

School District of Okaloosa County
SUMMARY LEVEL PROJECT BUDGETS
FISCAL YEAR 2004-2005

PROJECT NAME: School Food Service-All Schools

PROJECT NUMBER: All Schools

PROJECT DESCRIPTION:

Responsible for all food service operations; responsible for quality, variety and financial performance.

FUND SOURCE: Other Special Revenue Fund-Food Service (Fund 5020)

APPROPRIATIONS AND STAFFING:

APPROPRIATIONS				
Object Group Number	Object Group Name	Original 2003-2004 Appropriation	2004-2005 Appropriation	\$ Increase (Decrease)
100 / 200	Salaries & Benefits			
	Administrative/Managerial	\$ 1,013,219	\$ 1,078,504	\$ 65,285
	Instructional	-	-	-
	Non-Instructional	1,630,422	1,878,566	248,144
	Subtotal - Salaries & Benefits	2,643,641	2,957,070	313,429
300	Purchased Service	61,805	36,055	(25,750)
400	Energy Services	-	-	-
500	Materials & Supplies	2,210,555	3,210,183	999,628
600	Capital Outlay	73,000	56,500	(16,500)
700	Other Expenses	-	-	-
900	Transfers/Reserves	-	-	-
	Total Combined Appropriation	\$ 4,989,001	\$ 6,259,808	\$ 1,270,807

STAFFING			
	2003-2004 Recommendation	2004-2005 Recommendation	# Increase (Decrease)
Administrative/Managerial	37.00	36.00	(1.00)
Instructional	-	-	-
Non-Instructional	139.00	142.00	3.00
Total Staff	176.00	178.00	2.00

OTHER INFORMATION:

The Chief Officer - Education Support Services is the approving authority for this cost center.

SCHOOL DISTRICT OF OKALOOSA COUNTY
BUDGET ADJUSTMENT SHEET
2004-2005

COST CENTER NAME: SCHOOL FOOD SERVICE - ALL SCHOOLS

CENTER NUMBER: VARIOUS

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: BLANK

OBJ NO.	OBJECT NAME/ DESCRIPTION	FUNC NO.	FUNCTION NAME	AMOUNT REQ.	AMOUNT ADJ.	PROPOSED FINAL BUDGET AMOUNT
0330	IN COUNTY TRAVEL Reimburse for use of personal vehicles	7600	FOOD SERVICE (SCHOOLS)	\$ 1,800	\$ -	\$ 1,800
0350	REPAIR AND MAINTENANCE	7600	FOOD SERVICE (SCHOOLS)	17,550	-	17,550
0360	LEASE AND RENTAL AGREEMENTS Dish machines	7600	FOOD SERVICE (SCHOOLS)	2,250	-	2,250
0371	TELEPHONE Cost of cafeteria phones	7900	OPERATION OF PLANT	4,460	-	4,460
0373	TELEPHONE LONG DISTANCE	7900	OPERATION OF PLANT	300	-	300
0393	CONTRACTS-NONPROFESSIONAL SVC Pest control and annual fire inspection	7600	FOOD SERVICE (SCHOOLS)	9,695	-	9,695
0510	SUPPLIES Supplies including printer cartridges primarily to produce reports	7600	FOOD SERVICE (SCHOOLS)	9,450	-	9,450
0570	FOOD Cost of food being served in the cafeteria	7600	FOOD SERVICE (SCHOOLS)	1,092,288	-	1,092,288
0572	MILK PURCHASES Cost of milk and other dairy products to be used in the cafeteria during the year	7600	FOOD SERVICE (SCHOOLS)	555,357	-	555,357

SCHOOL DISTRICT OF OKALOOSA COUNTY
 BUDGET ADJUSTMENT SHEET
 2004-2005

COST CENTER NAME: SCHOOL FOOD SERVICE - ALL SCHOOLS

CENTER NUMBER: VARIOUS

PROJECT NAME: DISCRETIONARY

PROJECT NUMBER: BLANK

OBJ NO.	OBJECT NAME/ DESCRIPTION	FUNC NO.	FUNCTION NAME	AMOUNT REQ.	AMOUNT ADJ.	PROPOSED FINAL BUDGET AMOUNT
0575	FOOD - CENTRAL PURCHASES SCHOOLS Cost of raw material delivered from the central warehouse to schools cafeteria	7600	FOOD SERVICE (SCHOOLS)	1,285,426	-	1,285,426
0590	OTHER MATERIALS AND SUPPLIES Cost of chemicals and other cleaning products for the cafeteria	7600	FOOD SERVICE (SCHOOLS)	135,435	-	135,435
0595	NON-FOOD CENTRAL PURCHASE SCH. Cost of non-food items delivered from the central warehouse to school cafeteria	7600	FOOD SERVICE (SCHOOLS)	132,227	-	132,227
0641	EQUIPMENT/FIXED ASSETS (OVER \$750) Unanticipated purchases of equipment during the year	7600	FOOD SERVICE (SCHOOLS)	45,000	-	45,000
0642	EQUIPMENT (UNDER \$750) Cost to purchase small equipment items	7600	FOOD SERVICE (SCHOOLS)	11,500	-	11,500
	GRAND TOTAL			<u>\$ 3,302,738</u>	<u>\$ -</u>	<u>\$ 3,302,738</u>

**OKALOOSA COUNTY SCHOOL DISTRICT
Department Staffing Summary
Fiscal Year 2004-2005**

MIS 3390

Department Name:	<u>School Food Service - ALL SCHOOLS</u>
Cost Center No.:	<u>Various</u>
Project Name:	<u>Regular Operations - Departments</u>
Fund Number :	<u>1010</u>
Project Number:	<u>N/A</u>
Type Funding:	<u>Non-Restricted/Non-Categorical</u>

Section A

Current Positions:					
Job Title		# of Positions		Average Cost	Total Cost
Assistant Lunchroom Managers		2.00			42,581
Lunchroom Workers - 189 Days		70.00			607,741
Lunchroom Workers - 191 Days		69.00			1,228,208
Cafeteria Managers		35.00			1,050,723
Since Last Fiscal Year		176.00			2,929,253

Section B

Request for Additions, Deletions and/or Changes					
(attach narrative justification)					
Job Title	Type*	# of Positions		Average Cost	Total Cost
Assistant Lunchroom Managers	C	(1.00)	a		(17,136)
Cafeteria Manager	A	1.00	a		29,786
Lunchroom Workers - 189 Days	D	(5.00)	a		(74,030)
Lunchroom Workers - 191 Days	A	8.00	a		116,647
Cafeteria Manager	D	(1.00)	b		(27,450)
(B) Total Additions, Deletions and/or Changes		2.00			27,817

Section C

Department Total (Section A & B)		178.00			2,957,070
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(a) Changes per departments request.
(b) Reorganization Plan approved by the School Board on May 24, 2004.

***Note:**
A=Add, C=Change, D=Delete, T=Transferred, E=Error Correction