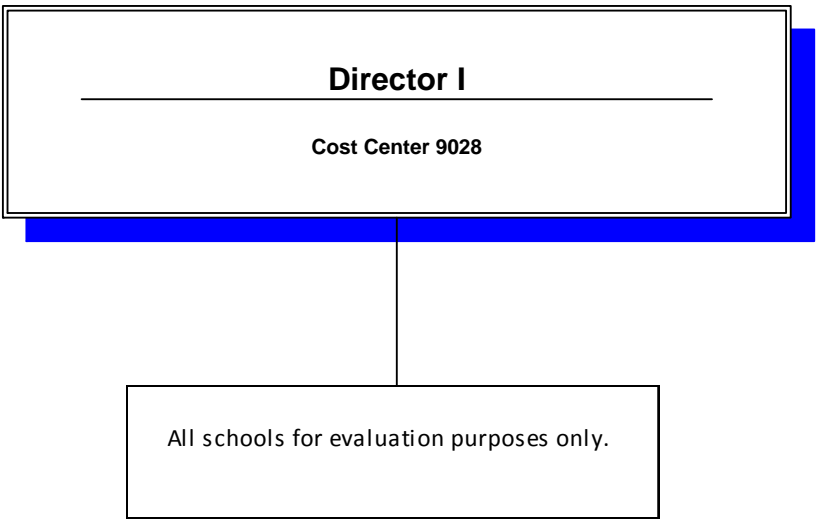
Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Administrative Assistant II - 12 Month	1.00		\$ 55,145
Manager, Confidential Secretary - School Board - 12 Month	1.00		73,121
School Board Member - 12 Month	5.00		322,389
(C) Total Positions Submitted for Approval FY 2017-2018	7.00		\$ 450,655

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement



Organizational Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Special Programs/Schools & Principal Evaluations

COST CENTER: 9028

COST CENTER DESCRIPTION:

The Special Programs & Principal Evaluations Department is responsible for creating and conducting training for current administrators on the school administration evaluation process, facilitating the aspiring principal program to enhance the current pool of administrative applicants, and evaluating all school principals. The department also has oversight of the District's Guidance Counselors and ESOL.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 148,628	\$ 151,229	\$ 2,601
	Educational Support	-	-	-
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	148,628	151,229	2,601
300	Purchased Service	14,150	8,850	(5,300)
400	Energy Services	-	-	-
500	Materials & Supplies	5,000	5,000	-
600	Capital Outlay	4,500	1,700	(2,800)
700	Other Expenses	1,000	1,500	500
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 173,278	\$ 168,279	\$ (4,999)

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	-	-	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	1.00	1.00	-

OTHER INFORMATION:

The Director - Special Programs/Schools & Principal Evaluations is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Special Programs/Schools & Principal Evaluations

CENTER NUMBER: 9028

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend	7730	STAFF SERVICES	\$ 69		\$ 69
0310	PROFESSIONAL & TECHNICAL SERVICE Presenter for Principal Leadership Workshops, Level II Meetings, etc.	7730	STAFF SERVICES	4,000		4,000
0330	IN COUNTY TRAVEL Reimbursement for Travel to Schools for Quarterly Meetings, Mid-Year Review Meetings, school visits, walk throughs, School Board Meetings, etc.	7730	STAFF SERVICES	1,200		1,200
0331	OUT OF COUNTY TRAVEL Reimbursement for travel to state conferences and other professional seminars related to job duties	7730	STAFF SERVICES	5,000	(5,000)	-
0365	SOFTWARE SUBSCRIPTIONS Software for Director: Adobe, Principal PD, etc.	7730	STAFF SERVICES	200		200
0370	POSTAGE/SHIPPING/TELEGRAM Postage for mailings to DOE, Districts, etc.	7730	STAFF SERVICES	50		50
0375	CELLULAR TELEPHONE Cellular telephone stipend for Director I	7730	STAFF SERVICES	900		900
0390	OTHER PURCHASED SVC-PRINT/COPY Printing of materials for Principal Workshops, evaluations, trainings, Level II Principal Leadership Training, etc.	7730	STAFF SERVICES	2,500		2,500
Sub-Total (Page 1 Only)				\$ 13,919	\$ (5,000)	\$ 8,919
GRAND TOTAL				\$ 22,119	\$ (5,000)	\$ 17,119

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Special Programs/Schools & Principal Eval.
 Cost Center No.: 9028
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Director I - 12 Month	1.00		\$ 151,160
(A) Total Positions Approved For FY 2016-2017	1.00		\$ 151,160

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-		\$ -

Section B-2

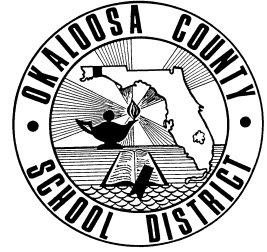
Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-		\$ -

Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Director I - 12 Month	1.00		151,160
(C) Total Positions Submitted for Approval FY 2017-2018	1.00		\$ 151,160

*Note:
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Staff Development
Cost Center: 9020
Fiscal Year 2017-2018



Staffing Chart

<p style="text-align: center;">Specialist</p> <hr/> <p style="text-align: center;">1.00 Unit <i>(Discr. 0.30 / #8405 0.70)</i></p>
--

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Staff Development

COST CENTER: 9020

COST CENTER DESCRIPTION:

The Staff Development Department is responsible for writing and administering the Title II-A grant and budget; creating and implementing the District Professional Development Plan and Master In-Service Plan; operating the Principal Leadership Program, Instructional Coach Program, Intensive Reading Program, and CCSS Exemplar Classroom Program; providing training platform and facilitation of NGCAR-PD Academy and practicum and ESOL, Gifted, and Reading Endorsement online courses; maintaining an online professional library, MyLearningPlan (online professional development system), and Professional Development Representatives Oversight and Training Program; and conducting program evaluations on the district professional development program.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 35,643	\$ 36,274	\$ 631
	Educational Support	-	-	-
	Instructional	1,115	-	(1,115)
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	36,758	36,274	(484)
300	Purchased Service	2,885	2,225	(660)
400	Energy Services	-	-	-
500	Materials & Supplies	2,000	2,000	-
600	Capital Outlay	1,000	1,000	-
700	Other Expenses	-	-	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 42,643	\$ 41,499	\$ (1,144)

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	0.30	0.30	-
Educational Support	-	-	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	0.30	0.30	-

OTHER INFORMATION:

The Assistant Superintendent - Curriculum is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Staff Development

CENTER NUMBER: 9020

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0102	SALARY - OTHER COMPENSATION Pay for district employees to develop materials and professional development trainings for teachers. – approximately 13 hours	6300	INSTR & CURR DEVEL SVC	\$ 500	\$ (500)	\$ -
0117	WORKSHOPS Teachers to attend summer trainings – 4 teachers for up to 9.5 hours each	6300	INSTR & CURR DEVEL SVC	500	(500)	-
0210	FLORIDA RETIREMENT SYSTEM Retirement for other comp	6300	INSTR & CURR DEVEL SVC	38	(38)	-
0220	FICA (SOCIAL SECURITY) FICA for other comp and workshops	6300	INSTR & CURR DEVEL SVC	77	(77)	-
0330	IN COUNTY TRAVEL Specialists and District Coaches/Employees to travel to and from schools to deliver PD, support schools, attend board meetings, etc.	6300	INSTR & CURR DEVEL SVC	200	300	500
0331	OUT OF COUNTY TRAVEL Specialists and District Coaches /Employees to travel to attend state conferences	6300	INSTR & CURR DEVEL SVC	300	(300)	-
0370	POSTAGE/SHIPPING/TELEGRAM Mail required PD items to DOE - \$15 Mail PD information to employees - \$10	6300	INSTR & CURR DEVEL SVC	25		25
0390	OTHER PURCHASED SVC-PRINT/COPY Cost of printing of professional development materials for trainings, school PD, etc.	6300	INSTR & CURR DEVEL SVC	2,000	(300)	1,700
Sub-Total (Page 1 Only)				\$ 3,640	\$ (1,415)	\$ 2,225
GRAND TOTAL				\$ 6,640	\$ (1,415)	\$ 5,225

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Staff Development
 Cost Center No.: 9020
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Specialist - 12 Month	0.30		\$ 36,274
(A) Total Positions Approved For FY 2016-2017	0.30		\$ 36,274

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-		\$ -

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-		\$ -

Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Specialist - 12 Month	0.30		\$ 36,274
(C) Total Positions Submitted for Approval FY 2017-2018	0.30		\$ 36,274

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

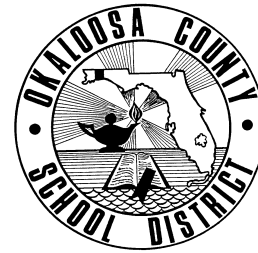
SCHOOL DISTRICT OF OKALOOSA COUNTY

Department Staffing Chart

Student Assessment

Cost Center: 9013

Fiscal Year 2017-2018



Staffing Chart

Evaluation & Differentiation Accountability Analyst

1.00 Unit
Discretionary

Note:

Evaluation & Differentiation Accountability Analyst reports to the Director – MIS & Instructional Technology.

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Student Assessment

COST CENTER: 9013

COST CENTER DESCRIPTION:

The Student Assessment Department is the liaison with DOE for all state mandated assessments, including FSA, End-of-Course Exams, FLKRS, PSAT/PLAN, CELLA Alternate Assessment, PERT, and NAEP. The department is also responsible for local assessments such as DEA and Stanford 10 and is the Chief Examiner for the district for GED. Responsibilities include training school personnel, securing materials, submitting tests for scoring, and purchasing of materials. In addition, the department works with Information Systems to meet the technical requirements of assessment and supports Curriculum through analysis of testing data and reports.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ -	\$ -	\$ -
	Educational Support	-	-	-
	Instructional	-	-	-
	Professional/Technical	91,790	95,837	4,047
	Subtotal - Salaries & Benefits	91,790	95,837	4,047
300	Purchased Service	-	-	-
400	Energy Services	-	-	-
500	Materials & Supplies	-	-	-
600	Capital Outlay	-	-	-
700	Other Expenses	-	-	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 91,790	\$ 95,837	\$ 4,047

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	-	-	-
Educational Support	-	-	-
Instructional	-	-	-
Professional/Technical	1.00	1.00	-
Total Staff	1.00	1.00	-

OTHER INFORMATION:

The Assistant Superintendent - Information Systems is the approving authority for this cost center.

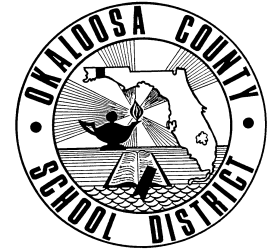
SCHOOL DISTRICT OF OKALOOSA COUNTY

Department Staffing Chart

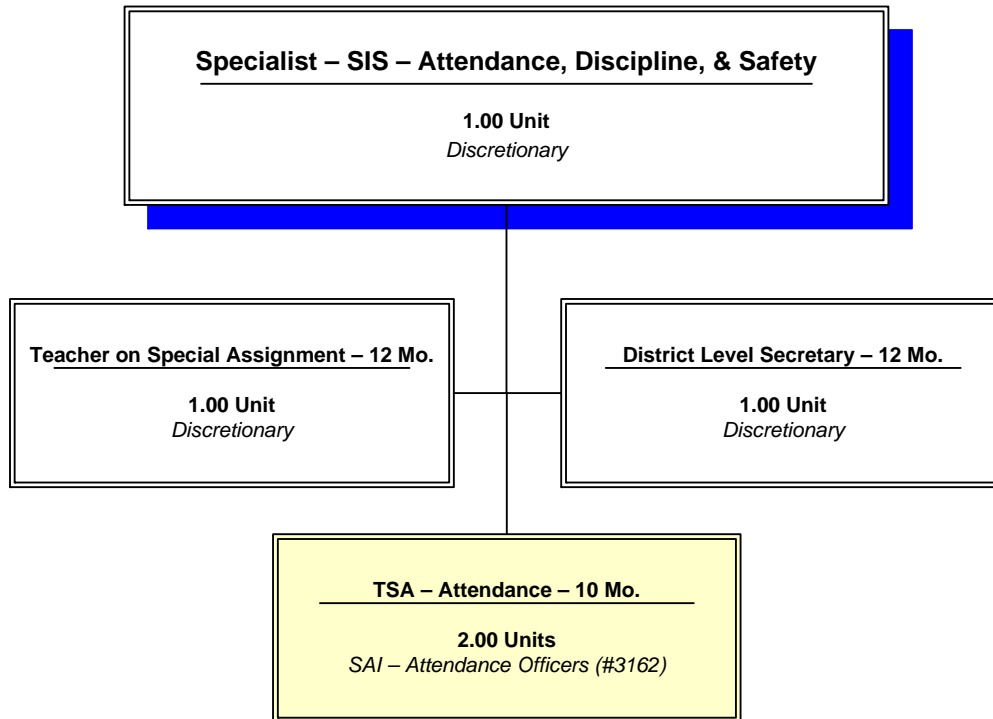
*Student Intervention Services (SIS) –
Attendance, Discipline, & Safety*

Cost Center: 9023

Fiscal Year 2017-2018



Staffing Chart



Positions Working at School Level

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Student Intervention Services (SIS) - Attendance, Discipline, & Safety

COST CENTER: 9023

COST CENTER DESCRIPTION:

The SIS – Attendance, Discipline, & Safety Department oversees attendance, discipline, safety, and athletics. This includes working closely with county School Resource Officer Supervisor(s) to promote safety; overseeing all co-curricular and extra-curricular activities including music, forensics, academic teams, athletic scheduling, waivers, coaching issues, Florida High School Activities Association, Title IX compliance and eligibility; and assisting school with attendance and discipline issues.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 89,094	\$ 92,809	\$ 3,715
	Educational Support	42,075	48,489	6,414
	Instructional	99,789	103,933	4,144
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	230,958	245,231	14,273
300	Purchased Service	11,890	12,615	725
400	Energy Services	-	-	-
500	Materials & Supplies	1,900	1,750	(150)
600	Capital Outlay	1,550	1,232	(318)
700	Other Expenses	400	200	(200)
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 246,698	\$ 261,028	\$ 14,330

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	1.00	1.00	-
Instructional	1.00	1.00	-
Professional/Technical	-	-	-
Total Staff	3.00	3.00	-

OTHER INFORMATION:

The Assistant Superintendent - School Operations is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: SIS - Attendance, Discipline, & Safety

CENTER NUMBER: 9023

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend	6100	PUPIL PERSONNEL SERVICES	\$ -	\$ 86	\$ 86
0330	IN COUNTY TRAVEL Travel to meetings, bus accident/crisis sites, and other locations to ensure safe schools	6100	PUPIL PERSONNEL SERVICES	3,500		3,500
0331	OUT OF COUNTY TRAVEL Travel to FLDOE meetings/trainings, Safe Schools conferences, and DELAP training	6100	PUPIL PERSONNEL SERVICES	1,000	(1,000)	-
0360	LEASE AND RENTAL AGREEMENTS Copier lease for copier located in the Student Intervention Services office - Carver Hill	6100	PUPIL PERSONNEL SERVICES	2,440		2,440
0370	POSTAGE/SHIPPING/TELEGRAM Postage/shipping of expulsion letters/packets (certified, return receipt requested), truancy letters, and other correspondence	6100	PUPIL PERSONNEL SERVICES	150		150
0375	CELLULAR TELEPHONE Cellular telephone stipend - one (1) @ \$37.50/month for Specialist and one (1) @ \$56.25/month for Teacher on Special Assignment (increase \$405)	6100	PUPIL PERSONNEL SERVICES	1,155	(30)	1,125
0390	OTHER PURCHASED SVC-PRINT/COPY Printing Student Code of Conduct, Crisis Intervention charts, and bullying materials	6100	PUPIL PERSONNEL SERVICES	5,400		5,400
0510	SUPPLIES General operating supplies and additional resources for ISS rooms	6100	PUPIL PERSONNEL SERVICES	1,750		1,750
Sub-Total (Page 1 Only)				\$ 15,395	\$ (944)	\$ 14,451
GRAND TOTAL				\$ 17,327	\$ (1,444)	\$ 15,883

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: SIS - Attendance, Discipline, & Safety

CENTER NUMBER: 9023

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0622	AUDIO VISUAL (UNDER \$1,000) CDs/DVDs for use in bullying and dating violence instruction as mandated by State	6100	PUPIL PERSONNEL SERVICES	\$ 850	\$ (300)	\$ 550
0642	EQUIPMENT (UNDER \$1,000) Replacement and/or addition of needed equipment	6100	PUPIL PERSONNEL SERVICES	332		332
0644	COMPUTER HARDWARE (UNDER \$1,000) Replacement of monitors/keyboards/printers etc.	6100	PUPIL PERSONNEL SERVICES	250		250
0692	SOFTWARE - NON CAPITALIZED (UNDER \$1,000) Upgrades to software (i.e. program conversion; scanning software)	6100	PUPIL PERSONNEL SERVICES	100		100
0730	DUES AND FEES Notary fee; registration for conferences; dues for professional organizations	6100	PUPIL PERSONNEL SERVICES	400	(200)	200
	Sub-Total (Page 2 Only)			\$ 1,932	\$ (500)	\$ 1,432
	GRAND TOTAL			\$ 17,327	\$ (1,444)	\$ 15,883

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: SIS - Attendance, Discipline, and Safety
 Cost Center No.: 9023
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
District Level Secretary - 12 Month	1.00		\$ 48,489
Specialist - 12 Month	1.00		92,775
Teacher on Special Assignment - 12 Month	1.00		103,881
(A) Total Positions Approved For FY 2016-2017	3.00		\$ 245,145

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-		\$ -

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-		\$ -

Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
District Level Secretary - 12 Month	1.00		\$ 48,489
Specialist - 12 Month	1.00		92,775
Teacher on Special Assignment - 12 Month	1.00		103,881
(C) Total Positions Submitted for Approval FY 2017-2018	3.00		\$ 245,145

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

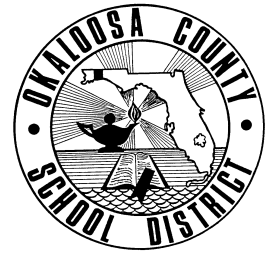
SCHOOL DISTRICT OF OKALOOSA COUNTY

Department Staffing Chart

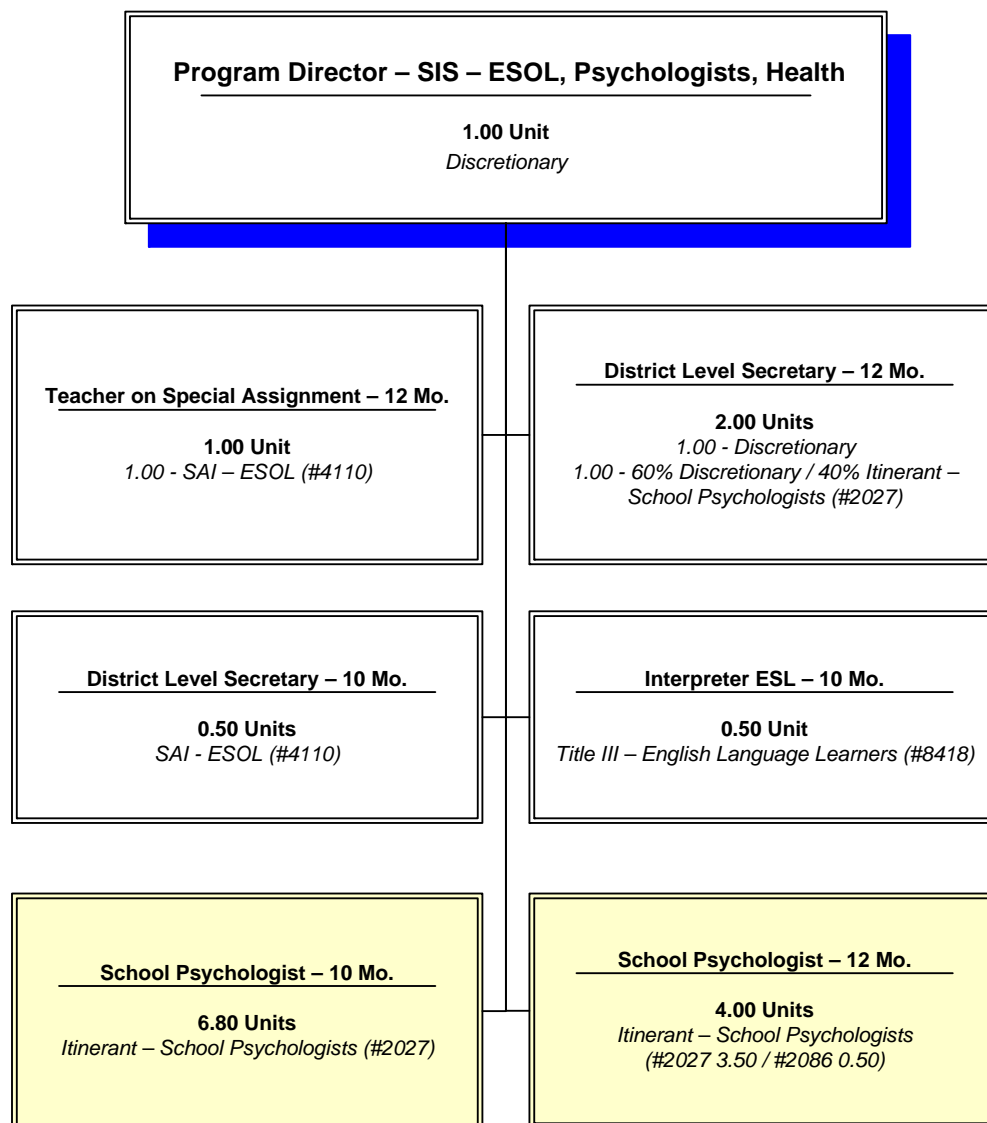
Student Intervention Services (SIS) – ESOL, Psychologists, & Health Services

Cost Center: 9021

Fiscal Year 2017-2018



Staffing Chart



Positions Working at School Level

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Student Intervention Services (SIS) - ESOL, Psychologists, & Health Services

COST CENTER: 9021

COST CENTER DESCRIPTION:

The SIS – ESOL, Psychologists, & Health Services Department oversees the district’s ESOL program, school nursing and health related programs, elementary and secondary school counselors, school psychologists, Section 504, and Multi-Tiered System of Support. In addition, the department is the point of contact for DCF/Foster Care matters and the Department of Juvenile Justice Liaison.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 93,343	\$ 97,768	\$ 4,425
	Educational Support	86,276	91,292	5,016
	Instructional	2,886	2,311	(575)
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	182,505	191,371	8,866
300	Purchased Service	11,880	11,028	(852)
400	Energy Services	-	-	-
500	Materials & Supplies	2,300	2,340	40
600	Capital Outlay	1,150	935	(215)
700	Other Expenses	200	180	(20)
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 198,035	\$ 205,854	\$ 7,819

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	1.60	1.60	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	2.60	2.60	-

OTHER INFORMATION:

The Program Director - SIS - ESOL, Psychologists, & Health Services is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: SIS - ESOL, Psychologists, & Health Services

CENTER NUMBER: 9021

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0102	SALARY - OTHER COMPENSATION Translation of Student Services documents in languages other than Spanish MTSS District Leadership Team	6100	PUPIL PERSONNEL SERVICES	\$ 2,000	\$ (600)	\$ 1,400
0210	FLORIDA RETIREMENT SYSTEM Retirement for other compensation	6100	PUPIL PERSONNEL SERVICES	150	(39)	111
0220	FICA (SOCIAL SECURITY) FICA for other compensation, cellular telephone stipend, and substitutes	6100	PUPIL PERSONNEL SERVICES	153	(10)	143
0310	PROFESSIONAL & TECHNICAL SERVICE Review of District 504 Plan by attorney specializing in 504 issues; training of 504 Plan by attorney specializing in legalities of Section 504	6100	PUPIL PERSONNEL SERVICES	400	(80)	320
0330	IN COUNTY TRAVEL Travel to meetings, schools, and community activities	6100	PUPIL PERSONNEL SERVICES	1,500	(150)	1,350
0331	OUT OF COUNTY TRAVEL Travel for administrator and staff to attend trainings, inservices and workshops for 504, MTSS, AMM, Florida School Counselors Association, and Student Services related DOE trainings. Increase due to combining decrease in function 730 for registrations	6100	PUPIL PERSONNEL SERVICES	4,000	(4,000)	-
0360	LEASE AND RENTAL AGREEMENTS Copier lease/fax/printer for Student Services, Psychological Reports and ESOL - increase due to removing shared cost out of Title III grant	6100	PUPIL PERSONNEL SERVICES	4,000	(500)	3,500
0365	SOFTWARE SUBSCRIPTIONS Acuity 504 online 504 management system to be used district wide create and store student 504 eligibility and accommodation plans.	6100	PUPIL PERSONNEL SERVICES	3,500		3,500
Sub-Total (Page 1 Only)				\$ 15,703	\$ (5,379)	\$ 10,324
GRAND TOTAL				\$ 22,517	\$ (6,380)	\$ 16,137

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: SIS - ESOL, Psychologists, & Health Services

CENTER NUMBER: 9021

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0370	POSTAGE/SHIPPING/TELEGRAM Postage/Shipping of correspondence related to Section 504 and school nursing/health matters (SHAC)	6100	PUPIL PERSONNEL SERVICES	\$ 120	\$ (12)	\$ 108
0375	CELLULAR TELEPHONE Cellular telephone stipend - one (1) @ \$37.50/month for Program Director	6100	PUPIL PERSONNEL SERVICES	444	6	450
0390	OTHER PURCHASED SVC-PRINT/COPY Printing 504 Manuals/folders; Health Manual; Student Services Handbook; MTSS Documents and Manual; Updated Dropout Prevention Manual and Suicide Prevention Posters	6100	PUPIL PERSONNEL SERVICES	2,250	(450)	1,800
0393	CONTRACTS-NONPROFESSIONAL SVC Contracting with document shredder company to shred obsolete student psychological files	6100	PUPIL PERSONNEL SERVICES	50	(50)	-
0510	SUPPLIES General operating supplies	6100	PUPIL PERSONNEL SERVICES	2,600	(260)	2,340
0644	COMPUTER HARDWARE (UNDER \$1,000) Replacement of monitors/keyboards, printers, etc.	6100	PUPIL PERSONNEL SERVICES	1,000	(200)	800
0692	SOFTWARE - NON CAPITALIZED (UNDER \$1,000) Upgrades to software (i.e. program conversion software)	6100	PUPIL PERSONNEL SERVICES	150	(15)	135
0730	DUES AND FEES FASSA membership; FSCA membership;	6100	PUPIL PERSONNEL SERVICES	200	(20)	180
Sub-Total (Page 2 Only)				\$ 6,814	\$ (1,001)	\$ 5,813
GRAND TOTAL				\$ 22,517	\$ (6,380)	\$ 16,137

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: SIS - ESOL, Psychologists & Health Services
 Cost Center No.: 9021
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
District Level Secretary - 12 Month	1.60		\$ 91,983
Program Director - 12 Month	1.00		97,734
(A) Total Positions Approved For FY 2016-2017	2.60		\$ 189,717

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
(B-1) Total Approved Additions, Deletions, Changes		-		\$	-

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions	Average Cost	Total Cost	
(B) Total Requested Additions, Deletions, Changes		-		\$	-

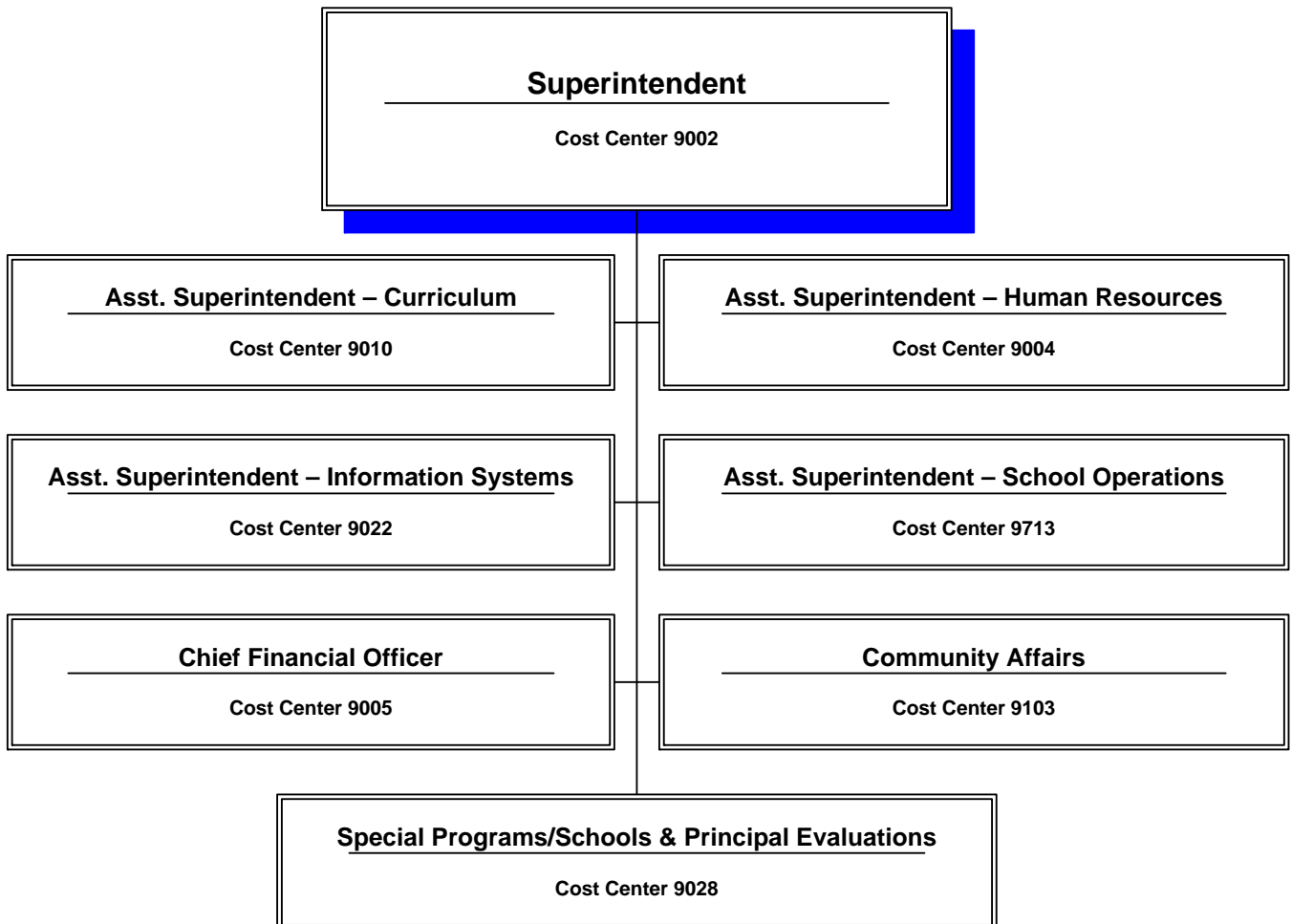
Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
District Level Secretary - 12 Month	1.60		\$ 91,983
Program Director - 12 Month	1.00		97,734
(C) Total Positions Submitted for Approval FY 2017-2018	2.60		\$ 189,717

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement



Organizational Chart



SCHOOL DISTRICT OF OKALOOSA COUNTY

Department Staffing Chart

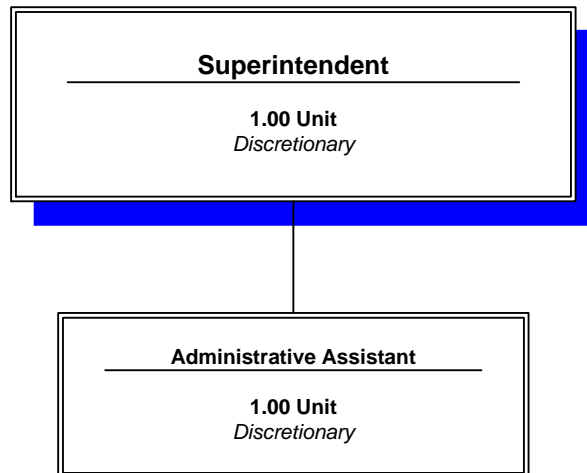
Superintendent

Cost Center: 9002

Fiscal Year 2017-2018



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: Superintendent

COST CENTER: 9002

COST CENTER DESCRIPTION:

The Superintendent has overall management responsibility for student performance, resource management, customer relations, and development of policy and program initiatives; responsibility for carrying out Board policies and administering state and federal laws pertaining to K-12 public education; oversight of school facilities; and employment of all personnel with the approval of the School Board. The following positions report directly to the Superintendent: Assistant Superintendent – Curriculum, Assistant Superintendent – Human Resources, Assistant Superintendent – Information Systems, Assistant Superintendent – School Operations, Chief Financial Officer, Director I – Special Programs/Schools & Principal Evaluations, and Program Director – Community Affairs.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 279,429	\$ 288,158	\$ 8,729
	Educational Support	-	-	-
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	279,429	288,158	8,729
300	Purchased Service	20,660	17,860	(2,800)
400	Energy Services	-	-	-
500	Materials & Supplies	7,500	6,000	(1,500)
600	Capital Outlay	800	700	(100)
700	Other Expenses	30,000	24,000	(6,000)
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 338,389	\$ 336,718	\$ (1,671)

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	2.00	2.00	-
Educational Support	-	-	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	2.00	2.00	-

OTHER INFORMATION:

The Superintendent is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Superintendent

CENTER NUMBER: 9002

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend	7200	GENERAL ADMINISTRATION (SUPT)	\$ 96		\$ 96
0310	PROFESSIONAL & TECHNICAL SERVICE Leadership training	7200	GENERAL ADMINISTRATION (SUPT)	2,000		2,000
0330	IN COUNTY TRAVEL Travel for Superintendent	7200	GENERAL ADMINISTRATION (SUPT)	3,600		3,600
0331	OUT OF COUNTY TRAVEL Travel for the Superintendent to attend state meetings, quarterly meetings, and conferences	7200	GENERAL ADMINISTRATION (SUPT)	4,000		4,000
0370	POSTAGE/SHIPPING/TELEGRAM Mailing of letters and packages	7200	GENERAL ADMINISTRATION (SUPT)	900	(200)	700
0372	TELEPHONE MAINTENANCE Superintendent's Office	7200	GENERAL ADMINISTRATION (SUPT)	300		300
0375	CELLULAR TELEPHONE Cellular telephone stipend for Superintendent and Administrative Assistant	7200	GENERAL ADMINISTRATION (SUPT)	1,260		1,260
0390	OTHER PURCHASED SVC-PRINT/COPY Printing/copying/binding and distribution service for yearly Parent Guide, correspondence communication, meetings, and certificates for recognitions	7200	GENERAL ADMINISTRATION (SUPT)	6,000		6,000
Sub-Total (Page 1 Only)				\$ 18,156	\$ (200)	\$ 17,956
GRAND TOTAL				\$ 55,856	\$ (7,200)	\$ 48,656

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Superintendent
 Cost Center No.: 9002
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Administrative Assistant - 12 Month	1.00		\$ 78,742
Superintendent - 12 Month	1.00		209,320
(A) Total Positions Approved For FY 2016-2017	2.00		\$ 288,062

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-			\$ -

Section B-2

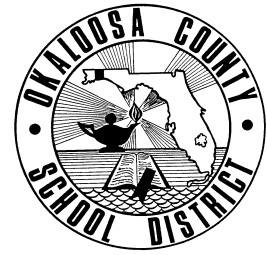
Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-			\$ -

Section C

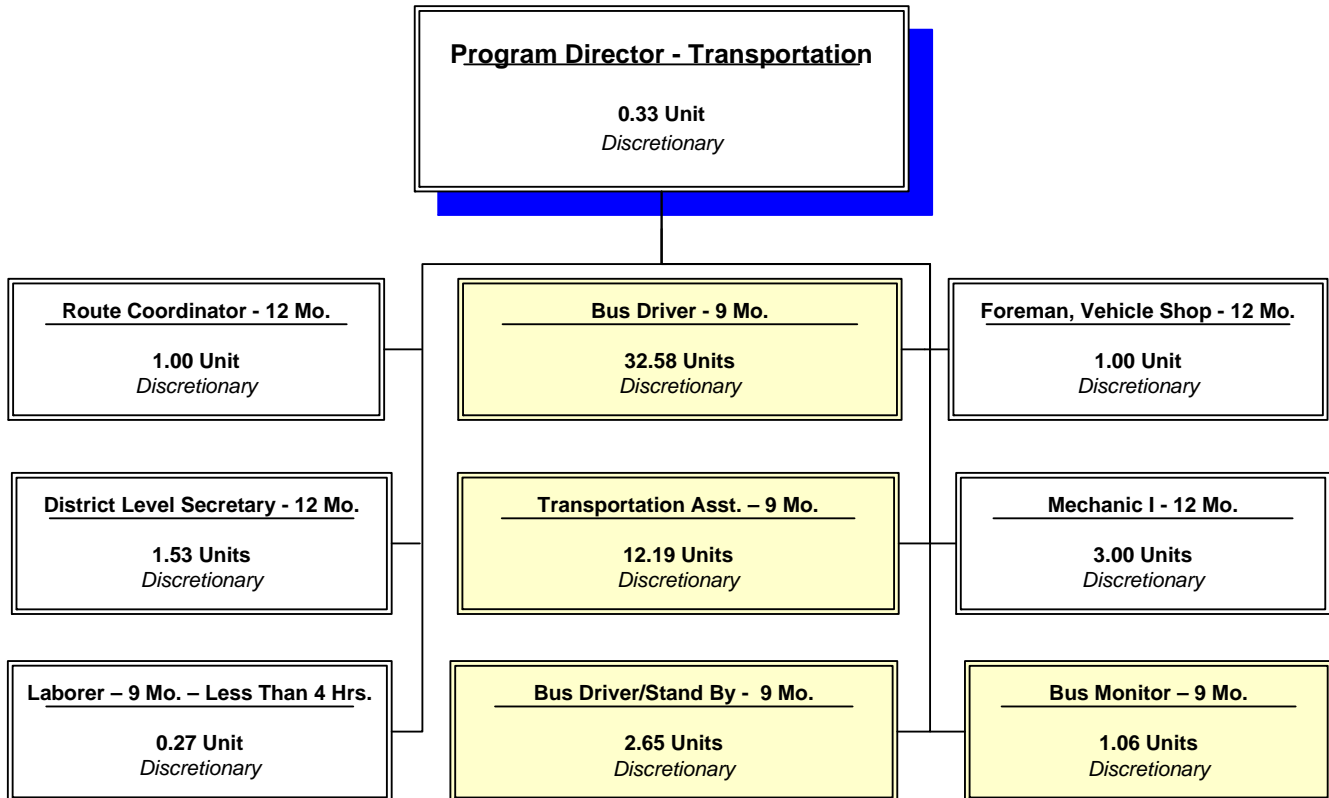
Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Administrative Assistant - 12 Month	1.00		\$ 78,742
Superintendent - 12 Month	1.00		209,320
(C) Total Positions Submitted for Approval FY 2017-2018	2.00		\$ 288,062

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Transportation - Central Zone
Cost Center: 9213
Fiscal Year 2017-2018



Staffing Chart



Positions Working at School Level

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: **Transportation - Central Zone**

COST CENTER: **9213**

COST CENTER DESCRIPTION:

The Transportation – Central Zone Department develops and delivers student transportation services in the Central Zone.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 192,501	\$ 199,566	\$ 7,065
	Educational Support	1,907,557	2,064,880	157,323
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	<u>2,100,058</u>	<u>2,264,446</u>	<u>164,388</u>
300	Purchased Service	14,250	15,150	900
400	Energy Services	242,700	227,700	(15,000)
500	Materials & Supplies	179,250	214,250	35,000
600	Capital Outlay	2,600	2,600	-
700	Other Expenses	14,656	14,506	(150)
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	<u>\$ 2,553,514</u>	<u>\$ 2,738,652</u>	<u>\$ 185,138</u>

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	2.33	2.33	-
Educational Support	51.60	53.28	1.68
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	<u>53.93</u>	<u>55.61</u>	<u>1.68</u>

OTHER INFORMATION:

The Program Director - Transportation, with oversight from the Assistant Superintendent - School Operations, is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Transportation - Central Zone

CENTER NUMBER: 9213

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0102	SALARY - OTHER COMPENSATION Overnight field trips, summer field trips, reimburse bus drivers for time spent in physician's office, and other compensation	7802	TRANSPORTATION - CENTRAL	\$ 8,000		\$ 8,000
0105	SALARY - BONUS Bus Driver Incentive/Bonus plan	7802	TRANSPORTATION - CENTRAL	7,000		7,000
0117	WORKSHOPS Reimburse bus drivers for CDL and in-service training	7802	TRANSPORTATION - CENTRAL	4,000		4,000
0210	FLORIDA RETIREMENT SYSTEM Retirement for other compensation	7802	TRANSPORTATION - CENTRAL	624	10	634
0220	FICA (SOCIAL SECURITY) FICA for other compensation, workshops, cellular telephone stipends, and substitute/temporary personnel	7802	TRANSPORTATION - CENTRAL	1,880	(153)	1,727
0310	PROFESSIONAL & TECHNICAL SERVICE Reimburse bus drivers for physical fees	7802	TRANSPORTATION - CENTRAL	3,000		3,000
0330	IN COUNTY TRAVEL Reimburse for use of personal vehicles for required meetings, conferences, check bus stops, etc.	7802	TRANSPORTATION - CENTRAL	100		100
0331	OUT OF COUNTY TRAVEL Mechanics to attend technical training. Travel for Program Director and Route Coordinator	7802	TRANSPORTATION - CENTRAL	600	(600)	-
Sub-Total (Page 1 Only)				\$ 25,204	\$ (743)	\$ 24,461
GRAND TOTAL				\$ 571,310	\$ (75,743)	\$ 495,567

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Transportation - Central Zone

CENTER NUMBER: 9213

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0350	REPAIR AND MAINTENANCE Repair bus radios and air conditioners	7802	TRANSPORTATION - CENTRAL	\$ 6,000		\$ 6,000
0354	VEHICLE REPAIR/MAINTENANCE Labor/re-program on bus parts	7802	TRANSPORTATION - CENTRAL	1,000		1,000
0356	INSPECTION/REPAIR FIRE EXTING. Fire extinguishers annual inspection and repair	7802	TRANSPORTATION - CENTRAL	300		300
0360	LEASE AND RENTAL AGREEMENTS Lease of oxygen tanks/welding	7802	TRANSPORTATION - CENTRAL	200		200
0370	POSTAGE/SHIPPING/TELEGRAM Mail correspondence	7802	TRANSPORTATION - CENTRAL	50		50
0375	CELLULAR TELEPHONE Cellular telephone stipends - Shop Foreman \$450 and Route Coordinator \$450	7802	TRANSPORTATION - CENTRAL	900		900
0390	OTHER PURCHASED SVC-PRINT/COPY Printing of field trip requisitions, incident reports, and other needed forms; advertising for prospective bus drivers	7802	TRANSPORTATION - CENTRAL	250		250
0391	LAUNDRY / LINEN - SCH FD SVC Shop towels	7802	TRANSPORTATION - CENTRAL	1,500		1,500
Sub-Total (Page 2 Only)				\$ 10,200	\$ -	\$ 10,200
GRAND TOTAL				\$ 571,310	\$ (75,743)	\$ 495,567

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Transportation - Central Zone

CENTER NUMBER: 9213

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0393	CONTRACTS-NONPROFESSIONAL SVC Wrecker service for bus break downs and nonprofessional services	7802	TRANSPORTATION - CENTRAL	\$ 1,850		\$ 1,850
0450	GASOLINE Fuel for service vehicles	7802	TRANSPORTATION - CENTRAL	2,700		2,700
0460	DIESEL FUEL Fuel for school buses	7802	TRANSPORTATION - CENTRAL	300,000	(75,000)	225,000
0510	SUPPLIES Shop office and bus supplies	7802	TRANSPORTATION - CENTRAL	6,750		6,750
0516	TRANSPORTATION TOOLS Mechanic tools	7802	TRANSPORTATION - CENTRAL	500		500
0540	OIL AND GREASE Maintain bus fleet	7802	TRANSPORTATION - CENTRAL	7,000		7,000
0550	REPAIR PARTS Maintain bus fleet	7802	TRANSPORTATION - CENTRAL	175,000		175,000
0560	TIRES AND TUBES Maintain bus fleet (mounted and balanced program)	7802	TRANSPORTATION - CENTRAL	25,000		25,000
Sub-Total (Page 3 Only)				\$ 518,800	\$ (75,000)	\$ 443,800
GRAND TOTAL				\$ 571,310	\$ (75,743)	\$ 495,567

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2017-2018

MIS 3390

Department Name: Transportation - Central
 Cost Center No.: 9213
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Bus Driver - 9 Month	32.58		\$ 1,240,546
Bus Driver/Standby - 9 Month	2.65		95,158
Bus Monitor - 9 Month	1.06		35,950
District Level Secretary - 12 Month	1.53		101,199
Foreman, Vehicle Shop - 12 Month	1.00		82,272
Laborer Hourly - 9 Month - Less than 4 hours	0.27		7,585
Mechanic I - 12 Month	3.00		155,889
Program Director - Transportation - 12 Month	0.33		43,271
Route Coordinator - 12 Month	1.00		73,954
Transportation Assistant - 9 Month	10.51		352,582
(A) Total Positions Approved For FY 2016-2017	53.93		\$ 2,188,406

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017				
Job Title	Type*	# of Positions	Average Cost	Total Cost
Transportation Assistant - 9 Month	A	0.53	a	\$ 14,066
Transportation Assistant - 9 Month	A	0.53	b	18,450
Transportation Assistant - 9 Month	A	0.62	c	22,163
(B-1) Total Approved Additions, Deletions, Changes		1.68		\$ 54,679

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-		\$ -

Section C

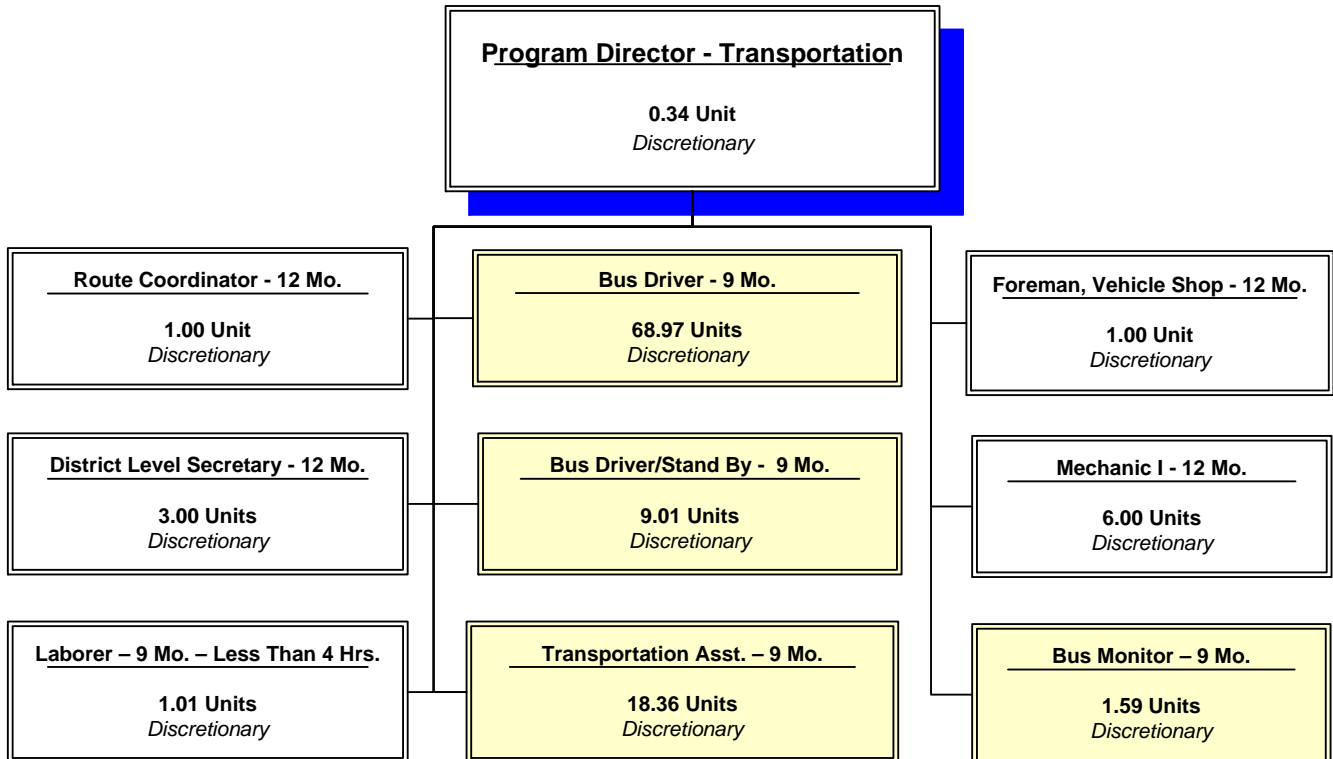
Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Bus Driver - 9 Month	32.58		\$ 1,240,546
Bus Driver/Standby - 9 Month	2.65		95,158
Bus Monitor - 9 Month	1.06		35,950
District Level Secretary - 12 Month	1.53		101,199
Foreman, Vehicle Shop - 12 Month	1.00		82,272
Laborer Hourly - 9 Month - Less than 4 hours	0.27		7,585
Mechanic I - 12 Month	3.00		155,889
Program Director - Transportation - 12 Month	0.33		43,271
Route Coordinator - 12 Month	1.00		73,954
Transportation Assistant - 9 Month	12.19		407,261
(C) Total Positions Submitted for Approval FY 2017-2018	55.61		\$ 2,243,085

*Note:
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement
 (a) Added 0.53 Transportation Assistant - 9 Month effective August 29, 2016.
 (b) Added 0.53 Transportation Assistant - 9 Month effective March 28, 2107.
 (c) Effective changes per department requests for fiscal year 2016-2017.

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Transportation - North Zone
Cost Center: 9113
Fiscal Year 2017-2018



Staffing Chart



Positions Working at School Level

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: **Transportation - North Zone**

COST CENTER: **9113**

COST CENTER DESCRIPTION:

The Transportation – North Zone Department develops and delivers student transportation services in the North Zone.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 180,011	\$ 178,693	\$ (1,318)
	Educational Support	3,870,876	3,951,822	80,946
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	<u>4,050,887</u>	<u>4,130,515</u>	<u>79,628</u>
300	Purchased Service	54,170	54,420	250
400	Energy Services	520,000	470,000	(50,000)
500	Materials & Supplies	258,250	308,250	50,000
600	Capital Outlay	2,800	2,800	-
700	Other Expenses	22,730	22,730	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriator	<u>\$ 4,908,837</u>	<u>\$ 4,988,715</u>	<u>\$ 79,878</u>

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	2.34	2.34	-
Educational Support	105.44	107.94	2.50
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	<u>107.78</u>	<u>110.28</u>	<u>2.50</u>

OTHER INFORMATION:

The Program Director - Transportation, with oversight from the Assistant Superintendent - School Operations, is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Transportation - North Zone

CENTER NUMBER: 9113

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0102	SALARY - OTHER COMPENSATION Overnight field trips, summer field trips, reimburse bus drivers for time spent in physician's office, and other compensation	7801	TRANSPORTATION - NORTH	\$ 7,500		\$ 7,500
0105	SALARY - BONUS Bus Driver Incentive/Bonus plan	7801	TRANSPORTATION - NORTH	15,000		15,000
0117	WORKSHOPS Reimburse bus drivers for CDL and in-service training	7801	TRANSPORTATION - NORTH	10,000		10,000
0210	FLORIDA RETIREMENT SYSTEM Retirement for other compensation	7801	TRANSPORTATION - NORTH	585	9	594
0220	FICA (SOCIAL SECURITY) FICA for other compensation, workshops, cellular telephone stipends, and substitute/temporary personnel	7801	TRANSPORTATION - NORTH	2,827	34	2,861
0310	PROFESSIONAL & TECHNICAL SERVICE Reimburse bus drivers for physical fees	7801	TRANSPORTATION - NORTH	7,050		7,050
0330	IN COUNTY TRAVEL Reimburse for use of personal vehicle for required meetings, conferences, check bus stops, etc.	7801	TRANSPORTATION - NORTH	150		150
0331	OUT OF COUNTY TRAVEL Mechanics to attend technical training and Program Director to attend conferences	7801	TRANSPORTATION - NORTH	200	(200)	-
Sub-Total (Page 1 Only)				\$ 43,312	\$ (157)	\$ 43,155
GRAND TOTAL				\$ 1,094,312	\$ (200,157)	\$ 894,155

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Transportation - North Zone

CENTER NUMBER: 9113

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0350	REPAIR AND MAINTENANCE Repair bus radios, air conditioners, and vehicles	7801	TRANSPORTATION - NORTH	\$ 10,000		\$ 10,000
0354	VEHICLE REPAIR/MAINTENANCE Labor/re-program on bus parts	7801	TRANSPORTATION - NORTH	1,000		1,000
0356	INSPECTION/REPAIR FIRE EXTING. Fire extinguishers annual inspection and repair	7801	TRANSPORTATION - NORTH	700		700
0360	LEASE AND RENTAL AGREEMENTS Lease of oxygen tanks/welding	7801	TRANSPORTATION - NORTH	400		400
0365	SOFTWARE SUBSCRIPTIONS Routing Software and US Computing annual maintenance fee	7801	TRANSPORTATION - NORTH	15,420		15,420
0370	POSTAGE/SHIPPING/TELEGRAM Mail correspondence as needed	7801	TRANSPORTATION - NORTH	100		100
0371	TELEPHONE Local service for shop, office, and bus drivers' lounge	7900	OPERATION OF PLANT	5,000		5,000
0372	TELEPHONE MAINTENANCE Shop, office, and bus drivers' lounge	7900	OPERATION OF PLANT	100		100
Sub-Total (Page 2 Only)				\$ 32,720	\$ -	\$ 32,720
GRAND TOTAL				\$ 1,094,312	\$ (200,157)	\$ 894,155

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Transportation - North Zone

CENTER NUMBER: 9113

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0373	TELEPHONE LONG DISTANCE Shop and office	7900	OPERATION OF PLANT	\$ 100		\$ 100
0375	CELLULAR TELEPHONE Cellular telephone stipend - Shop Foreman \$450 Route Coordinator \$450	7801	TRANSPORTATION - NORTH	900		900
0381	WATER AND SEWAGE Shop, office, and bus drivers' lounge	7900	OPERATION OF PLANT	3,000		3,000
0382	GARBAGE Shop, office, and bus drivers' lounge	7900	OPERATION OF PLANT	2,300		2,300
0390	OTHER PURCHASED SVC-PRINT/COPY Printing field trip requisitions, incident reports, and other needed forms: advertising for prospective bus drivers	7801	TRANSPORTATION - NORTH	1,500		1,500
0391	LAUNDRY / LINEN - SCH FD SVC Shop cloths	7801	TRANSPORTATION - NORTH	1,700		1,700
0393	CONTRACTS-NONPROFESSIONAL SVC Wrecker service for bus break downs; service for used oil and antifreeze to be picked up; cleaning floors	7801	TRANSPORTATION - NORTH	5,000		5,000
0410	NATURAL GAS Shop, office, and bus drivers' lounge	7900	OPERATION OF PLANT	4,000		4,000
Sub-Total (Page 3 Only)				\$ 18,500	\$ -	\$ 18,500
GRAND TOTAL				\$ 1,094,312	\$ (200,157)	\$ 894,155

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Transportation - North Zone

CENTER NUMBER: 9113

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0430	ELECTRICITY Shop, office, and bus drivers' lounge	7900	OPERATION OF PLANT	\$ 14,000		\$ 14,000
0450	GASOLINE Fuel for service vehicles	7801	TRANSPORTATION - NORTH	2,000		2,000
0460	DIESEL FUEL Fuel for school buses	7801	TRANSPORTATION - NORTH	650,000	(200,000)	450,000
0510	SUPPLIES Shop, office, bus supplies Seat covers	7801	TRANSPORTATION - NORTH	6,750		6,750
0516	TRANSPORTATION TOOLS Mechanics' tools	7801	TRANSPORTATION - NORTH	500		500
0540	OIL AND GREASE Maintain bus fleet	7801	TRANSPORTATION - NORTH	16,000		16,000
0550	REPAIR PARTS Repair parts	7801	TRANSPORTATION - NORTH	250,000		250,000
0560	TIRES AND TUBES Maintain bus fleet (mounted and balance program)	7801	TRANSPORTATION - NORTH	35,000		35,000
Sub-Total (Page 4 Only)				\$ 974,250	\$ (200,000)	\$ 774,250
GRAND TOTAL				\$ 1,094,312	\$ (200,157)	\$ 894,155

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Transportation - North Zone

CENTER NUMBER: 9113

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0642	EQUIPMENT (UNDER \$1,000) Special needs students safety seats (pre-k d) Seon cameras	7801	TRANSPORTATION - NORTH	\$ 2,500		\$ 2,500
0644	COMPUTER HARDWARE (UNDER \$1,000) Replace computer hardware Hard drives for Seon camera systems on buses	7801	TRANSPORTATION - NORTH	300		300
0730	DUES AND FEES Fingerprinting fees	7801	TRANSPORTATION - NORTH	1,125		1,125
0732	MOTOR VEHICLE TAGS AND FEES Tags and titles	7801	TRANSPORTATION - NORTH	500		500
0750	OTHER PERSONNEL SERVICES (TEMP) Compensation paid for substitutes and annual bus audit	7801	TRANSPORTATION - NORTH	21,105		21,105
	Sub-Total (Page 5 Only)			\$ 25,530	\$ -	\$ 25,530
	GRAND TOTAL			\$ 1,094,312	\$ (200,157)	\$ 894,155

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Summary
Fiscal Year 2017-2018

MIS 3390

Department Name:	Transportation - North
Cost Center No.:	9113
Project Name:	Regular Operations - Departments
Fund Number :	1010
Project Number:	N/A
Type Funding:	Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Bus Driver - 9 Month	68.97		\$ 2,508,807
Bus Driver/Standby - 9 Month	9.01		341,756
Bus Monitor - 9 Month	1.59		43,682
District Level Secretary - 12 Month	3.00		133,976
Foreman, Vehicle Shop - 12 Month	1.00		73,954
Laborer - 9 Month - Less than 4 hours	1.01		16,954
Mechanic I - 12 Month	5.00		283,250
Program Director - Transportation - 12 Month	0.34		44,584
Route Coordinator - 12 Month	1.00		60,086
Transportation Assistant - 9 Month	16.86		506,833
(A) Total Positions Approved For FY 2016-2017	107.78		\$ 4,013,882

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017				
Job Title	Type*	# of Positions		Total Cost
Transportation Assistant - 9 Month	A	0.53	a	\$ 14,031
Transportation Assistant - 9 Month	A	0.97	b	24,542
Mechanic I - 12 Month	A	1.00	c	42,105
(B-1) Total Approved Additions, Deletions, Changes		2.50		\$ 80,678

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018				
Job Title	Type*	# of Positions		Total Cost
(B) Total Requested Additions, Deletions, Changes		-		\$ -

Section C

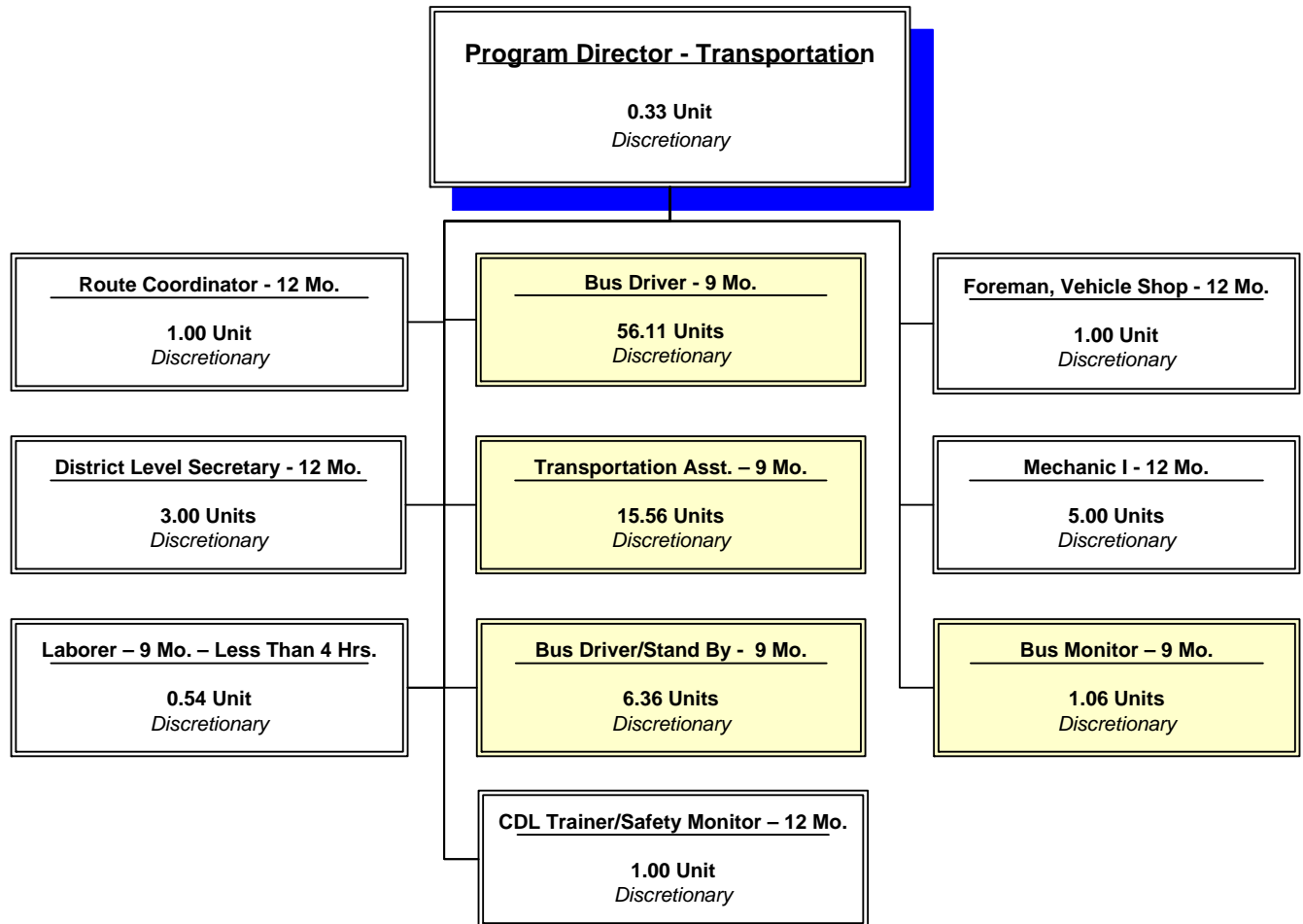
Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Bus Driver - 9 Month	68.97		\$ 2,508,807
Bus Driver/Standby - 9 Month	9.01		341,756
Bus Monitor - 9 Month	1.59		43,682
District Level Secretary - 12 Month	3.00		133,976
Foreman, Vehicle Shop - 12 Month	1.00		73,954
Laborer - 9 Month - Less than 4 hours	1.01		16,954
Mechanic I - 12 Month	6.00		325,355
Program Director - Transportation - 12 Month	0.34		44,584
Route Coordinator - 12 Month	1.00		60,086
Transportation Assistant - 9 Month	18.36		545,406
(C) Total Positions Submitted for Approval FY 2017-2018	110.28		\$ 4,094,560

*Note:
A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement
(a) Added 0.53 Transportation Assistant - 9 Month effective September 19, 2016.
(b) Added 0.97 Transportation Assistant - 9 Month effective December 2, 2016.
(c) Added 1.00 Mechanic I - 12 Month effective January 17, 2017.

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart
Transportation – South Zone
Cost Center: 9313
Fiscal Year 2017-2018



Staffing Chart



Positions Working at School Level

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2017-2018**

DEPARTMENT: **Transportation - South Zone**

COST CENTER: **9313**

COST CENTER DESCRIPTION:

The Transportation – South Zone Department develops and delivers student transportation services in the South Zone.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2016-2017 Appropriation	2017-2018 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 209,267	\$ 215,065	\$ 5,798
	Educational Support	3,209,636	3,374,851	165,215
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	<u>3,418,903</u>	<u>3,589,916</u>	<u>171,013</u>
300	Purchased Service	36,595	35,645	(950)
400	Energy Services	373,000	373,000	-
500	Materials & Supplies	244,250	244,250	-
600	Capital Outlay	2,600	2,600	-
700	Other Expenses	23,075	23,075	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	<u>\$ 4,098,423</u>	<u>\$ 4,268,486</u>	<u>\$ 170,063</u>

STAFFING			
	2016-2017 Recommendation	2017-2018 Recommendation	# Increase (Decrease)
Administrative/Managerial	2.33	2.33	-
Educational Support	88.63	88.63	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	<u>90.96</u>	<u>90.96</u>	<u>-</u>

OTHER INFORMATION:

The Program Director - Transportation, with oversight from the Assistant Superintendent - School Operations, is the approving authority for this cost center.

NOTE: 2016-2017 Staffing Recommendations have been corrected.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Transportation - South Zone

CENTER NUMBER: 9313

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0102	SALARY - OTHER COMPENSATION Overnight field trips, summer field trips, reimburse bus drivers for time spent in physician's office, and other compensation	7803	TRANSPORTATION - SOUTH	\$ 8,000		\$ 8,000
0105	SALARY - BONUS Bus Driver Incentive/Bonus plan	7803	TRANSPORTATION - SOUTH	12,000		12,000
0117	WORKSHOPS Reimburse bus drivers for CDL and in-service training	7803	TRANSPORTATION - SOUTH	9,000		9,000
0210	FLORIDA RETIREMENT SYSTEM Retirement for other compensation	7803	TRANSPORTATION - SOUTH	624	10	634
0220	FICA (SOCIAL SECURITY) FICA for other compensation, workshops, and substitute/temporary positions	7803	TRANSPORTATION - SOUTH	2,572	(34)	2,538
0310	PROFESSIONAL & TECHNICAL SERVICE Reimburse bus drivers for physical fees	7803	TRANSPORTATION - SOUTH	5,775		5,775
0330	IN COUNTY TRAVEL Reimburse for use of personal vehicles for required meetings, conferences, check bus stops, etc.	7803	TRANSPORTATION - SOUTH	150		150
0331	OUT OF COUNTY TRAVEL Mechanics to attend technical training; travel for Program Director, Route Coordinator, and CDL Trainer	7803	TRANSPORTATION - SOUTH	500	(500)	-
Sub-Total (Page 1 Only)				\$ 38,621	\$ (524)	\$ 38,097
GRAND TOTAL				\$ 886,266	\$ (175,524)	\$ 710,742

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Transportation - South Zone

CENTER NUMBER: 9313

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0350	REPAIR AND MAINTENANCE Repair bus radios and air conditioners	7803	TRANSPORTATION - SOUTH	\$ 6,300		\$ 6,300
0354	VEHICLE REPAIR/MAINTENANCE Labor/re-program bus parts	7803	TRANSPORTATION - SOUTH	1,000		1,000
0356	INSPECTION/REPAIR FIRE EXTING. Fire extinguishers annual inspection and repair	7803	TRANSPORTATION - SOUTH	500		500
0360	LEASE AND RENTAL AGREEMENTS Lease of oxygen tanks/welding	7803	TRANSPORTATION - SOUTH	250		250
0370	POSTAGE/SHIPPING/TELEGRAM Mail correspondence	7803	TRANSPORTATION - SOUTH	50		50
0371	TELEPHONE Local service for shop, office, and bus driver's lounge	7900	OPERATION OF PLANT	4,500		4,500
0372	TELEPHONE MAINTENANCE Shop, office, and bus driver's lounge	7900	OPERATION OF PLANT	100		100
0373	TELEPHONE LONG DISTANCE Shop and office	7900	OPERATION OF PLANT	100		100
Sub-Total (Page 2 Only)				\$ 12,800	\$ -	\$ 12,800
GRAND TOTAL				\$ 886,266	\$ (175,524)	\$ 710,742

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Transportation - South Zone

CENTER NUMBER: 9313

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0381	WATER AND SEWAGE Shop, office, and bus driver's lounge	7900	OPERATION OF PLANT	\$ 3,000		\$ 3,000
0382	GARBAGE Shop, office, and bus driver's lounge	7900	OPERATION OF PLANT	5,520		5,520
0390	OTHER PURCHASED SVC-PRINT/COPY Printing field trip requisitions, incident reports, and other needed forms Newspaper ads for prospective bus drivers and back to school issue/ bus routes	7803	TRANSPORTATION - SOUTH	6,000		6,000
0391	LAUNDRY / LINEN - SCH FD SVC Shop Cloths	7803	TRANSPORTATION - SOUTH	1,000		1,000
0393	CONTRACTS-NONPROFESSIONAL SVC Wrecker service for bus break downs	7803	TRANSPORTATION - SOUTH	1,400		1,400
0410	NATURAL GAS Shop, office, and bus driver's lounge	7900	OPERATION OF PLANT	5,000		5,000
0430	ELECTRICITY Shop, office, and bus driver's lounge	7900	OPERATION OF PLANT	15,000		15,000
0450	GASOLINE Fuel for service vehicles	7803	TRANSPORTATION - SOUTH	3,000		3,000
Sub-Total (Page 3 Only)				\$ 39,920	\$ -	\$ 39,920
GRAND TOTAL				\$ 886,266	\$ (175,524)	\$ 710,742

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2017-2018

MIS 3176

COST CENTER NAME: Transportation - South Zone

CENTER NUMBER: 9313

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0460	DIESEL FUEL Fuel for buses	7803	TRANSPORTATION - SOUTH	\$ 500,000	\$ (150,000)	\$ 350,000
0510	SUPPLIES Shop,office and bus supplies. Seat covers	7803	TRANSPORTATION - SOUTH	8,750		8,750
0516	TRANSPORTATION TOOLS Mechanic Tools	7803	TRANSPORTATION - SOUTH	500		500
0540	OIL AND GREASE Maintain bus fleet	7803	TRANSPORTATION - SOUTH	10,000		10,000
0550	REPAIR PARTS Maintain bus fleet	7803	TRANSPORTATION - SOUTH	225,000	(25,000)	200,000
0560	TIRES AND TUBES Maintain bus fleet (mounted and balanced program)	7803	TRANSPORTATION - SOUTH	25,000		25,000
0642	EQUIPMENT (UNDER \$1,000) Special needs students seats. (pre-k d)	7803	TRANSPORTATION - SOUTH	2,500		2,500
0644	COMPUTER HARDWARE (UNDER \$1,000) Replace computer hardware	7803	TRANSPORTATION - SOUTH	100		100
Sub-Total (Page 4 Only)				\$ 771,850	\$ (175,000)	\$ 596,850
GRAND TOTAL				\$ 886,266	\$ (175,524)	\$ 710,742

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Summary
Fiscal Year 2017-2018

MIS 3390

Department Name:	Transportation - South
Cost Center No.:	9313
Project Name:	Regular Operations - Departments
Fund Number :	1010
Project Number:	N/A
Type Funding:	Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Bus Driver - 9 Month	56.11		\$ 2,023,747
Bus Driver/Standby - 9 Month	6.36		262,760
Bus Monitor - 9 Month	1.06		35,950
CDL Trainer/Safety Monitor - 12 Month	1.00		45,220
District Level Secretary - 12 Month	3.00		163,935
Foreman, Vehicle Shop - 12 Month	1.00		85,897
Laborer - 9 Month - Less than 4 hours	0.54		11,016
Mechanic I - 12 Month	5.00		254,636
Program Director - Transportation - 12 Month	0.33		43,271
Route Coordinator - 12 Month	1.00		85,897
Transportation Assistant - 9 Month	15.56		545,415
(A) Total Positions Approved For FY 2016-2017	90.96		\$ 3,557,744

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2016-2017				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-		\$ -

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2017-2018				
Job Title	Type*	# of Positions	Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-		\$ -

Section C

Positions Submitted for Approval for Fiscal Year 2017-2018			
Job Title	# of Positions	Average Cost	Total Cost
Bus Driver - 9 Month	56.11		\$ 2,023,747
Bus Driver/Standby - 9 Month	6.36		262,760
Bus Monitor - 9 Month	1.06		35,950
CDL Trainer/Safety Monitor - 12 Month	1.00		45,220
District Level Secretary - 12 Month	3.00		163,935
Foreman, Vehicle Shop - 12 Month	1.00		85,897
Laborer - 9 Month - Less than 4 hours	0.54		11,016
Mechanic I - 12 Month	5.00		254,636
Program Director - Transportation - 12 Month	0.33		43,271
Route Coordinator - 12 Month	1.00		85,897
Transportation Assistant - 9 Month	15.56		545,415
(C) Total Positions Submitted for Approval FY 2017-2018	90.96		\$ 3,557,744

*Note:
A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement



School District of Okaloosa County
Debt Service
Estimated New Revenue & Appropriations Summary as of April 25, 2017
FY 2017-2018

Revenue Comparison

Object Group Number Object Group Name	FY 2014-2015 Actual Revenue	FY 2015-2016 Actual Revenue	FY 2016-2017 Original Budget	FY 2017-2018 Estimated New Revenue	\$ Increase (Decrease)
State Sources					
3322 Cap Outlay & Debt Svc withheld for SBE/COBI	\$ 962,057.01	\$ 725,719.94	\$ 391,065.00	\$ 182,565.00	\$ (208,500.00)
3326 SBE/COBI Bond Interest	833.97	138.05	-	-	-
3341 Racing Commission Funds	190,750.00	221,364.54	190,750.00	190,750.00	-
State Sources	<u>1,153,640.98</u>	<u>947,222.53</u>	<u>581,815.00</u>	<u>373,315.00</u>	<u>(208,500.00)</u>
Local Sources					
3431 Interest on Investments	94.53	464.23	1,000.00	1,000.00	-
3497 Refund - Prior Year Expenditures	-	-	-	-	-
Local Sources	<u>94.53</u>	<u>464.23</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>-</u>
Other Financing Sources					
3620 Transfer From Debt Service Funds	-	-	-	-	-
3630 Transfer From Capital Imp Funds	8,058,925.05	7,558,834.05	7,825,611.00	7,458,964.30	(366,646.70)
3660 Transfer From Interbudgetary Funds	1,593.21	-	-	-	-
3715 Proceeds of Refunding Bonds	911,000.00	-	-	-	-
3716 Sales Surtax Bonds	-	-	-	-	-
3750 Proceeds/Certificate of Participation	-	-	-	-	-
3791 Bond Proceeds - Premium	63,394.70	-	-	-	-
Other Financing Sources	<u>9,034,912.96</u>	<u>7,558,834.05</u>	<u>7,825,611.00</u>	<u>7,458,964.30</u>	<u>(366,646.70)</u>
Estimated Fund Balance July 1	<u>88,877.73</u>	<u>319,411.10</u>	<u>76,286.32</u>	<u>76,285.95</u>	<u>(0.37)</u>
Total Debt Service Fund	<u>\$ 10,277,526.20</u>	<u>\$ 8,825,931.91</u>	<u>\$ 8,484,712.32</u>	<u>\$ 7,909,565.25</u>	<u>\$ (575,147.07)</u>

Appropriations

Object Group Number Object Group Name	FY 2014-2015 Actual Expenditures	FY 2015-2016 Actual Expenditures	FY 2016-2017 Original Appropriations	FY 2017-2018 Estimated Appropriation	% of Total
100 / 200 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0%
300 Purchased Services	-	-	-	-	0%
400 Energy Services	-	-	-	-	0%
500 Materials & Supplies	-	-	-	-	0%
600 Capital Outlay	-	-	-	-	0%
700 Other Expenses	9,956,521.89	8,749,645.59	8,407,039.52	7,830,092.82	99%
900 Transfers / Reserves	1,593.21	-	-	-	0%
Total Appropriations	<u>9,958,115.10</u>	<u>8,749,645.59</u>	<u>8,407,039.52</u>	<u>7,830,092.82</u>	<u>99%</u>
Estimated Fund Balance June 30	<u>319,411.10</u>	<u>76,286.32</u>	<u>77,672.80</u>	<u>79,472.43</u>	<u>1%</u>
	<u>\$10,277,526.20</u>	<u>\$8,825,931.91</u>	<u>8,484,712.32</u>	<u>\$7,909,565.25</u>	<u>100%</u>

**Debt Service Funds
Estimated Revenue and Appropriations
Fiscal Year 2017-2018**

	Object Code	Fund 2110	Fund 2211	Fund 2914	Fund 2915	Total
		SBE Bond Issues	Special Act Bonds - 2011 Revenue	COP - Series 2012	COP - Series 2016	Debt Service Fund
Estimated Revenue and Appropriations						
Estimated Revenues						
New Revenue:						
Capital Outlay & Debt Service Withheld for SBE/COBI	3322	\$ 182,565.00	\$ -	\$ -	\$ -	\$ 182,565.00
SBE/COBI Bond Interest	3326	-	-	-	-	-
Racing Commission Funds	3341	-	190,750.00	-	-	190,750.00
Interest on Investments	3431	-	1,000.00	-	-	1,000.00
Transfer from Capital Improvement Funds	3630	-	-	1,405,348.90	6,053,615.40	7,458,964.30
Sales Surtax Bonds	3716	-	-	-	-	-
Ending Fund Balance 06-30-2017:	3920	30,839.80	43,862.63	1,583.52	-	76,285.95
Total Estimated Revenues		\$ 213,404.80	\$ 235,612.63	\$ 1,406,932.42	\$ 6,053,615.40	\$ 7,909,565.25
Appropriations						
Redemption of Principal	0710	\$ 138,000.00	\$ 60,000.00	\$ 1,359,000.00	\$ 5,656,000.00	\$ 7,213,000.00
Interest	0720	44,565.00	125,675.00	36,348.90	387,615.40	594,204.30
Dues and Fees	0730	-	1,305.00	10,000.00	10,000.00	21,305.00
Cost of Issuance	0733	-	-	1,583.52	-	1,583.52
Fund Balance - Unappropriated	0990	-	4,770.00	-	-	4,770.00
Reserves - Debt Service	0998	30,839.80	43,862.63	-	-	74,702.43
Total Appropriations		\$ 213,404.80	\$ 235,612.63	\$ 1,406,932.42	\$ 6,053,615.40	\$ 7,909,565.25

Fund Number 2110
Fund Name SBE Bond Issue

**Estimated Revenue & Appropriations
 Fiscal Year 2017-2018**

	<u>Object Code</u>	<u>Amount</u>
Revenue		
New Revenue:		
Capital Outlay & Debt Service Withheld for SBE/COBI	3322	\$ 182,565.00
SBE/COBI Bond Interest	3326	-
Racing Commission Funds	3341	-
Interest on Investments	3431	-
Transfer from Capital Improvement Funds	3630	-
Sales Surtax Bonds	3716	-
Estimated Ending Fund Balance 06-30-2017:	3920	<u>30,839.80</u>
Total Estimated Revenues		<u><u>\$ 213,404.80</u></u>
Appropriations		
Redemption of Principal	0710	\$ 138,000.00
Interest	0720	44,565.00
Dues and Fees	0730	-
Fund Balance - Unappropriated	0990	-
Reserves-Debt Service	0998	<u>30,839.80</u>
Total Appropriations		<u><u>\$ 213,404.80</u></u>

Fund Number 2211
Fund Name Special Act Bonds - Refunding and Revenue Bonds 2011

**Estimated Revenue & Appropriations
 Fiscal Year 2017-2018**

	<u>Object Code</u>	<u>Amount</u>
Revenue		
New Revenue:		
Capital Outlay & Debt Service Withheld for SBE/COBI	3322	\$ -
SBE/COBI Bond Interest	3326	-
Racing Commission Funds	3341	190,750.00
Interest on Investments	3431	1,000.00
Transfer from Capital Improvement Funds	3630	-
Sales Surtax Bonds	3716	
Estimated Ending Fund Balance 06-30-2017:	3920	<u>43,862.63</u>
Total Estimated Revenues		<u><u>\$ 235,612.63</u></u>
Appropriations		
Redemption of Principal	0710	\$ 60,000.00
Interest	0720	125,675.00
Dues and Fees	0730	1,305.00
Fund Balance - Unappropriated	0990	4,770.00
Reserves-Debt Service	0998	<u>43,862.63</u>
Total Appropriations		<u><u>\$ 235,612.63</u></u>

Fund Number 2914
Fund Name Certificates of Participation - Series 2012

**Estimated Revenue & Appropriations
 Fiscal Year 2017-2018**

	<u>Object Code</u>	<u>Amount</u>
Revenue		
New Revenue:		
Capital Outlay & Debt Service Withheld for SBE/COBI	3322	\$ -
SBE/COBI Bond Interest	3326	-
Racing Commission Funds	3341	-
Interest on Investments	3431	-
Transfer from Capital Improvement Funds	3630	1,405,348.90
Sales Surtax Bonds	3716	-
Estimated Ending Fund Balance 06-30-2017:	3920	<u>1,583.52</u>
Total Estimated Revenues		<u><u>\$ 1,406,932.42</u></u>
Appropriations		
Redemption of Principal	0710	\$ 1,359,000.00
Interest	0720	36,348.90
Dues and Fees	0730	10,000.00
Cost of Issuance	0733	1,583.52
Fund Balance - Unappropriated	0990	-
Reserves-Debt Service	0998	-
Reserves-Sinking Fund	0999	-
Total Appropriations		<u><u>\$ 1,406,932.42</u></u>

<u>Period Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Annual Debt Service</u>
1/1/2017 COP 2012 ISSUE		\$ 18,174.45	
7/1/2017 COP 2012 ISSUE	1,359,000.00	18,174.45	1,395,348.90
			10,000.00
	<u>\$ 1,359,000.00</u>	<u>\$ 36,348.90</u>	<u>\$ 1,405,348.90</u>

Fund Number 2915
Fund Name Certificates of Participation - Series 2016

**Estimated Revenue & Appropriations
 Fiscal Year 2017-2018**

	<u>Object Code</u>	<u>Amount</u>
Revenue		
New Revenue:		
Capital Outlay & Debt Service Withheld for SBE/COBI	3322	\$ -
SBE/COBI Bond Interest	3326	-
Racing Commission Funds	3341	-
Interest on Investments	3431	-
Transfer from Capital Improvement Funds	3630	6,053,615.40
Sales Surtax Bonds	3716	-
Estimated Ending Fund Balance 06-30-2017:	3920	<u>-</u>
Total Estimated Revenues		<u><u>\$ 6,053,615.40</u></u>
Appropriations		
Redemption of Principal	0710	\$ 5,656,000.00
Interest	0720	387,615.40
Dues and Fees	0730	10,000.00
Cost of Issuance	0733	-
Fund Balance - Unappropriated	0990	-
Reserves-Debt Service	0998	-
Reserves-Sinking Fund	0999	<u>-</u>
Total Appropriations		<u><u>\$ 6,053,615.40</u></u>

<u>Period Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Annual Debt Service</u>
1/1/2018 COP 2012 ISSUE		\$ 193,807.70	
7/1/2018 COP 2012 ISSUE	5,656,000.00	193,807.70	6,043,615.40
			10,000.00
	<u>\$ 5,656,000.00</u>	<u>\$ 387,615.40</u>	<u>\$ 6,053,615.40</u>

**School District of Okaloosa County
State Board of Education Bonds**

Summary of Principal & Interest By Year State Board of Education Bonds
REVISED as of 7.26.2016

Year	Principal				Total Principal		
	2008-A	2009-A Refunding	2010-A New Money	2014-B Refunding			
2018	\$ 35,000.00	\$ 35,000.00	\$ 10,000.00	\$ 58,000.00	\$ 138,000.00		
2019	40,000.00	35,000.00	10,000.00	7,000.00	92,000.00		
2020	45,000.00		10,000.00	7,000.00	62,000.00		
2021	50,000.00		10,000.00		60,000.00		
2022	55,000.00		10,000.00		65,000.00		
2023	60,000.00		10,000.00		70,000.00		
2024	65,000.00		10,000.00		75,000.00		
2025	70,000.00		10,000.00		80,000.00		
2026	75,000.00		10,000.00		85,000.00		
2027	80,000.00		10,000.00		90,000.00		
2028	85,000.00		10,000.00		95,000.00		
2029			10,000.00		10,000.00		
2030			10,000.00		10,000.00		
2031					0.00		
Total	\$ -	\$ -	\$ 660,000.00	\$ 70,000.00	\$ 130,000.00	\$ 72,000.00	\$ 932,000.00

2005-B	2005-R	2008-A	Interest			Total Interest	Principal + Interest Total	
			2009-A Refunding	2010-A New Money	2014-B Refunding			
			32,125.00	3,500.00	5,550.00	3,390.00	44,565.00	182,565.00
			30,375.00	1,750.00	5,050.00	490.00	37,665.00	129,665.00
			28,375.00		4,650.00	140.00	33,165.00	95,165.00
			26,125.00		4,150.00		30,275.00	90,275.00
			23,625.00		3,650.00		27,275.00	92,275.00
			20,875.00		3,150.00		24,025.00	94,025.00
			18,325.00		2,750.00		21,075.00	96,075.00
			15,075.00		2,350.00		17,425.00	97,425.00
			11,575.00		1,950.00		13,525.00	98,525.00
			7,825.00		1,550.00		9,375.00	99,375.00
			3,825.00		1,200.00		5,025.00	100,025.00
					800.00		800.00	10,800.00
					400.00		400.00	10,400.00
							0.00	0.00
Total	\$ -	\$ -	\$ 218,125.00	\$ 5,250.00	\$ 37,200.00	\$ 4,020.00	\$ 264,595.00	\$ 1,196,595.00

NOTE: For GASB 34 Presentation, Passed on Entry for Accrued Interest Payable (and Interest Expense) Because District would also have to record a receivable (and revenue) from the State. No \$'s are actually expended by the District. The SBE is all just a book entry.

BOND DEBT SERVICE

The School District of Okaloosa County, Florida
 Refunding and Revenue Bond, Series 2011
 Final Numbers
 Priced on April 26, 2011

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
4/26/2011	\$ -		\$ -	\$ -	\$ -	\$ 2,975,000	\$ 2,975,000
7/1/2011	165,000.00	2.000%	24,744.24	189,744.24	189,744.24	2,810,000	2,810,000
1/1/2012			66,872.50	66,872.50		2,810,000	2,810,000
7/1/2012	55,000	2.000%	66,872.50	121,872.50	188,745.00	2,755,000	2,755,000
1/1/2013			66,322.50	66,322.50		2,755,000	2,755,000
7/1/2013	55,000	2.000%	66,322.50	121,322.50	187,645.00	2,700,000	2,700,000
1/1/2014			65,772.50	65,772.50		2,700,000	2,700,000
7/1/2014	55,000	2.000%	65,772.50	120,772.50	186,545.00	2,645,000	2,645,000
1/1/2015			65,222.50	65,222.50		2,645,000	2,645,000
7/1/2015	60,000	2.250%	65,222.50	125,222.50	190,445.00	2,585,000	2,585,000
1/1/2016			64,547.50	64,547.50		2,585,000	2,585,000
7/1/2016	60,000	2.700%	64,547.50	124,547.50	189,095.00	2,525,000	2,525,000
1/1/2017			63,737.50	63,737.50		2,525,000	2,525,000
7/1/2017	60,000	3.000%	63,737.50	123,737.50	187,475.00	2,465,000	2,465,000
1/1/2018			62,837.50	62,837.50		2,465,000	2,465,000
7/1/2018	60,000	3.375%	62,837.50	122,837.50	185,675.00	2,405,000	2,405,000
1/1/2019			61,825.00	61,825.00		2,405,000	2,405,000
7/1/2019	65,000	3.750%	61,825.00	126,825.00	188,650.00	2,340,000	2,340,000
1/1/2020			60,606.25	60,606.25		2,340,000	2,340,000
7/1/2020	65,000	4.000%	60,606.25	125,606.25	186,212.50	2,275,000	2,275,000
1/1/2021			59,306.25	59,306.25		2,275,000	2,275,000
7/1/2021	70,000	4.000%	59,306.25	129,306.25	188,612.50	2,205,000	2,205,000
1/1/2022			57,906.25	57,906.25		2,205,000	2,205,000
7/1/2022	70,000	4.750%	57,906.25	127,906.25	185,812.50	2,135,000	2,135,000
1/1/2023			56,243.75	56,243.75		2,135,000	2,135,000
7/1/2023	75,000	4.750%	56,243.75	131,243.75	187,487.50	2,060,000	2,060,000
1/1/2024			54,462.50	54,462.50		2,060,000	2,060,000
7/1/2024	80,000	4.750%	54,462.50	134,462.50	188,925.00	1,980,000	1,980,000
1/1/2025			52,562.50	52,562.50		1,980,000	1,980,000
7/1/2025	85,000	4.750%	52,562.50	137,562.50	190,125.00	1,895,000	1,895,000
1/1/2026			50,543.75	50,543.75		1,895,000	1,895,000
7/1/2026	85,000	4.750%	50,543.75	135,543.75	186,087.50	1,810,000	1,810,000
1/1/2027			48,525.00	48,525.00		1,810,000	1,810,000
7/1/2027	90,000	5.000%	48,525.00	138,525.00	187,050.00	1,720,000	1,720,000
1/1/2028			46,275.00	46,275.00		1,720,000	1,720,000
7/1/2028	95,000	5.000%	46,275.00	141,275.00	187,550.00	1,625,000	1,625,000
1/1/2029			43,900.00	43,900.00		1,625,000	1,625,000
7/1/2029	100,000	5.000%	43,900.00	143,900.00	187,800.00	1,525,000	1,525,000
1/1/2030			41,400.00	41,400.00		1,525,000	1,525,000
7/1/2030	105,000	5.000%	41,400.00	146,400.00	187,800.00	1,420,000	1,420,000
1/1/2031			38,775.00	38,775.00		1,420,000	1,420,000
7/1/2031	110,000	5.000%	38,775.00	148,775.00	187,550.00	1,310,000	1,310,000
1/1/2032			36,025.00	36,025.00		1,310,000	1,310,000
7/1/2032	115,000	5.500%	36,025.00	151,025.00	187,050.00	1,195,000	1,195,000
1/1/2033			32,862.50	32,862.50		1,195,000	1,195,000
7/1/2033	125,000	5.500%	32,862.50	157,862.50	190,725.00	1,070,000	1,070,000

BOND DEBT SERVICE

The School District of Okaloosa County, Florida
 Refunding and Revenue Bond, Series 2011
 Final Numbers
 Priced on April 26, 2011

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
1/1/2034			29,425.00	29,425.00		1,070,000	1,070,000
7/1/2034	130,000	5.500%	29,425.00	159,425.00	188,850.00	940,000	940,000
1/1/2035			25,850.00	25,850.00		940,000	940,000
7/1/2035	135,000	5.500%	25,850.00	160,850.00	186,700.00	805,000	805,000
1/1/2036			22,137.50	22,137.50		805,000	805,000
7/1/2036	145,000	5.500%	22,137.50	167,137.50	189,275.00	660,000	660,000
1/1/2037			18,150.00	18,150.00		660,000	660,000
7/1/2037	150,000	5.500%	18,150.00	168,150.00	186,300.00	510,000	510,000
1/1/2038			14,025.00	14,025.00		510,000	510,000
7/1/2038	160,000	5.500%	14,025.00	174,025.00	188,050.00	350,000	350,000
1/1/2039			9,625.00	9,625.00		350,000	350,000
7/1/2039	170,000	5.500%	9,625.00	179,625.00	189,250.00	180,000	180,000
1/1/2040			4,950.00	4,950.00		180,000	180,000
7/1/2040	180,000	5.500%	4,950.00	184,950.00	189,900.00	-	-
	<u>\$ 2,975,000</u>		<u>\$ 2,666,131.74</u>	<u>\$ 5,641,131.74</u>	<u>\$ 5,641,131.74</u>		

BOND DEBT SERVICE

The School District of Okaloosa County, Florida
 Certificates of Participation, Series 2012
 Advance Refunding of Series 2003 COPs

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
7/1/2013	90,000.00	1.330%	57,022.68	147,022.68	147,022.68
1/1/2014			53,140.15	53,140.15	
7/1/2014	1,288,000.00	1.330%	53,140.15	1,341,140.15	1,394,280.30
1/1/2015			44,574.95	44,574.95	
7/1/2015	1,305,000.00	1.330%	44,574.95	1,349,574.95	1,394,149.90
1/1/2016			35,896.70	35,896.70	
7/1/2016	1,324,000.00	1.330%	35,896.70	1,359,896.70	1,395,793.40
1/1/2017			27,092.10	27,092.10	
7/1/2017	1,341,000.00	1.330%	27,092.10	1,368,092.10	1,395,184.20
1/1/2018			18,174.45	18,174.45	
7/1/2018	1,359,000.00	1.330%	18,174.45	1,377,174.45	1,395,348.90
1/1/2019			9,137.10	9,137.10	
7/1/2019	1,374,000.00	1.330%	9,137.10	1,383,137.10	1,392,274.20
	<u>\$ 8,081,000.00</u>		<u>\$ 433,053.58</u>	<u>\$ 8,514,053.58</u>	<u>\$ 8,514,053.58</u>

BOND DEBT SERVICE

The School District of Okaloosa County, Florida

Certificates of Participation, Series 2016

Refunded 2006, Partially Refunded Certificates of Participation, Series 2007

Final Numbers

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
1/1/2017			53,642.23	53,642.23	
7/1/2017	2,844,000		214,568.90	3,058,568.9	3,112,211.13
1/1/2018			193,807.70	193,807.7	
7/1/2018	5,656,000		193,807.70	5,849,807.7	6,043,615.40
1/1/2019			152,518.90	152,518.9	
7/1/2019	5,736,000		152,518.90	5,888,518.9	6,041,037.80
1/1/2020			110,646.10	110,646.1	
7/1/2020	5,823,000		110,646.10	5,933,646.1	6,044,292.20
1/1/2021			68,138.20	68,138.2	
7/1/2021	5,910,000		68,138.20	5,978,138.2	6,046,276.40
1/1/2022			24,995.20	24,995.2	
7/1/2022	3,424,000		24,995.20	3,448,995.2	3,473,990.40
	\$ 29,393,000.00		\$ 1,368,423.33	\$ 30,761,423.33	\$ 30,761,423.33