



SCHOOL DISTRICT OF OKALOOSA COUNTY  
**TITLE I - ENTITLEMENT & TITLE I - ARRA**  
FISCAL YEAR 2010-2011  
AS OF MARCH 2010

*Information provided by Curriculum, Instruction, & Assessment Department.*

**Project Number: 1401 & 0491**

***Allocation Method:*** Please See Attached Information from Curriculum, Instruction, & Assessment Department

***Allocation Amount:*** Please See Attached Information from Curriculum, Instruction, & Assessment Department

**Recommendation of Staff Currently Paid by Project:**

“Recommend” if person is purchased on Salary Menu.

OR

“Recommend – No Position” if person is NOT purchased on Salary Menu.

OR

“Do Not Recommend” if unacceptable performance evaluation

This allocation of TITLE I - ARRA (PROJECT 0491) revenue is the remaining portion of the fiscal year 2008-2009 allocation which was held in reserves for allocation in fiscal year 2010-2011.

**SCHOOL DISTRICT OF OKALOOSA COUNTY**  
**TITLE I ENTITLEMENT - PROJECT 1401 & TITLE I ARRA - PROJECT 0491**  
**FISCAL YEAR 2010-2011**  
**AS OF MARCH 2010**

COST CENTER NUMBER	SCHOOL/CENTER NAME	ENTITLEMENT	ARRA
		TOTAL ALLOCATION PER CURRICULUM	TOTAL ALLOCATION PER CURRICULUM

**DISTRICT SCHOOLS**

31	EDWINS ELEMENTARY SCHOOL	\$ 230,940	\$ -
41	BAKER SCHOOL	205,299	-
51	BOB SIKES ELEMENTARY SCHOOL	255,560	-
82	MEIGS MIDDLE SCHOOL	-	-
92	SHOAL RIVER MIDDLE SCHOOL	-	-
111	W. E. COMBS SCHOOL	-	-
121	RUCKEL MIDDLE SCHOOL	-	-
131	DESTIN ELEMENTARY SCHOOL	-	-
151	EDGE ELEMENTARY SCHOOL	-	-
161	EGLIN ELEMENTARY SCHOOL	-	-
201	LAUREL HILL SCHOOL	104,849	37,093
211	NICEVILLE HIGH SCHOOL	-	-
222	NORTHWOOD ELEMENTARY SCHOOL	226,536	-
241	SILVER SANDS SCHOOL	-	-
251	RIVERSIDE ELEMENTARY SCHOOL	236,445	-
261	VALPARAISO ELEMENTARY SCHOOL	-	-
271	PRYOR MIDDLE SCHOOL	-	216,141
281	WRIGHT ELEMENTARY SCHOOL	303,549	-
431	SHALIMAR ELEMENTARY SCHOOL	223,704	-
541	ELLIOTT PT. ELEMENTARY SCHOOL	296,950	-
561	MARY ESTHER ELEMENTARY SCHOOL	224,411	-
571	PLEW ELEMENTARY SCHOOL	-	-
581	CHOCTAW HIGH SCHOOL	-	-
601	CRESTVIEW HIGH SCHOOL	-	-
621	KENWOOD ELEMENTARY SCHOOL	-	179,506
631	FLOROSA ELEMENTARY SCHOOL	-	166,919
641	FT. WALTON HIGH SCHOOL	-	-
651	BRUNER MIDDLE SCHOOL	-	260,317
671	LEWIS K-8 SCHOOL (LEWIS & VALPARAISO SITES)	-	-
681	LONGWOOD ELEMENTARY SCHOOL	258,824	-
701	OKALOOSA APPLIED TECHNOLOGY CENTER	-	-
731	WALKER ELEMENTARY SCHOOL	295,912	-
741	BLUEWATER ELEMENTARY SCHOOL	-	-
751	ANTIOCH ELEMENTARY SCHOOL	-	-
761	DAVIDSON MIDDLE SCHOOL	-	-
771	DESTIN MIDDLE SCHOOL	-	-
801	SILVER SANDS - NORTH	-	-
<b>TOTAL - DISTRICT SCHOOLS</b>		<b>2,862,979</b>	<b>859,976</b>

**DISTRICT OPERATED REGULAR PROGRAMS**

781	ECCI - SOUTH	-	-
791	ECCI - NORTH	-	-
811	ECCI - NORTH (BEST CHANCE)	-	-
811	SOUTHSIDE PRE-K	-	-
7001	K-12 FLORIDA VIRTUAL	-	-
7004	OKALOOSA ONLINE	-	-
9818	NWFL BALLETT	-	-
9819	TEACHING ADJUDICATED YOUTH	-	-
9820	BLENDED SCHOOL	-	-
<b>TOTAL - DISTRICT OPERATED REGULAR PROGRAMS</b>		-	-

<b>TOTAL - DISTRICT SCHOOLS AND REGULAR PROGRAMS</b>	<b>2,862,979</b>	<b>859,976</b>
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**SCHOOL DISTRICT OPERATED PROGRAMS FOR DJJ STUDENTS FUNDED FOR 240 DAYS**

9810	GULF COAST YOUTH ACADEMY	-	-
9811	OKALOOSA YOUTH DEVELOPMENT CENTER	-	-
9812	OKALOOSA YOUTH ACADEMY	-	-
9813	OKALOOSA REGIONAL DETENTION CENTER	-	-
9814	ADOLESCENT SUBSTANCE ABUSE CENTER	-	-
9817	MILTON GIRLS JUVENILE RESIDENTIAL FACILITY	-	-
<b>TOTAL - DISTRICT OPERATED DJJ PROGRAM</b>		-	-

<b>TOTAL - SCHOOLS, REGULAR PROGRAMS &amp; DJJ PROGRAMS</b>	<b>\$ 2,862,979</b>	<b>\$ 859,976</b>
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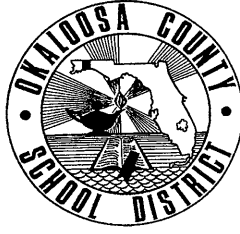
**NOTE:**

1. TITLE I ARRA - PROJECT 0491 WAS RECEIVED IN FY 2009-2010. A PORTION OF THE REVENUE WAS HELD IN RESERVES FOR ALLOCATION IN FY 2010-2011.

# SCHOOL DISTRICT OF OKALOOSA COUNTY


SUPERINTENDENT OF SCHOOLS  
ALEXIS TIBBETTS, Ed.D.

ATTORNEY TO THE BOARD  
C. JEFFREY McINNIS



BOARD MEMBERS  
CINDY FRAKES  
HOWARD HILL  
CHUCK KELLEY  
CATHY THIGPEN  
RODNEY L. WALKER

TO: Title I Principals

FROM: Annette Maldonado, Title I Program Director 

RE: Title I Budget for 2010-2011  
**Due to Title I Office on Monday, April 26, 2010**

DATE: March 15, 2010

**In this packet you will find:**

- Preliminary Title I allocation for your school
- Informational Packet

**Of Importance:**

- The attached is a **preliminary allocation** and subject to change once an allocation is released from FLDOE.
- If you are considering a purchase, you must include the correct function and object code on the Title Budget Detail Form. Any function and/or object code not listed may require a future budget amendment to the state which is a very lengthy process.

**Once your Title I budget is complete, please:**

1. print the **Title I Project Plus Salaries Page** and the **Title I Salary Menu Page**,
2. **sign both** pages, and
3. **submit both** forms to the Title I office for approval by **Monday, April 26, 2010**.  
Once these are reviewed and approved, we will forward a copy to Finance.

We will use the information you submit for approval in our project application to the state once we have reviewed and approved your budgets.

Please do not hesitate to contact Annette Maldonado at 833-5879 for further assistance throughout this process.

ADMINISTRATIVE COMPLEX-120 LOWERY PLACE S.E.- FORT WALTON BEACH, FLORIDA 32548  
TELEPHONE (850) 833-3100 FAX (850) 833-3436

CARVER HILL-461 W. SCHOOL AVE.-CRESTVIEW, FLORIDA 32536  
TELEPHONE (850)689-7300 FAX (850)683-7696

## PERTINENT INFORMATION REGARDING YOUR 2010-2011 TITLE I ALLOCATION

**Title I school budgets must be submitted to Annette Maldonado, Title I Program Director for approval by Monday, April 26, 2010. The Title I office will then forward approved budgets to Finance.**

1.	<p><b>Allocation to Schools and Other Cost Centers:</b> Allocations have been made to twelve (12) elementary schools based on free and reduced lunch data. Title I ARRA allocations have been made to an additional four schools to include two elementary and two middle schools. A district budget for Title I is under Cost Center 9017.</p>
2.	<p><b>Allocation for Department Budget:</b> Allocations in the district budget are under Project Number 1401 and include Student Services (Function 5100), Pre-K (Function 5500), Resource Assistant (Functions 6100 &amp; 6110), Parent Involvement (Function 6150), Administration (Function 6300), Staff Development (Function 6400), Indirect Cost (Function 7200) and Bus Drivers (Function 7800). ARRA Project Number will remain 0491.</p>
3.	<p><b>Methodology Used to Allocate Funds:</b> The Title I district office determines eligibility and allocation of funds to Title I schools based on the density of poverty within schools as demonstrated by free-reduced lunch participants using the following procedure:</p> <ul style="list-style-type: none"> <li>• date-certain is used to determine enrollment and free-reduced lunch participants;</li> <li>• free-reduced participation percentages are then calculated for schools and the district;</li> <li>• Title I schools are selected based on free-reduced data;</li> <li>• per pupil allocations are assigned to Title I schools;</li> <li>• allocations of funds are then based on the free-reduced enrollment times the school's per pupil allocation</li> </ul>
4.	<p><b>If and When Allocation to Schools, Cost Centers and Department Will Change:</b> Each year's Title I district application process requires a new calculation of the February date-certain free lunch data in order to determine eligibility and school allocations. Each year's preliminary allocation is received from the state in late-April/May. Preliminary allocation to schools is subject to change.</p>
5.	<p><b>Contacts for Answering Questions:</b> Annette Maldonado, Title I Program Director, Kristi Evans, Bookkeeper. (833-5879)</p>
6.	<p><b>Last Day to Encumber and Make Payment:</b> The last day to encumber (obligate) funds for 2010-2011 school year is April 15, 2011; all purchases must be received and payments made by May 19, 2011. <b>Last Day to make a Visa purchase:</b> April 1, 2011.</p>
7.	<p><b>Who Recommends Personnel Paid from Project:</b> Principals recommend personnel within their schools. These positions must be supplemental and target the indicators that made your school low performing, i.e., reading, math, etc. The Title I Director recommends personnel at the district level.</p>
8.	<p><b>Guidelines for Appropriate, Qualified Expenditures:</b> (Please see <b>Title I Administrator/Teacher Handbook for Okaloosa District Schools.</b>) In all cases, Title I funds must be used to supplement services to eligible students, rather than supplanting other state or district services. In "School-wide Projects," funds may be used more flexibly along with other sources to look comprehensively at the <u>whole school</u> in order to upgrade the overall academic program through the development and implementation of:</p> <ul style="list-style-type: none"> <li>✓ best practice school reform strategies;</li> <li>✓ research-based instructional programs;</li> <li>✓ high quality staff development;</li> <li>✓ increased parent involvement; and,</li> <li>✓ intensive assistance to students who experience difficulty mastering the Sunshine State Standards.</li> </ul>

9.	<b>Parent Involvement:</b> Each school's budget reflects an allocation for Parental Involvement. This expenditure is strictly for parent involvement activities and may not be used for another function. (No budget may be approved without this.)
10.	<b>Reserves for steps/raises:</b> The calculation for the required 5% set-aside for steps and raises will be automatically calculated and listed as a line item on your salary menu.
11.	<b>Required Set-aside for Schools in School Improvement: Title I schools in Year 1 or Year 2 School Improvement must set-aside 10% of their Title I allocation for professional development.</b> Please place this amount in Function 6400, Object 0510. If your school is required to set this money aside, the amount will be listed in the Title I Allocation Calculation chart. <b>Of Importance:</b> <ul style="list-style-type: none"> <li>✓ Because School Improvement is a two-year designation, this set-aside is required for the second year even if you made AYP.</li> <li>✓ If a NO designation this year places you in year-one SINI, this set-aside is required.</li> </ul> (No budget may be approved without this reserve if there is a possibility AYP will not be achieved for two consecutive years.)
12.	<b>Supplement, Not Supplant:</b> Title I funds must be used to <b>supplement</b> the comprehensive school program, rather than to supplant funds for materials and services that the district provides. This requirement should encourage schools to discover effective ways to assure that <u>all</u> children achieve the Sunshine State Standards. Strategies such as extended day and/or extended year, substantial and meaningful opportunities for parents to participate in the education of their children, and interventions and programs that reflect scientifically-based research must be carefully planned and implemented. Highest-risk students must have access to basic instruction at their instructional level, as well as supplemental support through in-class models rather than pull-out.
13.	<b>Paraprofessionals:</b> Paraprofessionals may be used to <u>assist</u> individual students or flexible groupings under the <u>direct supervision</u> of a <b>highly qualified teacher</b> . Pull-out programs where students are "taught" by paraprofessionals are unacceptable. In addition, instructional aides or paraprofessionals hired after January 8, 2002, must have two years of higher education, an AA degree, or pass the ETS ParaPro Assessment with a score of 464 or higher. Paraprofessionals may tutor students <u>after</u> school under the direct supervision of a qualified teacher. It is the intent of the legislation that all students be <u>instructed by highly qualified teachers</u> , rather than paraprofessionals.
14.	<b>Scientifically-based Research:</b> Scientifically-based research should be utilized to supports the programs, practices and/or strategies selected. Some examples include extended instructional time, parental literacy activities, and phonemic awareness. Staff development should be designed to assure that all teachers know and use research-based strategies that result in their students' success.
15.	<b>Meaningful Parental Involvement:</b> Meaningful parental involvement is required. Communication must be clear and in the <u>language and vocabulary</u> that the parent understands. You may contact <b>Pam Meadows at Carver Hill (689-7160)</b> for assistance and ideas.
16.	<b>School-wide Projects:</b> School-wide projects for 2010-2011 will be those schools with 47% or higher free/reduced lunch students. Please refer to your Title I (Teacher) Handbook for directions on developing your School-wide Title I budget and plan.
17.	<b>Assessment Data:</b> Disaggregate assessment data so teachers and school personnel can examine the progress of subgroups and establish measurable objectives to monitor student progress. These subgroups must include 1) White, 2) Black, 3) Hispanic, 4) Asian, 5) American Indian, 6) Economically Disadvantaged, 7) Limited English Proficient (LEP), and 8) Students with Disabilities (SWD).
18.	<b>Process for Submitting all Other Compensation requests (MIS 3180):</b> All request for payment of Other Comp with Title I Funds must be submitted to the Title I office for approval. After review and approval, the Title I office will forward Other Comp request to the payroll department.
19.	<b>Budget Forms:</b> Once your Title I budget is complete, please: <ol style="list-style-type: none"> <li>1. print the <b>Title I Project Plus Salaries Page</b> and the <b>Title I Salary Menu Page</b>,</li> <li>2. <b>sign</b> the Title I Project Plus Salaries Page, and</li> <li>3. <b>submit both</b> forms to the Title I office for approval by <b>Monday, April 26' 2010</b>. Once these are reviewed and approved, will forward a copy to Finance.</li> </ol>

**School District of Okaloosa County**  
**Preliminary Title I Allocation Calculation**  
**Title I, Part A**  
**FY 2010-2011**  
**March 16, 2010**

Center	School	Free/Reduced Enrollment	PPA	10-11 Allocation	Parental Involvement	Total Allocation	10% Required Set-Aside
31	Edwins *	315	\$ 725	\$ 228,375	\$ 2,565	\$ 230,940	\$ 23,094
41	Baker (K-5) *	290	700	203,000	2,299	205,299	20,529
51	Bob Sikes *	361	700	252,700	2,860	255,560	25,556
201	Laurel Hill (K-5)	143	725	103,675	1,174	104,849	-
222	Northwood	320	700	224,000	2,536	226,536	-
251	Riverside **	334	700	233,800	2,645	236,445	23,644
281	Wright	414	725	300,150	3,399	303,549	-
431	Shalimar **	316	700	221,200	2,504	223,704	22,370
541	Elliott Point **	405	725	293,625	3,325	296,950	29,695
561	Mary Esther	317	700	221,900	2,511	224,411	-
681	Longwood *	353	725	255,925	2,899	258,824	25,882
731	Walker *	418	700	292,600	3,312	295,912	29,591

Total	\$ 2,830,950	\$ 32,029	\$ 2,862,979	\$ 200,361
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Total Funds	\$ 2,862,979
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**Notes:**

1. Schools Marked \* - Year 2 SINI; 10% Professional Development set-aside required
2. Schools Marked \*\* - If No AYP designation in FY 09-10; Year 1 SINI
3. Schools must set aside 10% of their Title I Allocation in 6400/0510 in Budget Detail before submitting for approval.

**School District of Okaloosa County  
Preliminary Title I Allocation Calculation  
Title I, Part A - ARRA  
FY 2010-2011  
March 16, 2010**

<b>Center</b>	<b>School</b>	<b>Free/Reduced Enrollment</b>	<b>PPA</b>	<b>10-11 Allocation</b>	<b>Parental Involvement</b>	<b>Total Allocation</b>
201	Laurel Hill (6-8)	52	\$ 700	\$ 36,400	\$ 693	\$ 37,093
271	Pryor	303	700	212,100	4,041	216,141
621	Kenwood	271	650	176,150	3,356	179,506
631	Florosa	252	650	163,800	3,119	166,919
651	Bruner	393	650	255,450	4,867	260,317

Total	\$ 843,900	\$ 16,076	\$ 859,976
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Total Funds	\$ 859,976
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**Notes:**

1. Schools Marked \* - Year 2 SINI; 10% Professional Development set-aside required
2. Schools Marked \*\* - If No AYP designation in FY 09-10; Year 1 SINI
3. Schools must set aside 10% of their Title I Allocation in 6400/0510 in Budget Detail before submitting for approval.