



SCHOOL DISTRICT OF OKALOOSA COUNTY
TEACHERS CLASSROOM
SUPPLY ASSISTANCE PROGRAM
FISCAL YEAR 2017-2018
AS OF JUNE 2017

The Teachers Classroom Supply Assistance Program provides funding to instructional staff to purchase classrooms supplies and materials for use in the instruction of students in pre-kindergarten through grade 12. See copy of s. 1012.71, Florida Statutes, in this section. Section 1012.71(6), Florida Statutes, states "For purposes of this section, the term "classroom teacher" includes certified teachers employed on or before September 1 of each year whose full-time job responsibility is the classroom instruction of students in pre-kindergarten through grade 12, and full-time media specialists and guidance counselors who serve students in pre-kindergarten through grade 12. Only school district personnel employed in these positions are eligible for the classroom materials and supply stipend from funds appropriated to implement the provisions of this section."

Project Number: 3180

Allocation Method: Number of eligible instructional units in fiscal year 2016-2017 times the estimated allocation per teacher according to the Final Conference Report.

Allocation Amount: Estimated allocation per instructional staff: \$250

Example: *Edwins Elementary*

*Teachers Classroom Supply
Assistance Program*

$$\begin{array}{rcl}
 \text{Staff Units} & & \text{Per Staff} & & \text{Allocation} \\
 38 \times & & \$250 = & & \$9,500
 \end{array}$$

For the initial budget process, the allocation for your school will be placed in the following:

Project Name	Fund	Function	Object Code	Cost Center	Project Number
Teachers Classroom Supply Assistance Program	1010	5100	0510	Your Cost Center	3180

This project is blocked from any changes in the budget and from encumbering funds.

The District will issue one check to each school to be deposited in the school's internal funds. The check to the school will be for the total allocation and will be issued prior to September 24, 2017. Each school will disburse the funds directly to teachers no later than September 30, 2017, in the same manner as in fiscal year 2016-2017. After the District issues the checks to each school, the District will adjust the budget for your school to the actual amount of the check issued to your school.

SCHOOL DISTRICT OF OKALOOSA COUNTY
TEACHERS CLASSROOM SUPPLY ASSISTANCE PROGRAM - PROJECT 3180
FISCAL YEAR 2017-2018
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COST CENTER NUMBER	SCHOOL/CENTER NAME	FY 2016-2017 ELIGIBLE UNITS	FY 2017-2018 ESTIMATED ALLOCATION AMOUNT PER ELIGIBLE UNIT	FY 2017-2018 INITIAL ALLOCATION
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DISTRICT SCHOOLS

0031	EDWINS ELEMENTARY SCHOOL	38.00	\$ 250	\$ 9,500
0041	BAKER SCHOOL	89.00	250	22,250
0051	BOB SIKES ELEMENTARY SCHOOL	52.00	250	13,000
0082	MEIGS MIDDLE SCHOOL	34.00	250	8,500
0092	SHOAL RIVER MIDDLE SCHOOL	53.00	250	13,250
0121	RUCKEL MIDDLE SCHOOL	54.00	250	13,500
0131	DESTIN ELEMENTARY SCHOOL	58.00	250	14,500
0151	EDGE ELEMENTARY SCHOOL	40.00	250	10,000
0161	EGLIN ELEMENTARY SCHOOL	33.00	250	8,250
0201	LAUREL HILL SCHOOL	31.00	250	7,750
0211	NICEVILLE HIGH SCHOOL	98.00	250	24,500
0222	NORTHWOOD ELEMENTARY SCHOOL	59.00	250	14,750
0241	SILVER SANDS SCHOOL	20.00	250	5,000
0251	RIVERSIDE ELEMENTARY SCHOOL	61.00	250	15,250
0271	PRYOR MIDDLE SCHOOL	42.00	250	10,500
0281	WRIGHT ELEMENTARY SCHOOL	48.50	250	12,125
0431	SHALIMAR ELEMENTARY SCHOOL	46.00	250	11,500
0541	ELLIOTT PT. ELEMENTARY SCHOOL	47.00	250	11,750
0561	MARY ESTHER ELEMENTARY SCHOOL	41.00	250	10,250
0571	PLEW ELEMENTARY SCHOOL	50.00	250	12,500
0581	CHOCTAW HIGH SCHOOL	88.00	250	22,000
0601	CRESTVIEW HIGH SCHOOL	102.00	250	25,500
0621	KENWOOD ELEMENTARY SCHOOL	44.00	250	11,000
0631	FLOROSA ELEMENTARY SCHOOL	40.00	250	10,000
0641	FT. WALTON BEACH HIGH SCHOOL	88.00	250	22,000
0651	BRUNER MIDDLE SCHOOL	45.00	250	11,250
0671	LEWIS SCHOOL	49.00	250	12,250
0681	LONGWOOD ELEMENTARY SCHOOL	48.00	250	12,000
0701	OK. TECH. COLLEGE & CHOICE HIGH SCHOOL	14.68	250	3,670
0721	OKALOOSA STEM ACADEMY	12.50	250	3,125
0731	WALKER ELEMENTARY SCHOOL	60.00	250	15,000
0741	BLUEWATER ELEMENTARY SCHOOL	60.00	250	15,000
0751	ANTIOCH ELEMENTARY SCHOOL	59.00	250	14,750
0761	DAVIDSON MIDDLE SCHOOL	53.00	250	13,250
0771	DESTIN MIDDLE SCHOOL	42.00	250	10,500
0801	RICHBOURG SCHOOL	14.00	250	3,500
0811	SOUTHSIDE PRIMARY SCHOOL	21.50	250	5,375
TOTAL - DISTRICT SCHOOLS		1,835.18		\$ 458,795

Excerpt from The 2016 Florida Statutes

1012.71 The Florida Teachers Classroom Supply Assistance Program

- (1) For purposes of the Florida Teachers Classroom Supply Assistance Program, the term “classroom teacher” means a certified teacher employed by a public school district or a public charter school in that district on or before September 1 of each year whose full-time or job-share responsibility is the classroom instruction of students in prekindergarten through grade 12, including full-time media specialists and certified school counselors serving students in prekindergarten through grade 12, who are funded through the Florida Education Finance Program. A “job-share” classroom teacher is one of two teachers whose combined full-time equivalent employment for the same teaching assignment equals one full-time classroom teacher.
- (2) The Legislature, in the General Appropriations Act, shall determine funding for the Florida Teachers Classroom Supply Assistance Program. The funds appropriated are for classroom teachers to purchase, on behalf of the school district or charter school, classroom materials and supplies for the public school students assigned to them and may not be used to purchase equipment. The funds appropriated shall be used to supplement the materials and supplies otherwise available to classroom teachers. From the funds appropriated for the Florida Teachers Classroom Supply Assistance Program, the Commissioner of Education shall calculate an amount for each school district based upon each school district’s proportionate share of the state’s total unweighted FTE student enrollment and shall disburse the funds to the school districts by July 15.
- (3) From the funds allocated to each school district and any funds received from local contributions for the Florida Teachers Classroom Supply Assistance Program, the district school board shall calculate an identical amount for each classroom teacher who is estimated to be employed by the school district or a charter school in the district on September 1 of each year, which is that teacher’s proportionate share of the total amount allocated to the district from state funds and funds received from local contributions. A job-share classroom teacher may receive a prorated share of the amount provided to a full-time classroom teacher. For a classroom teacher determined eligible on July 1, the district school board and each charter school board may provide the teacher with his or her total proportionate share by August 1 based on the estimate of the number of teachers who will be employed on September 1. For a classroom teacher determined eligible after July 1, the district school board and each charter school board shall provide the teacher with his or her total proportionate share by September 30. The proportionate share may be provided by any means determined appropriate by the district school board or charter school board, including, but not limited to, direct deposit, check, debit card, or purchasing card. If a debit card is used, an identifier must be placed on the front of the debit card which clearly indicates that the card has been issued for the Florida Teachers Classroom Supply Assistance Program. Expenditures under the program are not subject to state or local competitive bidding requirements. Funds received by a classroom teacher do not affect wages, hours, or terms and conditions of employment and, therefore, are not subject to collective bargaining. Any classroom teacher may decline receipt of or return the funds without explanation or cause.
- (4) Each classroom teacher must sign a statement acknowledging receipt of the funds, keep receipts for no less than 4 years to show that funds expended meet the requirements of this section, and return any unused funds to the district school board at the end of the regular school year. Any unused funds that are returned to the district school board shall be deposited into the school advisory council account of the school at which the classroom teacher returning the funds was employed when that teacher received the funds or deposited into the Florida Teachers Classroom Supply Assistance Program account of the school district in which a charter school is sponsored, as applicable.

Excerpt from The 2016 Florida Statutes

1012.71 The Florida Teachers Classroom Supply Assistance Program (Continued)

- (5) The statement must be signed and dated by each classroom teacher before receipt of the Florida Teachers Classroom Supply Assistance Program funds and shall include the wording: "I, (name of teacher) , am employed by the County District School Board or by the Charter School as a full-time classroom teacher. I acknowledge that Florida Teachers Classroom Supply Assistance Program funds are appropriated by the Legislature for the sole purpose of purchasing classroom materials and supplies to be used in the instruction of students assigned to me. In accepting custody of these funds, I agree to keep the receipts for all expenditures for no less than 4 years. I understand that if I do not keep the receipts, it will be my personal responsibility to pay any federal taxes due on these funds. I also agree to return any unexpended funds to the district school board at the end of the regular school year for deposit into the school advisory council account of the school where I was employed at the time I received the funds or for deposit into the Florida Teachers Classroom Supply Assistance Program account of the school district in which the charter school is sponsored, as applicable."
- (6) The Department of Education and district school boards may, and are encouraged to, enter into public-private partnerships in order to increase the total amount of Florida Teachers Classroom Supply Assistance Programs funds available to classroom teachers.