

**OKALOOSA COUNTY SCHOOL DISTRICT**

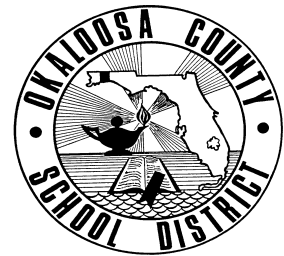
**Department Organizational Chart**

*Principal Evaluation & Recruitment*

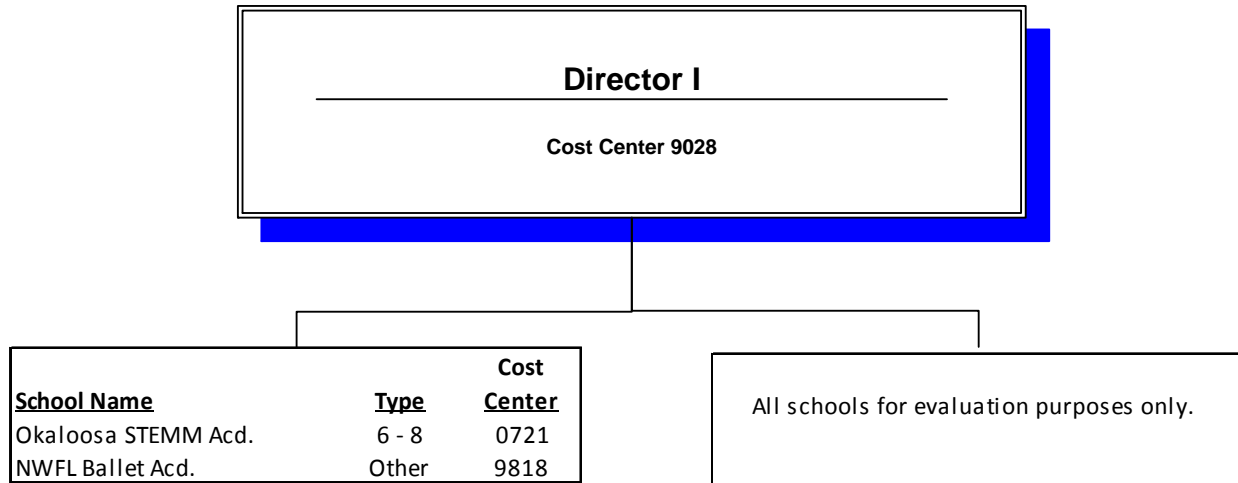
**Cost Center: 9028**

**Fiscal Year 2015-2016**

**Revised  
7/9/15**



# Organizational Chart



**OKALOOSA COUNTY SCHOOL DISTRICT**

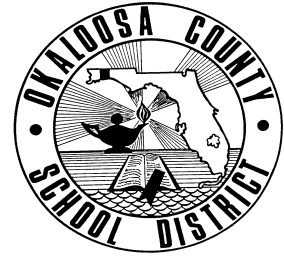
**Department Staffing Chart**

*Principal Evaluation & Recruitment*

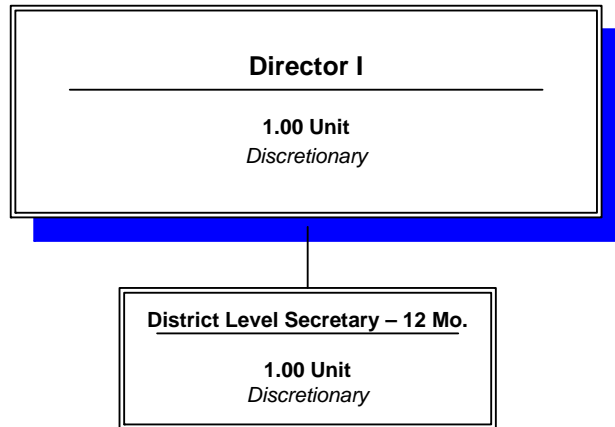
**Cost Center: 9028**

**Fiscal Year 2015-2016**

Revised  
6/30/15



# Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT  
DISTRICT LEVEL - COST CENTER BUDGETS  
FISCAL YEAR 2015-2016**

**DEPARTMENT:** Principal Evaluation & Recruitment

**Revised  
6/30/15**

**COST CENTER:** 9028

**COST CENTER DESCRIPTION:**

Responsible for creating and conducting training for current administrators on the school administration evaluation process and creating and facilitating a new aspiring principal program to enhance the current pool of administrative applicants.

**FUND SOURCE:** Unrestricted - General Operating Fund

**APPROPRIATIONS AND STAFFING:**

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2014-2015 Appropriation	2015-2016 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 134,215	\$ 145,806	\$ 11,591
	Educational Support		41,486	41,486
	Instructional		-	-
	Professional/Technical		-	-
	Subtotal - Salaries & Benefits	134,215	187,292	53,077
300	Purchased Service	5,400	12,150	6,750
400	Energy Services	-	-	-
500	Materials & Supplies	5,500	5,500	-
600	Capital Outlay	3,000	4,000	1,000
700	Other Expenses	1,000	1,000	-
900	Transfers/Reserves	-	-	-
	<b>Total Combined Appropriation</b>	\$ 149,115	\$ 209,942	\$ 60,827

STAFFING			
	2014-2015 Recommendation	2015-2016 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Educational Support	-	1.00	1.00
Instructional	-	-	-
Professional/Technical	-	-	-
<b>Total Staff</b>	1.00	2.00	1.00

**OTHER INFORMATION:**

SCHOOL DISTRICT OF OKALOOSA COUNTY  
 BUDGET ADJUSTMENT SHEET  
 FISCAL YEAR 2015-2016

MIS 3176

COST CENTER NAME: Principal Evaluations & Recruitment

CENTER NUMBER: 9028

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for cellular telephone stipend	7730	STAFF SERVICES	\$ 72	\$ (3)	\$ 69
0330	IN COUNTY TRAVEL Reimbursement for travel to schools for training/departments/board meetings	7730	STAFF SERVICES	1,000		1,000
0331	OUT OF COUNTY TRAVEL Reimbursement for travel to state conferences and other professional seminars related to job duties	7730	STAFF SERVICES	4,000		4,000
0350	REPAIR AND MAINTENANCE Repair of scanner, copier, and/or printer	7730	STAFF SERVICES	750		750
0355	COMPUTER REPAIRS Repair of laptop not covered by seat management	7730	STAFF SERVICES	500		500
0360	LEASE AND RENTAL AGREEMENTS Copier Lease	7730	STAFF SERVICES	4,000	(500)	3,500
0375	CELLULAR TELEPHONE Cellular telephone stipend	7730	STAFF SERVICES	1,000	(100)	900
0390	OTHER PURCHASED SVC-PRINT/COPY Materials for school workshops, evaluator trainings, etc.	7730	STAFF SERVICES	1,500		1,500
Sub-Total (Page 1 Only)				\$ 12,822	\$ (603)	\$ 12,219
GRAND TOTAL				\$ 29,822	\$ (7,103)	\$ 22,719

SCHOOL DISTRICT OF OKALOOSA COUNTY  
 BUDGET ADJUSTMENT SHEET  
 FISCAL YEAR 2015-2016

MIS 3176

COST CENTER NAME: Principal Evaluations & Recruitment

CENTER NUMBER: 9028

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0510	SUPPLIES General office supplies	7730	STAFF SERVICES	\$ 8,000	\$ (3,000)	\$ 5,000
0530	PERIODICALS Professional periodicals	7730	STAFF SERVICES	1,500	(1,000)	500
0641	EQUIPMENT/FIXED ASSETS (OVER \$1,000) Equipment for special projects and meetings	7730	STAFF SERVICES	5,000	(2,000)	3,000
0642	EQUIPMENT (UNDER \$1,000) Equipment for special projects and meetings	7730	STAFF SERVICES	1,000		1,000
0730	DUES AND FEES Professional organization dues/fees	7730	STAFF SERVICES	1,500	(500)	1,000
	Sub-Total (Page 2 Only)			\$ 17,000	\$ (6,500)	\$ 10,500
	GRAND TOTAL			\$ 29,822	\$ (7,103)	\$ 22,719

SCHOOL DISTRICT OF OKALOOSA COUNTY  
 Department Staffing Summary  
 Fiscal Year 2015-2016

MIS 3390

Revised  
6/30/15

Department Name: Principal Evaluation & Recruitment  
 Cost Center No.: 9028  
 Project Name: Regular Operations - Departments  
 Fund Number : 1010  
 Project Number: N/A  
 Type Funding: Non-Restricted/Non-Categorical

**Section A**

Positions Approved for Fiscal Year 2014-2015			
Job Title	# of Positions	Average Cost	Total Cost
Principal - Other - 12 Month	1.00		\$ 137,394
<b>(A) Total Positions Approved For FY 2014-2015</b>	1.00		\$ 137,394

**Section B-1**

Approved Additions, Deletions and/or Changes - Fiscal Year 2014-2015					
Job Title	Type*	# of Positions		Average Cost	Total Cost
District Level Secretary - 12 Month	A	1.00	a		\$ 41,486
<b>(B-1) Total Approved Additions, Deletions, Changes</b>		1.00			\$ 41,486

**Section B-2**

Requested Additions, Deletions and/or Changes - Fiscal Year 2015-2016					
Job Title	Type*	# of Positions		Average Cost	Total Cost
Principal - Other - 12 Month	D	(1.00)	b		\$ (137,394)
Director I - 12 Month	A	1.00	b		145,737
<b>(B) Total Requested Additions, Deletions, Changes</b>		-			\$ 8,343

**Section C**

Positions Submitted for Approval for Fiscal Year 2015-2016			
Job Title	# of Positions	Average Cost	Total Cost
District Level Secretary - 12 Month	1.00		\$ 41,486
Director I - 12 Month	1.00		145,737
<b>(C) Total Positions Submitted for Approval FY 2015-2016</b>	2.00		\$ 187,223

**\*Note:**  
 A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement

- (a) Added 1.00 District Level Secretary - 12 Month effective February 23, 2015.
- (b) Delete 1.00 Principal - Other - 12 Month and add 1.00 Director I - 12 Month effective July 1, 2015.