

School District of Okaloosa County
SUMMARY LEVEL PROJECT BUDGETS
FISCAL YEAR 2008-2009

DEPARTMENT: School Food Service - Departments & All Schools Combined

COST CENTER: Department 9008 & All Schools

COST CENTER DESCRIPTION:

Responsible for all food service operations; responsible for quality, variety and financial performance.

FUND SOURCE:

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2007-2008 Appropriation	2008-2009 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 2,021,904	\$ 2,057,441	\$ 35,537
	Instructional	-	-	-
	Non-Instructional	2,718,779	2,933,674	214,895
	Subtotal - Salaries & Benefits	4,740,683	4,991,115	250,432
300	Purchased Service	262,550	180,650	(81,900)
400	Energy Services	194,250	173,000	(21,250)
500	Materials & Supplies	3,469,521	3,140,586	(328,935)
600	Capital Outlay	132,000	10,000	(122,000)
700	Other Expenses	322,537	231,253	(91,284)
900	Transfers/Reserves	67,157	-	(67,157)
	Total Combined Appropriation	\$ 9,188,698	\$ 8,726,604	\$ (462,094)

STAFFING			
	2007-2008 Recommendation	2008-2009 Recommendation	# Increase (Decrease)
Administrative/Managerial	44.60	43.60	(1.00)
Instructional	-	-	-
Non-Instructional	153.00	162.00	9.00
Total Staff	197.60	205.60	8.00

OTHER INFORMATION:

The Director - School Food Service is the approving authority.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2008-2009

MIS 3176

COST CENTER NAME: School Food Service

CENTER NUMBER: 9008

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0310	PROFESSIONAL & TECHNICAL SERVICE Titan services	7610	FOOD SERVICES - DEPARTMENT	\$ 1,000		\$ 1,000
0330	IN COUNTY TRAVEL Estimated travel to perform site reviews and policy compliance	7610	FOOD SERVICES - DEPARTMENT	10,000		10,000
0331	OUT OF COUNTY TRAVEL Estimated out of county travel for State Workshops and State Directors meetings	7610	FOOD SERVICES - DEPARTMENT	2,500		2,500
0350	REPAIR AND MAINTENANCE Estimated repair cost for 39 sites plus the Central Kitchen	7610	FOOD SERVICES - DEPARTMENT	12,000		12,000
0354	VEHICLE MAINTENANCE AND REPAIR Food Service Delivery Trucks and Vans	7610	FOOD SERVICES - DEPARTMENT	5,000		5,000
0357	SUPPORT MANAGED COMPUTERS Schools Pos systems	7610	FOOD SERVICES - DEPARTMENT	1,200		1,200
0360	LEASE AND RENTAL AGREEMENTS Copy and fax machines	7610	FOOD SERVICES - DEPARTMENT	12,500		12,500
0363	SEAT MANAGED - COMPUTERS Central Kitchen and manager computers	7610	FOOD SERVICES - DEPARTMENT	80,000		80,000
Sub-Total (Page 1 Only)				\$ 124,200	\$ -	\$ 124,200
GRAND TOTAL				\$ 3,736,418	\$ -	\$ 3,736,418

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2008-2009

MIS 3176

COST CENTER NAME: School Food Service

CENTER NUMBER: 9008

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0370	POSTAGE/SHIPPING/TELEGRAM Central Kitchen and Cafeterias	7610	FOOD SERVICES - DEPARTMENT	\$ 2,000		\$ 2,000
0371	TELEPHONE Central Kitchen and Cafeterias	7610	FOOD SERVICES - DEPARTMENT	10,000		10,000
0372	TELEPHONE MAINTENANCE Central Kitchen and Cafeterias	7610	FOOD SERVICES - DEPARTMENT	250		250
0373	TELEPHONE LONG DISTANCE Central Kitchen	7610	FOOD SERVICES - DEPARTMENT	500		500
0375	CELLULAR TELEPHONE Director/Supervisors	7610	FOOD SERVICES - DEPARTMENT	7,200		7,200
0381	WATER AND SEWAGE Central Kitchen	7610	FOOD SERVICES - DEPARTMENT	4,500		4,500
0382	GARBAGE Central Kitchen and selected sites	7610	FOOD SERVICES - DEPARTMENT	20,000		20,000
0390	OTHER PURCHASED SVC-PRINT/COPY Free & Reduced Lunch and other Central Kitchen applications	7610	FOOD SERVICES - DEPARTMENT	1,000		1,000
Sub-Total (Page 2 Only)				\$ 45,450	\$ -	\$ 45,450
GRAND TOTAL				\$ 3,736,418	\$ -	\$ 3,736,418

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2008-2009

MIS 3176

COST CENTER NAME: School Food Service

CENTER NUMBER: 9008

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0392	SHIPPING CHARGES Commodities Delivery to Central Kitchen	7610	FOOD SERVICES - DEPARTMENT	\$ 1,000		\$ 1,000
0393	CONTRACTS-NONPROFESSIONAL SVC Central Kitchen & Cafeterias pest control, etc	7610	FOOD SERVICES - DEPARTMENT	10,000		10,000
0410	NATURAL GAS Central Kitchen	7610	FOOD SERVICES - DEPARTMENT	32,000		32,000
0430	ELECTRICITY Central Kitchen	7610	FOOD SERVICES - DEPARTMENT	110,000		110,000
0450	GASOLINE Delivery Vans	7610	FOOD SERVICES - DEPARTMENT	6,000		6,000
0460	DIESEL FUEL Delivery Trucks	7610	FOOD SERVICES - DEPARTMENT	25,000		25,000
0510	SUPPLIES Central Kitch and Cafeteria Office Supply	7610	FOOD SERVICES - DEPARTMENT	52,086		52,086
0550	REPAIR PARTS Delivery Vehicle Repair Parts	7610	FOOD SERVICES - DEPARTMENT	1,000		1,000
Sub-Total (Page 3 Only)				\$ 237,086	\$ -	\$ 237,086
GRAND TOTAL				\$ 3,736,418	\$ -	\$ 3,736,418

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2008-2009

MIS 3176

COST CENTER NAME: School Food Service
 PROJECT NAME: DISCRETIONARY

CENTER NUMBER: 9008
 PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0560	TIRES AND TUBES Delivery Trucks and Vans	7610	FOOD SERVICES - DEPARTMENT	\$ 2,500		\$ 2,500
0570	FOOD Food Purchases	7610	FOOD SERVICES - DEPARTMENT	1,700,000		1,700,000
0572	MILK PURCHASES Milk purchases	7610	FOOD SERVICES - DEPARTMENT	600,000		600,000
0577	FOOD - PIZZA PURCHASES Pizza purchases	7610	FOOD SERVICES - DEPARTMENT	475,000		475,000
0590	OTHER MATERIALS AND SUPPLIES Kitchen and Cafeteria purchases	7610	FOOD SERVICES - DEPARTMENT	300,000		300,000
0592	SMALL WARES Small Wares	7610	FOOD SERVICES - DEPARTMENT	10,000		10,000
0693	SOFTWARE SUBSCRIPTIONS Café and Menu software	7610	FOOD SERVICES - DEPARTMENT	10,000		10,000
0730	DUES AND FEES Health Department Fees, Tolls, etc	7610	FOOD SERVICES - DEPARTMENT	30,000		30,000
Sub-Total (Page 4 Only)				\$ 3,127,500	\$ -	\$ 3,127,500
GRAND TOTAL				\$ 3,736,418	\$ -	\$ 3,736,418

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2008-2009

MIS 3176

COST CENTER NAME: School Food Service

CENTER NUMBER: 9008

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: N/A

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0750	OTHER PERSONNEL SERVICES (TEMP) Substitutes for Central Kitchen and Cafeterias	7610	FOOD SERVICES - DEPARTMENT	\$ 65,000		\$ 65,000
0791	INDIRECT COST Indirect Cost	7610	FOOD SERVICES - DEPARTMENT	137,182		137,182
0220	FICA (SOCIAL SECURITY) FICA for substitutes	7610	FOOD SERVICES - DEPARTMENT			
Sub-Total (Page 5 Only)				\$ 202,182	\$ -	\$ 202,182
GRAND TOTAL				\$ 3,736,418	\$ -	\$ 3,736,418

OKALOOSA COUNTY SCHOOL DISTRICT
Department Staffing Summary
Fiscal Year 2008-2009

MIS 3390

Department Name:	<u>School Food Service</u>
Cost Center No.:	<u>9008</u>
Project Name:	<u>Regular Operations - Departments</u>
Fund Number :	<u>1010</u>
Project Number:	<u>N/A</u>
Type Funding:	<u>Non-Restricted/Non-Categorical</u>

Section A

Current Positions:					
Job Title		# of Positions		Average Cost	Total Cost
Director - Food Service		0.60			73,885
Specialist - School Food Operations - 12 Month		1.00			100,983
Specialist - Other - 12 Month		1.00			102,217
Specialist - Central Production Facility - 12 Month		1.00			100,983
Central Kitchen Worker - 191 Days - 7.0 Hours		15.00			414,625
District Level Secretary - 12 Month		1.00			36,645
District Level Clerk - 12 Month		1.00			30,822
Delivery Personnel - Media/Whse. - 12 Month		4.00			159,131
Central Kitchen Supervisor -196 Days		5.00			215,122
Warehouse Manager - 12 Month		1.00			62,934
Manager - Staff Training & Development		1.00			61,239
Since Last Fiscal Year		31.60			\$ 1,358,586

Section B

Request for Additions, Deletions and/or Changes					
(attach narrative justification)					
Job Title	Type*	# of Positions		Average Cost	Total Cost
Custodian - 12 Month - 4.00 Hours	A	1.00			17,574
District Level Clerk - 12 Month	A	1.00			45,106
Delivery Personnel - Media/Whse. - 9 Month	A	2.00			45,951
Delivery Personnel - Media/Whse. - 12 Month	D	(1.00)			(29,525)
Central Kitchen Supervisor -196 Days	D	(4.00)			(179,509)
Central Kitchen Production Manager	A	1.00			58,192
Central Kitchen Supervisor -254 Days	A	1.00			59,095
Central Kitchen Worker - 191 Days - 7.0 Hours	A	2.00			68,672
Central Kitchen Worker - 191 Days - 7.0 Hours	D	(2.00)			(68,672)
(B) Total Additions, Deletions and/or Changes		1.00			\$ 16,884

Section C

Department Total (Section A & B)		32.60			\$ 1,375,470
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(a) Effective changes per department request throughout the year.

***Note:**

A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction

OKALOOSA COUNTY SCHOOL DISTRICT
Department Staffing Summary
Fiscal Year 2007-2008

MIS 3390

Department Name:	School Food Service - ALL SCHOOLS
Cost Center No.:	Various
Project Name:	Regular Operations - Departments
Fund Number :	1010
Project Number:	N/A
Type Funding:	Non-Restricted/Non-Categorical

Section A

Current Positions:					
Job Title		# of Positions		Average Cost	Total Cost
Lunchroom Worker - 189 Days		61.00			679,044
Lunchroom Worker - 191 Days		71.00			1,541,135
Cafeteria Manager		34.00			1,378,604
Since Last Fiscal Year		166.00			\$ 3,598,783

Section B

Request for Additions, Deletions and/or Changes					
(attach narrative justification)					
Job Title	Type*	# of Positions		Average Cost	Total Cost
Cafeteria Manager	D	(1.00)	a		(38,436)
Lunchroom Workers - 189 Days	A	8.00	b		54,369
(B) Total Additions, Deletions and/or Changes		7.00			\$ 15,933

Section C

Department Total (Section A & B)		173.00			\$ 3,614,716
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(a) One (1.0) Cafeteria Manager position was deleted due to Ocean City Elementary School, effective November 11, 2007.
(b) Effective changes per department request throughout the year.

***Note:**
A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction