



SCHOOL DISTRICT OF OKALOOSA COUNTY
TITLE I - ENTITLEMENT
FISCAL YEAR 2011-2012
AS OF APRIL 2011

Information provided by Curriculum, Instruction, & Assessment Department.

Project Number: 2401

Allocation Method: Please See Attached Information from Curriculum, Instruction, & Assessment Department

Allocation Amount: Please See Attached Information from Curriculum, Instruction, & Assessment Department

Recommendation of Staff Currently Paid by Project:

“Recommend” if person is purchased on Salary Menu.

OR

“Recommend – No Position” if person is NOT purchased on Salary Menu.

OR

“Do Not Recommend” if unacceptable performance evaluation

SCHOOL DISTRICT OF OKALOOSA COUNTY
TITLE I ENTITLEMENT - PROJECT 2401
FISCAL YEAR 2011-2012
AS OF APRIL 2011

Revised
5/20/11

(SET-ASIDE IS INCLUDED IN ALLOCATION)

COST CENTER NUMBER	SCHOOL/CENTER NAME	A	B	C	D	E	F	G	H	I	J
		FY 2011-2012 ORIGINAL ALLOCATION	FY 2011-2012 ADDITIONAL ALLOCATION	FY 2011-2012 TOTAL REVISD ALLOCATION	ORIGINAL 1% PARENTAL INVOLVEMENT	ADDITIONAL ALLOCATION	REVISED TOTAL 1% PARENTAL INVOLVEMENT	REVISED TOTAL ALLOCATION PER CURRICULUM	ORIGINAL 10% PROFESSIONAL DEVELOPMENT SET-ASIDE	ADDITIONAL SET-ASIDE	REVISED TOTAL 10% PROFESSIONAL DEVELOPMENT SET-ASIDE
		(A + B)			(D + E)			(C + F)		(H + I)	
DISTRICT SCHOOLS											
0031	EDWINS ELEMENTARY SCHOOL	\$ 143,650	\$ 21,775	\$ 165,425	\$ 2,002	\$ 527	\$ 2,529	\$ 167,954	\$ 14,565	\$ 2,230	\$ 16,795
0041	BAKER SCHOOL	115,479	9,870	125,349	2,027	533	2,560	127,909	11,751	1,040	12,791
0051	BOB SIKES ELEMENTARY SCHOOL	131,976	11,280	143,256	2,316	609	2,925	146,181	13,429	1,189	14,618
0082	MEIGS MIDDLE SCHOOL	-	-	-	-	-	-	-	-	-	-
0092	SHOAL RIVER MIDDLE SCHOOL	-	-	-	-	-	-	-	-	-	-
0111	W. E. COMBS SCHOOL	-	-	-	-	-	-	-	-	-	-
0121	RUCKEL MIDDLE SCHOOL	-	-	-	-	-	-	-	-	-	-
0131	DESTIN ELEMENTARY SCHOOL	-	-	-	-	-	-	-	-	-	-
0151	EDGE ELEMENTARY SCHOOL	-	-	-	-	-	-	-	-	-	-
0161	EGLIN ELEMENTARY SCHOOL	-	-	-	-	-	-	-	-	-	-
0201	LAUREL HILL SCHOOL	65,858	9,983	75,841	918	241	1,159	77,000	6,678	1,022	7,700
0211	NICEVILLE HIGH SCHOOL	-	-	-	-	-	-	-	-	-	-
0222	NORTHWOOD ELEMENTARY SCHOOL	128,817	11,010	139,827	2,261	594	2,855	142,682	13,108	1,160	14,268
0241	SILVER SANDS SCHOOL	-	-	-	-	-	-	-	-	-	-
0251	RIVERSIDE ELEMENTARY SCHOOL	128,115	10,950	139,065	2,248	592	2,840	141,905	13,036	1,155	14,191
0271	PRYOR MIDDLE SCHOOL	-	-	-	-	-	-	-	-	-	-
0281	WRIGHT ELEMENTARY SCHOOL	174,148	26,398	200,546	2,427	638	3,065	203,611	17,658	2,703	20,361
0431	SHALIMAR ELEMENTARY SCHOOL	121,797	10,410	132,207	2,138	562	2,700	134,907	12,394	1,097	13,491
0541	ELLIOTT PT. ELEMENTARY SCHOOL	186,082	28,207	214,289	2,593	682	3,275	217,564	18,868	2,888	21,756
0561	MARY ESTHER ELEMENTARY SCHOOL	153,816	23,316	177,132	2,144	563	2,707	179,839	15,596	2,388	17,984
0571	PLEW ELEMENTARY SCHOOL	-	-	-	-	-	-	-	-	-	-
0581	CHOCTAW HIGH SCHOOL	-	-	-	-	-	-	-	-	-	-
0601	CRESTVIEW HIGH SCHOOL	-	-	-	-	-	-	-	-	-	-
0621	KENWOOD ELEMENTARY SCHOOL	108,810	9,300	118,110	1,910	502	2,412	120,522	11,072	980	12,052
0631	FLOROSA ELEMENTARY SCHOOL	90,558	7,740	98,298	1,589	418	2,007	100,305	9,215	816	10,031
0641	FT. WALTON BEACH HIGH SCHOOL	-	-	-	-	-	-	-	-	-	-
0651	BRUNER MIDDLE SCHOOL	-	-	-	-	-	-	-	-	-	-
0671	LEWIS K-8 SCHOOL	-	-	-	-	-	-	-	-	-	-
0681	LONGWOOD ELEMENTARY SCHOOL	148,070	22,445	170,515	2,064	542	2,606	173,121	15,013	2,299	17,312
0701	CHOICE HIGH SCHOOL & TECHNICAL CENTER	-	-	-	-	-	-	-	-	-	-
0731	WALKER ELEMENTARY SCHOOL	151,281	12,930	164,211	2,655	698	3,353	167,564	15,394	1,362	16,756
0741	BLUEWATER ELEMENTARY SCHOOL	-	-	-	-	-	-	-	-	-	-
0751	ANTIOCH ELEMENTARY SCHOOL	-	-	-	-	-	-	-	-	-	-
0761	DAVIDSON MIDDLE SCHOOL	-	-	-	-	-	-	-	-	-	-
0771	DESTIN MIDDLE SCHOOL	-	-	-	-	-	-	-	-	-	-
0801	RICHBOURG SCHOOL	-	-	-	-	-	-	-	-	-	-
TOTAL - DISTRICT SCHOOLS		1,848,457	215,614	2,064,071	29,292	7,701	36,993	2,101,064	187,777	22,329	210,106
DISTRICT OPERATED REGULAR PROGRAMS											
0609	NORTH HIGH SCHOOL	-	-	-	-	-	-	-	-	-	-
0709	THE NEW HIGH SCHOOL - SOUTH	-	-	-	-	-	-	-	-	-	-
0781	BEST CHANCE - SOUTH	-	-	-	-	-	-	-	-	-	-
0791	ECCI - NORTH & BEST CHANCE	-	-	-	-	-	-	-	-	-	-
0811	SOUTHSIDE PRE-K	-	-	-	-	-	-	-	-	-	-
7001	K-12 FLORIDA VIRTUAL	-	-	-	-	-	-	-	-	-	-
7004	OKALOOSA ONLINE	-	-	-	-	-	-	-	-	-	-
9818	NWFL BALLET	-	-	-	-	-	-	-	-	-	-
9819	TEACHING ADJUDICATED YOUTH	-	-	-	-	-	-	-	-	-	-
9820	OKALOOSA BLENDED SCHOOL	-	-	-	-	-	-	-	-	-	-
TOTAL - DISTRICT OPERATED REGULAR PROGRAMS		-	-	-	-	-	-	-	-	-	-
TOTAL - DISTRICT SCHOOLS AND REGULAR PROGRAMS		1,848,457	215,614	2,064,071	29,292	7,701	36,993	2,101,064	187,777	22,329	210,106
SCHOOL DISTRICT OPERATED PROGRAMS FOR DJJ STUDENTS FUNDED FOR 240 DAYS											
9810	GULF COAST YOUTH ACADEMY	-	-	-	-	-	-	-	-	-	-
9811	OKALOOSA YOUTH DEVELOPMENT CENTER	-	-	-	-	-	-	-	-	-	-
9812	OKALOOSA YOUTH ACADEMY	-	-	-	-	-	-	-	-	-	-
9813	OKALOOSA REGIONAL DETENTION CENTER	-	-	-	-	-	-	-	-	-	-
9814	ADOLESCENT SUBSTANCE ABUSE PROGRAM	-	-	-	-	-	-	-	-	-	-
9817	MILTON GIRLS JUVENILE RESIDENTIAL FACILITY	-	-	-	-	-	-	-	-	-	-
TOTAL - DISTRICT OPERATED DJJ PROGRAM		-	-	-	-	-	-	-	-	-	-
TOTAL - SCHOOLS, REGULAR PROGRAMS & DJJ PROGRAMS		\$ 1,848,457	\$ 215,614	\$ 2,064,071	\$ 29,292	\$ 7,701	\$ 36,993	\$ 2,101,064	\$ 187,777	\$ 22,329	\$ 210,106

NOTE:
1. AN ADDITIONAL TITLE I ALLOCATION WAS MADE ON MAY 20, 2011.

SCHOOL DISTRICT OF OKALOOSA COUNTY

SUPERINTENDENT OF SCHOOLS
ALEXIS TIBBETTS, Ed.D.

ATTORNEY TO THE BOARD
C. JEFFREY McINNIS, Esq.



BOARD MEMBERS
CINDY FRAKES
CHUCK KELLEY
CATHY THIGPEN
MELISSA THRUSH
RODNEY L. WALKER

TO: Title I Principals

FROM: Cheree Davis, Title I Program Specialist

RE: Title I Budget for 2011-2012

DATE: April 15, 2011

In this packet you will find:

- Preliminary Title I allocation for your school
- Informational Packet

Of Importance:

- Attached is a **preliminary allocation** and subject to change once an allocation is released from FLDOE.
- If you are considering a purchase, you must include the correct function and object code on the Title Budget Detail Form. Any function and/or object code not listed may require a future budget amendment to the state which is a very lengthy process.

Once your Title I budget is complete, please:

1. Print the **Title I Project Plus Salaries Page** and the **Title I Salary Menu Page**,
2. **Sign** the Title I Project Plus Salaries Page, and
3. **Submit both** forms to the Title I office for approval by **Friday, April 29, 2011**.
Once these are reviewed and approved, we will forward a copy to finance.

We will use the information you submit for approval in our project application to the state once we have reviewed and approved your budgets.

Please do not hesitate to contact Cheree Davis at 833-5879 for further assistance throughout this process.

ADMINISTRATION COMPLEX-120 LOWERY PLACE S.E.-FORT WALTON BEACH, FLORIDA 32548
TELEPHONE (850) 833-3100 FAX (850) 833-3436

CARVER HILL ADMINISTRATION COMPLEX-461 W. SCHOOL AVENUE-CRESTVIEW, FLORIDA 32536
TELEPHONE (850) 689-7117 FAX (850) 689-7121

PERTINENT INFORMATION REGARDING YOUR 2011-2012 TITLE I ALLOCATION

2011-2012 Title I school budgets must be submitted to Cheree Davis, Title I Program Specialist, for approval by Friday, April 29, 2011. The Title I office will then forward approved budgets to Finance.

1.	Allocation to Schools and Other Cost Centers: Allocations have been made to fourteen (14) elementary schools based on free and reduced lunch data. A district budget for Title I is under Cost Center 9017.
2.	Allocation for Department Budget: Allocations in the district budget are under Project Number 1401 and include Student Services (Function 5100), Pre-K (Function 5500), Resource Assistant (Functions 6100 & 6110), Parent Involvement (Function 6150), Administration (Function 6300), Staff Development (Function 6400), Indirect Cost (Function 7200) and Bus Drivers (Function 7800).
3.	<p>Methodology Used to Allocate Funds: The Title I district office determines eligibility and allocation of funds to Title I schools based on the density of poverty within schools as demonstrated by free-reduced lunch participants using the following procedure:</p> <ul style="list-style-type: none"> • date-certain is used to determine enrollment and free-reduced lunch participants; • free-reduced participation percentages are then calculated for schools and the district; • Title I schools are selected based on free-reduced data; • per pupil allocations are assigned to Title I schools; • allocations of funds are then based on the free-reduced enrollment multiplied by the school's per pupil allocation
4.	If and When Allocation to Schools, Cost Centers and Department Will Change: Each year's Title I district application process requires a new calculation of the February date-certain free lunch data in order to determine eligibility and school allocations. Each year's preliminary allocation is received from the state in late-April/May. <i>The preliminary allocation to schools is subject to change.</i>
5.	Contacts for Answering Questions: Cheree Davis, Title I Program Specialist, Kristi Evans, Bookkeeper. (833-5879)
6.	<p>Last Day to Encumber and Make Payment: The last day to encumber (obligate) funds for 2011-2012 school year is April 27, 2012; all purchases must be received and payments made by May 31, 2012.</p> <p>Last Day to make a Visa purchase: April 27, 2012 (<i>dates subject to change</i>).</p>
7.	Who Recommends Personnel Paid from Project: Principals recommend personnel within their schools. These positions must be <u>supplemental</u> and target the indicators that made your school low performing, i.e., reading, math, etc. The Title I Specialist recommends personnel at the district level.
8.	<p>Guidelines for Appropriate, Qualified Expenditures: (Please see Title I Administrator/Teacher Handbook for Okaloosa District Schools.) In all cases, Title I funds must be used to supplement services to eligible students, rather than supplanting other state or district services. In "School-wide Projects," funds may be used more flexibly along with other sources to look comprehensively at the <u>whole school</u> in order to upgrade the overall academic program through the development and implementation of:</p> <ul style="list-style-type: none"> ✓ best practice school reform strategies; ✓ research-based instructional programs; ✓ high quality staff development; ✓ increased parent involvement; and, ✓ intensive assistance to students who experience difficulty mastering the Sunshine State Standards.
9.	Parent Involvement: Each school's budget reflects an allocation for Parental Involvement. This expenditure is strictly for parent involvement activities and may not be used for another function. (No budget may be approved without this.)
10.	Reserves for steps/raises: The calculation for the required 5% set-aside for steps and raises will be automatically calculated and listed as a line item on your salary menu.

11.	<p>Required Set-aside for Schools in School Improvement: Title I schools in Year 1 or Year 2 School Improvement must set-aside 10% of their Title I allocation for professional development. Please place this amount in Function 6400, Object 0510. If your school is required to set this money aside, the amount will be listed in the Title I Allocation Calculation chart. Of Importance:</p> <ul style="list-style-type: none"> ✓ Because School Improvement is a two-year designation, this set-aside is required for the second year even if you made AYP. ✓ If a NO designation this year places you in year-one SINI, this set-aside is required. <p>(No budget may be approved without this reserve if there is a possibility AYP will not be achieved for two consecutive years.)</p> <p>Schools in Corrective Action will be required to set aside 10% of their Title I allocation for professional development.</p>
12.	<p>Supplement, Not Supplant: Title I funds must be used to supplement the comprehensive school program, rather than to supplant funds for materials and services that the district provides. This requirement should encourage schools to discover effective ways to assure that <u>all</u> children achieve the Sunshine State Standards. Strategies such as extended day and/or extended year, substantial and meaningful opportunities for parents to participate in the education of their children, and interventions and programs that reflect scientifically-based research must be carefully planned and implemented. Highest-risk students must have access to basic instruction at their instructional level, as well as supplemental support through in-class models rather than pull-out.</p>
13.	<p>Paraprofessionals: Paraprofessionals may be used to <u>assist</u> individual students or flexible groupings under the <u>direct supervision</u> of a highly qualified teacher. <i>Pull-out programs where students are “taught” by paraprofessionals are unacceptable.</i> In addition, instructional aides or paraprofessionals hired after January 8, 2002, must have two years of higher education, an AA degree, or pass the ETS ParaPro Assessment with a score of 464 or higher. Paraprofessionals may tutor students <u>after</u> school under the direct supervision of a qualified teacher. It is the intent of the legislation that all students be <u>instructed by highly qualified teachers</u>, rather than paraprofessionals.</p>
14.	<p>Scientifically-based Research: Scientifically-based research should be utilized to support the programs, practices and/or strategies selected. Staff development should be designed to assure that all teachers know and use research-based strategies that result in their students’ success.</p>
15.	<p>Meaningful Parental Involvement: Meaningful parental involvement is required. Communication must be clear and in the <u>language and vocabulary</u> that the parent understands. You may contact Lisa West (833-5879) for assistance and ideas.</p>
16.	<p>School-wide Projects: School-wide projects for 2011-2012 will be those schools with 50% or higher free/reduced lunch students. Please refer to your Title I (Teacher) Handbook for directions on developing your School-wide Title I budget and plan.</p>
17.	<p>Assessment Data: Disaggregate assessment data so teachers and school personnel can examine the progress of subgroups and establish measurable objectives to monitor student progress. These subgroups must include 1) White, 2) Black, 3) Hispanic, 4) Asian, 5) American Indian, 6) Economically Disadvantaged, 7) Limited English Proficient (LEP), and 8) Students with Disabilities (SWD).</p>
18.	<p>Process for Submitting all Other Compensation requests (MIS 3180): <i>All requests for payment of Other Comp with Title I Funds must be submitted to the Title I office for approval.</i> After review and approval, the Title I office will forward Other Comp request to the payroll department.</p>
19.	<p>Budget Forms: Once your Title I budget is complete, please:</p> <ol style="list-style-type: none"> 1. print the Title I Project Plus Salaries Page and the Title I Salary Menu Page, 2. sign the Title I Project Plus Salaries Page, and 3. submit both forms to the Title I office for approval by Friday, April 29, 2011. Once these are reviewed and approved, The Title office will forward a copy to finance.