



**SCHOOL DISTRICT OF OKALOOSA COUNTY
FLORIDA TEACHERS CLASSROOM
SUPPLY ASSISTANCE PROGRAM**

FISCAL YEAR 2014-2015

AS OF MAY 2014

The Florida Teachers Classroom Supply Assistance Program provides funding to instructional staff to purchase classrooms supplies and materials for use in the instruction of students in pre-kindergarten through grade 12. See copy of s. 1012.71, Florida Statutes, in this section. Section 1012.71(6). Florida Statutes states "For purposes of this section, the term "classroom teacher" includes certified teachers employed on or before September 1 of each year whose full-time job responsibility is the classroom instruction of students in pre-kindergarten through grade 12, and full-time media specialists and guidance counselors who serve students in pre-kindergarten through grade 12. Only school district personnel employed in these positions are eligible for the classroom materials and supply stipend from funds appropriated to implement the provisions of this section."

Project Number: 3180

Allocation Method: Number of eligible instructional units in fiscal year 2013-2014 times \$275.00. The amount per eligible instructional staff and the total amount to each school will change based upon the actual number of instructional staff at the school when the funds are transferred to school internal funds and the allocation from the Final Conference Report.

Allocation Amount: Estimate per instructional staff: \$275

Example: Edwins Elementary	<i>Florida Teachers Classroom Supply Assistance Program</i>		
	<u>Staff Units</u> 34 x	<u>Per Staff</u> \$275 =	<u>Allocation</u> \$9,350

For the initial budget process, the allocation for your school will be placed in the following:

Project Name	Fund	Function	Object Code	Cost Center	Project Number
Florida Teachers Classroom Supply Assistance Program	1010	5100	0510	Your Cost Center	3180

This project is blocked from any changes in the budget and from encumbering funds.

The District will issue one check to each school to be deposited in the school's internal funds. The check to the school will be for the total (example: \$200 X number of instructional staff) and will be issued prior to September 24, 2014. Each school will disburse the funds directly to teachers no later than September 30, 2014, in the same manner as in fiscal year 2013-2014. After the District issues the checks to each school, the District will adjust the budget for your school to the actual amount of the check issued to your school.

SCHOOL DISTRICT OF OKALOOSA COUNTY
FLORIDA TEACHERS CLASSROOM SUPPLY ASSISTANCE PROGRAM - PROJECT 3180
FISCAL YEAR 2014-2015
AS OF MAY 2014

COST CENTER NUMBER	SCHOOL/CENTER NAME	FY 2013-2014 ELIGIBLE UNITS	FY 2014-2015 ESTIMATED ALLOCATION AMOUNT PER ELIGIBLE UNIT	FY 2014-2015 ALLOCATION
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DISTRICT SCHOOLS

0031	EDWINS ELEMENTARY SCHOOL	34	\$ 275	\$ 9,350
0041	BAKER SCHOOL	82	275	22,550
0051	BOB SIKES ELEMENTARY SCHOOL	54	275	14,850
0082	MEIGS MIDDLE SCHOOL	31	275	8,525
0092	SHOAL RIVER MIDDLE SCHOOL	49	275	13,475
0121	RUCKEL MIDDLE SCHOOL	51	275	14,025
0131	DESTIN ELEMENTARY SCHOOL	52	275	14,300
0151	EDGE ELEMENTARY SCHOOL	38	275	10,450
0161	EGLIN ELEMENTARY SCHOOL	36	275	9,900
0201	LAUREL HILL SCHOOL	31	275	8,525
0211	NICEVILLE HIGH SCHOOL	95	275	26,125
0222	NORTHWOOD ELEMENTARY SCHOOL	49	275	13,475
0241	SILVER SANDS SCHOOL	19	275	5,225
0251	RIVERSIDE ELEMENTARY SCHOOL	64	275	17,600
0271	PRYOR MIDDLE SCHOOL	33	275	9,075
0281	WRIGHT ELEMENTARY SCHOOL	43	275	11,825
0431	SHALIMAR ELEMENTARY SCHOOL	41	275	11,275
0541	ELLIOTT PT. ELEMENTARY SCHOOL	45	275	12,375
0561	MARY ESTHER ELEMENTARY SCHOOL	39	275	10,725
0571	PLEW ELEMENTARY SCHOOL	45	275	12,375
0581	CHOCTAW HIGH SCHOOL	85	275	23,375
0601	CRESTVIEW HIGH SCHOOL	96	275	26,400
0621	KENWOOD ELEMENTARY SCHOOL	43	275	11,825
0631	FLOROSA ELEMENTARY SCHOOL	38	275	10,450
0641	FT. WALTON BEACH HIGH SCHOOL	89	275	24,475
0651	BRUNER MIDDLE SCHOOL	48	275	13,200
0671	LEWIS K-8 SCHOOL	46	275	12,650
0681	LONGWOOD ELEMENTARY SCHOOL	43	275	11,825
0701	CHOICE HIGH SCHOOL & TECHNICAL CENTER	24	275	6,545
0721	OKALOOSA STEM ACADEMY	8	275	2,200
0731	WALKER ELEMENTARY SCHOOL	50	275	13,750
0741	BLUEWATER ELEMENTARY SCHOOL	50	275	13,750
0751	ANTIOCH ELEMENTARY SCHOOL	52	275	14,300
0761	DAVIDSON MIDDLE SCHOOL	48	275	13,200
0771	DESTIN MIDDLE SCHOOL	36	275	9,900
0801	RICHBOURG SCHOOL	10	275	2,750
0811	SOUTHSIDE CENTER	10	275	2,750
TOTAL - DISTRICT SCHOOLS		1,707		\$ 469,370

Excerpt from The 2013 Florida Statutes

1012.71 The Florida Teachers Classroom Supply Assistance Program

- (1) For purposes of the Florida Teachers Classroom Supply Assistance Program, the term “classroom teacher” means a certified teacher employed by a public school district or a public charter school in that district on or before September 1 of each year whose full-time or job-share responsibility is the classroom instruction of students in prekindergarten through grade 12, including full-time media specialists and certified school counselors serving students in prekindergarten through grade 12, who are funded through the Florida Education Finance Program. A “job-share” classroom teacher is one of two teachers whose combined full-time equivalent employment for the same teaching assignment equals one full-time classroom teacher.
- (2) The Legislature, in the General Appropriations Act, shall determine funding for the Florida Teachers Classroom Supply Assistance Program. The funds appropriated are for classroom teachers to purchase, on behalf of the school district or charter school, classroom materials and supplies for the public school students assigned to them and may not be used to purchase equipment. The funds appropriated shall be used to supplement the materials and supplies otherwise available to classroom teachers. From the funds appropriated for the Florida Teachers Classroom Supply Assistance Program, the Commissioner of Education shall calculate an amount for each school district based upon each school district’s proportionate share of the state’s total unweighted FTE student enrollment and shall disburse the funds to the school districts by July 15.
- (3) From the funds allocated to each school district and any funds received from local contributions for the Florida Teachers Classroom Supply Assistance Program, the district school board shall calculate an identical amount for each classroom teacher, which is that teacher’s proportionate share of the total amount allocated to the district from state funds and funds received from local contributions. A job-share classroom teacher may receive a prorated share of the amount provided to a full-time classroom teacher. The district school board and each charter school board shall provide each classroom teacher with his or her total proportionate share by September 30 of each year by any means determined appropriate by the district school board or charter school board, including, but not limited to, direct deposit, check, debit card, or purchasing card. If a debit card is used, an identifier must be placed on the front of the debit card which clearly indicates that the card has been issued for the Florida Teachers Classroom Supply Assistance Program. Expenditures under the program are not subject to state or local competitive bidding requirements. Funds received by a classroom teacher do not affect wages, hours, or terms and conditions of employment and, therefore, are not subject to collective bargaining. Any classroom teacher may decline receipt of or return the funds without explanation or cause.
- (4) Each classroom teacher must sign a statement acknowledging receipt of the funds, keep receipts for no less than 4 years to show that funds expended meet the requirements of this section, and return any unused funds to the district school board at the end of the regular school year. Any unused funds that are returned to the district school board shall be deposited into the school advisory council account of the school at which the classroom teacher returning the funds was employed when that teacher received the funds or deposited into the Florida Teachers Classroom Supply Assistance Program account of the school district in which a charter school is sponsored, as applicable.

Excerpt from The 2013 Florida Statutes

1012.71 The Florida Teachers Classroom Supply Assistance Program (Continued)

- (5) The statement must be signed and dated by each classroom teacher before receipt of the Florida Teachers Classroom Supply Assistance Program funds and shall include the wording: "I, (name of teacher) , am employed by the County District School Board or by the Charter School as a full-time classroom teacher. I acknowledge that Florida Teachers Classroom Supply Assistance Program funds are appropriated by the Legislature for the sole purpose of purchasing classroom materials and supplies to be used in the instruction of students assigned to me. In accepting custody of these funds, I agree to keep the receipts for all expenditures for no less than 4 years. I understand that if I do not keep the receipts, it will be my personal responsibility to pay any federal taxes due on these funds. I also agree to return any unexpended funds to the district school board at the end of the regular school year for deposit into the school advisory council account of the school where I was employed at the time I received the funds or for deposit into the Florida Teachers Classroom Supply Assistance Program account of the school district in which the charter school is sponsored, as applicable."
- (6) The Department of Education and district school boards may, and are encouraged to, enter into public-private partnerships in order to increase the total amount of Florida Teachers Classroom Supply Assistance Programs funds available to classroom teachers.