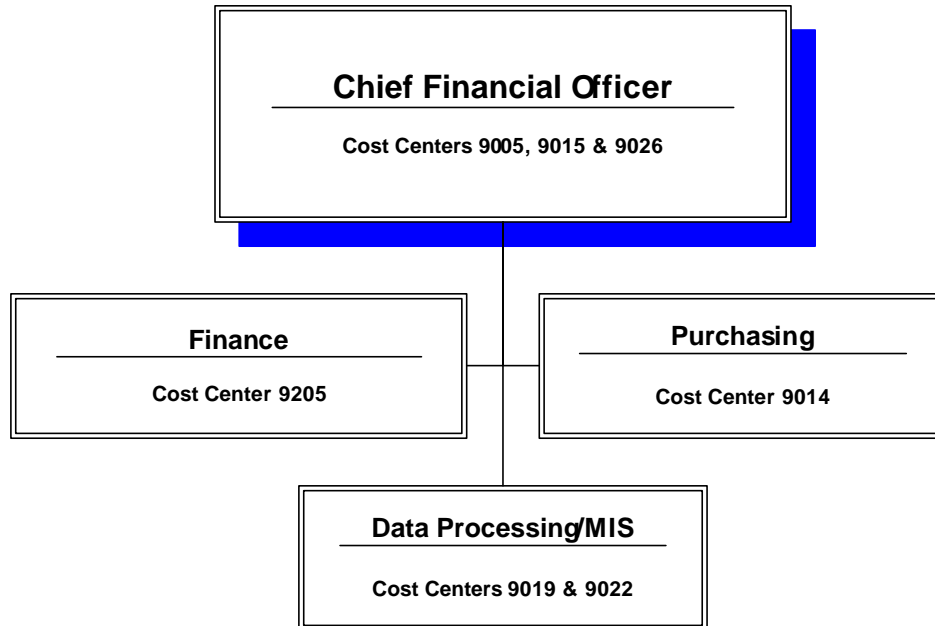
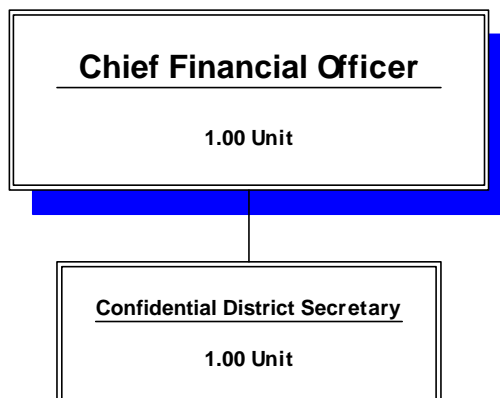


Organizational Chart



Staffing Chart



**OKALOOSA COUNTY SCHOOL DISTRICT
DISTRICT LEVEL - COST CENTER BUDGETS
FISCAL YEAR 2005-2006**

DEPARTMENT: Chief Financial Officer

COST CENTER: 9005

COST CENTER DESCRIPTION:

Direct responsibility for all financial transactions, accounting, budgeting, planning, analysis, and purchasing; administrative oversight for information systems.

FUND SOURCE: Unrestricted - General Operating Fund

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2004-2005 Appropriation	2005-2006 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 112,773	\$ 115,788	\$ 3,015
	Instructional	-	-	-
	Non-Instructional	41,242	35,748	(5,494)
	Subtotal - Salaries & Benefits	<u>154,015</u>	<u>151,536</u>	<u>(2,479)</u>
300	Purchased Service	15,550	14,750	(800)
400	Energy Services	-	-	-
500	Materials & Supplies	3,000	3,000	-
600	Capital Outlay	3,500	4,250	750
700	Other Expenses	1,500	1,600	100
900	Transfers/Reserves	1,092	1,122	30
	Total Combined Appropriation	<u>\$ 178,657</u>	<u>\$ 176,258</u>	<u>\$ (2,399)</u>

STAFFING			
	2004-2005 Recommendation	2005-2006 Recommendation	# Increase (Decrease)
Administrative/Managerial	1.00	1.00	-
Instructional	-	-	-
Non-Instructional	1.00	1.00	-
Total Staff	<u>2.00</u>	<u>2.00</u>	<u>-</u>

OTHER INFORMATION:

The Chief Financial Officer is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2005-2006

MIS 3176

COST CENTER NAME: CHIEF FINANCIAL OFFICER

CENTER NUMBER: 9005

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: BLANK

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0130	SALARY - OVERTIME Overtime for personnel during seasonal & peak work periods (SAFR, Cost Report, Budget, etc)	7500	FISCAL SERVICES (FINANCE DEPT)	\$ 1,000		\$ 1,000
0210	FLORIDA RETIREMENT SYSTEM Retirement for overtime pay	7500	FISCAL SERVICES (FINANCE DEPT)	88		\$ 88
0220	FICA (SOCIAL SECURITY) FICA for overtime pay	7500	FISCAL SERVICES (FINANCE DEPT)	75		\$ 75
0330	IN COUNTY TRAVEL Reimburse for travel to meetings and schools	7500	FISCAL SERVICES (FINANCE DEPT)	800		\$ 800
0331	OUT OF COUNTY TRAVEL Assoc. School Business Officials Fla. School Finance Officers Fla. Educational Legislative Liaison (3) Various to attend DOE meetings	7500	FISCAL SERVICES (FINANCE DEPT)	\$ 1,500		\$ 1,500
0350	REPAIR AND MAINTENANCE Repair and maintenance of various equipment in the Chief Financial Officer's area	7500	FISCAL SERVICES (FINANCE DEPT)	500		\$ 500
0355	COMPUTER REPAIRS Repair and maintenance of laser printer in Finance Office	7500	FISCAL SERVICES (FINANCE DEPT)	750		\$ 750
0360	LEASE AND RENTAL AGREEMENTS Lease of Xerox copier in Finance Office	7500	FISCAL SERVICES (FINANCE DEPT)	9,000		\$ 9,000
Sub-Total (Page 1 Only)				\$ 13,713	\$ -	\$ 13,713
GRAND TOTAL				\$ 24,763	\$ 1,122	\$ 25,885

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
FISCAL YEAR 2005-2006

MIS 3176

COST CENTER NAME: CHIEF FINANCIAL OFFICER

CENTER NUMBER: 9005

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: BLANK

OBJ	OBJECT NAME/DESCRIPTION	FUNC	FUNCTION NAME	AMOUNT REQUESTED	ADJUSTMENT	PROPOSED FINAL BUDGET
0370	POSTAGE/SHIPPING/TELEGRAM Postage for various forms of correspondence, public relations and finance related issues	7500	FISCAL SERVICES (FINANCE DEPT)	\$ 400		\$ 400
0372	TELEPHONE MAINTENANCE Repair and maintenance of phone system in Chief Financial Officer's area	7900	OPERATION OF PLANT	200		\$ 200
0375	CELLULAR TELEPHONE Cellular phone service for CFO	7500	FISCAL SERVICES (FINANCE DEPT)	1,000		\$ 1,000
0390	OTHER PURCHASED SVC-PRINT/COPY Printing of various forms and reports	7500	FISCAL SERVICES (FINANCE DEPT)	600		\$ 600
0510	SUPPLIES Office supplies for Chief Financial Officer's area	7500	FISCAL SERVICES (FINANCE DEPT)	\$ 3,000		\$ 3,000
0642	EQUIPMENT (UNDER \$1,000) Chairs and various office equipment	7500	FISCAL SERVICES (FINANCE DEPT)	750		\$ 750
0644	COMPUTER HARDWARE (UNDER \$1,000) Printer, monitors, key board, etc.	7500	FISCAL SERVICES (FINANCE DEPT)	1,500		\$ 1,500
0692	SOFTWARE - NON CAPITALIZED (UNDER \$1,000) Upgrades of various programs	7500	FISCAL SERVICES (FINANCE DEPT)	2,000		\$ 2,000
Sub-Total (Page 2 Only)				\$ 9,450	\$ -	\$ 9,450
GRAND TOTAL				\$ 24,763	\$ 1,122	\$ 25,885

OKALOOSA COUNTY SCHOOL DISTRICT
Department Staffing Summary
Fiscal Year 2005-2006

MIS 3390

Department Name:	<u>Chief Financial Officer</u>
Cost Center No.:	<u>9005</u>
Project Name:	<u>Regular Operations - Departments</u>
Fund Number :	<u>1010</u>
Project Number:	<u>N/A</u>
Type Funding:	<u>Non-Restricted/Non-Categorical</u>

Section A

Current Positions:					
Job Title		# of Positions		Average Cost	Total Cost
Chief Financial Officer		1.00			\$ 115,788
District Level Confidential Secretary		1.00			34,585
(A) Total Current Staffing		2.00			\$ 150,373

Section B

Approved Additions, Deletions and/or Changes Since Last Fiscal Year					
Job Title	Type*	# of Positions		Average Cost	Total Cost
(B) Total Additions, Deletions, Changes and/or Transfers		-			

Section C

Department Total (Section A & B)		2.00			\$ 150,373
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***Note:**
A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction