



SCHOOL DISTRICT OF OKALOOSA COUNTY
TITLE I - ENTITLEMENT
FISCAL YEAR 2012-2013
AS OF MARCH 2012

Information provided by Curriculum, Instruction, & Assessment Department.

Project Number: 3401

Allocation Method: Please See Attached Information from Curriculum, Instruction, & Assessment Department

Allocation Amount: Please See Attached Information from Curriculum, Instruction, & Assessment Department

Recommendation of Staff Currently Paid by Project:

“Recommend” if person is purchased on Salary Menu.

OR

“Recommend – No Position” if person is NOT purchased on Salary Menu.

OR

“Do Not Recommend” if unacceptable performance evaluation

**SCHOOL DISTRICT OF OKALOOSA COUNTY
TITLE I ENTITLEMENT - PROJECT 3401
FISCAL YEAR 2012-2013
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BREAKDOWN INDICATING REQUIRED USE OF FUNDS

COST CENTER NUMBER	SCHOOL/CENTER NAME	A	B	C	D	E	F	G
		FY 2012-2013 ALLOCATION	PLUS 1% PARENTAL INVOLVEMENT	TOTAL ALLOCATION PER CURRICULUM (A + B)	TOTAL ALLOCATION PER CURRICULUM (C)	AMOUNT TO BE USED FOR PARENTAL INVOLVEMENT (1%) (B)	AMOUNT TO BE USED FOR PROFESSIONAL DEVELOPMENT (10%)	NET AMOUNT AVAILABLE FOR OTHER TITLE I PURPOSES (D - E - F)
DISTRICT SCHOOLS								
0031	EDWINS ELEMENTARY SCHOOL	\$ 204,222	\$ 2,733	\$ 206,955	\$ 206,955	\$ 2,733	\$ 20,696	\$ 183,526
0041	BAKER SCHOOL	231,312	3,301	234,613	234,613	3,301	23,461	207,851
0051	BOB SIKES ELEMENTARY SCHOOL	255,960	3,653	259,613	259,613	3,653	25,961	229,999
0082	MEIGS MIDDLE SCHOOL	-	-	-	-	-	-	-
0092	SHOAL RIVER MIDDLE SCHOOL	-	-	-	-	-	-	-
0121	RUCKEL MIDDLE SCHOOL	-	-	-	-	-	-	-
0131	DESTIN ELEMENTARY SCHOOL	-	-	-	-	-	-	-
0151	EDGE ELEMENTARY SCHOOL	-	-	-	-	-	-	-
0161	EGLIN ELEMENTARY SCHOOL	-	-	-	-	-	-	-
0201	LAUREL HILL SCHOOL	95,708	1,281	96,989	96,989	1,281	9,699	86,009
0211	NICEVILLE HIGH SCHOOL	-	-	-	-	-	-	-
0222	NORTHWOOD ELEMENTARY SCHOOL	240,160	3,428	243,588	243,588	3,428	24,359	215,801
0241	SILVER SANDS SCHOOL	16,176	216	16,392	16,392	216	1,639	14,537
0251	RIVERSIDE ELEMENTARY SCHOOL	299,568	4,275	303,843	303,843	4,275	30,384	269,184
0271	PRYOR MIDDLE SCHOOL	-	-	-	-	-	-	-
0281	WRIGHT ELEMENTARY SCHOOL	308,018	4,122	312,140	312,140	4,122	31,214	276,804
0431	SHALIMAR ELEMENTARY SCHOOL	220,568	3,148	223,716	223,716	3,148	22,372	198,196
0541	ELLIOTT PT. ELEMENTARY SCHOOL	291,842	3,906	295,748	295,748	3,906	29,575	262,267
0561	MARY ESTHER ELEMENTARY SCHOOL	253,424	3,392	256,816	256,816	3,392	25,682	227,742
0571	PLEW ELEMENTARY SCHOOL	-	-	-	-	-	-	-
0581	CHOCTAW HIGH SCHOOL	-	-	-	-	-	-	-
0601	CRESTVIEW HIGH SCHOOL	-	-	-	-	-	-	-
0621	KENWOOD ELEMENTARY SCHOOL	202,240	2,886	205,126	205,126	2,886	20,513	181,727
0631	FLOROSA ELEMENTARY SCHOOL	176,328	2,517	178,845	178,845	2,517	17,885	158,443
0641	FT. WALTON BEACH HIGH SCHOOL	-	-	-	-	-	-	-
0651	BRUNER MIDDLE SCHOOL	-	-	-	-	-	-	-
0671	LEWIS K-8 SCHOOL	-	-	-	-	-	-	-
0681	LONGWOOD ELEMENTARY SCHOOL	264,882	3,545	268,427	268,427	3,545	26,843	238,039
0701	CHOICE HIGH SCHOOL & TECHNICAL CENTER	-	-	-	-	-	-	-
0731	WALKER ELEMENTARY SCHOOL	263,544	3,761	267,305	267,305	3,761	26,731	236,813
0741	BLUEWATER ELEMENTARY SCHOOL	-	-	-	-	-	-	-
0751	ANTIOCH ELEMENTARY SCHOOL	-	-	-	-	-	-	-
0761	DAVIDSON MIDDLE SCHOOL	-	-	-	-	-	-	-
0771	DESTIN MIDDLE SCHOOL	-	-	-	-	-	-	-
0801	RICHBOURG SCHOOL	13,480	180	13,660	13,660	180	1,366	12,114
TOTAL - DISTRICT SCHOOLS		3,337,432	46,344	3,383,776	3,383,776	46,344	338,380	2,999,052
DISTRICT OPERATED REGULAR PROGRAMS								
0721	OKALOOSA STEMM ACADEMY	-	-	-	-	-	-	-
0791	ECCI - NORTH & BEST CHANCE	-	-	-	-	-	-	-
0811	SOUTHSIDE PRE-K	-	-	-	-	-	-	-
7001	K-12 FLORIDA VIRTUAL	-	-	-	-	-	-	-
7004	OKALOOSA ONLINE	-	-	-	-	-	-	-
9818	NWFL BALLET	-	-	-	-	-	-	-
9819	TEACHING ADJUDICATED YOUTH	-	-	-	-	-	-	-
9820	OKALOOSA BLENDED SCHOOL	-	-	-	-	-	-	-
TOTAL - DISTRICT OPERATED REGULAR PROGRAMS		-	-	-	-	-	-	-
TOTAL - DISTRICT SCHOOLS AND REGULAR PROGRAMS		3,337,432	46,344	3,383,776	3,383,776	46,344	338,380	2,999,052
SCHOOL DISTRICT OPERATED PROGRAMS FOR DJJ STUDENTS FUNDED FOR 240 DAYS								
9810	GULF COAST YOUTH ACADEMY	-	-	-	-	-	-	-
9811	OKALOOSA YOUTH DEVELOPMENT CENTER	-	-	-	-	-	-	-
9812	OKALOOSA YOUTH ACADEMY	-	-	-	-	-	-	-
9813	OKALOOSA REGIONAL DETENTION CENTER	-	-	-	-	-	-	-
9814	ADOLESCENT SUBSTANCE ABUSE PROGRAM	-	-	-	-	-	-	-
9817	MILTON GIRLS JUVENILE RESIDENTIAL FACILITY	-	-	-	-	-	-	-
TOTAL - DISTRICT OPERATED DJJ PROGRAM		-	-	-	-	-	-	-
TOTAL - SCHOOLS, REGULAR PROGRAMS & DJJ PROGRAMS		\$ 3,337,432	\$ 46,344	\$ 3,383,776	\$ 3,383,776	\$ 46,344	\$ 338,380	\$ 2,999,052

SCHOOL DISTRICT OF OKALOOSA COUNTY

SUPERINTENDENT OF SCHOOLS
ALEXIS TIBBETTS, Ed.D.

ATTORNEY TO THE BOARD
C. JEFFREY McINNIS, Esq.



BOARD MEMBERS
CINDY FRAKES
CHUCK KELLEY
CATHY THIGPEN
MELISSA THRUSH
RODNEY L. WALKER

TO: Title I Principals
FROM: Joan Pickard, Title I Program Specialist
RE: Title I Budget for 2012-2013
DATE: March 15, 2012

In this packet you will find:

- Preliminary Title I allocation for your school
- Informational Packet

Of Importance:

- Attached is a **preliminary allocation** which is subject to change once an allocation is released from FLDOE.
- If you are considering a purchase, you must include the correct function and object code on the Title Budget Detail Form. Any function and/or object code not listed may require a future budget amendment to the state which is a very lengthy process.

Once your Title I budget is complete, please:

1. Print the **Title I Project Plus Salaries Page** and the **Title I Salary Menu Page**,
 2. **Sign** the Title I Project Plus Salaries Page, and
 3. Include with your budget packet and sent to finance.
- Finance will then forward the Title I information to this department.

We will use the information you submit for approval in our project application to the state once we have reviewed and approved your budgets.

Please do not hesitate to contact Joan Pickard at 833-5879 for further assistance throughout this process.

ADMINISTRATION COMPLEX-120 LOWERY PLACE S.E.-FORT WALTON BEACH, FLORIDA 32548
TELEPHONE (850) 833-3100 FAX (850) 833-3436

CARVER HILL ADMINISTRATION COMPLEX-461 W. SCHOOL AVENUE-CRESTVIEW, FLORIDA 32536
TELEPHONE (850) 689-7117 FAX (850) 689-7121

PERTINENT INFORMATION REGARDING YOUR 2012-2013 TITLE I ALLOCATION

1.	Allocation to Schools and Other Cost Centers: Allocations have been made to eighteen (18) schools based on free and reduced lunch data. A district budget for Title I is under Cost Center 9017.
2.	Allocation for Department Budget: Allocations in the district budget are under Project Number 3401 and include Student Services (Function 5100), Pre-K (Function 5500), Parent Involvement (Function 6150), Administration (Function 6300), Staff Development (Function 6400), Indirect Cost (Function 7200) and Bus Drivers (Function 7800).
3.	<p>Methodology Used to Allocate Funds: The Title I district office determines eligibility and allocation of funds to Title I schools based on the density of poverty within schools as demonstrated by free-reduced lunch participants using the following procedure:</p> <ul style="list-style-type: none"> • date-certain is used to determine enrollment and free-reduced lunch participants; • free-reduced participation percentages are then calculated for schools and the district; • Title I schools are selected based on free-reduced data; • per pupil allocations are assigned to Title I schools; • allocations of funds are then based on the free-reduced enrollment multiplied by the school's per pupil allocation
4.	If and When Allocation to Schools, Cost Centers and Department Will Change: Each year's Title I district application process requires a new calculation of the February date-certain free lunch data in order to determine eligibility and school allocations. Each year's preliminary allocation is received from the state in late- April/May. <i>The preliminary allocation to schools is subject to change.</i>
5.	Contacts for Answering Questions: Joan Pickard, Title I Program Specialist, Kelli Williams, Bookkeeper. (833-5879)
6.	Last Day to Encumber and Make Payment: The last day to encumber (obligate) funds for 2012-2013 school year is June 30, 2012 ; all purchases must be received and payments made by June 30, 2012 . Last Day to make a Visa purchase: May 30, 2012 (<i>dates subject to change</i>).
7.	Who Recommends Personnel Paid from Project: Principals recommend personnel within their schools. These positions must be <u>supplemental</u> and target the indicators that made your school low performing, i.e., reading, math, etc. The Title I Specialist recommends personnel at the district level.
8.	<p>Guidelines for Appropriate, Qualified Expenditures: (Please see Title I Administrator/Teacher Handbook for Okaloosa District Schools.) In all cases, Title I funds must be used to supplement services to eligible students, rather than supplanting other state or district services. In "School-wide Projects," funds may be used more flexibly along with other sources to look comprehensively at the <u>whole school</u> in order to upgrade the overall academic program through the development and implementation of:</p> <ul style="list-style-type: none"> ✓ best practice school reform strategies; ✓ research-based instructional programs; ✓ high quality staff development; ✓ increased parent involvement; and, ✓ intensive assistance to students who experience difficulty mastering the Sunshine State and Common Core Standards.
9.	Parent Involvement: Each school's budget reflects an allocation for Parental Involvement. This expenditure is strictly for parent involvement activities (6150) and may not be used for another function. (No budget may be approved without this.)
10.	Reserves for steps/raises: The calculation for any required set-aside for steps and raises will be automatically calculated and listed as a line item on your salary menu.

11.	Required Set-aside for Professional Development. Please place this amount in Function 6400, Object 0510. The amount will be listed in the Title I Allocation Calculation chart.
12.	Supplement, Not Supplant: Title I funds must be used to supplement the comprehensive school program, rather than to supplant funds for materials and services that the district provides. This requirement should encourage schools to discover effective ways to assure that <u>all</u> children achieve the Sunshine State and Common Core Standards. Strategies such as extended day, substantial and meaningful opportunities for parents to participate in the education of their children, and interventions and programs that reflect scientifically-based research must be carefully planned and implemented. Highest-risk students must have access to basic instruction at their instructional level, as well as supplemental support through in-class models rather than pull-out.
13.	Paraprofessionals: Paraprofessionals may be used to <u>assist</u> individual students or flexible groupings under the <u>direct supervision</u> and within sight and sound of a highly qualified teacher . <i>Pull-out programs where students are “taught” by paraprofessionals are unacceptable.</i> In addition, instructional aides or paraprofessionals hired after January 8, 2002, must have two years of higher education, an AA degree, or pass the ETS ParaPro Assessment with a score of 464 or higher. Paraprofessionals may tutor students <u>after</u> school under the direct supervision of a qualified teacher. It is the intent of the legislation that all students be <u>instructed by highly qualified teachers</u> , rather than paraprofessionals.
14.	Scientifically-based Research: Scientifically-based research should be utilized to support the programs, practices and/or strategies selected. Staff development should be designed to assure that all teachers know and use research-based strategies that result in their students’ success.
15.	Meaningful Parental Involvement: Meaningful parental involvement is required. Communication must be clear and in the <u>language and vocabulary</u> that the parent understands. You may contact Lisa West or Joan Pickard (833-5879) for further assistance.
16.	School-wide Projects: School-wide projects for 2012-2013 will be those schools with 50% or higher free/reduced lunch students. Please refer to your Title I (Teacher) Handbook for directions on developing your School-wide Title I budget and plan.
17.	Assessment Data: Disaggregate assessment data so teachers and school personnel can examine the progress of subgroups and establish measurable objectives to monitor student progress. These subgroups must include 1) White, 2) Black, 3) Hispanic, 4) Asian, 5) American Indian, 6) Economically Disadvantaged, 7) Limited English Proficient (LEP), and 8) Students with Disabilities (SWD).
18.	Process for Submitting all Other Compensation requests (MIS 3180): All requests for payment of Other Comp with Title I Funds must be submitted to the Title I office for approval. Other Comp for extended day tutoring must be accompanied by an approved attendance sheet with matching hours and times. After review and approval, the Title I office will forward Other Comp requests to the payroll department.
19.	Budget Forms: Once your Title I budget is complete, please: <ol style="list-style-type: none"> 1. print the Title I Project Plus Salaries Page and the Title I Salary Menu Page, 2. sign the Title I Project Plus Salaries Page, and 3. Include with your budget packet and sent to finance. Finance will then forward the Title I information to the Title I office.