

School District of Okaloosa County
SUMMARY LEVEL PROJECT BUDGETS
FISCAL YEAR 2008-2009

PROJECT NAME: School Maintenance

PROJECT NUMBER: 2909

PROJECT DESCRIPTION:

Provides schools and district facility funding for repair and maintenance projects.

FUND SOURCE: Maintenance Transfer from Capital Outlay

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2007-2008 Appropriation	2008-2009 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ -	\$ -	\$ -
	Instructional	-	-	-
	Non-Instructional	-	-	-
	Subtotal - Salaries & Benefits	-	-	-
300	Purchased Service	1,650,000	1,500,000	(150,000)
400	Energy Services	-	-	-
500	Materials & Supplies	-	-	-
600	Capital Outlay	-	-	-
700	Other Expenses	-	-	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	<u>\$ 1,650,000</u>	<u>\$ 1,500,000</u>	<u>\$ (150,000)</u>

STAFFING			
	2007-2008 Recommendation	2008-2009 Recommendation	# Increase (Decrease)
Administrative/Managerial	-	-	-
Instructional	-	-	-
Non-Instructional	-	-	-
Total Staff	<u>-</u>	<u>-</u>	<u>-</u>

OTHER INFORMATION:

The approving authority is the Maintenance Support Services Department.
The detail budget for this project is reflected in each individual school's budget based on the Fiscal Year 2007-2008 allocation.

SCHOOL DISTRICT OF OKALOOSA COUNTY
SCHOOL MAINTENANCE ALLOCATION
FISCAL YEAR 2008-2009
As of March 2008

COST CENTER NUMBER	SCHOOL/CENTER NAME	FY 2007-2008 School Maintenance Allocation	FY 2008-2009 School Maintenance Allocation
--------------------------	--------------------	--	--

DISTRICT SCHOOLS

31	EDWINS ELEMENTARY SCHOOL	\$ 24,146	\$ 24,146
41	BAKER SCHOOL	62,178	62,178
51	BOB SIKES ELEMENTARY SCHOOL	26,008	26,008
82	MEIGS MIDDLE SCHOOL	44,776	44,776
92	RICHBourg MIDDLE SCHOOL	53,191	53,191
111	W. E. COMBS SCHOOL	-	-
121	RUCKEL MIDDLE SCHOOL	41,168	41,168
131	DESTIN ELEMENTARY SCHOOL	27,281	27,281
151	EDGE ELEMENTARY SCHOOL	23,368	23,368
161	EGLIN ELEMENTARY SCHOOL	53,395	53,395
201	LAUREL HILL SCHOOL	33,867	33,867
211	NICEVILLE HIGH SCHOOL	80,332	80,332
222	NORTHWOOD ELEMENTARY SCHOOL	24,010	24,010
241	SILVER SANDS SCHOOL	12,255	12,255
251	SOUTHSIDE ELEMENTARY SCHOOL	21,500	21,500
261	VALPARAISO ELEMENTARY SCHOOL	26,559	26,559
271	PRYOR MIDDLE SCHOOL	45,109	45,109
281	WRIGHT ELEMENTARY SCHOOL	30,894	30,894
431	SHALIMAR ELEMENTARY SCHOOL	18,491	18,491
541	ELLIOTT PT. ELEMENTARY SCHOOL	23,811	23,811
551	OCEAN CITY ELEMENTARY SCHOOL	24,470	-
561	MARY ESTHER ELEMENTARY SCHOOL	21,209	21,209
571	PLEW ELEMENTARY SCHOOL	26,590	26,590
581	CHOCTAW HIGH SCHOOL	86,446	86,446
601	CRESTVIEW HIGH SCHOOL	89,602	89,602
621	KENWOOD ELEMENTARY SCHOOL	23,807	23,807
631	FLOROSA ELEMENTARY SCHOOL	22,356	22,356
641	FT. WALTON HIGH SCHOOL	86,236	86,236
651	BRUNER MIDDLE SCHOOL	54,336	54,336
671	LEWIS MIDDLE SCHOOL	31,059	31,059
681	LONGWOOD ELEMENTARY SCHOOL	23,317	23,317
701	OKALOOSA APPLIED TECHNOLOGY CENTER	47,151	47,151
731	WALKER ELEMENTARY SCHOOL	24,487	24,487
741	BLUEWATER ELEMENTARY SCHOOL	22,516	22,516
751	ANTIOCH ELEMENTARY SCHOOL	20,968	20,968
761	DAVIDSON MIDDLE SCHOOL	32,391	32,391
771	DESTIN MIDDLE SCHOOL	22,525	22,525
TOTAL - DISTRICT SCHOOLS		1,331,805	1,307,335

DISTRICT OPERATED REGULAR PROGRAMS

582	CHOCTAW ACADEMY		
642	FT WALTON ACADEMY		
781	EMERALD COAST CAREER INSTITUTE - SOUTH		
791	EMERALD COAST CAREER INSTITUTE - NORTH		
7004	OKALOOSA ONLINE		
9818	NWFL BALLET		
9819	TEACHING ADJUDICATED YOUTH		
9820	BLENDED SCHOOL		
TOTAL - DISTRICT OPERATED REGULAR PROGRAMS		-	-

TOTAL - DISTRICT SCHOOLS AND REGULAR PROGRAMS	1,331,805	1,307,335
--	------------------	------------------

SCHOOL DISTRICT OPERATED PROGRAMS FOR DJJ STUDENTS FUNDED FOR 240 DAYS

9810	GULF COAST YOUTH ACADEMY		
9811	OKALOOSA YOUTH DEVELOPMENT CENTER		
9812	OKALOOSA YOUTH ACADEMY		
9813	OKALOOSA REGIONAL DETENTION CENTER		
9814	ADOLESCENT SUBSTANCE ABUSE CENTER		
9817	MILTON GIRLS JUVENILE RESIDENTIAL FACILITY		
TOTAL - DISTRICT OPERATED DJJ PROGRAM		-	-

TOTAL - SCHOOLS, REGULAR PROGRAMS & DJJ PROGRAMS	\$ 1,331,805	\$ 1,307,335
---	---------------------	---------------------

Note: The bulk of the school facility at W. E. Combs site is leased by University of West Florida, and UWF is responsible for the maintenance on that portion of the facility.

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 FISCAL YEAR 2008-2009

MIS 3176

COST CENTER NAME: Maintenance Support Services

CENTER NUMBER: 9409

PROJECT NAME: School Maintenance

PROJECT NUMBER: 2909

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
350	REPAIR AND MAINTENANCE	8120	BUILDING AND GROUND MAINTENANCE	\$ 192,665	-	\$ 192,665
Sub-Total (Page 1 Only)				\$ 192,665	-	\$ 192,665
GRAND TOTAL				\$ 192,665	-	\$ 192,665

Excerpt from The 2007 Florida Statutes

1013.01 Definitions.—

The following terms shall be defined as follows for the purpose of this chapter:

- (1) "Ancillary plant" is comprised of the building, site, and site improvements necessary to provide such facilities as vehicle maintenance, warehouses, maintenance, or administrative buildings necessary to provide support services to an educational program.
- (2) "Auxiliary facility" means the spaces located at educational plants which are not designed for student occupant stations.
- (3) "Board," unless otherwise specified, means a district school board, a community college board of trustees, a university board of trustees, and the Board of Trustees for the Florida School for the Deaf and the Blind. The term "board" does not include the State Board of Education or the Board of Governors.
- (4) "Capital project," for the purpose of s. 9(a)(2), Art. XII of the State Constitution, as amended, means sums of money appropriated from the Public Education Capital Outlay and Debt Service Trust Fund to the state system of public education and other educational agencies as authorized by the Legislature.
- (5) "Core facilities" means the media center, cafeteria, toilet facilities, and circulation space of an educational plant.
- (6) "Educational facilities" means the buildings and equipment, structures, and special educational use areas that are built, installed, or established to serve primarily the educational purposes and secondarily the social and recreational purposes of the community and which may lawfully be used as authorized by the Florida Statutes and approved by boards.
- (7) "Educational plant" comprises the educational facilities, site, and site improvements necessary to accommodate students, faculty, administrators, staff, and the activities of the educational program of each plant.
- (8) "Educational plant survey" means a systematic study of present educational and ancillary plants and the determination of future needs to provide an appropriate educational program and services for each student based on projected capital outlay FTE's approved by the Department of Education.
- (9) "Feasibility study" means the examination and analysis of information related to projected educational facilities to determine whether they are reasonable and possible.
- (10) "Long-range planning" means devising a systematic method based on educational information and needs, carefully analyzed, to provide the facilities to meet the goals and objectives of the educational agency for a period of 5 years.
- (11) "Low-energy usage features" means engineering features or devices that supplant or minimize the consumption of fossil fuels by heating equipment and cooling equipment. Such features may include, but are not limited to, high efficiency chillers and boilers, thermal storage tanks, solar energy systems, waste heat recovery systems, and facility load management systems.

1013.01 Definitions.— Continued

(12) "Maintenance and repair" means the upkeep of educational and ancillary plants, including, but not limited to, roof or roofing replacement short of complete replacement of membrane or structure; repainting of interior or exterior surfaces; resurfacing of floors; repair or replacement of glass; repair of hardware, furniture, equipment, electrical fixtures, and plumbing fixtures; and repair or resurfacing of parking lots, roads, and walkways. The term "maintenance and repair" does not include custodial or groundskeeping functions, or renovation except for the replacement of equipment with new equipment of equal systems meeting current code requirements, provided that the replacement item neither places increased demand upon utilities services or structural supports nor adversely affects the function of safety to life systems.

(13) "Need determination" means the identification of types and amounts of educational facilities necessary to accommodate the educational programs, student population, faculty, administrators, staff, and auxiliary and ancillary services of an educational agency.

(14) "New construction" means any construction of a building or unit of a building in which the entire work is new or an entirely new addition connected to an existing building or which adds additional square footage to the space inventory.

(15) "Passive design elements" means architectural features that minimize heat gain, heat loss, and the use of heating and cooling equipment when ambient conditions are extreme and that permit use of the facility without heating or air-conditioning when ambient conditions are moderate. Such features may include, but are not limited to, building orientation, landscaping, earth bermings, insulation, thermal windows and doors, overhangs, skylights, thermal chimneys, and other design arrangements.

(16) "Public education capital outlay (PECO) funded projects" means site acquisition, renovation, remodeling, construction projects, and site improvements necessary to accommodate buildings, equipment, other structures, and special educational use areas that are built, installed, or established to serve primarily the educational instructional program of the district school board, community college board of trustees, or university board of trustees.

(17) "Remodeling" means the changing of existing facilities by rearrangement of spaces and their use and includes, but is not limited to, the conversion of two classrooms to a science laboratory or the conversion of a closed plan arrangement to an open plan configuration.

(18) "Renovation" means the rejuvenating or upgrading of existing facilities by installation or replacement of materials and equipment and includes, but is not limited to, interior or exterior reconditioning of facilities and spaces; air-conditioning, heating, or ventilating equipment; fire alarm systems; emergency lighting; electrical systems; and complete roofing or roof replacement, including replacement of membrane or structure. As used in this subsection, the term "materials" does not include instructional materials.

(19) "Satisfactory educational facility" means a facility that has been recommended for continued use by an educational plant survey or that has been classified as satisfactory in the state inventory of educational facilities.

(20) "Site" means a space of ground occupied or to be occupied by an educational facility or program.

1013.01 Definitions.— Continued

(21) "Site development" means work that must be performed on an unimproved site in order to make it usable for the desired purpose or work incidental to new construction or to make an addition usable.

(22) "Site improvement" means work that must be performed on an existing site to improve its utilization, correct health and safety deficiencies, meet special program needs, or provide additional service areas.

(23) "Site improvement incident to construction" means the work that must be performed on a site as an accompaniment to the construction of an educational facility.

(24) "Satellite facility" means the buildings and equipment, structures, and special educational use areas that are built, installed, or established by private business or industry in accordance with chapter 6A-2, Florida Administrative Code, to be used exclusively for educational purposes to serve primarily the students of its employees and that are staffed professionally by the district school board.

History.--s. 797, ch. 2002-387; s. 166, ch. 2007-217.



SCHOOL DISTRICT OF OKALOOSA COUNTY
MEMORANDUM PURCHASING

TO: Principals

FROM: Richard D. Norris CPPB, Director Purchasing *RDN*

DATE: March 17, 2008

SUBJECT: Use of Maintenance Project Monies

1. The Maintenance Project 2909 is for the repair and maintenance of existing facilities and systems. Maintenance monies cannot be used for new equipment, custodial, vehicles, lawn equipment, or grounds keeping.

2. The following are areas that schools and departments CAN use the Maintenance Project:

- a. Painting supplies and painting contractors.
- b. Contractor to shampoo/replace carpet.
- c. Contractor to pressure wash sidewalks and walls.
- d. Repairs to existing walls, windows, doors, floors, ceilings, roofs, fencing, sidewalks, parking lots, sprinkler systems.
- e. Replacement of air conditioners and air conditioning filters.
- f. Re-striping parking lots.
- g. Replacing broken door locks.
- h. Washed out areas in danger of erosion to include athletic fields, physical education fields and elementary playgrounds.
- i. Pest control supplies or services for interior only. Outside pest control must be approved by the Area Superintendents for emergency/safety reasons.

3. The following are areas that you CANNOT use the Maintenance Project:

- a. Lawn equipment.
- b. Janitorial supplies.
- c. Floor machines.
- d. Lawn supplies.
- e. Fertilizer, seeds, plants, etc for the lawn.
- f. New fencing, sprinkler systems, sidewalks, construction, parking lots.
- g. Repairs to vehicles, lawn mowers, chain saws, power tools, floor machines, copiers.

4. The State of Florida Statute regarding the use of "maintenance and repair" funds is enclosed.

5. The basic rule is that maintenance monies are for the repair of the permanent/fixed facilities. If the item is moveable/mobile, it probably is not authorized for maintenance project funding. Any area not covered by this memo or if you have any questions, please call Purchasing at 833-7643.