

**SCHOOL DISTRICT OF OKALOOSA COUNTY
TRANSFER OF FUNDS
SCHOOL BASED ALLOCATION**

MIS 3386
REV. 4/00

SCHOOL _____ CENTER # _____

PRINCIPAL'S SIGNATURE _____ DATE _____

TYPE OF TRANSFER:

- | | |
|--|---|
| _____ FROM SALARY TO SALARY (<i>Change in Funding Only</i>) | A |
| _____ FROM SALARY TO DISCRETIONARY (<i>Cash in Vacated Position</i>) | B |
| _____ FROM DISCRETIONARY TO SALARY (<i>Purchase New Position</i>) | C |

SECTION A

<u>EFFECTIVE DATE</u>	<u>VACATED JOB TITLE</u>	<u>HRS./DAY</u>	<u>POSITION NUMBER</u>
_____	_____	_____	(COMPLETED BY PERSONNEL)
	NAME (IF KNOWN)		
_____	_____	_____	(COMPLETED BY PERSONNEL)
	NAME (IF KNOWN)	9 MO _____ 10 MO _____ 12 MO _____	

SECTION B

<u>EFFECTIVE DATE</u>	<u>VACATED JOB TITLE</u>	<u>HRS./DAY</u>	<u>POSITION NUMBER</u>
_____	_____	_____	(COMPLETED BY PERSONNEL)
	NAME (IF KNOWN)		
<u>AMOUNT COMPUTED BY FINANCE</u>	<u>CREDIT:</u>	<u>FUND</u>	<u>FUNCTION</u>
\$ _____	_____	_____	_____

SECTION C

<u>EFFECTIVE DATE</u>	<u>NEW JOB TITLE</u>	<u>HRS./DAY</u>	<u>POSITION NUMBER</u>
_____	_____	_____	(COMPLETED BY PERSONNEL)
	NAME (IF KNOWN)	9 MO _____ 10 MO _____ 12 MO _____	
<u>AMOUNT COMPUTED BY FINANCE</u>	<u>CREDIT:</u>	<u>FUND</u>	<u>FUNCTION</u>
\$ _____	_____	_____	_____

COMPLETED BY FINANCE:

NEW EMPLOYEE TO BE PAID FROM:	<u>FUND</u>	<u>FUNCTION</u>	<u>OBJECT</u>	<u>PROJECT</u>
_____	_____	_____	_____	_____
APPROVED BY: _____	DATE SENT TO PERSONNEL: _____			