

**School District of Okaloosa County**  
**SUMMARY LEVEL PROJECT BUDGETS**  
**FISCAL YEAR 2004-2005**

**PROJECT NAME:** Professional Orientation Program

**PROJECT NUMBER:** 3114

**PROJECT DESCRIPTION:**

The purpose of this program is to provide support and assistance for individuals required to demonstrate professional education competence as provided by Florida State Board Rule and the District approved program. Additionally, the program is designed to provide an induction program for all new instructional personnel in the School District. Specifically, provisions include administrative and instructional support, and resources and materials designed for enhanced implementation. Training provided for all program participants including administrators, peer teachers, and the individuals required to complete the program. Emphasis of the program is support and assistance specific to effective teaching skills, management of students, and increased student performance. This project will be used to implement the state required alternative certification program.

**FUND SOURCE:** State Categorical - Teacher Training

**APPROPRIATIONS AND STAFFING:**

<b>APPROPRIATIONS</b>				
Object Group Number	Object Group Name	Original 2003-2004 Appropriation	2004-2005 Appropriation	\$ Increase (Decrease)
100 / 200	<b>Salaries &amp; Benefits</b>			
	Administrative/Managerial	\$ -	\$ -	-
	Instructional	14,200	14,233	33
	Non-Instructional	-	-	-
	<b>Subtotal - Salaries &amp; Benefits</b>	14,200	14,233	33
300	<b>Purchased Service</b>	13,800	13,800	-
400	<b>Energy Services</b>	-	-	-
500	<b>Materials &amp; Supplies</b>	5,000	4,967	(33)
600	<b>Capital Outlay</b>	3,000	3,000	-
700	<b>Other Expenses</b>	4,000	4,000	-
900	<b>Transfers/Reserves</b>	-	-	-
	<b>Total Combined Appropriation</b>	\$ 40,000	\$ 40,000	\$ -

<b>STAFFING</b>			
	2003-2004 Recommendation	2004-2005 Recommendation	# Increase (Decrease)
Administrative/Managerial	-	-	-
Instructional	-	-	-
Non-Instructional	-	-	-
<b>Total Staff</b>	-	-	-

**OTHER INFORMATION:**

The approving authority is the Staff Development Department.

OKALOOSA COUNTY SCHOOL DISTRICT  
BUDGET ADJUSTMENT SHEET  
2004-2005

COST CENTER NAME: STAFF DEVELOPMENT

CENTER NUMBER: 9020

PROJECT NAME: PROFESSIONAL ORIENTATION PROGRAM

PROJECT NUMBER: 3114

OBJ NO.	OBJECT NAME/ DESCRIPTION	FUNC NO.	FUNCTION NAME	AMOUNT REQ.	AMOUNT ADJ.	PROPOSED FINAL BUDGET AMOUNT
0117	WORKSHOPS Trainers for 2004-2005 in-service programs	6400	INSTR STAFF TRAINING SERVICES	\$ 12,200	\$ -	\$12,200
0210	FLORIDA RETIREMENT SYSTEM Trainers for 2004-2005 in-service programs	6400	INSTR STAFF TRAINING SERVICES	1,000	(67)	933
0220	FICA (SOCIAL SECURITY) Trainers for 2004-2005 in-service programs	6400	INSTR STAFF TRAINING SERVICES	1,000	100	1,100
0310	PROFESSIONAL & TECHNICAL SERVICE Contracted services for 2004-2005 training programs	6400	INSTR STAFF TRAINING SERVICES	5,000	-	5,000
0330	IN COUNTY TRAVEL Travel for Program Director and trainer	6400	INSTR STAFF TRAINING SERVICES	2,000	-	2,000
0331	OUT OF COUNTY TRAVEL Travel for Program Director and consultants	6400	INSTR STAFF TRAINING SERVICES	2,000	-	2,000
0370	POSTAGE AND TELEGRAM Individual and state correspondence	6400	INSTR STAFF TRAINING SERVICES	300	-	300
0390	OTHER PURCHASED SVC-PRINT/COPY Printing of program materials	6400	INSTR STAFF TRAINING SERVICES	4,500	-	4,500
0510	SUPPLIES Supplies for Program Director and administration of program	6400	INSTR STAFF TRAINING SERVICES	5,000	(33)	4,967
0621	CAPITALIZED A-V MATERIALS A V Kits (videos, books, materials)	6400	INSTR STAFF TRAINING SERVICES	2,000	-	2,000
0622	AUDIO VISUAL (UNDER \$750) CD's, videos - Effective Teaching	6400	INSTR STAFF TRAINING SERVICES	1,000	-	1,000
0750	OTHER PERSONNEL SERVICES (TEMP) Substitutes for training programs	6400	INSTR STAFF TRAINING SERVICES	4,000	-	4,000
	GRAND TOTAL			<u>\$ 40,000</u>	<u>\$ -</u>	<u>\$40,000</u>