

SCHOOL DISTRICT OF OKALOOSA COUNTY
Department Staffing Chart



Grants

Cost Center: 9117

Fiscal Year 2016-2017

Staffing Chart

<p>Grants Writer (Specialist) – 12 Mo.</p> <p>1.00 Unit <i>Discretionary</i></p>

This cost center reports to the Superintendent

**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2016-2017**

DEPARTMENT: Grants

COST CENTER: 9117

COST CENTER DESCRIPTION:

The Grants Department is responsible for researching, writing, and implementing grants for the District

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2015-2016 Appropriation	2016-2017 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 80,122	\$ 108,147	\$ 28,025
	Educational Support	-	-	-
	Instructional	-	-	-
	Professional/Technical	-	-	-
	Subtotal - Salaries & Benefits	80,122	108,147	28,025
300	Purchased Service	-	2,210	2,210
400	Energy Services	-	-	-
500	Materials & Supplies	-	750	750
600	Capital Outlay	-	-	-
700	Other Expenses	-	-	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 80,122	\$ 111,107	\$ 30,985

STAFFING			
	2015-2016 Recommendation	2016-2017 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	-	-	-
Instructional	-	-	-
Professional/Technical	-	-	-
Total Staff	1.00	1.00	-

OTHER INFORMATION:

The Grants Writer is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2016-2017

MIS 3176

COST CENTER NAME: Grants

CENTER NUMBER: 9117

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend	7710	PLAN RESEARCH	\$ 28		\$ 28
0330	IN COUNTY TRAVEL In county travel to schools and/or departments to discuss grant opportunities and details	7710	PLAN RESEARCH	1,000		1,000
0331	OUT OF COUNTY TRAVEL Out of county travel to attend a grant writing workshop	7710	PLAN RESEARCH	750		750
0375	CELLULAR TELEPHONE Cellular telephone stipend	7710	PLAN RESEARCH	360		360
0390	OTHER PURCHASED SVC-PRINT/COPY Postage for mailing grant correspondence	7710	PLAN RESEARCH	100		100
0510	SUPPLIES General office supplies and grant writing articles	7710	PLAN RESEARCH	750		750
Sub-Total (Page 1 Only)				\$ 2,988	\$ -	\$ 2,988
GRAND TOTAL				\$ 2,988	\$ -	\$ 2,988

SCHOOL DISTRICT OF OKALOOSA COUNTY
 Department Staffing Summary
 Fiscal Year 2016-2017

MIS 3390

Department Name: Grants
 Cost Center No.: 9117
 Project Name: Regular Operations - Departments
 Fund Number : 1010
 Project Number: N/A
 Type Funding: Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2015-2016			
Job Title	# of Positions	Average Cost	Total Cost
Grant Writer - Specialist - 12 Month	1.00		\$ 108,119
(A) Total Positions Approved For FY 2015-2016	1.00		\$ 108,119

Section B-1

Approved Additions, Deletions and/or Changes - Fiscal Year 2015-2016					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B-1) Total Approved Additions, Deletions, Changes		-			\$ -

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2016-2017					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B) Total Requested Additions, Deletions, Changes		-			\$ -

Section C

Positions Submitted for Approval for Fiscal Year 2016-2017			
Job Title	# of Positions	Average Cost	Total Cost
Grant Writer - Specialist - 12 Month	1.00		\$ 108,119
(C) Total Positions Submitted for Approval FY 2016-2017	1.00		\$ 108,119

***Note:**
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement