SCHOOL DISTRICT OF OKALOOSA COUNTY Department Organizational/Staffing Chart(s)

Superintendent

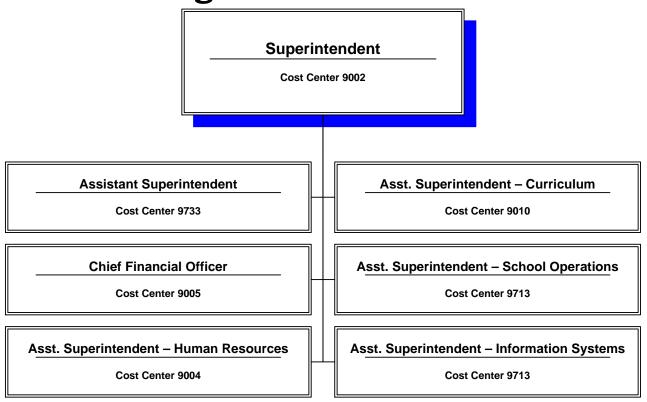
Cost Center: 9002

Fiscal Year 2014-2015

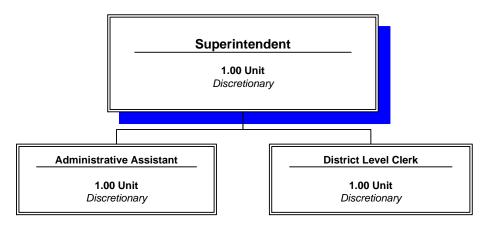
Revised 6/20/14



Organizational Chart



Staffing Chart



OKALOOSA COUNTY SCHOOL DISTRICT DISTRICT LEVEL - COST CENTER BUDGETS FISCAL YEAR 2014-2015

DEPARTMENT: Superintendent

COST CENTER: 9002

COST CENTER DESCRIPTION:

The Superintendent has overall management responsibility for student performance, resource management, and customer relations; evaluation of Division Chiefs, Deputy Superintendents and Principals; development of policy and program initiatives; responsibility for carrying out Board policies and administering state and federal laws pertaining to K-12 public education; oversight of school facilities; employment of all personnel with the approval of the School Board.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

	APPROPRIATIONS						
Object Group Number	Object Group Name	2	Original 013-2014 propriation		014-2015 propriation		Increase ecrease)
100 / 200	Salaries & Benefits Administrative/Managerial Educational Support Instructional Professional/Technical Subtotal - Salaries & Benefits	\$	244,020 22,938 - - 266,958	\$	270,367 24,864 - - 295,231	\$	26,347 1,926 - - 28,273
300	Purchased Service		19,475		20,660		1,185
400	Energy Services		-		-		-
500	Materials & Supplies		7,500		7,000		(500)
600	Capital Outlay		1,000		800		(200)
700	Other Expenses		19,000		29,700		10,700
900	Transfers/Reserves						-
	Total Combined Appropriation	\$	313,933	\$	353,391	\$	39,458

STA	FFING		
	2013-2014 Recommendation	2014-2015 Recommendation	# Increase (Decrease)
Administrative/Managerial	2.00	2.00	-
Educational Support	1.00	1.00	-
Instructional	-	-	-
Professional/Technical			
Total Staff	3.00	3.00	

OTHER INFORMATION:

The Superintendent is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY BUDGET ADJUSTMENT SHEET FISCAL YEAR 2014-2015

COST CENTER NAME:	Superintendent	CENTER NUMBER:	9002
PROJECT NAME:	DISCRETIONARY	PROJECT NUMBER:	N/A

			-			
ОВЈ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0220	FICA (SOCIAL SECURITY) FICA for substitutes, temporary personnel, and cellular telephone stipend	7200	GENERAL ADMINISTRATION (SUPT)	\$ 110	\$ 8	\$ 118
0310	PROFESSIONAL & TECHNICAL SERVICE Leadership training	7200	GENERAL ADMINISTRATION (SUPT)	2,500		2,500
0330	IN COUNTY TRAVEL Travel for Superintendent	7200	GENERAL ADMINISTRATION (SUPT)	3,600		3,600
0331	OUT OF COUNTY TRAVEL Travel for the Superintendent to attend state meetings, quarterly meetings, and conferences	7200	GENERAL ADMINISTRATION (SUPT)	4,000		4,000
0370	POSTAGE/SHIPPING/TELEGRAM Mailing of letters and packages	7200	GENERAL ADMINISTRATION (SUPT)	1,000		1,000
0372	TELEPHONE MAINTENANCE Superintendent's Office and Switchboard	7200	GENERAL ADMINISTRATION (SUPT)	300		300
0375	CELLULAR TELEPHONE Cellular telephone stipend for Superintendent and Administrative Assistant	7200	GENERAL ADMINISTRATION (SUPT)	1,260		1,260
0390	OTHER PURCHASED SVC-PRINT/COPY Printing/copying/binding and distribution service for yearly Parent Guide, correspondence communication, meetings, and certificates for recognitions	7200	GENERAL ADMINISTRATION (SUPT)	8,000		8,000
	Sub-Total (Page 1 Only)			\$ 20,770	\$ 8	\$ 20,778
	GRAND TOTAL			\$ 58,270	\$ 8	\$ 58,278

SCHOOL DISTRICT OF OKALOOSA COUNTY BUDGET ADJUSTMENT SHEET FISCAL YEAR 2014-2015

COST CENTER NAME:	Superintendent	CENTER NUMBER:	900
PROJECT NAME:	DISCRETIONARY	PROJECT NUMBER:	N/A

	-		-			
ОВЈ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0510	SUPPLIES Office supplies for Superintendent's office, switchboard and meetings as needed, newspaper and periodical subscriptions, and merit awards	7200	GENERAL ADMINISTRATION (SUPT)	\$ 7,000		\$ 7,000
	EQUIPMENT (UNDER \$1,000) File cabinets, storage units, bookcases, shelving, and other office furnishings for the Superintendent's office	7200	GENERAL ADMINISTRATION (SUPT)	500		500
0644	COMPUTER HARDWARE (UNDER \$1,000) Replacement printers, scanners, and jump drives for Superintendent's office	7200	GENERAL ADMINISTRATION (SUPT)	300		300
0730	DUES AND FEES Chamber and organizational dues; FADSS and FASA annual dues	7200	GENERAL ADMINISTRATION (SUPT)	28,200		28,200
0750	OTHER PERSONNEL SERVICES (TEMP) Substitutes/temporary personnel for switchboard and Superintendent's office	7200	GENERAL ADMINISTRATION (SUPT)	1,500		1,500
	Sub-Total (Page 2 Only)			\$ 37,500	\$ -	\$ 37,500
	GRAND TOTAL			\$ 58,270	\$ 8	\$ 58,278

SCHOOL DISTRICT OF OKALOOSA COUNTY Department Staffing Summary Fiscal Year 2014-2015

Department Name:	Superintendent
Cost Center No.:	9002
Project Name:	Regular Operations - Departments
Fund Number :	1010
Project Number:	N/A
Type Funding:	Non-Restricted/Non-Categorical

Section A

Positions Approved for Fiscal Year 2013-2014						
Job Title	# of Positions	Average Cost	Total Cost			
Administrative Assistant - 12 Month	1.00		\$ 68,929			
District Level Clerk - 12 Month	1.00		24,842			
Superintendent - 12 Month	1.00		201,342			
(A) Total Positions Approved For FY 2013-2014	3.00		\$ 295,113			

Section B-1

Approved Add	litions, Deletions and	l/or Changes - Fiscal	Year 2013-2014	
Job Title	Type*	# of Positions	Average Cost	Total Cost
1) Total Approved Additions, Deletions, Change	s	-	:	\$

Section B-2

Requested Additions, Deletions and/or Changes - Fiscal Year 2014-2015							
Job Title Type* # of Positions Average Cost Total Cost							
(B) Total Requested Additions, Deletions, Changes		-			\$ -		

Section C

Positions Submitted for Approval for Fiscal Year 2014-2015							
Job Title	# of Positions Average Cost		Total Cost				
Administrative Assistant - 12 Month	1.00		\$ 68,929				
District Level Clerk - 12 Month	1.00		24,842				
Superintendent - 12 Month	1.00		201,342				
(C) Total Positions Submitted for Approval FY 2014-2015	3.00		\$ 295,113				

*Note: A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction, R=Retirement